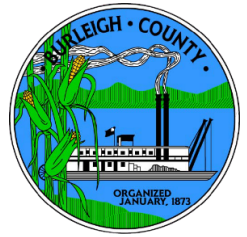




Lincoln, Fort Rice, Riverview, Florence Lake, Burnt Creek, Canfield, Lyman, & Phoenix
Unorganized Townships



Burleigh County Commission Meeting Agenda

Tom Baker Meeting Room, City/County Office Building, 221 N 5th St, Bismarck

Attend in Person | Watch live on Government Access Channels 2 or 602 | Listen to Radio Access 102.5 FM |
Stream on [freetv.org](https://www.freetv.org) or [Dakota Media Access Facebook Live](https://www.facebook.com/DakotaMediaAccess) | Replay later from [freetv.org](https://www.freetv.org)

September 21, 2026

5:00 P.M.

Invocation and Pledge of Allegiance presented by Chaplain.

COUNTY COMMISSION

1. Meeting called to order.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of September 10, 2026, meeting minutes and bills.
5. **PUBLIC COMMENT.** *Restricted to Burleigh County residents and landowners.*
6. Consent Agenda: (Page 7)
 - a. Abatements.
 - b. Check replacement.
 - c. Second Approach Requests.
 - d. Special event permit.

7. Final Budget Public Hearing

The Burleigh County Commission will conduct a **PUBLIC HEARING** for the purpose of discussion on the proposed budget as published & adoption of the FINAL BUDGET for the year ending on December 31, 2027. Any taxpayer who may appear shall be heard in favor of or against any proposed expenditures or tax levies. When the hearing shall be concluded, the board shall adopt such estimate as finally is determined. All taxes shall be levied in specific amounts and shall not exceed the amount specified in the preliminary budget.

- Open **PUBLIC HEARING** regarding Final 2027 Budget
 - Motion to approve appropriate (maximum) levies for the Unorganized Townships.
 - Motion to Adopt 2027 Final Budget & appropriate 2026 mill levies.
8. County Planning Director Flanagan: (Page 21)
 - a. Chad Doctor Subdivision.
 - b. Misty Waters 4th Subdivision.
 - c. The Ridge at Hawtree 3rd Subdivision.

9. Auditor Splonskowski: (Page 36)
 - a. General election Inspector approval.
10. Other Business.
11. Adjourn.

The next regularly scheduled Commission meeting will be on October 5th, 2026.

Mark Splonskowski
Burleigh County Auditor

**BURLEIGH COUNTY COMMISSION
MEETING MINUTES
SEPTEMBER 10, 2026**

5:04 PM *Invocation by Chaplain and Pledge of Allegiance*

Vice-Chairman Bakken called the regular meeting of the Burleigh County Commission to order.

Roll call: Commissioners Wayne Munson, Steve Schwab, Jerry Woodcox, and Vice-Chairman Steve Bakken were present. Chairman Brian Bitner was absent.

Item 14(a), Missouri Valley Complex Committee, was removed from the agenda. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the amended agenda. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the August 17, 2026, meeting minutes and the bills with one invoice held for discussion. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.** A detailed list of funds expended is available for public inspection upon request at the Burleigh County Auditor & Treasurer's office.

Discussion was had on the invoice held which was related to the Burleigh-Morton Detention Center paint litigation and payment of court-ordered costs and fees to Venture Architects. Sheriff Leben spoke on the subject. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the payment to Venture Architects. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. Commissioner Schwab voted 'NAY'. **Motion carried.**

Vice-Chairman Bakken opened the meeting to public comment.

- No comment was heard.

Vice-Chairman Bakken closed the public comment segment.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Kevin & Alisa Hessinger, Michael & Carol Roehrich, Eric & Charlotte Bondeson abatements and the consent agenda in its entirety. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Bravera Bank Regional President Kevin Dykema and University of Mary Executive Vice President Jerome Richter presented the University of Mary intergovernmental agreement and bond resolution for the second tranche of financing for campus projects. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the intergovernmental agreement and related bond resolution for the University of Mary. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Taft Township Supervisor Kip Rath requested approval to merge Taft and Thelma Townships. Rath stated that Thelma Township has approximately 11 residents over age 18 and Taft Township approximately 26, and that combining the townships would make administration more practical. State's Attorney Lawyer and

Engineer Schriock spoke on the subject. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the merger request. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

County Engineer Dan Schriock requested creation of an Account Technician position within the Highway Department. Schriock explained that the Highway and Human Resources departments had reviewed the department's needs and recommended promoting the current Administrative Assistant into the Account Technician position. Schriock stated the change fits within the Highway Department's current salary and fringe benefit budget. Motion by Comm. Schwab, 2nd by Comm. Munson to direct the Human Resources Director to make the required changes to the existing payroll system to change Brenda Fischer's position from the Admin Assistant II position to the Account Technician position (Grade 4, Step 9 to a Grade 5, Step 8) and to allocate funding from the Road and Bridge fund to cover the change. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Engineer Schriock requested authorization for the sale of used Highway Department assets that are no longer needed or have been replaced. He stated that the surplus equipment would be offered through a government auction site and advertised in the Bismarck Tribune and on the County website. Motion by Comm. Woodcox, 2nd by Comm. Munson to authorize the proper County Officials to work with GovDeals in selling the attached list of used surplus equipment. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

County Planning Director Mitch Flanagan presented the Apple Creek Ridge 3rd Subdivision final plat. The request combines two lots in an existing subdivision into one approximately 3.11-acre parcel. A stormwater management plan was not required because the property had previously been platted, and a paving waiver was not required because the roadway is already paved. The Planning and Zoning Commission had recommended approval by an 8-0 vote. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Apple Creek Ridge 3rd Subdivision final plat. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Director Flanagan presented the Olive Tree 2nd Subdivision final plat at 5501 Dietrich Place in Hay Creek Township. The proposal is a lot combination resulting in an approximately 25-acre parcel. Flanagan stated that the stormwater management plan had been approved and that a paving waiver was not required. The Planning and Zoning Commission had recommended approval by an 8-0 vote. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Olive Tree 2nd Subdivision final plat. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Director Flanagan presented the Arcadia Lite Estates Subdivision in Burnt Creek Township. The approximately 80.1-acre subdivision creates five lots of roughly 16.5 acres each. Four lots will use shared access from 26th Street, while Lot 5 will access 123rd Avenue. The stormwater management plan had been approved and a paving waiver had previously been approved. The Planning and Zoning Commission had recommended approval by an 8-0 vote. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Arcadia Lite Estates Subdivision final plat. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Director Flanagan presented the Misty Waters 3rd Replat located at 6301 Dream Circle. The request combines two parcels in an existing subdivision into one approximately 1.45-acre parcel. A stormwater management plan and paving waiver were not required. The Planning and Zoning Commission had recommended approval by an 9-0 vote. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Misty Waters 3rd Replat. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Sheriff Kelly Leben requested a salary variance and leave accrual variance for a Medication Assisted Treatment nurse at the Burleigh-Morton Detention Center. He said the current applicant has public health experience with Morton County and the qualifications needed to establish the induction portion of the medication-assisted treatment program, which will allow qualifying inmates entering the facility to begin medication intended to address fentanyl addiction. Because the position requires an experienced nurse, Leben requested authorization to hire at Step 8 and that the employee accrue 10 hours of vacation per month, consistent with the employee's current accrual at another political subdivision. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the requested variances and authorize the hire. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Human Relations Director Pam Binder presented revisions to two Human Resources policies that had previously been combined and were now separated into a Recruitment and Selection Policy and an Employment Policy. Binder said Human Resources also developed a new job requisition form to assign requisition numbers, improve tracking, and is intended to prompt department heads to evaluate whether a position still needs to be filled and whether duties or technology have changed before recruitment begins. Binder stated that the revisions had been reviewed with department heads and the County Administrator. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the revised Recruitment and Selection Policy. Commissioners Munson, Schwab, Woodcox, and Vice-Chairman Bakken voted 'AYE'. **Motion carried.**

Director Binder then presented the revised Employment Policy, explaining that it contains the applicable employment acts, laws, and related provisions that had formerly been combined with the recruitment policy. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Employment Policy. Commissioners Munson, Schwab, Woodcox, and Vice Chairman Bakken voted 'AYE'. **Motion carried.**

County Auditor Mark Splonskowski presented the proposed 2027 County Commission meeting calendar. Splonskowski stated that most meetings are scheduled on Tuesdays, with exceptions identified on the calendar. The first September meeting required a choice between Wednesday, September 1, and Thursday, September 9, due to the Labor Day schedule. The Commission preferred September 1 to maintain more spacing before the next meeting. Splonskowski stated he would verify the room remained available and reserve it, and would return to the Commission if the date could not be secured. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the 2027 meeting calendar using September 1 for the first September meeting, subject to room availability. Commissioners Munson, Schwab, Woodcox, and Vice Chairman Bakken voted 'AYE'. **Motion carried.**

Commissioner Munson presented a resolution adjusting the current makeup of the Burleigh County Park Board. Munson reported that State's Attorney Lawyer had confirmed that, under the applicable Century Code

provisions, the body must be referred to as a Park Board. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the resolution. Commissioners Munson, Woodcox, and Vice-Chairman Bakken voted 'AYE'. Commissioner Schwab voted 'NAY'. **Motion carried.**

Other Business:

- Discussion of Comm. Bakken's trip to Montana for a passenger rail conference was deferred to the next meeting so more complete information can be provided.

Motion by Comm. Munson, 2nd by Comm Woodcox to move into executive session to discuss lease agreements with Verizon and DCN, LLC; termination of the Emergency Management Joint Powers Agreement; pending litigation involving the Garrison Diversion appeal and the Burleigh-Morton Detention Center paint matter; and property acquisitions. Commissioners Munson, Schwab, Woodcox, and Vice Chairman Bakken voted 'AYE'. **Motion carried.**

5:49 PM Pursuant to N.D.C.C. § 44-04-19.1(5), the Commission entered executive session.

6:39 PM The Commission exited the executive session.

Motion by Comm. Munson, 2nd by Comm. Woodcox to continue the regular meeting. Commissioners Munson, Schwab, Woodcox, and Vice Chairman Bakken voted 'AYE'. **Motion carried.**

Motion by Comm. Schwab, 2nd by Comm. Munson to approve the consensus reached in the executive session. Commissioners Munson, Schwab, Woodcox, and Vice Chairman Bakken voted 'AYE'. **Motion carried.**

Meeting adjourned.

6:42 PM

Mark Splonskowski,
County Auditor

Brian Bitner,
Chairman

The following list of abatements and settlement of taxes is forwarded for action to the Burleigh County Commission:

[illegible]

BURLEIGH COUNTY CHECK REPLACEMENT
(4-17)

Carefully read the AFFIDAVIT AND AGREEMENT; then sign it before a Notary Public.

When we receive the signed and notarized Affidavit and Agreement a duplicate payment will be issued and forwarded to you. In the event you recover possession of the original check, DO NOT CASH IT, please advise the Burleigh County Treasurer immediately. Our telephone number is (701) 222-6718.

MAIL THE SIGNED AND NOTARIZED AFFIDAVIT AND AGREEMENT TO:
Burleigh County Treasurer, P.O. Box 5518, Bismarck, ND 58506-5518.

NAME AND ADDRESS OF PAYEE:

DEBORAH ARNOLD
1733 N 4TH ST
BISMARCK, ND 58501-1715

Check Amount: \$755.52
Check Date: 3/20/2024
Original Check #: 128738

AFFIDAVIT AND AGREEMENT

I execute this AFFIDAVIT AND AGREEMENT for the purpose of obtaining a duplicate payment from the County of Burleigh, North Dakota.

I hereby state under oath that the above-described check has never been presented to me for payment, nor transferred to any other person or persons, and the same is believed to have been lost or destroyed, and that I hereby request the County of Burleigh to issue a duplicate payment for said check.

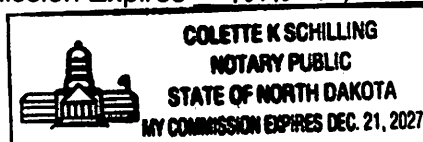
I agree to indemnify, compensate, or make restitution to the County of Burleigh for any and all loss, damage and expense as a result of this issue of said new duplicate payment. If said original check alleged to have been lost or destroyed shall come into my possession, or under my control, I shall immediately return same to the Burleigh County Treasurer, PO Box 5518, Bismarck, ND 58506-5518, for cancellation. If the aforesaid check shall at any time be cashed or presented to the Burleigh County Auditor/Treasurer by me or transferred to another person by me and result in a loss to the County of Burleigh, I shall promptly reimburse the Burleigh County Treasurer for any such loss.

Deborah Arnold
Signature of Payee
Date 9-4-26

Subscribed and sworn to before me:

Colette K Schilling
Notary Public - County of Burleigh
My Commission Expires 12/21/2027

(Seal)



Application approved by the Burleigh County Commission on _____, 20__.

Duplicate warrant # _____ issued this _____ day of _____, 20__

Burleigh County Auditor

Date

008

BURLEIGH COUNTY CHECK REPLACEMENT
(4-17)

Carefully read the AFFIDAVIT AND AGREEMENT; then sign it before a Notary Public.

When we receive the signed and notarized Affidavit and Agreement a duplicate payment will be issued and forwarded to you. In the event you recover possession of the original check, DO NOT CASH IT, please advise the Burleigh County Treasurer immediately. Our telephone number is (701) 222-6718.

MAIL THE SIGNED AND NOTARIZED AFFIDAVIT AND AGREEMENT TO:
Burleigh County Treasurer, P.O. Box 5518, Bismarck, ND 58506-5518.

