



Lincoln, Fort Rice, Riverview, Florence Lake, Burnt Creek, Canfield, Lyman, & Phoenix  
Unorganized Townships



## Burleigh County Commission Meeting Agenda

Tom Baker Meeting Room, City/County Office Building, 221 N 5<sup>th</sup> St, Bismarck

Attend in Person | Watch live on Government Access Channels 2 or 602 | Listen to Radio Access 102.5 FM |  
Stream on [freetv.org](https://www.freetv.org) or [Dakota Media Access Facebook Live](https://www.facebook.com/DakotaMediaAccess) | Replay later from [freetv.org](https://www.freetv.org)

**February 3, 2025**

**5:00 PM**

*Invocation and Pledge of Allegiance presented by Chaplain.*

### COUNTY COMMISSION

1. Meeting called to order.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of the December 2<sup>nd</sup>, 4<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 2024 special meeting minutes, January 6<sup>th</sup> and 15<sup>th</sup>, 2025 meeting minutes, and January 21<sup>st</sup>, 2025, special meeting minutes and January 21, 2025, meeting minutes and bills.
5. Consent Agenda:
  - a. Abatements.
  - b. Utility permit.
  - c. Resolution authorizing County Auditor/Treasurer to make payment upon demand for all invoices and claims for utility services, gas, fuel, and oil (per Bill Payment Policy).
  - d. Resolution authorizing County Auditor/Treasurer to make payment upon demand for invoices for appointed County Coroner.
6. County Extension Agent Kelsey Deckert:
  - a. Position refill request.
7. County Planner Flanagan:
  - a. RRH Subdivision update.
8. County Engineer Hall:
  - a. Authorization to Advertise for bids for bridge #08-126-40.0.
  - b. Authorize County to enter into contract for bridge #08-126-40.0.
9. Consideration of resolution changing County Auditor/Treasurer from an elected to an appointed position.

10. County Finance Director Jacobs:

- a. Vendor Onboarding Policies & Provides.

11. States Attorney Lawyer:

- a. Victim Witness Program grant funds update.

12. Auditor/Treasurer Splonskowski:

- a. Request for calling of Public Hearing regarding SAD #76 Falconer Estates Subdivision.

13. Other Business.

14. Adjourn.

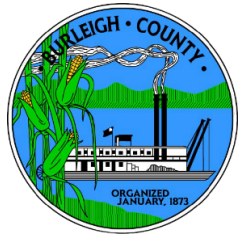
The next regularly scheduled Commission meeting will be on February 19<sup>th</sup>, 2025.

*Mark Splonskowski*

Burleigh County Auditor/Treasurer



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**January 21, 2025**

**5:00 PM**

*Invocation and Pledge of Allegiance presented by Chaplain.*

### **COUNTY WEED BOARD**

1. Roll Call of members.
2. Approval of agenda
3. Consideration of January 6, 2025, Meeting minutes.
4. Burleigh County Weed Officer Johnson:
  - a. Review of right of way bids.
5. Other Business
6. Adjourn.

### **COUNTY COMMISSION**

1. Meeting called to order.
2. Roll call of members.
3. Consideration of Agenda.
4. Consideration of the December 2<sup>nd</sup>, 4<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup> meeting minutes and January 6, 2024, meeting minutes and bills.
5. Consent Agenda:
  - a. Abatements.
  - b. Special event permit.
  - c. 2<sup>nd</sup> access permit requests.
6. County Engineer Hall:
  - a. 2<sup>nd</sup> approach permits.
  - b. Bryan Slough Authorization for bids.
  - c. HWY 10 and 80<sup>th</sup> street project.

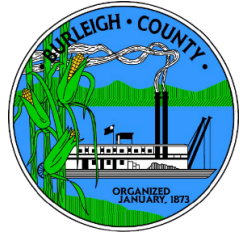
- d. Micro surfacing project.
- 7. County Planner Flanagan:
  - a. RRH Subdivision final subdivision and Zone change.
- 8. Sheriff Leben:
  - a. Quarterly report.
- 9. Continuation of Auditor/Treasurer discussion.
- 10. Chairman Bitner:
  - a. Burleigh County Investment Policy.
  - b. Audit Discussion.
  - c. Building & Grounds Discussion.
- 11. Other Business.
- 12. Adjourn.

The next regularly scheduled Commission meeting will be on February 3<sup>rd</sup>, 2025.

*Mark Splonskowski*  
Burleigh County Auditor/Treasurer



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### **Special Meeting January 15, 2025**

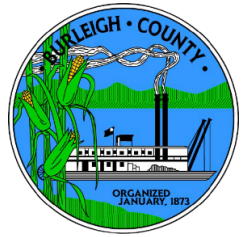
**10:00 AM**

#### **Human Resources Workshop**

1. Discussion of creating a new position of Burleigh County Administrator
2. Discussion regarding the reorganization of the Buildings & Grounds Department
3. Adjourn.



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**January 6, 2025**

**5:00 PM**

*Invocation and Pledge of Allegiance presented by Chaplain.*

### **COUNTY WEED BOARD**

1. Roll Call of members.
2. Approval of agenda
3. Consideration of November 18, 2024, Meeting minutes.
4. Burleigh County Weed Officer Johnson:
  - a. Opening and reading of right of way bids.
5. Other Business
6. Adjourn.

### **COUNTY COMMISSION**

1. Meeting called to order, board reorganization (election of chair & vice-chair) and assignment of portfolios.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of the December 2<sup>nd</sup>, 2024 minutes, December 4, 2024 special meeting minutes December 23, 2024 special meeting minutes and December 16<sup>th</sup>, 2024, meeting minutes and bills.
5. Consent Agenda:
  - a. Abatements.
  - b. Waiving of delinquent taxes and specials related to annual tax sale.
6. County Planner Flanagan:
  - a. Rath Subdivision.

7. County Engineer Hall:
  - a. Authorization to advertise for bids.
8. Continuation of discussion regarding Auditor/Treasurer.
9. Chairman Bitner:
  - a. Burleigh County Investment Discussion.
10. Other Business.
11. Adjourn.

The next regularly scheduled Commission meeting will be on January 21<sup>st</sup>, 2025.

*Mark Splonskowski*  
Burleigh County Auditor/Treasurer