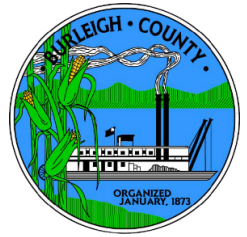




Lincoln, Fort Rice, Riverview, Florence Lake, Burnt Creek, Canfield, Lyman, & Phoenix
Unorganized Townships



Burleigh County Commission Meeting Agenda

Tom Baker Meeting Room, City/County Office Building, 221 N 5th St, Bismarck

Attend in Person | Watch live on Government Access Channels 2 or 602 | Listen to Radio Access 102.5 FM |
Stream on [freetv.org](https://www.freetv.org) or [Dakota Media Access Facebook Live](https://www.facebook.com/DakotaMediaAccess) | Replay later from [freetv.org](https://www.freetv.org)

June 1st, 2026

3:30 P.M.

COUNTY BOARD OF EQUALIZATION

The Board shall meet during the first ten (10) days in June to equalize and correct the assessment rolls. The Board of Equalization may change the valuation and assessments of any real property upon the rolls, by increasing or diminishing the assessed value of thereof. The Board shall be responsible and just to render uniform taxation.

- a. The Board shall sit as the Township Board of Equalization for the Unorganized Townships.
- b. The Board shall then review the assessments of the cities of Bismarck, Lincoln, Regan, South Wilton, and Wing.
- c. The Board shall then review the assessments of all Organized and Unorganized Townships.
- d. Other Business.
- e. Adjourn.

5:00 P.M.

Invocation and Pledge of Allegiance presented by Chaplain.

COUNTY COMMISSION

1. Meeting called to order.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of May 18th, 2026, meeting minutes and bills. (Pg. 26)
5. **PUBLIC COMMENT.** *Restricted to Burleigh County residents and landowners.*
6. Consent Agenda:
 - a. Abatements.
 - b. Special event permits.
 - c. Liquor Licenses.

7. Kelsey Deckert, extension agent:
 - a. Update of programming and introduction of new Agriculture & Natural Resource Agent.
8. Ben Gehrig: (Pg. 61)
 - a. Consideration of a Zoning Text Amendment to Prohibit New Data Centers.
 - b. Consideration of an Ordinance to Prohibit and Remove Flock Safety Cameras.
9. States Attorney Lawyer: (Pg. 76)
 - a. Investigator salary review: redesignation of Legal Assistant / Restitution Specialist job descriptions and salaries.
10. County Planning Director Flanagan:(Pg. 85)
 - a. Ponderosa Riverside Village 8 Subdivision.
 - b. Sarkilahti Variance.
 - c. Apple Meadows 3rd Block 1 Lot 14.
11. Other Business.
12. Adjourn.

The next regularly scheduled Commission meeting will be on June 15th, 2026.

Mark Splonskowski
Burleigh County Auditor

**COUNTY
BOARD
OF
EQUALIZATION**

BURLEIGH COUNTY
EQUALIZATION REPORT



June 1st, 2026



TABLE OF CONTENTS

<i>MOTIONS.....</i>	<i>PAGE I</i>
<i>LETTER TO COMMISSIONERS.....</i>	<i>PAGE II</i>
<i>MARKET VALUES BY CLASS CHART.....</i>	<i>PAGE 1</i>
<i>MARKET VALUES TABULATION.....</i>	<i>PAGE 2</i>
<i>MARKET VALUES OF BISMARCK CHART.....</i>	<i>PAGE 3</i>
<i>MARKET VALUES RURAL AND SMALL CITIES CHART.....</i>	<i>PAGE 4</i>
<i>MARKET VALUATIONS TABULATION.....</i>	<i>PAGE 5-11</i>
<i>2026 MARKET VS. NEW CONSTRUCTION.....</i>	<i>PAGE 12-13</i>
<i>COUNTY WIDE TAX EXEMPTION REPORT.....</i>	<i>PAGE 14</i>

Burleigh County Tax Equalization Meeting

Monday, June 1st, 2026

Tom Baker Room

1. MOTION to approve assessments of the Unorganized Townships (the Board sits as the Township Boards of Equalization for each Unorganized Townships).
2. MOTION to approve Agricultural Land values to implement North Dakota State Tax Department recommendation on the average value per acre.
3. MOTION to approve the assessment of the Cities of Bismarck, Wing, Regan, South Wilton and Lincoln.
4. MOTION to approve assessments of the Organized and Unorganized Townships.
5. MOTION to approve Application for Property Tax Exemption for Improvements to Commercial and Residential Buildings N.D.C.C. §57-02.2 as recommended by Tax Equalization Director Allan Vietmeier.
6. MOTION to approve and accept the 2026 real property assessments as equalized, to authorize the County Tax Director to make corrections to property values in Burleigh County as needed, and further to adjourn sine die.