NAME AND ADDRESS OF PAYEE:

DERALD HORN SR
401 PICCADILLY CR
BISMARCK, ND 58504

Check Amount: \$80.49
Check Date: 4/22/2024
Original Check #: 129179

AFFIDAVIT AND AGREEMENT

I execute this AFFIDAVIT AND AGREEMENT for the purpose of obtaining a duplicate payment from the County of Burleigh, North Dakota.

I hereby state under oath that the above-described check has never been presented to me for payment, nor transferred to any other person or persons, and the same is believed to have been lost or destroyed, and that I hereby request the County of Burleigh to issue a duplicate payment for said check.

I agree to indemnify, compensate, or make restitution to the County of Burleigh for any and all loss, damage and expense as a result of this issue of said new duplicate payment. If said original check alleged to have been lost or destroyed shall come into my possession, or under my control, I shall immediately return same to the Burleigh County Treasurer, PO Box 5518, Bismarck, ND 58506-5518, for cancellation. If the aforesaid check shall at any time be cashed or presented to the Burleigh County Auditor/Treasurer by me or transferred to another person by me and result in a loss to the County of Burleigh, I shall promptly reimburse the Burleigh County Treasurer for any such loss.

Derald J. Horn Sr
Signature of Payee
Date 8-28-2026

Subscribed and sworn to before me:

Haley Wilder
Notary Public - County of Burleigh
My Commission Expires _____

HALEY WILDER
Notary Public
State of North Dakota
(Seal) Commission Expires Aug 28, 2029

Application approved by the Burleigh County Commission on _____, 20__.

Duplicate warrant # _____ issued this _____ day of _____, 20__

Burleigh County Auditor

Date



Memo

DATE: September 21, 2026

TO: Mark Splonskowski
County Auditor

FROM: Daniel Schriock
County Engineer

RE: Second access permit for Matthew Furst

Please place the approval of a 2nd approach for Matthew Furst on the September 21, 2026 County Board Consent Agenda.

Matthew Furst has asked for a second access permit for a platted parcel in Fort Rice Township. This parcel is a 2.45 Acre tract legally described as Lot 1 of Block 1 Braxmeyer Subdivision. Currently there is an approach to the residence off 102nd Ave SE. He wishes to have a second approach installed along Desert Road as shown in the attached map to access the back portion of the lot. (See attached map).

We have reviewed the proposed access request and have determined it meets our requirements.

2nd Approach Permit Requirements

A second approach permit shall be granted by the County Engineer unless the application does not meet one of the following criteria:

- 1) The distance between adjacent approaches and the requested approach must be larger than 100 feet (center to center distance).
- 2) The requested approach provides adequate sight distance for the given speed zone (as set forth in "A Policy on Geometric Design of Highways and Street" by AASHTO).
- 3) The second approach meets standards set out in the existing Burleigh County Zoning Ordinance.

Request for Second Approach - 4001 102nd Ave SE

Parcel ID: 51-137-80-10-01-010

Previous Owner's Last Name: Painter

Re: Request for Second Approach - 4001 102nd Ave SE, Bismarck, ND 58504

To Burleigh County Engineering:

I am writing to request approval for a second approach to the property located at 4001 102nd Ave SE, Bismarck, ND 58504, in rural Burleigh County.

The proposed approach would be located along Desert Road on the east side of the property, as shown on the attached site drawing. The approach would provide access to a gravel parking and maneuvering area extending westward onto the property.

The property currently has an approach from 102nd Ave SE. Using the existing approach to access the proposed parking area would require significant removal of mature trees and established landscaping. One of our primary goals in requesting the second approach is to preserve as much of the existing tree cover and landscaping as reasonably possible while providing practical vehicle and trailer access to this portion of the property.

The proposed approach is approximately **512 feet center-to-center** from the nearest adjacent approach, exceeding the County's required minimum separation of 100 feet.

At the proposed approach location, the approximate unobstructed sight distance along Desert Road is **3,163 feet to the north** and **1,511 feet to the south**. Desert Road is straight through this area, with sight distance ultimately limited by changes in roadway grade in each direction. The proposed location provides clear visibility of approaching traffic within these distances. These measurements are provided for the County Engineer's review in determining compliance with the applicable sight-distance requirements.

The proposed approach would be approximately **16 feet wide where it meets Desert Road**, tapering to approximately **12 feet wide** as it enters the property. The proposed access and gravel area are intended to allow vehicles, including vehicles towing trailers, to enter and leave the property vehicle-first rather than requiring vehicles or trailers to back onto Desert Road. This should provide for a more orderly and predictable movement of vehicles onto and off of the roadway.

The proposed approach and associated gravel area are shown on the attached site drawing. We are willing to make any reasonable adjustments to the exact approach location, dimensions, or construction necessary to meet Burleigh County requirements.

Thank you for considering our request. We would be happy to provide any additional measurements or information needed and to coordinate with the County Engineer regarding inspection of the proposed location.

Sincerely,

Matthew Furst

Kodee Furst

Matthew Furst

4001 102ND

Address

51-137-80-10-01-010

Parcel ID

UPDATED 2026-Q1

County

Navigate

Send

Location

Street Address 4001 102ND AVE SE
City BISMARCK
State ND
Zip 58504
Municipality Lincoln-Fort Rice
County Burleigh County

10:28 AM Tue Sep 8

publicrecordsdata.us

55%



PUBLIC RECORDS, PROPERTY TAXES,
PUBLIC DEED INFO, COUNTY RECORDS,
CONTACT INFO, PROPERTY RECORDS
REFERENCE # 2026-09-08-76467

NORTH DAKOTA

PUBLIC RECORDS SEARCH

ALL REPORTS INCLUDE UP TO 20 YEARS HISTORICAL DATA

NORTH DAKOTA HAS A POPULATION OF ABOUT 780,000, WITH BISMARCK AS ITS CAPITAL CITY

YOUR SESSION EXPIRES AFTER A PERIOD OF INACTIVITY

PROPERTY REPORT REQUESTS TYPICALLY TAKE BETWEEN 6-7 MINUTES TO COMPLETE

YOUR REPORT WILL BE AVAILABLE FOR IMMEDIATE DOWNLOAD ONCE PROCESSING IS COMPLETE

4001 102ND AVE SE, BISMARCK, ND 58504

REFERENCE # 2026-09-08-76467

CONFIRM



RECORDS REQUEST INITIATED SEP 8TH, 2026

102nd Ave SE

Desert Rd

PAINTER GREG & >

Approach #2

Traffic from 4001 102nd Ave SE will enter vehicle first from Desert Rd onto property. Traffic leaving from 4001 102nd Ave SE will exit vehicle first onto Desert Rd.

Approach #2 and area colored green to have gravel as the primary surface.





Memo

DATE: September 21, 2026

TO: Mark Splonskowski
County Auditor

FROM: Daniel Schriock
County Engineer

RE: Second access permit for Lance Hagen

Please place the approval of a 2nd approach for Lance Hagen on the September 21, 2026 County Board Consent Agenda.

Lance Hagen on behalf of Jacqueline McGregor has asked for a second access permit for a parcel in Menoken Township. This parcel is a 154.68 Acre tract legally described as SE ¼ of Section 20 in Menoken Township 20-139-78. Currently there is an approach off 30th Ave NE along the south east end of the property. He wishes to have a second approach installed west of the existing approach. (See attached map).

We have reviewed the proposed access request and have determined it meets our requirements.

2nd Approach Permit Requirements

A second approach permit shall be granted by the County Engineer unless the application does not meet one of the following criteria:

- 1) The distance between adjacent approaches and the requested approach must be larger than 100 feet (center to center distance).
- 2) The requested approach provides adequate sight distance for the given speed zone (as set forth in "A Policy on Geometric Design of Highways and Street" by AASHTO).
- 3) The second approach meets standards set out in the existing Burleigh County Zoning Ordinance.

Schriock, Daniel L.

From:
Sent: Friday, September 11, 2026 8:18 AM
To: Schriock, Daniel L.
Subject: Menoken Approach

You don't often get email from lance_hagen@yahoo.com. [Learn why this is important](#)

***** **CAUTION:** This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

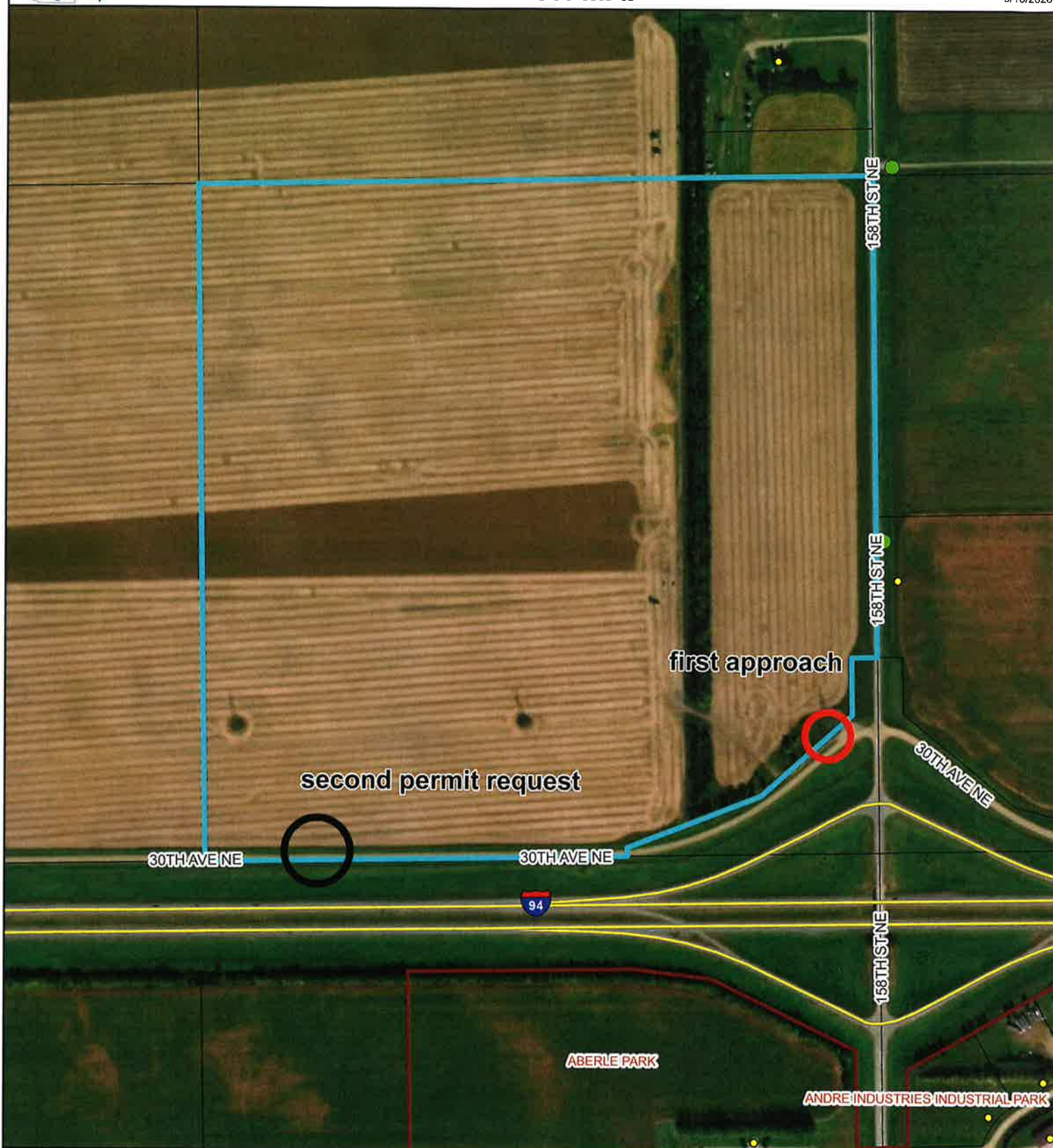
Dan,

I'm dropping you an email requesting a 2nd deary approach at Menoken along 30th street that boards the land I farm there which is section 20. I'm requesting a 2nd access because the current access is sometimes blocked with cars from commuters and I have to go down the ditch and also after rains there is several low spots filled with water which makes it difficult to get out with semi's.

The 2nd approach I'm requesting on the SE quarter is already in place as CSI has been staging on the property for the DOT project stemming from Menoken to Bismarck. I would like to just have them leave that in place for me.

Thank you

Lance Hagen



PARCEL ID: 33-139-78-00-20-800

OWNER: MCGREGOR, JACQUELINE J & ROBERT G

ACRES: 154.68

SITE ADDRESS:

MAIL ADDRESS: 149 MAY RD, COLVILLE, WA 99114-2268

LEGAL: MENOKEN TOWNSHIP Section 20 SE1/4 LESS R/W 535013 535014 20-139-78

**LOCAL PERMIT OR RESTRICTED EVENT PERMIT**

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 17926 (8-2025)

Permit Number

26-021**Permit Type (check one)**

Local Permit



Restricted Event Permit*

Games Authorized

Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group STERLING SCHOOL TPA		Dates Authorized (Read Instruction 2) 09/26/2026	
Organization or Group Contact Person TONYA BAUER	E-mail [REDACTED]	Telephone Number [REDACTED]	
Mailing Address PO BOX 68	City STERLING	State ND	ZIP Code 58572

SITE INFO

Site Name STERLING ELEMENTARY SCHOOL		County BURLEIGH	
Site Address 118 MCKENZIE STREET	City STERLING	State ND	ZIP Code 58572
If the city or county is placing restrictions on the permit, please explain			
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 09/26/2026 - BINGO			

Permits must be issued prior to the 1st event date.

Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this forms if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county and the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:

- a. Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:

(1) When the area for the raffle is physically separated from the area where games are conducted by the regular organization.

