



# Burleigh County Weed Board

Burleigh County Highway Department  
8100 43<sup>rd</sup> Avenue NE, Bismarck ND 58503-8078  
701.934.0088  
johnsondaron@nd.gov

## Landowner's Assistance Program (LAP) Application Form Cost Sharing Noxious Weed Control on Private Land Using Contracted Applicator

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Landowner's Name if Different than Above \_\_\_\_\_

Landowner's Address if Different than Above \_\_\_\_\_

Township \_\_\_\_\_

Legal Description of Land (Range and Section) \_\_\_\_\_

Present use of acres \_\_\_\_\_ Rangeland \_\_\_\_\_ Hay Land \_\_\_\_\_ Idle \_\_\_\_\_ Right-of-Way

### Noxious Weed(s) Being Controlled

	Acres		Acres		Acres
Absinth Wormwood		Knapweed (any)		Purple Loose Strife	
Canada Thistle		Leafy Spurge		Salt Cedar	
Dalmatian Toad Flax		Musk Thistle		Yellow Toad Flax	
Hounds Tongue		Palmer Amaranth			

Contracted herbicide application is a 50/50 split of the total invoice with a \$3,000 price cap (\$1,500 per landowner). The landowner/farm operator is responsible for all costs exceeding the price cap. Use your own discretion when contracting with an applicator.

**All terms and agreements are solely between the landowner/farm operator and their contracted applicator.**

### Applicators (Contracted directly)

Green Head Spraying, Chris Mallard, 701.226.5529  
Kalonick enterprises, Andrew Kalonick, 701.400.4654  
Anderson Yardworks, Cole Anderson, 701.426.3096  
Pro Ag, Cory Palm, 701.516.466

Any and all complaints will be between you and the contractor and can't hold responsible the North Dakota State Department of Agriculture, Burleigh County Commissioners, Burleigh County Weed Board, as well as the respective elected officials, agents, officers, directors, contractors, volunteers, and members of these entities; concerning any an all judgment, liabilities, loss, cost, expense (including court costs and attorney fees) and/or claim whatsoever the applicant or contracted applicator may incur.

**Important Notes**

1. Must have inspection by the Weed Officer
2. Only the control of State-listed noxious weeds may be reimbursement; and other weeds are not eligible for cost share.
3. CRP, cropland, or lands involved in government assistance and not eligible for cost share.
4. **Attach an ASCA or FSA map of the area to be treated and highlight areas of infestation.** Also include gates or access area on map.
5. A completed W-9 (tax form) must be mailed with this form for all reimbursements.

**All applications must be submitted by May 15th.**

\_\_\_\_\_  
Signature of Landowner/Farm Operator

\_\_\_\_\_  
Date

By signing and submitting this application, you are agreeing to the terms and conditions of the Burleigh County Weed Board LAP Cost Share Policy (see attached sheet).

Additional copies are available by contacting:  
Weed Officer Daron Anderson (701.934.0088) or, website, or stopping at the office located inside the Burleigh County Highway Department, 8100 43rd Avenue NE, Bismarck ND 58503-8078.

**Office Use Only**

Date Received\_\_\_\_\_

Approved\_\_\_\_\_

Disapproved\_\_\_\_\_

Prior Inspection Date\_\_\_\_\_

Post Inspection Date\_\_\_\_\_

Weed Officer Signature\_\_\_\_\_



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## Burleigh County Weed Board LAP Cost Share Policy

Applicant agrees to a random spot-checking policy enforced by the Burleigh County Weed Board to ensure the applicant administered by the methods stated in the Cost Share Application.

Applicant agrees to the accuracy and truthfulness of the application. Any personal fraud that has been committed will result in termination from the program indefinitely, payment reversal, and/or possible legal action. If there has been "Contractor" fraud, the applicant will not necessarily be terminated from the program; however, he or she will be delayed payment or be subject to reversal until an investigation is completed.

Applicant agrees to inform the Burleigh County Weed Officer of any changes to the submitted application within 15 days of the change.

If the applicant is administering control methods on his or her own behalf, all required safety and/or label directions shall be followed according to law.

In order to participate in the LAP Cost Share Program, the applicant agrees to indemnify, release, defend and hold harmless the North Dakota State Department of Agriculture, the Burleigh County Commissioners, the Burleigh County Weed Board, as well all the respective elected officials, agents, officers, directors, contractors, volunteers and members of these entities; concerning any and all judgment, liability, loss, cost, expense (including court costs and attorney fees) and/or claim whatsoever the applicant may incur. As well as release the stated entities from any and all subrogation and/or derivative claims brought by any third party or insurer, arising or resulting from any personal injury or property damage sustained in connection with the applicant's participation in the Weed Board Cost Share Program, unless such injury or damage is caused by the intentional or reckless conduct of the stated entities.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Mail or deliver completed application to:

Daron Johnson, Burleigh County Weed Officer  
8100 43<sup>rd</sup> Ave NE  
Bismarck ND 58503-8078  
[johnsondaron@nd.gov](mailto:johnsondaron@nd.gov)



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**Note:** Some of the policy forms have changed.

## Landowners and Farm Operators,

The Burleigh County Weed Board would like to thank Burleigh County residents for their continued participation in the services we provide. For those who are unfamiliar with our services, we invite you to contact us as we offer multiple options for noxious weed control. This year our cost share program has major changes! **Make sure to read everything carefully. All changes are highlighted.**

**COST SHARE PROGRAM:** To participate in the cost share program please contact the Weed Officer. Applications are also available online: [www.burleigh.gov/weed](http://www.burleigh.gov/weed) Please complete the application legibly and in its entirety--it is vital to the schedule for inspection of property areas to be sprayed. Those who are equipped to do their own spraying are encouraged to do so.