*County of Burleigh*221 N 5th St Bismarck ND 58501

Brian Bitner, Chairman
Burleigh County Board of Commissioners

This report is respectfully submitted as an overview of local property tax assessments in Burleigh County. Based on this summary, the county valuation increased 5.06 percent from February 1, 2025, to February 1, 2026, due to new construction, non-exemption remodeling and improvements, property classification changes, market changes, abatements, and reappraisals.

I recommend the County Board of Equalization decrease agricultural land outside the City of Bismarck by 4.52 percent to remain between 90% and 100% of the state recommended value for 2026.

Procedures for assessment and appraisal are conducted under guidance from the North Dakota Tax Commissioner's Office, North Dakota Century Code, and nationally recognized standards of mass appraisal of real property. The Burleigh County Tax Director respectfully recommends that the assessment roll be approved as submitted. Should anyone appear before the Board to protest an assessment in the 2026 report, and if the protest cannot be resolved today, I request that this office be given the opportunity to review the valuation in question. Should an inequity be noted, the abatement process as outlined in N.D.C.C. § 57-23 will be employed to rectify the discrepancy.

TRUE AND FULL VALUE FOR BURLEIGH COUNTY

Classification	2025*	2026	Difference
Agricultural Land	\$ 458,771,900	\$ 438,034,300	-4.52%
Commercial Land	\$ 1,147,464,300	\$ 1,247,743,800	8.74%
Residential Land	\$ 1,829,937,550	\$ 2,061,604,350	12.66%
Commercial Building	\$ 3,301,400,800	\$ 3,303,655,900	2.30%
Residential Building	<u>\$ 8,851,209,400</u>	<u>\$ 9,326,649,550</u>	<u>5.37%</u>
TOTAL	\$ 15,588,784,950	\$16,377,687,900	5.06%

TRUE AND FULL VALUE FOR BURLEIGH COUNTY (EXCLUDING THE CITY OF BISMARCK)

Classification	2025*	2026	Difference
Agricultural Land	\$ 458,121,600	\$ 437,409,400	-4.52%
Commercial Land & Building	\$ 281,964,500	\$ 305,186,100	8.24%
Residential Land & Building	<u>\$ 3,284,655,250</u>	<u>\$ 3,566,953,300</u>	<u>8.59%</u>
TOTAL	\$ 4,024,741,350	\$ 4,309,548,800	7.08%

*County of Burleigh*221 N 5th St Bismarck ND 58501**TRUE AND FULL VALUE FOR CITY OF BISMARCK**

Classification	2025*	2026	Difference
Agricultural Land	\$ 651,300	\$ 624,900	- 4.05%
Commercial Land & Building	\$ 4,166,900,600	\$ 4,246,213,600	1.90%
Residential Land & Building	\$ 7,396,491,700	\$ 7,821,300,600	5.74%
TOTAL	\$11,564,043,600	\$12,068,139,100	4.36%

*2025 ASSESSMENT ROLL REFLECTS VALUES THAT WERE CERTIFIED TO THE STATE TAX DEPARTMENT. THESE VALUES HAVE CHANGED DURING THE 2025 YEAR DUE TO ABATEMENTS AND PRORATION'S.

Agricultural Land

Each year, the State Tax Department provides Burleigh County with an estimate of average value per acre of agricultural land, cropland, and non-cropland.

The original 2026 estimate from the State was authorized December of 2025 and was **\$472.56** per acre (county average), **\$737.76** per acre (cropland average) and **\$153.16** per acre (non-cropland average). These values are derived from agricultural statistics compiled over the past ten years and are used to capitalize the average annual gross return of an acre of land to a landowner.

The capitalization rate used in the valuation formula is calculated annually by the Agribusiness and Applied Economics Department of the North Dakota State University and provided to the State Tax Department. It is calculated by taking the twelve most recent years' gross federal land bank (AgriBank, FCB) mortgage rate of interest for North Dakota, eliminating the highest and lowest years, and averaging the remaining ten years.

I recommend that the County Board of Equalization lower all agricultural land outside the City of Bismarck 4.52% on average to remain in compliance with both the soils and the productivity model supplied to us by the ND Tax Department. This maintains a county average to \$472.50 per acre and keeps agricultural land within the state's recommendation. The range of tolerance is 10 percent.

Burleigh County Assessment Sales Ratio Study

The purpose of the Burleigh County Assessment Sales Ratio Study is to advise local assessment officials and to recommend to the Tax Commissioner changes to be made by the State Board of Equalization in the performance of the equalization duties prescribed by law. The current study includes sales of property occurring between January 1, 2025, and December 31, 2025.