(2) Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

CITY OR COUNTY CONTACT PERSON

Printed Name of City or County Official Mark Splonskowski	Title of City or County Official County Auditor	Telephone Number (701)222-6718	E-mail Address msplonskowski@nd.gov
Signature of City or County Official		Date	Issuing Governing Body ☐ City ☒ County

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance.

Information required to be preprinted on a standard raffle ticket:

1. Name of Organization;
2. Ticket Number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player or option to convert a **merchandise** prize to a cash prize that is limited to the lesser of the value of the merchandise prize or fifteen thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. Print the authorizing city or county and permit number
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time of the drawing or drawings and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an non-guaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or fifteen thousand dollars.

North Dakota Administrative Code 99-01.3-05-02(4) states that an employee may not sell a ticket on a site where another organization is licensed or has a permit unless the employee is granted permission by the lessor and other organization.

North Dakota Administrative Code 99-01.3-05-01 through 99-01.3-05-05 (Raffles) in its entirety can be reviewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

INSTRUCTIONS:

After a city or county governing board has authorized an organization to receive a local permit or restricted event permit, the city or county must complete the form.

1. Enter the city or county assigned "Permit Number".
2. Enter the beginning and ending date(s) for which the permit is authorized. **Note: Unexact blanket dates will not be accepted**
 - a. A permit must be on a fiscal year basis from July first to June thirtieth or on a calendar year basis.
 - b. A local permit can be issued for one or more events per fiscal year.
 - c. The "Dates Authorized" must only be the actual dates of the event(s) and does not include the dates the organization is selling tickets.
 - d. For a "one time" event permit, the beginning and ending date for "Dates Authorized" is the date of the event date.
 - e. If a local permit is issued for more than one event, enter the date of the first event as the beginning date and the date of the last event as the ending date.
 - f. A permit may not be issued more than twelve months prior to the first raffle drawing date.
 - g. A restricted event permit may be issued for only one event per year. If the organization has received a local permit during a fiscal year, it may not receive a restricted event permit. If the organization received a restricted event permit during the fiscal year, it may not receive a local permit.
3. Permits must provide the specific dates of event(s), site name, and site physical address. If there are multiple event dates that do not fit on the permit, a separate sheet must be submitted with the permit that provides a list of all event dates.
4. Enter any restriction place on the organization or group, such as days of the week or designation of an area at a site where games may be conducted.
5. When a restricted event permit is issued, provide a "Report on a Restricted Event Permit (SFN 52880)" form to the organization or be sure they know the form is available at <https://attorneygeneral.nd.gov/licensing-and-gaming/licensing/charitable-gaming> by scrolling to the bottom of the page.
6. Give the organization or group the completed permit form, keep a copy for your records, and send a copy within 14 days of issuance of the permit. However, all permits must be sent to the Gaming Division, no later than 7 days prior to the first event date by email to agogaming@nd.gov or fax to (701) 328-3535.

If you have questions on the local permit or restricted event permit process, please call: 1-800-326-9240.

Office of Attorney General
Gaming Division
600 E Blvd Ave, Dept. 125
Bismarck, ND 58505-0040



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (8-2025)

Applying for (check one)



Local Permit



Restricted Event Permit*

Games to be conducted



Raffle by a Political or Legislative District Party



Bingo



Raffle



Raffle Board



Calendar Raffle



Sports Pool



Poker*



Twenty-One*



Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Sterling School TPA		Dates of Activity (Does not include dates for the sales of tickets) 9/26/26	
Organization or Group Contact Person Tonya Bauer	E-mail [REDACTED]	Telephone Number [REDACTED]	
Business Address 118 McKenzie St	City Sterling	State ND	ZIP Code 58572
Mailing Address (if different) PO BOX 68	City Sterling	State ND	ZIP Code 58572

SITE INFO

Site Name Sterling Elementary School		County Burleigh	
Site Physical Address 118 McKenzie St	City Sterling	State ND	ZIP Code 58572
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) 9/26/26 - Bingo			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bingo	giftcards, mugs, giftbags - See attached sheet	\$1000
Total (limit \$50,000 per year)		\$ 1,000

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds Educational field trips, art, speakers, books
Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240) ☐ Yes ☒ No
Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit) ☐ Yes ☒ No
Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded) ☒ No ☐ Yes - Total Retail Value: [REDACTED] (This amount is part of the total prize limit for \$50,000 per fiscal year)
Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.) ☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer Tonya Bauer	Telephone Number [REDACTED]	E-mail Address [REDACTED]
Signature of Organization Group's Permit Organizer Tonya Bauer	Title Princippal/Teacher	Date 9/23/26

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or fifteen thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or fifteen thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed \$15,000

The retail value of a merchandise prize cannot exceed \$15,000.

The **total** of all cash prizes and retail value of all merchandise prizes for all games cannot exceed \$50,000 per year.

If the value of the planned cash and merchandise prizes exceed \$50,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:

	<u>Local Permit</u>	<u>Restricted Event Permit</u>
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed \$50,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.

ITEM

8



Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.

Re: Recommendations from the September meeting of County Planning Commission

Date: 9-15-2026

From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

Chad Dockter Subdivision

Legal Description: NW ¼ of the SW ¼ of Section 29, T138N, R79W

Property Address: 911 Address is not assigned Apple Creek Township

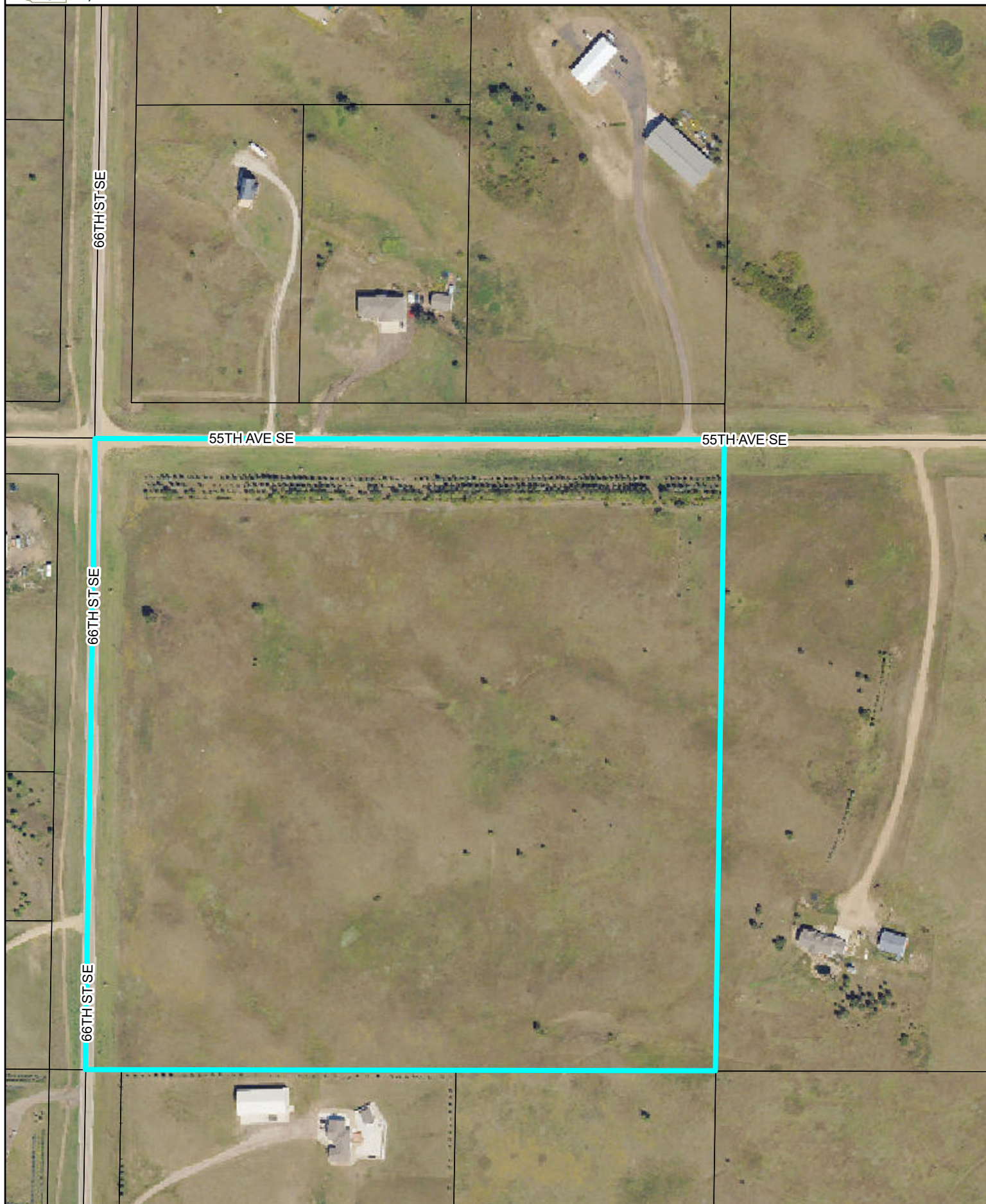
A request to Burleigh County regarding the creation of a 4 lot subdivision. The parcel zoning would remain A – Agricultural. Proposed subdivision will create 4 parcels, ranging in size from 6.00 to 10.00 acres and is a total of 39.92 acres. No buildings currently exist onsite. The preliminary subdivision plat was submitted on July 24th, 2026. The final plat was submitted on August 20th. County staff has reviewed the subdivision and have no concerns.

- The SWMP was approved on 9-7-2026
- The paving waiver was approved on 9-10-2026
- Lot size varies: 6 to 10 acres
- The Planning Commission recommended approval by vote of 8-0

ACTION REQUESTED

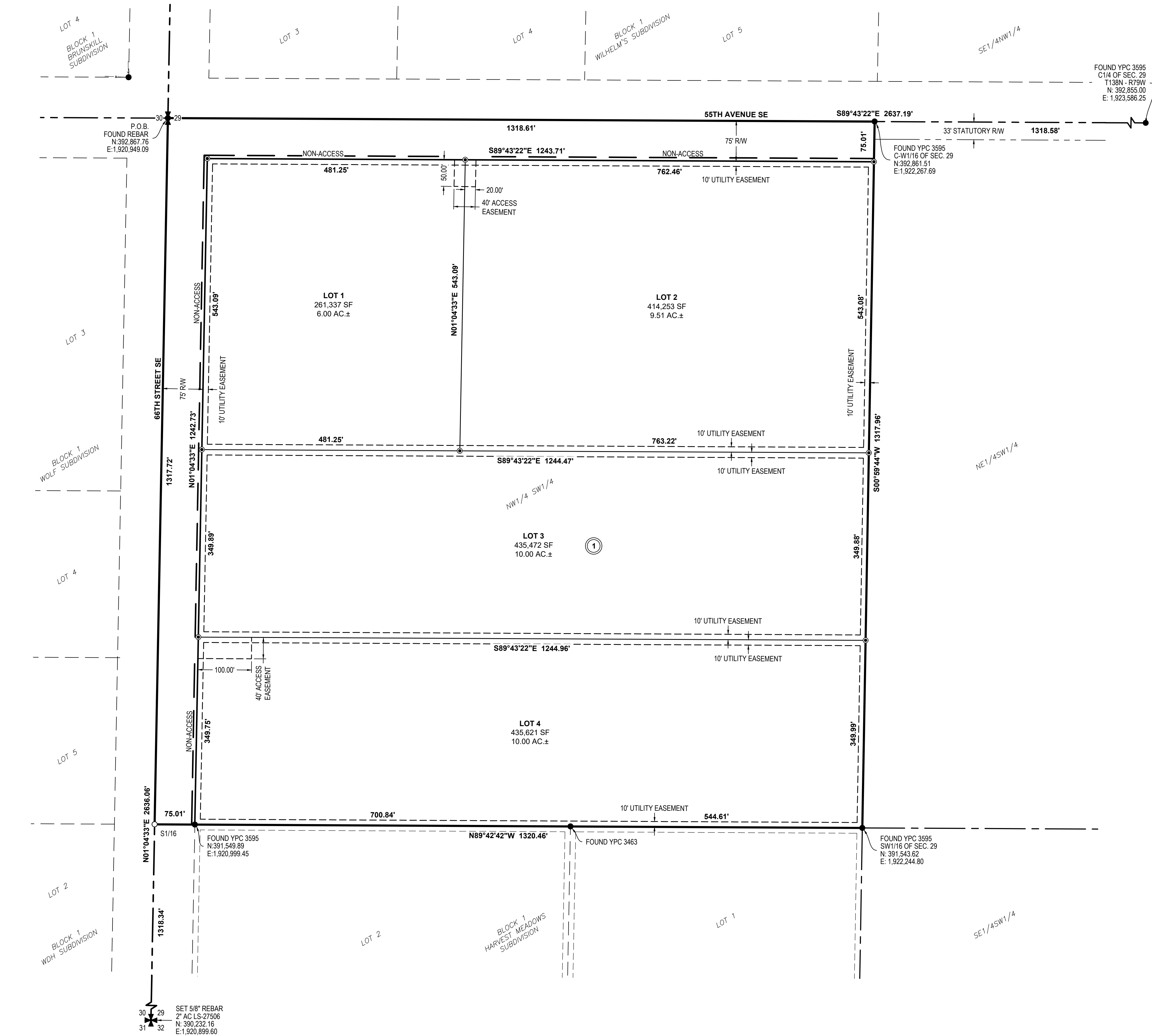
Based on supporting documents and findings of the Planning Commission, it is recommended to approve the Chad Dockter Final Subdivision Plat

Attachments: Ex. 1 Site Location
Ex. 2. Chad Dockter Subdivision



CHAD DOCKTER SUBDIVISION

ALL OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER
OF SECTION 29, TOWNSHIP 138 NORTH, RANGE 79 WEST
OF THE FIFTH PRINCIPAL MERIDIAN, BURLEIGH COUNTY, NORTH DAKOTA



