

# BURLEIGH COUNTY RECORDER

MELISSA HANSON  
RECORDER

BRANDI CHAPUT  
REBECCA JACKSON  
KARLA MITTLEIDER  
COURTNEY HANSEN

## MARRIAGE LICENSE CERTIFIED COPY REQUEST

This form is necessary to request a certified copy of your marriage license by mail. Please complete and mail to our office with a check or cash.

PLEASE TYPE OR PRINT NAMES OF BOTH PARTIES, DATE OF CEREMONY, AND NUMBER OF COPIES YOU WOULD LIKE.

Certified copies are \$5.00 for the first copy, and \$2.00 for each additional certified copy.

Plain copies are \$1.00 each and will not serve as a legal document.

Mail this form with payment to:

Burleigh County Recorder  
P.O. Box 5518  
Bismarck, ND 58506-5518

To request in person, please come to our office: Recorder's Office, 221 N 5<sup>th</sup> Street, Bismarck, ND

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## REQUEST FOR COPY OF MARRIAGE CERTIFICATE

Needed for any name change such as: Driver's License, Social Security Card, or any other personal information affected by a name change or change in marital status.

\_\_\_\_\_  
Full name of Spouse prior to marriage

\_\_\_\_\_  
Full name of Spouse prior to marriage

\_\_\_\_\_  
Date of Marriage

\_\_\_\_\_  
Number of Copies

\_\_\_\_\_  
Address where copies are to be mailed

We will mail certified copies the same day request is received

### Fees for copies:

**\$5.00 for one certified copy, \$2.00 for each additional certified copy at the same time. Copies not certified and may be purchased for \$1.00 each. (Fees MUST be paid before copies will be mailed)**