*County of Burleigh*221 N 5th St Bismarck ND 58501

A current study of the county, which does not include the City of Bismarck, indicates Market adjustments needed for Residential property.

Based on a review of 2026 assessments and the 2025 sales ratio study, the county will be within the tolerances allowed by the State Board of Equalization for residential and commercial values when the assessment rolls are approved.

The Sales Ratio Study for 2025 is based on the following data:

	Residential	Commercial
2025 Sales and Appraisals	163	37
Total Sales/Appraisal Value	\$ 75,385,867	\$ 11,948,701
Total Assessment Value	\$ 67,592,800	\$ 10,175,300
Arithmetic Mean	91.1%	82.2%
Aggregate Mean	89.7%	85.2%
Median	87.7%	89.2%
Price Related Differential	1.02	1.09
Coefficient of Dispersion	9.92	15.36
Indicated Adjustment to be at 100%	13.3%	10.8%

Arithmetic Mean Ratio: Sum of the ratios divided by the number of ratios. This measure of central tendency is affected by extreme ratios.

Aggregate Mean: Sum of true and full values divided by the sum of the sales or appraisal prices. This number is affected by extremely large values (sales/appraisal price or true and full value).

Median: Ratios are arrayed from high to low and the median is the middle ratio in the array. This is not affected by extreme values and the goal is to have a median ratio between 0.90 and 1.00. This is the primary measure used by the North Dakota State Tax Department.

Price Related Differential (PRD): Measures regressivity or progressivity of assessor's estimates of true and full value. The goal is to have the PRD between .98 and 1.03.

Coefficient of Dispersion (COD): Measures uniformity of true and full values estimate as an average deviation from the median. A COD of 10 percent or less is excellent, 10 to 20 percent is good and 20 to 30 percent is acceptable.

County of Burleigh

Conclusion

The 2026 assessment roll in Burleigh County is continuing to experience upward growth in the residential sector. This condition is caused by the stable yet growing economy in Burleigh County and the state. The real estate market that has remained steady for years with sales numbers consistently good throughout the county. With these current conditions we are continuing to see market trends that can begin a period of instability.

Some of the value changes that we are experiencing are due to the lack of available properties for sale. When this begins to happen, we start to witness a sellers' market. Burleigh County continues our ongoing reassessment cycles to stay current with the market trends of 2025.

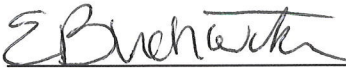
The state of North Dakota and Burleigh County continue to lead national trends in low unemployment and new construction. We have a market that is exploding which from the equalization standpoint causes some volatility that we will have to closely monitor to remain within the allowed tolerances put forth by the State Board of Equalization.