GRAPHIC SCALE IN FEET
SCALE 1"=100' (30X36 PLOT)

HORIZ. DATUM: NAD83
VERT. DATUM: NAVD88

BASIS OF BEARINGS: NORTH DAKOTA STATE PLANE
COORDINATE SYSTEM, SOUTH ZONE, NAD83.
2011 ADJ. INTERNATIONAL FEET, GRID DISTANCES
GRID TO GROUND S.F. = 1.0001549790

LEGEND

- FOUND MONUMENT - AS NOTED
- ⊙ SET 5/8" REBAR YPC STAMPED "TARNOWSKI LS - 27506"
- COMPUTED CORNER
- PLAT BOUNDARY
- - - PROPOSED EASEMENT
- - - PROPOSED LOT LINE
- - - EXISTING LOT LINE
- - - SECTION LINE
- - - RIGHT-OF-WAY LINE
- - - NON-ACCESS LINE

PLAT NOTES:

1. BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENT.
2. FIELD SURVEY COMPLETED 7/6/2026.
3. SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.
4. TOTAL LOTS: 4
5. TOTAL PLAT: 39.92 ACRES (±)
6. ZONING: AGRICULTURAL DISTRICT
7. BENCHMARKS AT CITY CONTROL B51-25 (ELEV: 1714.35 NAVD88)

LAND AREA TABLE		
AREA	SQ. FT.	ACRES
LOT 1	261,337	6.00
LOT 2	414,253	9.51
LOT 3	435,472	10.00
LOT 4	435,621	10.00
STREETS	192,105	4.41
TOTAL	1,738,788	39.92

LEGAL DESCRIPTION

ALL OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4SW1/4) OF SECTION 29, TOWNSHIP 138 NORTH, RANGE 79 WEST OF THE FIFTH PRINCIPAL MERIDIAN, BURLEIGH COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE WEST QUARTER (W1/4) CORNER OF SAID SECTION 29, THENCE S89°43'22"E ON AND ALONG THE NORTH LINE OF THE SOUTHWEST QUARTER (SW1/4) OF SAID SECTION 29 A DISTANCE OF 1318.61 FEET TO THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4SW1/4) OF SAID SECTION 29, WHICH BEARS N89°43'22"W A DISTANCE OF 1318.58 FEET FROM THE CENTER QUARTER (C1/4) CORNER OF SAID SECTION 29; THENCE S00°59'44"W ON AND ALONG THE EAST LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4SW1/4) OF SAID SECTION 29 A DISTANCE OF 1317.96 FEET TO THE SOUTHEAST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4SW1/4) OF SAID SECTION 29; THENCE N89°42'42"W ON AND ALONG THE SOUTH LINE OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4SW1/4) OF SAID SECTION 29 A DISTANCE OF 1320.46 FEET TO THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER (NW1/4SW1/4) OF SAID SECTION 29, WHICH BEARS N01°04'33"E A DISTANCE OF 1318.34 FEET FROM THE SOUTHWEST CORNER OF SAID SECTION 29; THENCE N01°04'33"E ON AND ALONG THE WEST LINE OF THE SOUTHWEST QUARTER (S1/4) OF SAID SECTION 29 A DISTANCE OF 1317.72 FEET TO THE POINT OF BEGINNING.

SAID PLAT CONTAINS 39.92 ACRES, MORE OR LESS, AND SHALL HENCE FORTH BE KNOWN AS CHAD DOCKTER SUBDIVISION.

SURVEYOR'S CERTIFICATE

I, MICHAEL J. TARNOWSKI, HEREBY CERTIFY I AM A LICENSED PROFESSIONAL LAND SURVEYOR IN THE STATE OF NORTH DAKOTA, THAT THIS SURVEY WAS MADE BY ME OR UNDER MY DIRECTION AND SUPERVISION AND THAT THE SURVEY IS TRUE AND COMPLETE AS SHOWN, THAT ALL MONUMENTS, AND MARKS SET, TOGETHER WITH THOSE FOUND, ARE OF THE CHARACTER AND OCCUPY THE POSITIONS SHOWN THEREON, AND ARE SUFFICIENT TO ENABLE THIS SURVEY TO BE RETRACED.

DATE: _____

MICHAEL J. TARNOWSKI
PROFESSIONAL LAND SURVEYOR
N.D. REGISTRATION NO. PL-27506

OWNER'S CERTIFICATE AND DEDICATION

I, THE UNDERSIGNED, BEING THE SOLE OWNER OF THE LANDS PLATTED HEREIN, HAVE CAUSED THE LAND TO BE PLATTED AND DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF THIS PLAT TITLED CHAD DOCKTER SUBDIVISION AND DO DEDICATE ALL RIGHTS OF WAY SHOWN ON THIS PLAT FOR PUBLIC USE, AND CONSENT TO ANY ACCESS CONTROL TO THE PROPERTY AS SHOWN.

WE ALSO DEDICATE TO THE PUBLIC ALL EASEMENTS AS SHOWN ON THIS PLAT AS "UTILITY EASEMENT" TO RUN WITH THE LAND FOR GAS, ELECTRIC, COMMUNICATION AND/OR OTHER PUBLIC UTILITIES ON OR UNDER THOSE CERTAIN STRIPS OF LAND DESIGNATED HEREON.

WE FURTHER GRANT ANY OTHER EASEMENTS OR SERVITUDES AS SHOWN AND THOSE THAT ARE RECORDED BUT NOT SHOWN.

CHRISTINE DOCKTER, OWNER

STATE OF _____)
COUNTY OF _____)SS

ON THIS _____ DAY OF _____, 2026,
BEFORE ME PERSONALLY APPEARED CHRISTINE DOCKTER, KNOWN TO ME TO BE THE PERSON(S) DESCRIBED IN AND WHO EXECUTED THE WITHIN CERTIFICATE AND THEY ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

NOTARY PUBLIC, _____

APPROVAL OF COUNTY PLANNING AND ZONING COMMISSION

THE COUNTY PLANNING AND ZONING COMMISSION HEREBY APPROVES CHAD DOCKTER SUBDIVISION, AS SHOWN ON THE PLAT. THIS PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND ORDINANCES OF THE COUNTY OF BURLEIGH AND REGULATIONS ADOPTED BY SAID PLANNING AND ZONING COMMISSION.

THE FOREGOING ACTION OF THE COUNTY PLANNING AND ZONING COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE _____ DAY OF _____, 2026.

DENNIS AGNEW - CHAIRMAN

MITCH FLANAGAN - SECRETARY

APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF BURLEIGH, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND AS SHOWN ON THIS PLAT, HAS ACCEPTED THE DEDICATION OF ALL STREETS SHOWN THEREON, HAS APPROVED THE GROUNDS AS SHOWN ON THE PLAT AS AN AMENDMENT TO THE MASTER PLAN OF BURLEIGH COUNTY, NORTH DAKOTA, AND DOES HEREBY VACATE ANY PREVIOUS PLATTING WITHIN THE BOUNDARY OF THE PLAT.

THIS PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND ORDINANCES OF THE COUNTY OF BURLEIGH.

THE FOREGOING ACTION OF THE BOARD OF COUNTY COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE _____ DAY OF _____, 2026.

BRIAN BITNER - CHAIRMAN

ATTEST: MARK SPLONSKOWSKI - COUNTY AUDITOR

APPROVAL OF COUNTY ENGINEER

I, DANIEL L. SCHROCK, COUNTY ENGINEER OF THE COUNTY OF BURLEIGH, NORTH DAKOTA, HEREBY APPROVES THIS PLAT OF "CHAD DOCKTER SUBDIVISION", AS SHOWN ON THIS PLAT, DATED THIS _____ DAY OF _____, 2026.

DANIEL L. SCHROCK, PE - COUNTY ENGINEER

OWNER:
CHRISTINE DOCKTER
27036 SAPTON ROAD
COOKS CREEK, MB R50M1E7

SURVEYOR:
MICHAEL J. TARNOWSKI, PL-27506
MOUNTAIN PLAINS, LLC
1300 TACOMA AVE. SUITE A
BISMARCK, ND 58504
(701) 557-3348



1300 TACOMA AVE. BISMARCK, ND 58504 • (701) 557-3348 • WWW.MTPCLANS.COM



Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.

Re: Recommendations from the September meeting of County Planning Commission

Date: 9-15-2026

From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

Misty Waters 4th Subdivision

Legal Description: Lot 41, Block 1 of the Misty Waters Subdivision, in the W ½ of Section 11, T139N, R81W

Property Address: 6408 Dream Drive Hay Creek Township

A request to Burleigh County regarding the vacation of a 20' drainage easement on a developed lot with an existing single-family home. The minor plat modification will not alter the boundaries of the parcel of land except remove the said easement. This proposed minor plat modification was first submitted on August 20th, 2026, with minor revisions. County staff has reviewed the subdivision and have no concerns.

- The Planning Commission recommended approval by vote of 8-0

ACTION REQUESTED

Based on supporting documents and findings of the Planning Commission, it is recommended to approve the Misty Waters 4th Subdivision

Attachments: Ex. 1 Site Location
Ex. 2. Misty Waters 4th Subdivision



PARCEL ID: 31-139-81-60-01-410

OWNER: DUCKWITZ, JEFF R & NICOLE M

ACRES: 0.46

SITE ADDRESS: 6408 DREAM DR

MAIL ADDRESS: 1109 MEDORA AVE, BISMARCK, ND 58503

LEGAL: MISTY WATERS Block 01 LOT 41 824432

MISTY WATERS FOURTH SUBDIVISION
LOT 41, BLOCK 1 IN MISTY WATERS
WEST HALF SECTION 11, T139N-R81W
BURLEIGH COUNTY, NORTH DAKOTA

NW CORNER
SEC. 11-T139N-R81W
CR#1055

S89° 30' 25"E
331.61'

S89° 30' 25"E
4942.76'

NE CORNER
SEC. 11-T139N-R81W
CR#1183

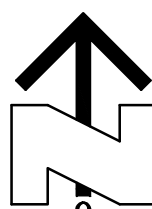
LAND DESCRIPTION

LOT 41, BLOCK 1 IN MISTY WATERS, IN THE WEST HALF OF SECTION 11, TOWNSHIP 139 NORTH, RANGE 81 WEST OF THE 5TH PRINCIPAL MERIDIAN, BURLEIGH COUNTY, NORTH DAKOTA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION 11; THENCE SOUTH 89° 30' 25" EAST ON THE NORTH LINE OF SAID SECTION 11 A DISTANCE OF 331.61 FEET; THENCE SOUTH 00° 29' 35" WEST A DISTANCE OF 2206.35 FEET TO THE NORTHEAST CORNER OF SAID LOT 41 AND THE POINT OF BEGINNING; THE NEXT 4 CALLS ARE ON THE BOUNDARY OF SAID LOT 41; THENCE SOUTH 29° 44' 30" EAST A DISTANCE OF 100.00 FEET; THENCE SOUTH 60° 03' 59" WEST A DISTANCE OF 200.00 FEET; THENCE NORTH 29° 44' 30" WEST A DISTANCE OF 100.00 FEET; THENCE NORTH 60° 03' 59" EAST A DISTANCE OF 200.00 FEET TO THE POINT OF BEGINNING, CONTAINING 0.46 ACRES (20,000 SF), MORE OR LESS, AND SUBJECT TO ALL LEGAL RIGHTS OF WAY AND EASEMENTS OF RECORD.

FLOOD ZONE AE

A PORTION OF THIS PROPERTY IS SITUATED WITHIN "ZONE AE" - THE 100 YEAR FLOOD PLAIN AS SHOWN ON THE NATIONAL FLOOD HAZARD FEMA MAP PANEL NUMBER 38015C0590E, MAP REVISED JUNE 6, 2024. BASE FLOOD ELEVATION = 1640.7' ±.



SCALE: 1" = 20'

DATE: SEPTEMBER 3RD, 2026

VERTICAL DATUM - NAVD 1988.

BASED ON NORTH DAKOTA SOUTH ZONE-NAD83 (2011), INTERNATIONAL FEET.

MEASUREMENTS HAVE BEEN ESTABLISHED BY RTK FROM THE "NDBK" CORS STATION AND ARE REPORTED IN GRID.

AREA TABLE

LOT 1	20,000 SF	0.46 ACRES
TOTAL		0.46 ACRES

LEGEND

○ FOUND SURVEY MONUMENT

SURVEYOR'S CERTIFICATE

I, MARK R. ISAACS, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF NORTH DAKOTA, HEREBY CERTIFY THAT THE APPROVED PLAT IS A TRUE COPY OF THE NOTES OF A SURVEY PERFORMED UNDER MY SUPERVISION AND COMPLETED ON AUGUST 27, 2026. THAT ALL INFORMATION SHOWN HEREON IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THAT ALL MONUMENTS SHOWN HEREON ARE CORRECT, THAT ALL REQUIRED MONUMENTS HAVE BEEN SET, AND THAT ALL DIMENSIONAL AND GEODETIC DETAILS ARE CORRECT.

MARK R. ISAACS, RLS 9628

APPROVAL OF COUNTY PLANNING AND ZONING COMMISSION

THE COUNTY PLANNING AND ZONING COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, HEREBY APPROVES MISTY WATERS FOURTH SUBDIVISION AS SHOWN ON THIS PLAT. THIS PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND THE ORDINANCES OF THE COUNTY OF BURLEIGH AND REGULATIONS ADOPTED BY SAID PLANNING AND ZONING COMMISSION.

THE FOREGOING ACTION OF THE COUNTY PLANNING AND ZONING COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE ____ DAY OF ____, 20__.