- The Burleigh County Weed Board will not be contracting an applicator to spray on privately-owned property; it is up to the landowners and/or farm operators to contact applicators for their Noxious Weed Control. The contract is between landowner and applicator solely. Weed Officer will have a list of applicators you may contact on Burleigh County website. Use **Contracted applicator form** application.
- The Burleigh County Weed Board will cover 50% of the total cost up to \$1,500 reimbursed (\$3,000 total billed) when a contractor is used. All costs over \$3,000 are the sole responsibility of the Landowner/Farm Operator. Please fill out the form and return it to Burleigh County Weed Board to be signed up for inspection. You will not be inspected unless this form is completed. All outstanding balances must be paid before any additional cost-share spraying will be covered. Use the **Contracted applicator form**; it must be completed prior to inspection and application.

**HERBICIDE:** This year we are offering Milestone and High Noon at cost share prices to any landowners that wish to spray themselves. For this LAP Program, fill out **Chemical for Self- Application form**. You can also submit receipts of self-purchased chemical and will be reimbursed 50%, maximum \$750.

The maximum herbicide amount to purchase of Milestone is 20 quarts at \$36.25 per quart. The maximum herbicide amount of High Noon is 15 gallons at \$47 per gallon. Surfactants, dyes, fertilizers will not be covered under cost share. Total herbicide purchase from the Burleigh County Weed Board at a 50% of herbicide cost may not exceed a total cost of \$750; anything over the \$750 limit may be purchased at cost.

Herbicides are available for purchase May 1-June 26, 2025:

- Thursdays, 11:00 AM to 1:00 PM, or
- By appointment.

The address for purchasing chemical is 2020 N 52<sup>nd</sup> Street NE, Bismarck.

No deliveries.

Acceptable payment forms: exact cash or check.

No cost-share monies may be claimed unless mapping is included with the forms. ASCS or FSA maps are preferred, but similar map may be accepted. The greater the detail, the easier the Weed Officer may locate the infestation on your property (include access area or gates on map). Note: The Weed Officer will contact you when pre-inspection is completed, and your sprayer/applicator can proceed with application. Preference will be given to those who complete and return the forms by June 1<sup>st</sup>. All cost-share reimbursements requests have a submission deadline of November 1<sup>st</sup>. Any applications received after November 1<sup>st</sup> will not be eligible to participate in the Burleigh County Cost Share Program, for the current year. All properties that receive cost share will be inspected by the weed officer.

All herbicide prices are based on the North Dakota Weed Control Guide for the current year, or the price which it was purchased from supplier due to price increase or reduction.

**Beetles:** There is a beetle collection day southwest of Lake Tschida in late June to early July the date is pending each year due to weather and when beetles emerge. If you are interested in collecting, contact me and when date is set, I will contact you with information.

Failure to control noxious weeds can result in fines of an amount not to exceed \$80 per day of each violation, subject to a maximum penalty of \$4,000 per year. Penalties imposed upon a landowner for failing to comply with the remedial requirements, as set forth in [North Dakota Century Code 4.1-47-29](#), are a lien against the property of the landowner from the day the notice is delivered under [North Dakota Century Code 4.1-47-28](#).

Thank you for your cooperation. If you have any questions or concerns, please contact me.

Sincerely,

Daron Johnson,  
Burleigh County Weed Officer



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## Alternative Sprayer Billing Form

To be eligible for cost share, the property must be inspected prior to and post spraying by the Weed Officer. If this process is followed, the landowner will receive a 50% cost share reimbursement (up to \$750 total cost) on herbicide costs. Labor costs up to \$750 will be eligible for cost share. Once approved, all receipts must be submitted to the Burleigh County Weed Board with maps of sprayed areas.

Landowner Name \_\_\_\_\_ Township \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Land Description \_\_\_\_\_ #Acres Treated \_\_\_\_\_

### Important Notes

1. Must have an inspection by Weed Officer.
2. Only the control of State-listed noxious weeds may be reimbursed; any other weeds are not eligible for cost share.
3. Must furnish all invoices of chemicals used and labor cost. Surfactants, dyes, and fertilizers are not covered.
4. CRP, cropland, or lands involved in government assistance are not eligible for cost share.
5. Attach an ASCS or FSA map of the area to be treated. (GPS or similar maps may be used)

Company Name of Sprayer \_\_\_\_\_

**Infestation Level** (check one) ☐ Scattered ☐ Moderate ☐ Heavy

**Land Ownership** (check one) ☐ Private ☐ County ☐ State ☐ Federal

**Land Use** (check one) ☐ Rangeland ☐ Hay Land ☐ Idle ☐ Right of Way

### **Herbicide Costs** (Attach copies of all invoices to this form)

Herbicide Name	Rate Used	Total Chemical Used	50% Cost Share Cost
	/acre		\$
	/acre		\$
	/acre		\$
	/acre		\$
		# of Acres Treated	
		Total	\$

Signature of Landowner \_\_\_\_\_

**Submit to:** Burleigh County Weed Board: PO Box 5518: Bismarck, ND 58506-5518

**Failure to complete this form and follow all procedures will result in denial of cost share assistance**  
**Any disputes must be submitted within 30 days to the Burleigh County Weed Board.**