Tax Equalization Director Allan Vietmeier



Senior Appraiser Tessa Knudson

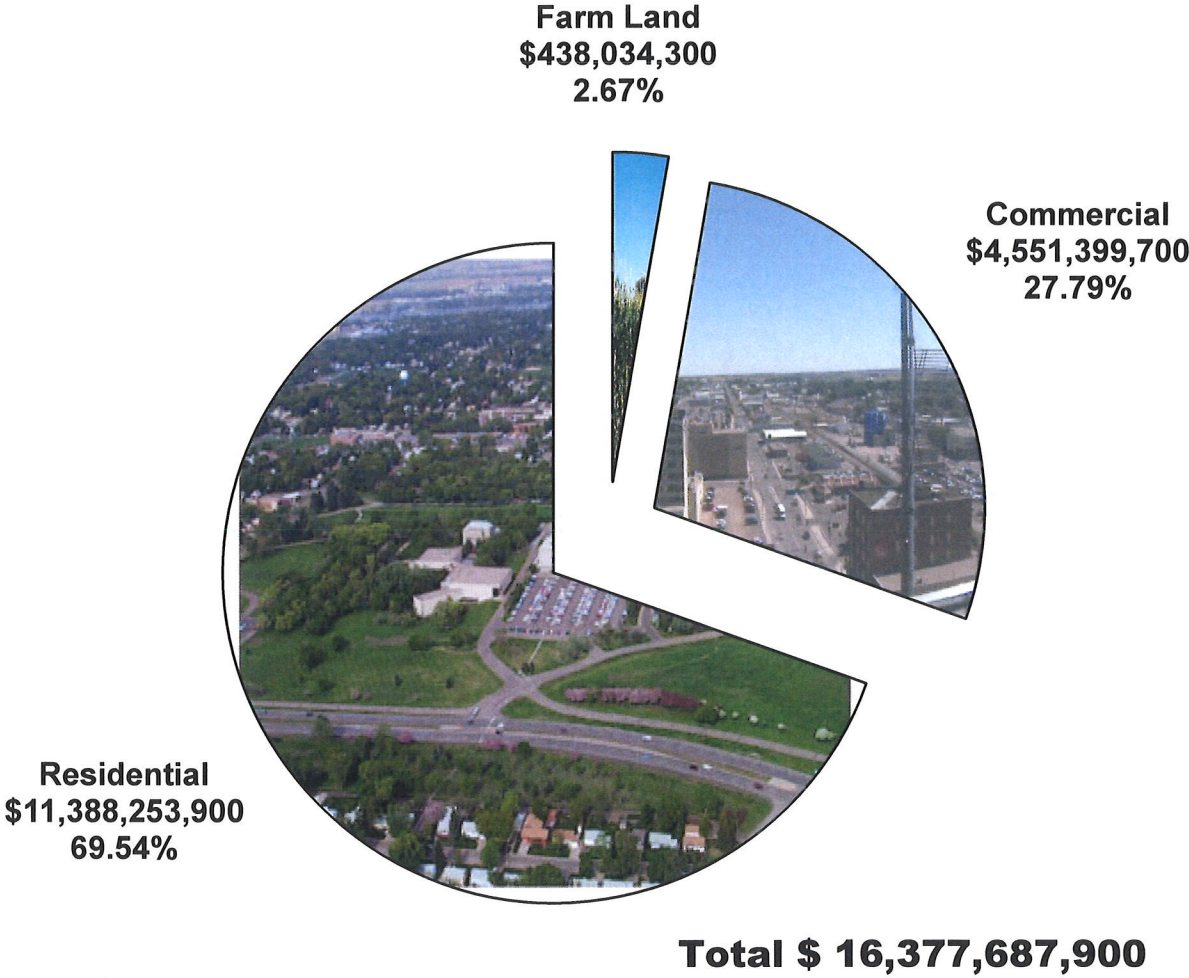


Appraiser I Erin Buchwitz



Appraiser II Breanna Zent

2026 Market Values By Class Rural and Bismarck

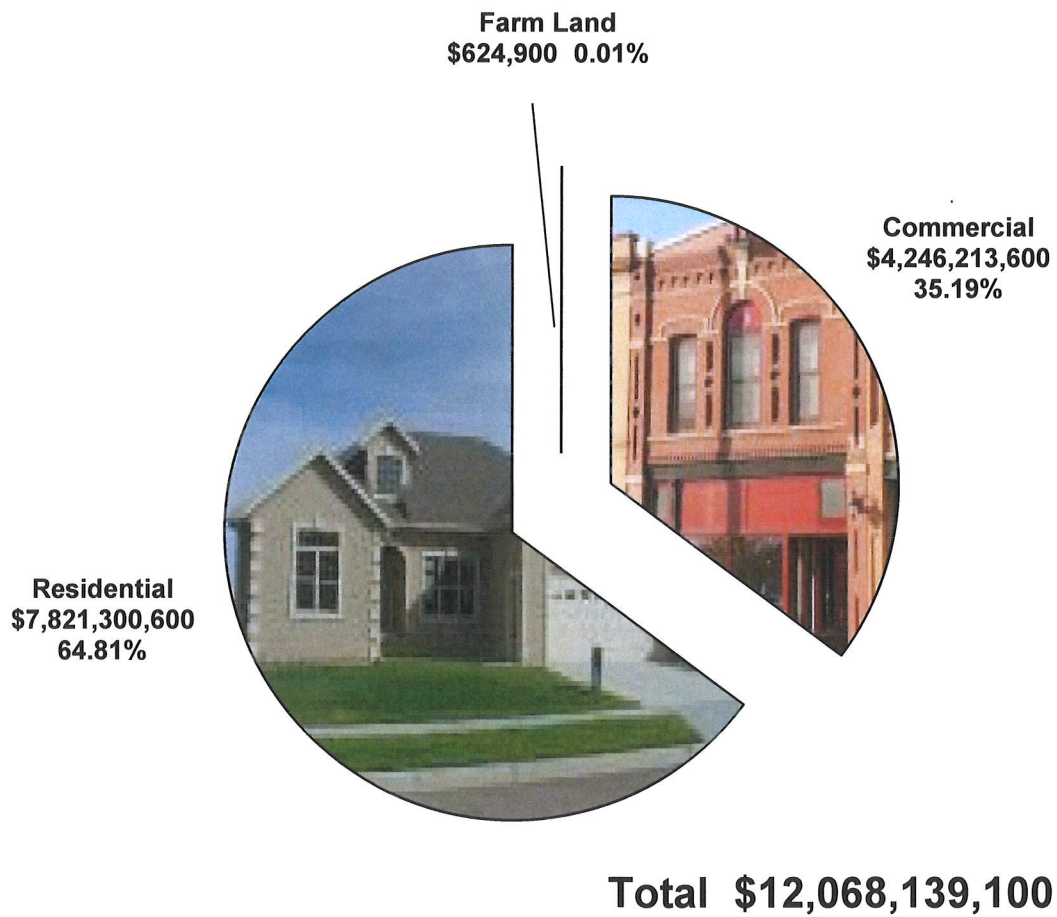


Homestead credits & Disabled Veteran credits
not included in values

Market Valuation Totals by Classification

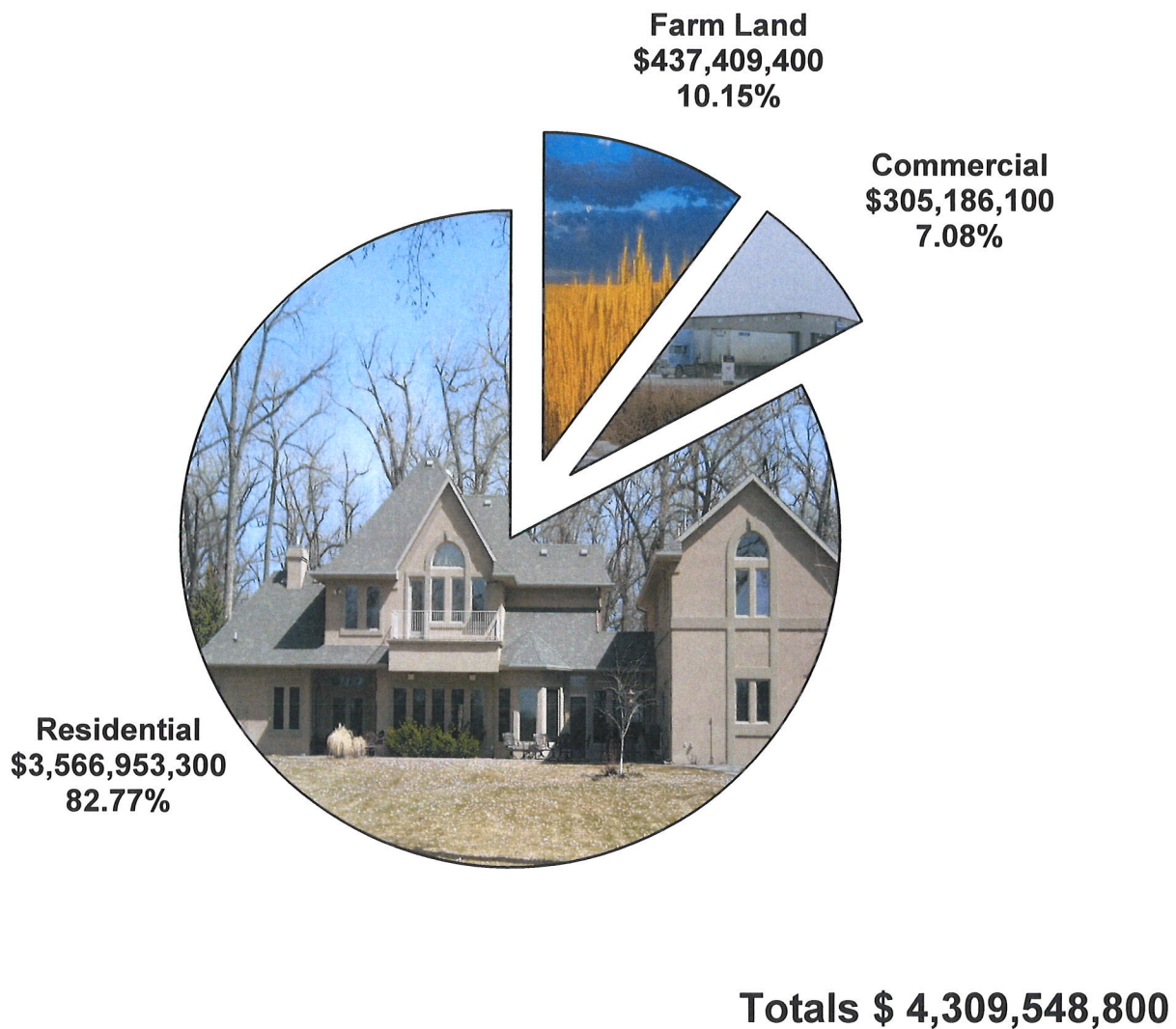
City/Township	Farm Land	% + or -	Commercial Land & Bldg	% + or -	Residential Land & Bldg	% + or -	Total	Total % + or -
Burleigh County & Small Cities								
2025	\$ 458,121,600		\$ 281,964,500		\$ 3,284,655,250		\$ 4,024,741,350	
2026	\$ 437,409,400		\$ 305,186,100		\$ 3,566,953,300		\$ 4,309,548,800	
Amount of Change	\$ (20,712,200)	-4.52%	\$ 23,221,600	8.24%	\$ 282,298,050	8.59%	\$ 284,807,450	7.08%
City of Bismarck								
2025	\$ 651,300		\$ 4,166,900,600		\$ 7,396,491,700		\$ 11,564,043,600	
2026	\$ 624,900		\$ 4,246,213,600		\$ 7,821,300,600		\$ 12,068,139,100	
Amount of Change	\$ (26,400)	-4.05%	\$ 79,313,000	1.90%	\$ 424,808,900	5.74%	\$ 504,095,500	4.36%
2025 Sub Total	\$ 458,772,900		\$ 4,448,865,100		\$ 10,681,146,950		\$ 15,588,784,950	
2026 Sub Total	\$ 438,034,300	-4.52%	\$ 4,551,399,700	2.30%	\$ 11,388,253,900	6.62%	\$ 16,377,687,900	5.06%