DENNIS AGNEW - CHAIRMAN

ATTEST: MITCH FLANAGAN - SECRETARY

APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF BURLEIGH, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND AS SHOWN ON THIS PLAT. HAS ACCEPTED THE DEDICATION OF ALL STREETS SHOWN THEREON, HAS APPROVED THE GROUNDS AS SHOWN ON THE PLAT AS AN AMENDMENT TO THE MASTER PLAN OF BURLEIGH COUNTY, NORTH DAKOTA, AND DOES HEREBY VACATE ANY PREVIOUS PLATTING WITHIN THE BOUNDARY OF THIS PLAT.

THE PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND ORDINANCES OF THE COUNTY OF BURLEIGH.

THE FOREGOING ACTION OF THE BOARD OF COUNTY COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE ____ DAY OF ____, 20__.

BRIAN BITNER - CHAIRMAN

ATTEST: MARK SPLONSKOWSKI,
COUNTY AUDITOR

OWNER'S CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND PLATTED HEREIN, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT AND DO DEDICATE ALL THE RIGHT OF WAY IDENTIFIED HEREIN TO BURLEIGH COUNTY. WE ALSO DEDICATE EASEMENTS TO RUN WITH THE LAND FOR GAS, ELECTRIC, TELEPHONE, WATER, OR OTHER PUBLIC UTILITIES OR SERVICES ON OR UNDER THOSE CERTAIN STRIPS OF LAND DESIGNATED HEREON AS "UTILITY EASEMENT".

JEFF R. DUCKWITZ
LOT 1, BLOCK 1

NICOLE M. DUCKWITZ
LOT 1, BLOCK 1

STATE OF _____)
COUNTY OF _____) SS

SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, THIS ____ DAY OF ____, 20__.

NOTARY PUBLIC

APPROVAL OF THE COUNTY ENGINEER

I, DANIEL L. SCHRIOCK, COUNTY ENGINEER FOR THE COUNTY OF BURLEIGH, NORTH DAKOTA, HEREBY APPROVES THIS PLAT OF "MISTY WATERS FOURTH SUBDIVISION" AS SHOWN ON THE PLAT, DATED THIS ____ DAY OF ____, 20__.

DANIEL L. SCHRIOCK, PE
COUNTY ENGINEER

BENCHMARK - NORTHEAST CORNER OF LOT 1, BLOCK 1, A CAPPED REBAR FOUND FLUSH WITH THE GROUND. ELEVATION = 1689.06'

PROFESSIONAL LAND SURVEYOR
MARK R. ISAACS, LS-9628

MISTY WATERS
4TH SUBDIVISION
LOT 41, BLOCK 1, MISTY WATERS
WEST HALF
SECTION 11, T139N, R81W
BURLEIGH, NORTH DAKOTA

SHEET: 1 OF 1 JOB NUMBER: 26178
SCALE: 1" = 20' DWG REVISION DATES
DRAWN BY: LHM 8/25/26
DWG DATE: 8/18/26 8/31/26
DWG NAME: 26178 Survey.dwg

Independent
Land
Surveying &
Engineering

4215 Old Red Trail NW
Mandan, ND 58554
Phone: 701-663-5184
Cell: 701-995-2078
mark@isurveynd.com

NOTES:

- BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENTS.
- SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.



Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.

Re: Recommendations from the September meeting of County Planning Commission

Date: 9-15-2026

From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

The Ridge at Hawktree 3rd Subdivision

Legal Description: Part of Section 36, T140N, R81W, Part of Section 1, T139N, R81W, and Part of Lots 44 and 45, Block 1, The Ridge at Hawktree Subdivision

Property Address: 3500 E. Link Dr Hay Creek Township

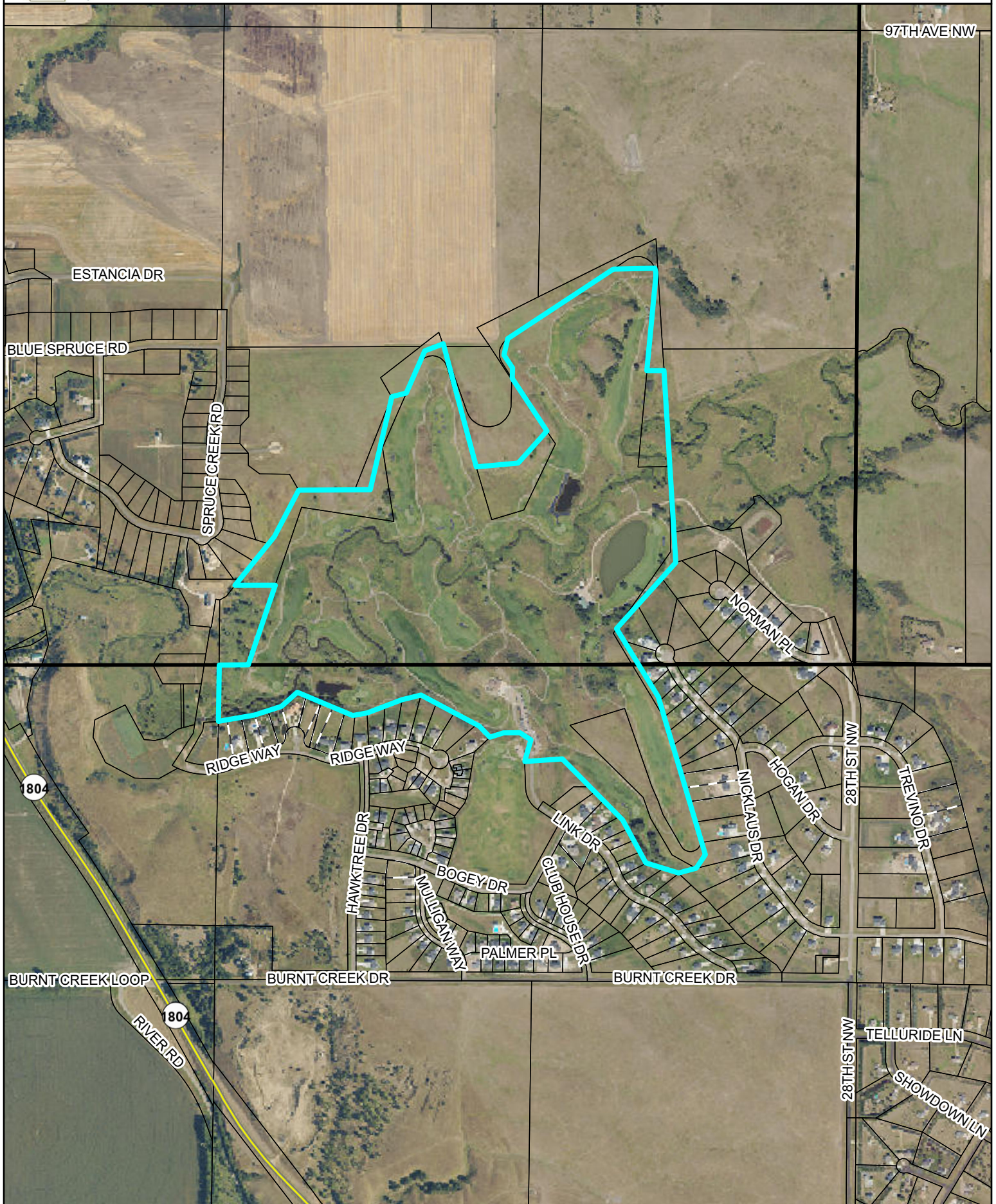
A request to Burleigh County regarding redrawing the lot lines around the Hawktree Golf Course to fully include all of the golf course's paths on the same 2 lots. A pre-application meeting was held on July 8, 2026. The proposed subdivision will contains 227.22 acres. This subdivision has been in review since March 12, 2026. County staff has reviewed the subdivision and have no concerns.

- There were no changes to the original SWMP, a waiver was not required.
- A paving waiver was not required because no roads are being built.
- Lot size: 227.22 Acres.
- The Planning Commission recommended approval by vote of 8-0

ACTION REQUESTED

Based on supporting documents and findings of the Planning Commission, it is recommended to approve the Ridge at Hawktree 3rd Subdivision Plat.

Attachments: Ex. 1 Site Location
Ex. 2. The Ridge at Hawktree 3rd Subdivision



THE RIDGE AT HAWKTREE THIRD SUBDIVISION

PART OF SECTION 36, TOWNSHIP 140 NORTH, RANGE 81 WEST, RIVERVIEW TOWNSHIP, PART OF SECTION 1, TOWNSHIP 139 NORTH, RANGE 81 WEST, HAYCREEK TOWNSHIP, AND PART OF LOTS 44 AND 45, BLOCK 1, THE RIDGE AT HAWKTREE OF BURLEIGH COUNTY, NORTH DAKOTA

DESCRIPTION OF PROPERTY

PART OF SECTION 36, TOWNSHIP 140 NORTH, RANGE 81 WEST, RIVERVIEW TOWNSHIP, PART OF SECTION 1, TOWNSHIP 139 NORTH, RANGE 81 WEST, HAYCREEK TOWNSHIP, AND PART OF LOTS 44 AND 45, BLOCK 1, THE RIDGE AT HAWKTREE OF BURLEIGH COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE SW1/4 OF SECTION 36, T140N-R81W, SAID POINT ALSO BEING ON THE NORTH BOUNDARY LINE OF LOT 44, BLOCK 1, THE RIDGE AT HAWKTREE OF BURLEIGH COUNTY, NORTH DAKOTA; THENCE SOUTH 89°59'23" EAST ALONG THE NORTH BOUNDARY LINE OF SAID LOT 44 FOR 242.25 FEET TO THE SOUTHWEST CORNER OF LOT 44, BLOCK 1 OF SAID THE RIDGE AT HAWKTREE; THENCE NORTH 19°03'47" EAST ALONG THE WEST BOUNDARY LINE OF SAID LOT 45 FOR 699.19 FEET TO A POINT ON THE NORTH BOUNDARY LINE OF THE SOUTH 1/2 OF SAID SW1/4; THENCE NORTH 89°54'12" WEST ALONG SAID NORTH BOUNDARY LINE FOR 336.25 FEET TO A POINT ON THE SOUTHEASTERLY BOUNDARY LINE OF SUMMIT POINT 1ST SUBDIVISION OF BURLEIGH COUNTY, NORTH DAKOTA; THENCE NORTH 39°18'04" EAST ALONG SAID SOUTHEASTERLY BOUNDARY LINE FOR 523.18 FEET; THENCE NORTH 28°00'31" EAST CONTINUING ALONG SAID SOUTHEASTERLY BOUNDARY LINE FOR 436.34 FEET TO A POINT ON THE SOUTH BOUNDARY LINE OF AUDITOR'S LOT "A" OF SAID SW1/4; THENCE NORTH 13°32'07" EAST ALONG SAID SOUTH BOUNDARY LINE FOR 595.53 FEET; THENCE NORTH 13°32'07" EAST FOR 795.40 FEET; THENCE NORTH 76°07'31" EAST FOR 124.17 FEET TO A POINT ON THE NORTH BOUNDARY LINE OF LOT 45, BLOCK 1 OF SAID THE RIDGE AT HAWKTREE; THENCE NORTH 23°54'48" EAST ALONG SAID NORTHERLY BOUNDARY LINE FOR 381.87 FEET; THENCE NORTH 69°36'21" EAST FOR 165.95 FEET TO A POINT ON THE SOUTH BOUNDARY LINE OF AUDITOR'S LOT "B" OF THE NW1/4 OF SAID SECTION 36; THENCE SOUTH 14°44'17" EAST FOR 1058.88 FEET TO A POINT ON THE NORTH BOUNDARY LINE OF SAID LOT 45; THENCE NORTH 85°16'33" EAST FOR 350.45 FEET; THENCE NORTH 42°11'19" EAST FOR 360.02 FEET TO A POINT ON SAID NORTH BOUNDARY LINE; THENCE NORTH 33°13'20" WEST CONTINUING ALONG SAID NORTH BOUNDARY LINE FOR 524.18 FEET; THENCE NORTH 01°56'18" EAST FOR 87.32 FEET; THENCE NORTH 33°15'33" WEST FOR 128.86 FEET; THENCE NORTH 12°50'34" EAST FOR 139.52 FEET TO A POINT ON SAID NORTH BOUNDARY LINE; THENCE NORTH 57°02'07" EAST ALONG SAID NORTH BOUNDARY LINE FOR 1053.67 FEET; THENCE NORTH 89°03'13" EAST FOR 345.80 FEET TO A POINT ON THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 150.00 FEET; SAID POINT ALSO BEING ON THE EAST BOUNDARY LINE OF SAID LOT 45; THENCE ALONG SAID CURVE TO THE RIGHT AND ALONG SAID EAST BOUNDARY LINE (THE CHORD OF WHICH BEARS SOUTH 71°13'03" EAST, 67.01 FEET) AN ARC LENGTH OF 67.98 FEET TO THE P.T. OF SAID CURVE TO THE RIGHT; THENCE SOUTH 05°41'18" WEST CONTINUING ALONG SAID EAST BOUNDARY LINE FOR 788.45 FEET; THENCE NORTH 90°00'00" EAST FOR 142.77 FEET TO A POINT ON THE WEST BOUNDARY LINE OF AUDITOR'S LOT "D" OF THE SE1/4 OF SAID SECTION 36; THENCE SOUTH 03°14'04" EAST ALONG SAID WEST BOUNDARY LINE FOR 1599.73 FEET TO A POINT ON THE WEST BOUNDARY LINE OF WHISPERING RIDGE 2ND SUBDIVISION OF BURLEIGH COUNTY, NORTH DAKOTA; THENCE ALONG SAID WEST BOUNDARY LINE THE FOLLOWING THREE (3) COURSES; THENCE SOUTH 42°20'24" WEST FOR 739.28 FEET; THENCE SOUTH 31°15'34" EAST FOR 666.88 FEET; THENCE SOUTH 16°20'01" EAST FOR 911.14 FEET TO THE NORTHWEST CORNER OF WHISPERING RIDGE 1ST SUBDIVISION OF BURLEIGH COUNTY NORTH DAKOTA; THENCE ALONG THE WEST BOUNDARY LINE OF SAID WHISPERING RIDGE 1ST SUBDIVISION THE FOLLOWING THREE (3) COURSES; THENCE SOUTH 16°20'01" EAST FOR 459.09 FEET; THENCE SOUTH 34°12'38" WEST FOR 135.41 FEET; THENCE SOUTH 74°42'37" WEST FOR 152.65 FEET TO A POINT ON THE SOUTH BOUNDARY LINE OF LOT 44, BLOCK 1 OF SAID THE RIDGE AT HAWKTREE; THENCE ALONG SAID SOUTH BOUNDARY LINE THE FOLLOWING THREE (3) COURSES; THENCE NORTH 72°38'06" WEST FOR 286.08 FEET; THENCE NORTH 28°08'02" WEST FOR 406.05 FEET; THENCE NORTH 44°24'26" WEST FOR 389.71 FEET TO THE NORTHWEST CORNER OF LOT 16, BLOCK 1 OF SAID THE RIDGE AT HAWKTREE; THENCE NORTH CONTINUING 44°24'26" WEST FOR 326.34 FEET; THENCE SOUTH 86°17'40" WEST FOR 312.94 FEET TO A POINT ON THE ARC OF A CURVE TO THE RIGHT HAVING A RADIUS OF 240.00 FEET, SAID POINT ALSO BEING ON THE SOUTH BOUNDARY LINE OF SAID LOT 44; THENCE ALONG SAID SOUTH BOUNDARY LINE THE FOLLOWING FOURTEEN (14) COURSES; THENCE ALONG SAID CURVE TO THE RIGHT (THE CHORD OF WHICH BEARS NORTH 12°40'20" EAST, 32.44 FEET) AN ARC LENGTH OF 32.46 FEET TO THE P.T. OF SAID CURVE TO THE RIGHT; THENCE NORTH 16°32'56" EAST FOR 153.83 FEET; THENCE NORTH 56°22'22" WEST FOR 108.84 FEET; THENCE SOUTH 89°57'21" WEST FOR 137.76 FEET; THENCE SOUTH 72°30'10" WEST FOR 119.16 FEET; THENCE NORTH 43°23'27" WEST FOR 128.34 FEET; THENCE NORTH 61°48'26" WEST FOR 549.67 FEET; THENCE SOUTH 76°49'14" WEST FOR 163.77 FEET; THENCE SOUTH 69°23'48" WEST FOR 310.00 FEET; THENCE SOUTH 80°26'48" WEST FOR 123.05 FEET; THENCE NORTH 66°53'24" WEST FOR 501.33 FEET; THENCE SOUTH 48°25'35" WEST FOR 176.27 FEET; THENCE SOUTH 72°24'17" WEST FOR 237.09 FEET; THENCE SOUTH 80°39'10" WEST FOR 305.27 FEET TO THE SOUTHWEST CORNER OF SAID LOT 44; THENCE NORTH 01°09'30" EAST ALONG THE WEST BOUNDARY LINE OF SAID LOT 44 FOR 467.76 FEET TO THE POINT OF BEGINNING, SAID TRACT OF LAND CONTAINING 227.22 ACRES, MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, ANDRA L. MARQUARDT, NORTH DAKOTA REGISTERED LAND SURVEYOR NO. 4623, HEREBY CERTIFY THAT I HAVE CAUSED TO BE SURVEYED BY MY FORCES UNDER MY SUPERVISION THE PROPERTY DESCRIBED HEREON AND I HAVE PREPARED THE ACCOMPANYING PLAT; FURTHER, THAT DISTANCES INDICATED HEREON ARE IN FEET AND HUNDREDTHS THEREOF, AND BEARINGS ARE INDICATED IN QUADRANTS AND DEGREES, MINUTES, AND SECONDS THEREOF, AND ALL DIMENSIONAL AND GEODETIC DETAILS ARE CORRECT; FURTHER, THAT SAID PLAT DOES TRULY SHOW THE SURVEY TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ANDRA L. MARQUARDT, RLS-4623

OWNER'S CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND PLATTED HEREIN, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT AND DO DEDICATE ALL THE RIGHT OF WAY IDENTIFIED HEREIN TO BURLEIGH COUNTY FOREVER. WE ALSO DEDICATE EASEMENTS TO RUN WITH THE LAND FOR GAS, ELECTRIC, TELEPHONE, WATER OR OTHER PUBLIC UTILITIES OR SERVICES ON OR UNDER THOSE CERTAIN STRIPS OF LAND DESIGNATED HEREON AS "UTILITY EASEMENT".

STEPHEN D. MCCORMICK
VICE PRESIDENT, HAWKTREE, INC.
3400 BURNT CREEK LOOP
BISMARCK, ND 58503

SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, THIS ____ DAY OF _____, 2026.

NOTARY PUBLIC
COUNTY, _____
MY COMMISSION EXPIRES: _____

APPROVAL OF COUNTY PLANNING AND ZONING COMMISSION

THE COUNTY PLANNING AND ZONING COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, HEREBY APPROVES THE RIDGE AT HAWKTREE THIRD SUBDIVISION AS SHOWN ON THIS PLAT. THIS PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND THE ORDINANCES OF THE COUNTY OF BURLEIGH AND REGULATIONS ADOPTED BY SAID PLANNING AND ZONING COMMISSION.

THE FOREGOING ACTION OF THE COUNTY PLANNING AND ZONING COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE ____ DAY OF _____, 2026.

DENNIS AGNEW - CHAIRMAN

MITCH FLANAGAN - SECRETARY

APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF BURLEIGH, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND AS SHOWN ON THIS PLAT, HAS ACCEPTED THE DEDICATION OF ALL STREETS SHOWN THEREON, AND DOES HEREBY VACATE ANY PREVIOUS PLATTING WITHIN THE BOUNDARY OF THIS PLAT.

THE PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND ORDINANCES OF THE COUNTY OF BURLEIGH.

THE FOREGOING ACTION OF THE BOARD OF COUNTY COMMISSION OF BURELIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE ____ DAY OF _____, 2026.

BRIAN BITNER - CHAIRMAN

ATTEST: MARK SPLONSKOWSKI
COUNTY AUDITOR

APPROVAL OF THE COUNTY ENGINEER

I, DANIEL SCHRIOCK, COUNTY ENGINEER OF THE COUNTY OF BURLEIGH, NORTH DAKOTA, HEREBY APPROVES THIS PLAT OF THE RIDGE AT HAWKTREE THIRD SUBDIVISION, AS SHOWN ON THIS PLAT.

DATED THIS ____ DAY OF _____, 2026

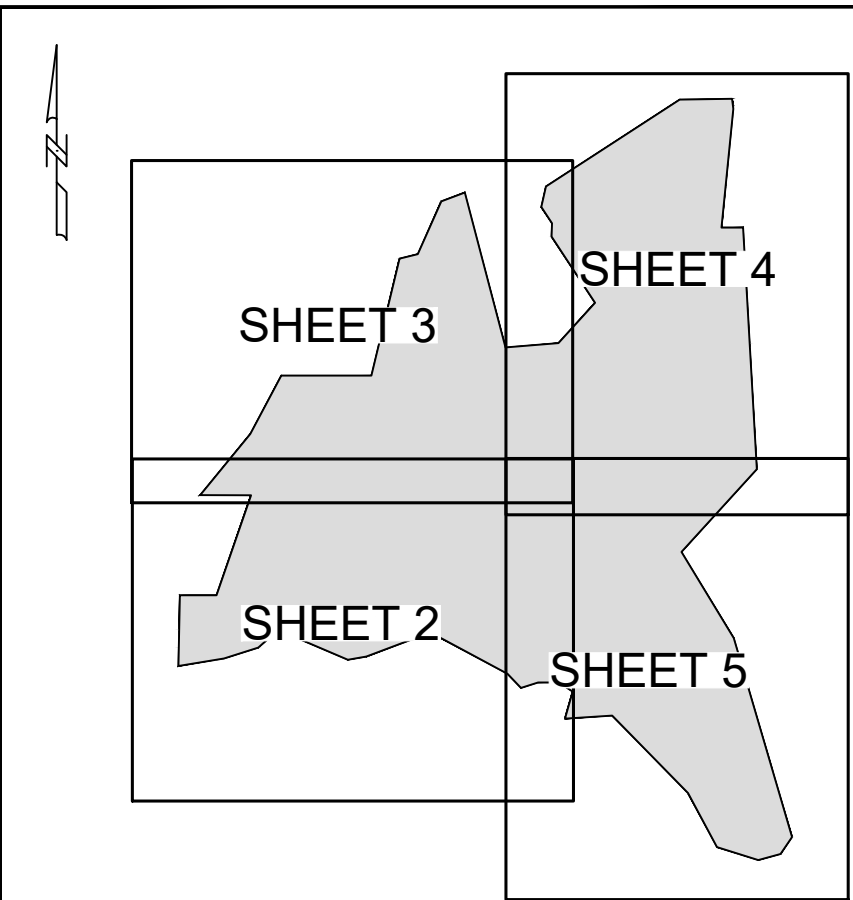
DANIEL SCHRIOCK, PE
COUNTY ENGINEER

OWNERS:
HAWKTREE, INC.
3400 BURNT CREEK LOOP
BISMARCK, ND 58503

BASIS OF BEARING:
BASIS OF BEARING: NORTH BOUNDARY LINE,
SECTION 1
SOUTH 89°59'23" EAST.

- NOTES:
1. BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENT.
 2. WATER PROVIDED BY SOUTH CENTRAL REGIONAL WATER DISTRICT.
 3. CONTOURS PROVIDED BY BISMARCK-MANDAN MPO. DATA COMPILED ON AUGUST, 2020.
 4. A PORTION OF THIS SUBDIVISION LIE WITHIN THE 100-YEAR FLOODPLAIN (ZONE AE, X, AND FLOODWAY) PER FEMA FIRM PANEL MAP NO. 38015C0590E, EFFECTIVE DATE 06/06/2024.
 5. FLOODWAY ELEV: 1667.6-1654.
 6. TOTAL ACREAGE: 227.22 AC±

KEY MAP



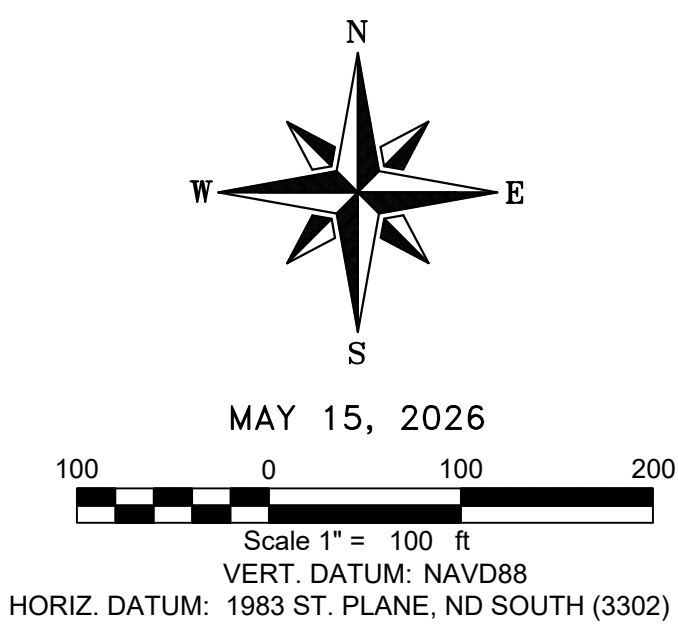
SHEET 1 OF 5



TOMAN ENGINEERING
501 1st Street NW, Mandan, ND 58554
701-663-6483 * www.tomanengineering.com

THE RIDGE AT HAWKTREE THIRD SUBDIVISION

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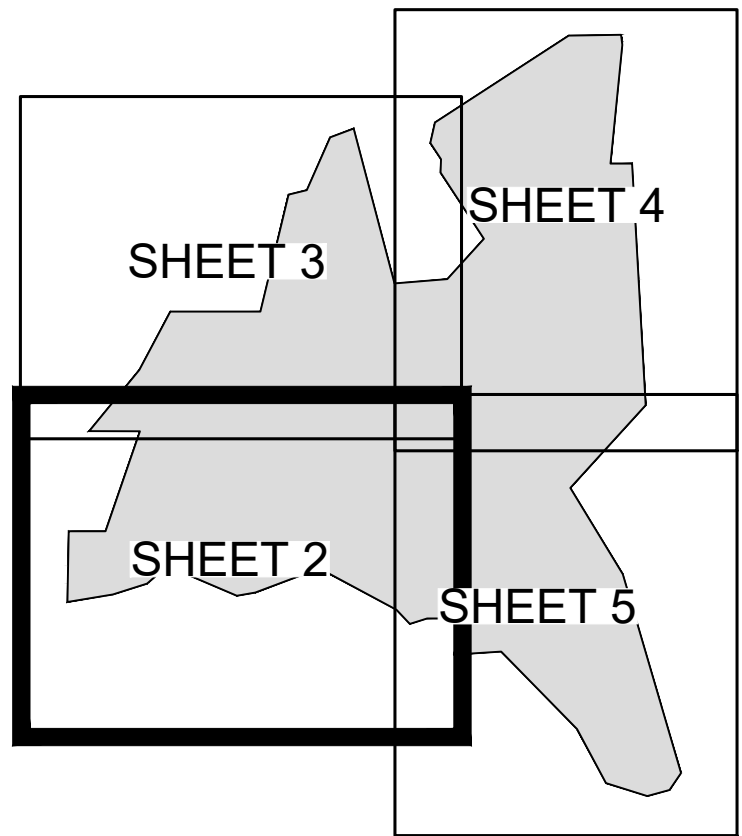