2026 Market Values by Class City of Bismarck



Homestead and Disabled Veteran credits not included
in values

2026 Market Values Rural & Small Cities (Excluding Bismarck)



Homestead and Disabled Veteran credits not included
in values

Market Valuations Cities

City/Township	Farm Land	Commercial Land & Bldg	Residential Land & Bldg	Total	% Increase Decrease
City of Bismarck					
2025	\$651,300	\$4,166,900,600	\$7,396,491,700	\$11,564,043,600	
2026	\$624,900	\$4,246,213,600	\$7,821,300,600	\$12,068,139,100	
Amount of Change	-\$26,400	\$79,313,000	\$424,808,900	\$504,095,500	4.36%
City of Lincoln					
2025	\$235,400	\$43,224,600	\$394,788,700	\$438,248,700	
2026	\$147,900	\$48,169,100	\$425,723,800	\$474,040,800	
Amount of Change	-\$87,500	\$4,944,500	\$30,935,100	\$35,792,100	8.17%
City of Regan					
2025	\$382,800	\$437,400	\$459,350	\$1,279,550	
2026	\$366,900	\$437,400	\$459,650	\$1,263,950	
Amount of Change	-\$15,900	\$0	\$300	-\$15,600	-1.22%
City of Wing					
2025	\$0	\$1,367,500	\$4,516,500	\$5,884,000	
2026	\$0	\$1,495,200	\$4,849,900	\$6,345,100	
Amount of Change		\$127,700	\$333,400	\$461,100	7.84%
City of Wilton (South)					
2025	\$0	\$2,517,100	\$10,387,000	\$12,904,100	
2026	\$0	\$2,218,000	\$12,166,500	\$14,384,500	
Amount of Change		-\$299,100	\$1,779,500	\$1,480,400	11.47%

Market Valuations Unorganized Townships

City/Township	Farm Land	Commercial Land & Bldg	Residential Land & Bldg	Total	% Increase Decrease
Burnt Creek					
2025	\$9,183,600	\$13,502,900	\$365,936,600	\$388,623,100	
2026	\$8,768,500	\$15,537,400	\$397,044,000	\$421,349,900	
Amount of Change	-\$415,100	\$2,034,500	\$31,107,400	\$32,726,800	8.42%

Canfield					
2025	\$10,492,400	\$0	\$125,100	\$10,617,500	
2026	\$10,041,400	\$0	\$304,700	\$10,346,100	
Amount of Change	-\$451,000	\$0	\$179,600	-\$271,400	-2.56%

Florence Lake					
2025	\$7,251,800	\$1,000	\$27,500	\$7,280,300	
2026	\$6,928,300	\$1,000	\$29,700	\$6,959,000	
Amount of Change	-\$323,500	\$0	\$2,200	-\$321,300	-4.41%

Fort Rice					
2025	\$1,270,700	\$1,528,100	\$60,454,200	\$63,253,000	
2026	\$1,214,200	\$3,388,800	\$66,099,100	\$70,702,100	
Amount of Change	-\$56,500	\$1,860,700	\$5,644,900	\$7,449,100	11.78%

Lincoln					
2025	\$2,273,000	\$53,247,900	\$460,584,050	\$516,104,950	
2026	\$2,144,000	\$55,939,600	\$494,769,100	\$552,852,700	
Amount of Change	-\$129,000	\$2,691,700	\$34,185,050	\$36,747,750	7.12%

Lyman					
2025	\$9,818,600	\$1,000	\$93,200	\$9,912,800	
2026	\$9,379,200	\$1,000	\$100,400	\$9,480,600	
Amount of Change	-\$439,400	\$0	\$7,200	-\$432,200	-4.36%

Phoenix					
2025	\$7,694,100	\$0	\$0	\$7,694,100	
2026	\$7,332,200	\$0	\$122,700	\$7,454,900	
Amount of Change	-\$361,900	\$0	\$122,700	-\$239,200	-3.11%