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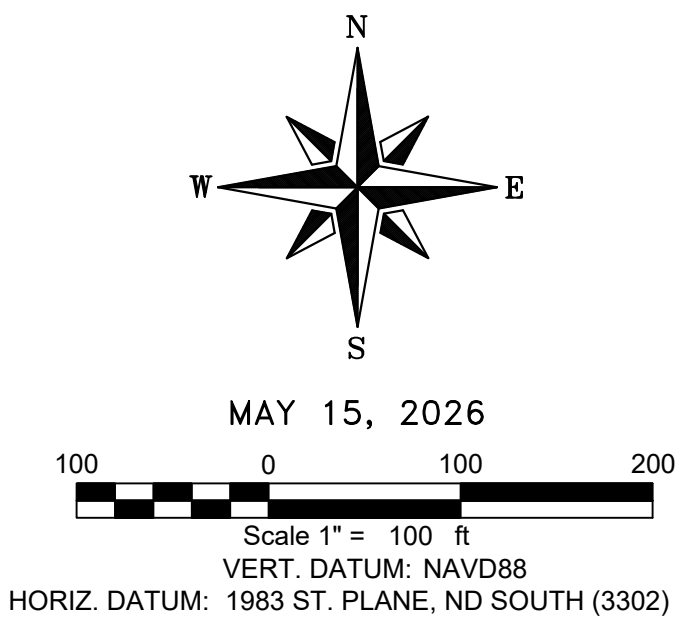


SHEET 2 OF 5

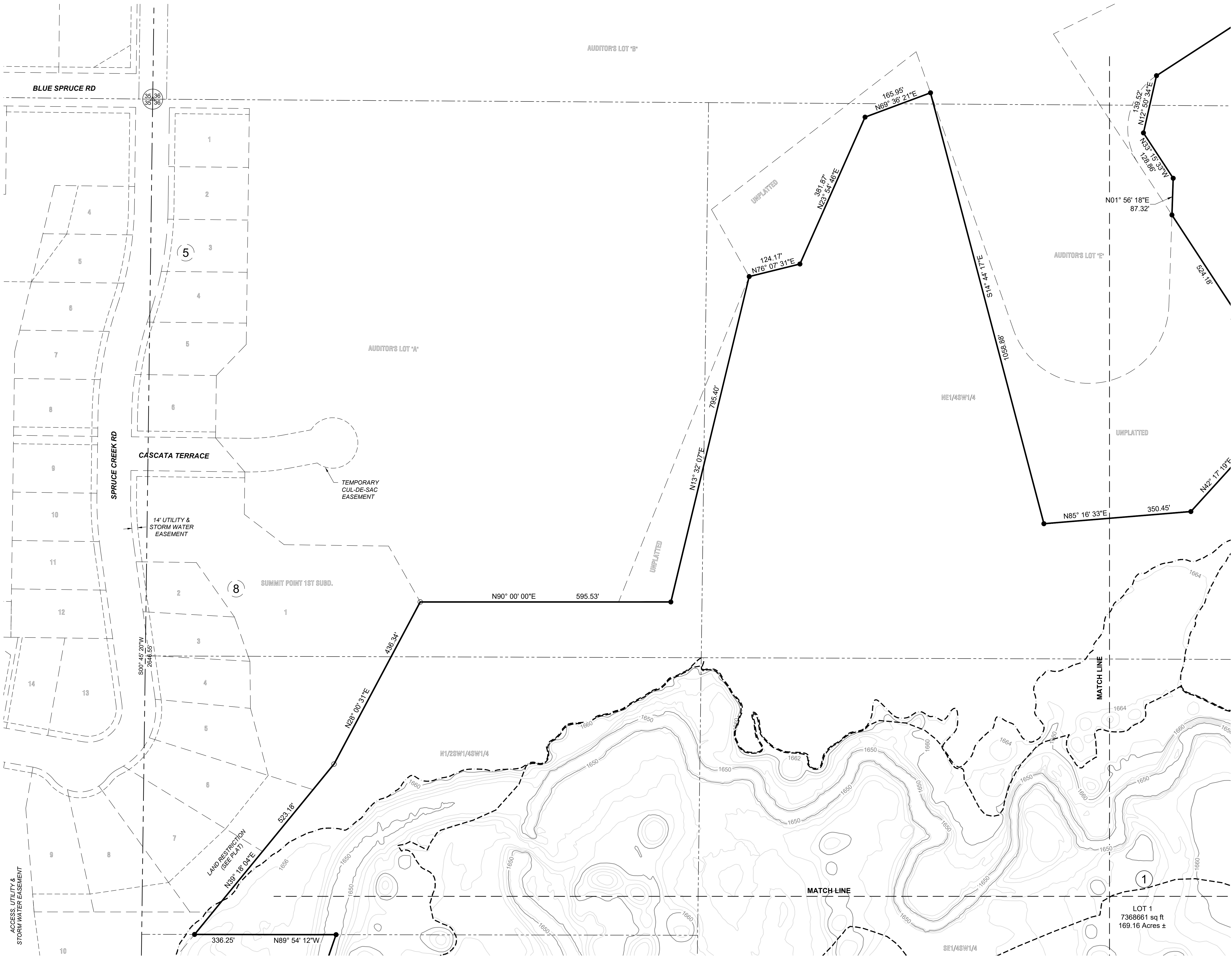
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- LEGEND
- △ FOUND SECTION CORNER
 - FOUND REBAR MONUMENT
 - SET REBAR CAP/RLS-4623
 - BOUNDARY LINE
 - - - ADJACENT LOT LINE
 - - - SECTION LINE
 - - - QUARTER LINE
 - - - EASEMENT LINE
 - - - 100-YEAR FLOODPLAIN LINE
 - - - FLOODWAY LINE
 - - - MATCH LINE

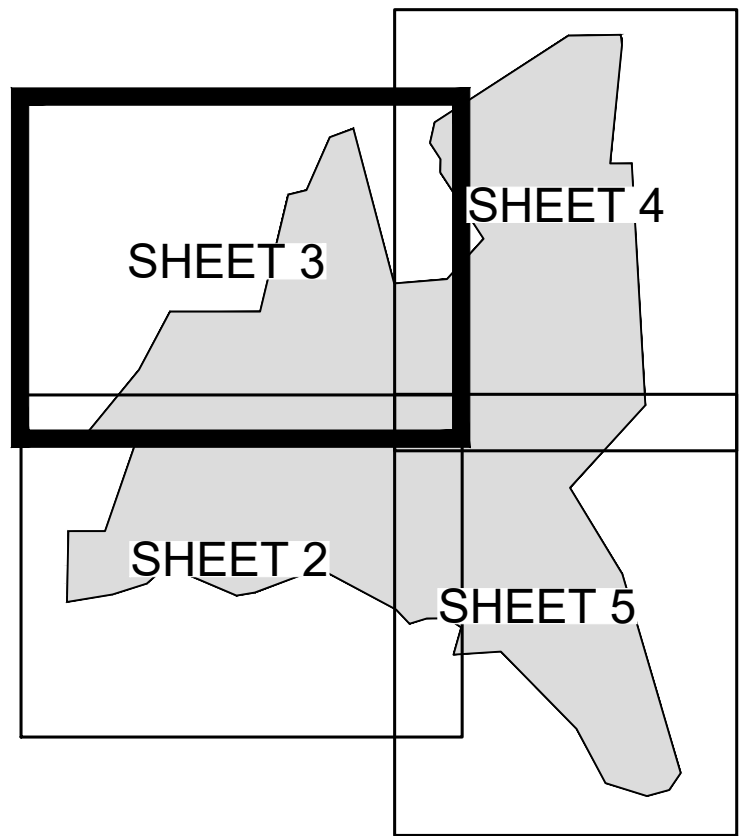


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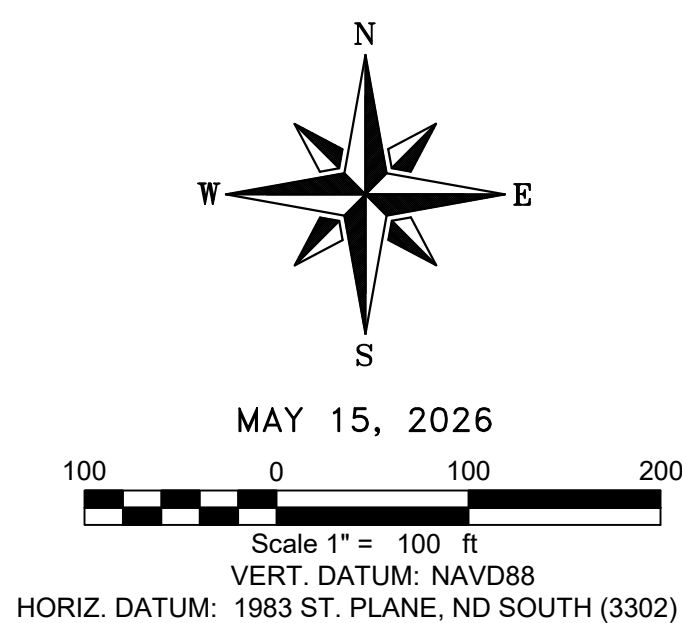
SHEET 3 OF 5



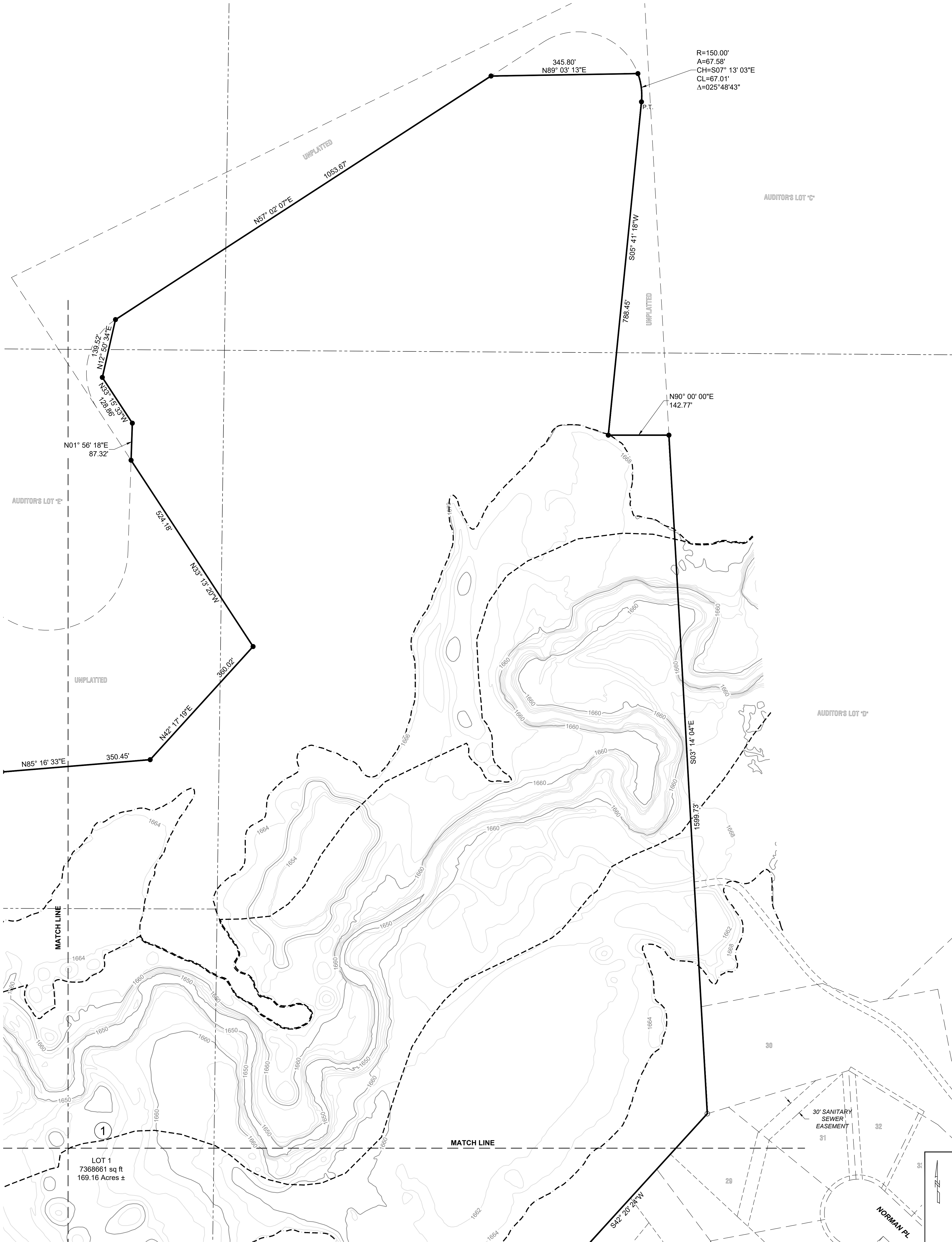
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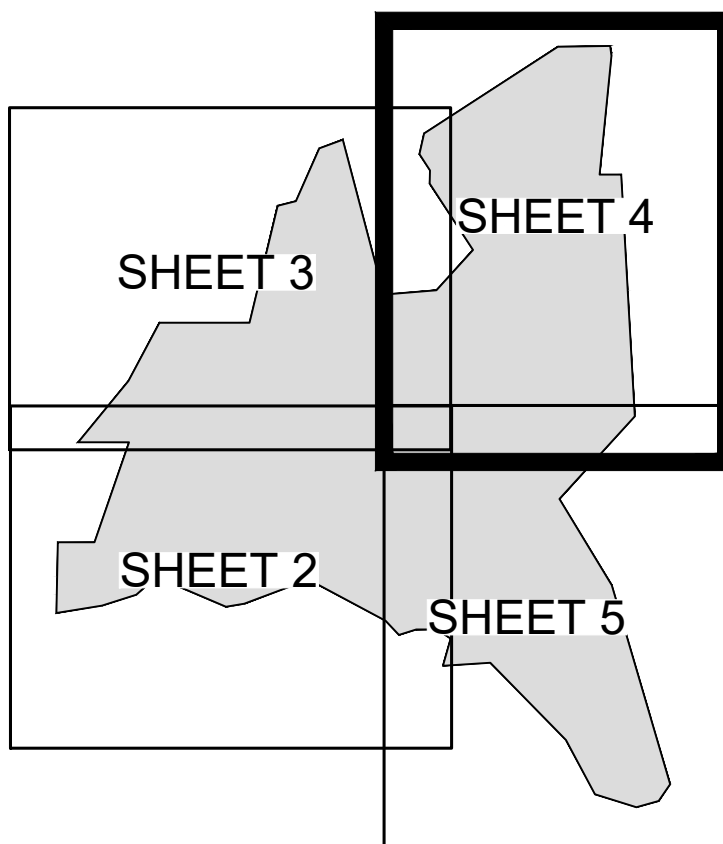