Riverview					
2025	\$4,838,900	\$17,405,900	\$121,483,600	\$143,728,400	
2026	\$4,591,500	\$16,600,500	\$141,725,700	\$162,917,700	
Amount of Change	-\$247,400	-\$805,400	\$20,242,100	\$19,189,300	13.35%

Market Valuations (Townships)

City/Township	Farm Land	Commercial Land & Bldg	Residential Land & Bldg	Total	% Increase Decrease
Apple Creek					
2025	\$6,460,900	\$14,100,900	\$485,823,500	\$506,385,300	
2026	\$6,033,100	\$12,020,800	\$520,088,600	\$538,142,500	
Amount of Change	-\$427,800	-\$2,080,100	\$34,265,100	\$31,757,200	6.27%

Boyd					
2025	\$10,103,800	\$678,000	\$12,947,200	\$23,729,000	
2026	\$9,652,500	\$718,000	\$13,980,200	\$24,350,700	
Amount of Change	-\$451,300	\$40,000	\$1,033,000	\$621,700	2.62%

Christiania					
2025	\$12,322,100	\$2,000	\$329,600	\$12,653,700	
2026	\$11,789,200	\$2,000	\$329,600	\$12,120,800	
Amount of Change	-\$532,900	\$0	\$0	-\$532,900	-4.21%

Clear Lake					
2025	\$12,741,200	\$0	\$1,102,600	\$13,843,800	
2026	\$12,189,000	\$0	\$1,321,900	\$13,510,900	
Amount of Change	-\$552,200	\$0	\$219,300	-\$332,900	-2.40%

Crofte					
2025	\$12,260,700	\$900,000	\$8,201,100	\$21,361,800	
2026	\$11,726,800	\$912,800	\$8,233,800	\$20,873,400	
Amount of Change	-\$533,900	\$12,800	\$32,700	-\$488,400	-2.29%

Cromwell					
2025	\$10,950,000	\$52,100	\$1,285,400	\$12,287,500	
2026	\$10,465,700	\$17,700	\$1,387,400	\$11,870,800	
Amount of Change	-\$484,300	-\$34,400	\$102,000	-\$416,700	-3.39%

Driscoll					
2025	\$12,272,700	\$528,100	\$3,945,300	\$16,746,100	
2026	\$11,759,200	\$540,800	\$4,137,700	\$16,437,700	
Amount of Change	-\$513,500	\$12,700	\$192,400	-\$308,400	-1.84%

Market Valuations (Townships)

City/Township	Farm Land	Commercial Land & Bldg	Residential Land & Bldg	Total	% Increase Decrease
Ecklund					
2025	\$20,279,200	\$824,400	\$4,439,300	\$25,542,900	
2026	\$19,415,900	\$831,100	\$4,896,900	\$25,143,900	
Amount of Change	-\$863,300	\$6,700	\$457,600	-\$399,000	-1.56%

Estherville					
2025	\$13,070,000	\$201,300	\$353,600	\$13,624,900	
2026	\$12,504,100	\$215,700	\$353,600	\$13,073,400	
Amount of Change	-\$565,900	\$14,400	\$0	-\$551,500	-4.05%

Frances					
2025	\$10,150,700	\$6,500	\$244,000	\$10,401,200	
2026	\$9,691,200	\$6,500	\$244,000	\$9,941,700	
Amount of Change	-\$459,500	\$0	\$0	-\$459,500	-4.42%

Ghylin					
2025	\$12,745,100	\$57,600	\$608,500	\$13,411,200	
2026	\$12,199,600	\$57,600	\$608,500	\$12,865,700	
Amount of Change	-\$545,500	\$0	\$0	-\$545,500	-4.07%

Gibbs					
2025	\$10,348,400	\$8,745,400	\$433,725,200	\$452,819,000	
2026	\$9,790,400	\$10,029,100	\$474,102,900	\$493,922,400	
Amount of Change	-\$558,000	\$1,283,700	\$40,377,700	\$41,103,400	9.08%

Glenview					
2025	\$9,628,000	\$1,215,000	\$14,949,100	\$25,792,100	
2026	\$9,201,700	\$731,000	\$15,738,100	\$25,670,800	
Amount of Change	-\$426,300	-\$484,000	\$789,000	-\$121,300	-0.47%

Grass Lake					
2025	\$13,697,800	\$142,000	\$1,032,600	\$14,872,400	
2026	\$13,111,000	\$142,000	\$1,251,100	\$14,504,100	
Amount of Change	-\$586,800	\$0	\$218,500	-\$368,300	-2.48%

Market Valuations (Townships)