LEGEND	
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	EASEMENT LINE
	100-YEAR FLOODPLAIN LINE
	FLOODWAY LINE
	MATCH LINE



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HAWKTREE, INC.
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BISMARCK, ND 58503
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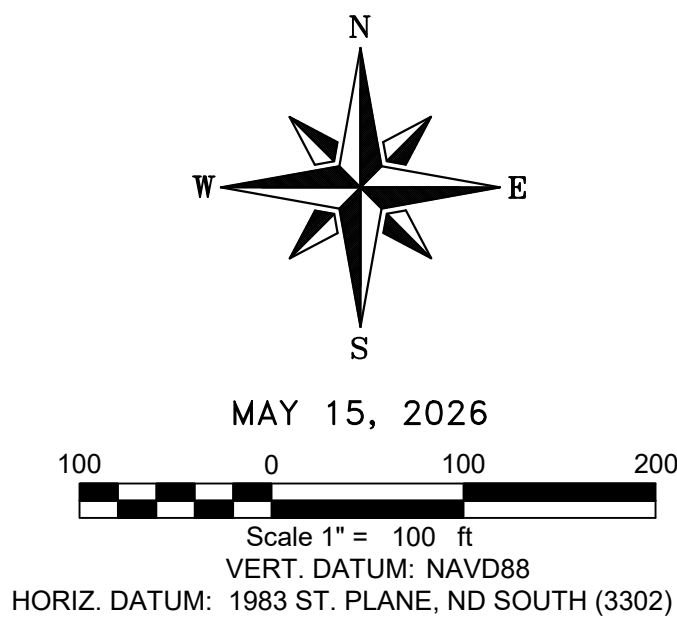
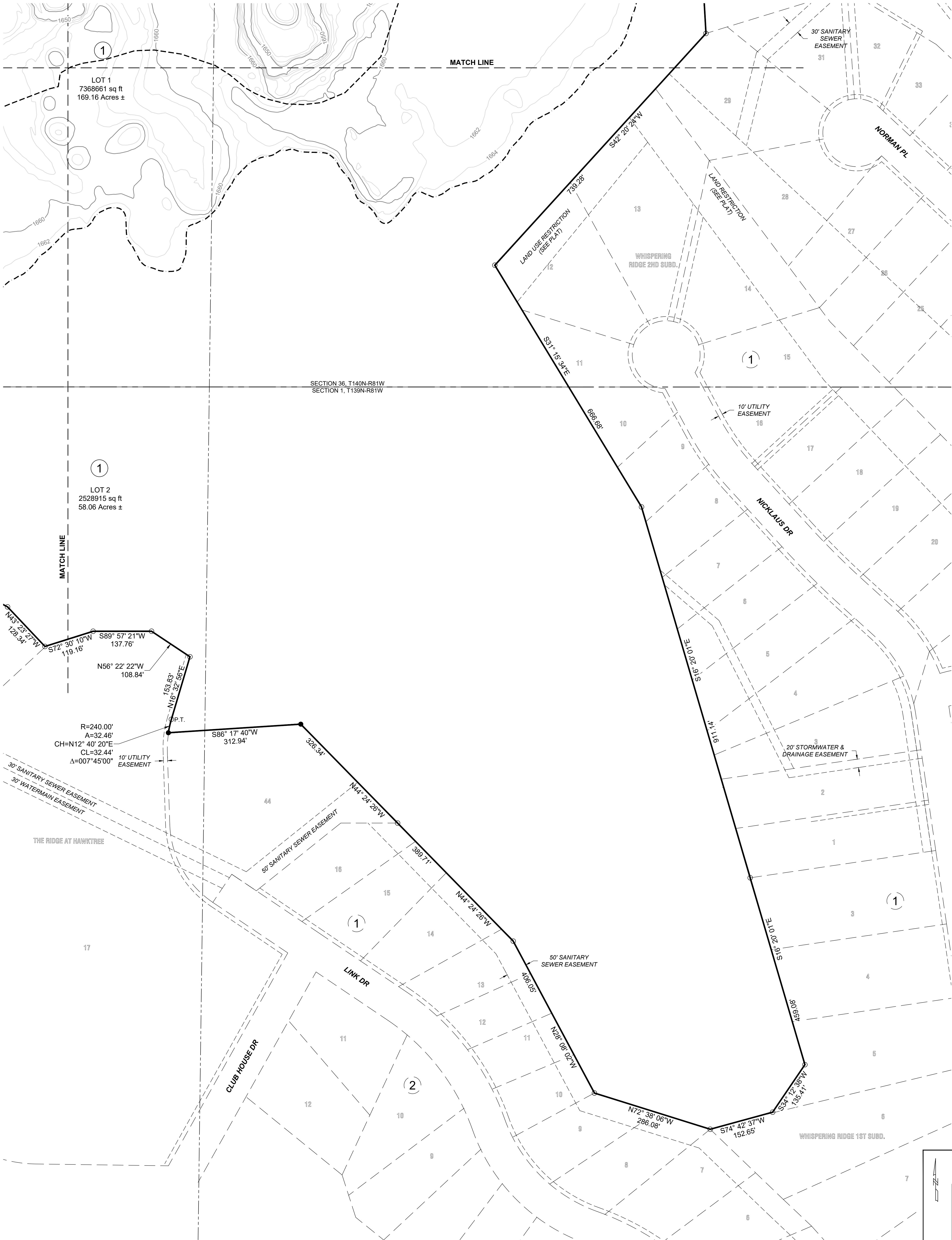
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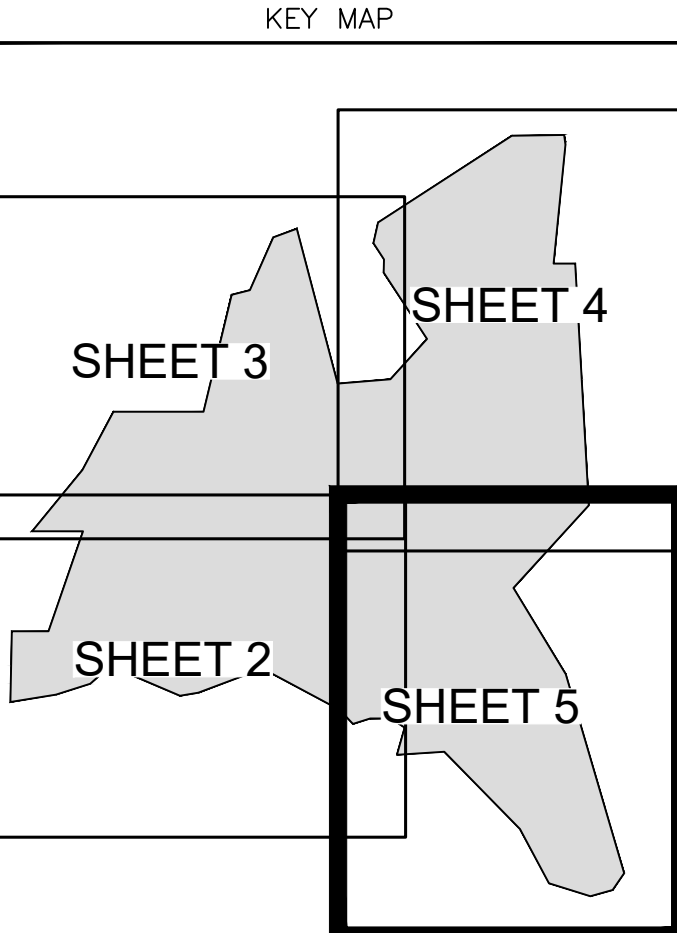


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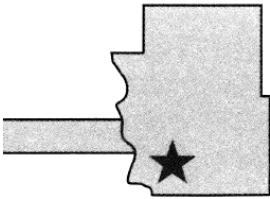


ITEM

9

County of Burleigh

221 NORTH 5TH STREET • P.O. BOX 5518 • BISMARCK, NORTH DAKOTA 58506-5518



Request for County Board Action

DATE: September 17th, 2026
TO: County Commission
FROM: Mark Splonskowski, Burleigh County Auditor
RE: Appointment of Election Inspectors

ACTION REQUESTED:

Approve the appointment of election inspectors for the 2026 General Election per NDCC 16.1-05-01.

BACKGROUND:

Currently, under state law, the Board of County Commissioners, in cooperation with the county auditor, shall appoint the inspectors of the election for all polling locations within Burleigh County by 40 days preceding the election. Each election board must be comprised of at least one election inspector per polling location within the county. The election inspector supervises the conduct of the election and ensures that all election workers are performing their duties. Additionally, the inspector and judges verify the results of the election and return the election results and associated ballots to the county auditor at the close of polls.

The Burleigh County Auditor and Elections Coordinator are committed to providing a positive voting experience to all voters within Burleigh County while simultaneously upholding the security and integrity of elections. The enclosed list of election inspectors ensures Burleigh County's success for the upcoming elections.

We have been actively seeking individuals to fill the (28) needed inspector positions and are happy to report that we have two spots to fill with plenty of backups!

RECOMMENDATION:

It is recommended that the Burleigh County Board of Commissioners adopt the proposed resolution.

PROPOSED RESOLUTION:

THEREFORE, BE IT RESOLVED that the Burleigh County Commission approves the enclosed list of election inspectors and approves the County Auditor/Elections Coordinator to fill any vacancies that may exist for the 2026 General Elections.

LIBERTY ELEM.	POLL	INSPECTOR	Y	Y	Jeff Eslinger
LIBERTY ELEM.	POLL	INSPECTOR	Y	Y	Aaron Birst
SUNRISE ELEM.	POLL	INSPECTOR			Bryan Repnow
SUNRISE ELEM.	POLL	INSPECTOR	Y	Y	Elizabeth (Liz) Stenehjem
EAST AUDITORIUM	POLL	INSPECTOR	Y	Y	Tyler Hill
WILTON COUNTY SHOP	POLL	INSPECTOR	Y	Y	Bonnie Miller
4H BUILDING	POLL	INSPECTOR	Y	Y	Shirley Ryberg
LINCOLN ELEM.	POLL	INSPECTOR	Y	Y	Samuel Unruh
MENOKEN SCHOOL	POLL	INSPECTOR	Y	Y	Linda Rath
WING FIRE HALL	POLL	INSPECTOR	Y	Y	Doris Saeman
STERLING SCHOOL	POLL	INSPECTOR	Y	Y	Barbara Knutson
UTTC	POLL	INSPECTOR	Y	Y	Kathy Stenehjem
LORD OF LIFE	POLL	INSPECTOR	Y	Y	Greg Dehne
LORD OF LIFE	POLL	INSPECTOR	Y	Y	Scott Kautzman
SOLHEIM ELEM.	POLL	INSPECTOR	Y	Y	Lynn Heinert
SOLHEIM ELEM.	POLL	INSPECTOR	Y	Y	Bill Marion
EVENT CENTER	POLL PADS	INSPECTOR	O		
EVENT CENTER	POLL PADS	INSPECTOR	Y	Y	Greg McDonald
EVENT CENTER	POLL PADS	INSPECTOR	Y	Y	Tony Rohrich
GRIMSRUDE ELEM.	POLL	INSPECTOR	Y	Y	Donnell Preskey
GOOD SHEPHERD	POLL	INSPECTOR	Y	Y	Marcie Conmy
GOOD SHEPHERD	POLL	INSPECTOR	Y	Y	Brett Kuntz
BISMARCK BAPTIST	POLL	INSPECTOR	Y	Y	Judith Hammer
BISMARCK BAPTIST	POLL	INSPECTOR	Y	RE	Ashley Gaschk
CENTURY BAPTIST	POLL	INSPECTOR	Y	Y	Cindy Kavlie
CENTURY BAPTIST	POLL	INSPECTOR	Y	Y	Monte Stein
GRACEPOINT	POLL	INSPECTOR	Y	Y	Errol Behm
GRACEPOINT	POLL	INSPECTOR	VM		Frank Snow
EARLY VOTE	POLL PADS = 16	INSPECTOR			
EARLY VOTE	POLL PADS = 16	INSPECTOR	Y	Y	Judith Hammer
EARLY VOTE	POLL PADS = 16	INSPECTOR	Y	Y	Monte Stein
EARLY VOTE	POLL PADS = 16	INSPECTOR	Y	Y	Tony Rohrich
EARLY VOTE	POLL PADS = 16	INSPECTOR	Y	Y	Greg McDonald