City/Township	Farm Land	Commercial Land & Bldg	Residential Land & Bldg	Total	% Increase Decrease
Harriet					
2025	\$7,792,900	\$22,200	\$181,100	\$7,996,200	
2026	\$7,435,600	\$22,200	\$181,100	\$7,638,900	
Amount of Change	-\$357,300	\$0	\$0	-\$357,300	-4.47%

Hay Creek					
2025	\$4,662,900	\$79,928,200	\$825,583,000	\$910,174,100	
2026	\$4,385,600	\$88,987,900	\$898,712,800	\$992,086,300	
Amount of Change	-\$277,300	\$9,059,700	\$73,129,800	\$81,912,200	9.00%

Hazel Grove					
2025	\$10,101,500	\$1,000	\$67,600	\$10,170,100	
2026	\$9,641,400	\$1,000	\$72,800	\$9,715,200	
Amount of Change	-\$460,100	\$0	\$5,200	-\$454,900	-4.47%

Lein					
2025	\$10,644,600	\$2,600	\$826,500	\$11,473,700	
2026	\$10,156,500	\$2,600	\$871,400	\$11,030,500	
Amount of Change	-\$488,100	\$0	\$44,900	-\$443,200	-3.86%

Logan					
2025	\$10,695,100	\$191,800	\$368,700	\$11,255,600	
2026	\$10,225,200	\$202,900	\$393,500	\$10,821,600	
Amount of Change	-\$469,900	\$11,100	\$24,800	-\$434,000	-3.86%

Long Lake					
2025	\$6,998,800	\$316,800	\$2,748,600	\$10,064,200	
2026	\$6,692,000	\$521,700	\$3,196,100	\$10,409,800	
Amount of Change	-\$306,800	\$204,900	\$447,500	\$345,600	3.43%

McKenzie					
2025	\$11,112,100	\$18,117,700	\$6,469,400	\$35,699,200	
2026	\$10,638,300	\$19,231,700	\$8,019,400	\$37,889,400	
Amount of Change	-\$473,800	\$1,114,000	\$1,550,000	\$2,190,200	6.14%

Menoken					
2025	\$11,341,200	\$10,076,500	\$12,752,400	\$34,170,100	
2026	\$10,847,800	\$10,489,200	\$13,619,500	\$34,956,500	
Amount of Change	-\$493,400	\$412,700	\$867,100	\$786,400	2.30%

Market Valuations (Townships)

City/Township	Farm Land	Commercial Land & Bldg	Residential Land & Bldg	Total	% Increase Decrease
Missouri					
2025	\$3,749,100	\$234,600	\$8,767,400	\$12,751,100	
2026	\$3,576,100	\$252,600	\$9,159,500	\$12,988,200	
Amount of Change	-\$173,000	\$18,000	\$392,100	\$237,100	1.86%
Morton					
2025	\$7,292,200	\$396,400	\$2,798,400	\$10,487,000	
2026	\$6,951,000	\$407,000	\$3,438,100	\$10,796,100	
Amount of Change	-\$341,200	\$10,600	\$639,700	\$309,100	2.95%
Naughton					
2025	\$11,101,300	\$1,099,100	\$10,657,500	\$22,857,900	
2026	\$10,611,600	\$771,200	\$11,066,200	\$22,449,000	
Amount of Change	-\$489,700	-\$327,900	\$408,700	-\$408,900	-1.79%
Painted Woods					
2025	\$9,190,400	\$92,600	\$13,639,000	\$22,922,000	
2026	\$8,750,700	\$99,700	\$14,731,700	\$23,582,100	
Amount of Change	-\$439,700	\$7,100	\$1,092,700	\$660,100	2.88%
Richmond					
2025	\$10,001,000	\$4,000	\$306,700	\$10,311,700	
2026	\$9,548,500	\$4,000	\$318,200	\$9,870,700	
Amount of Change	-\$452,500	\$0	\$11,500	-\$441,000	-4.28%
Rock Hill					
2025	\$10,294,500	\$0	\$323,100	\$10,617,600	
2026	\$9,829,100	\$0	\$323,100	\$10,152,200	
Amount of Change	-\$465,400	\$0	\$0	-\$465,400	-4.38%
Schrunk					
2025	\$10,453,600	\$7,300	\$230,600	\$10,691,500	
2026	\$9,988,700	\$7,800	\$244,000	\$10,240,500	
Amount of Change	-\$464,900	\$500	\$13,400	-\$451,000	-4.22%
Sibley Butte					
2025	\$10,020,000	\$50,000	\$147,600	\$10,217,600	
2026	\$9,568,500	\$50,000	\$147,600	\$9,766,100	
Amount of Change	-\$451,500	\$0	\$0	-\$451,500	-4.42%
Steiber					
2025	\$10,680,500	\$0	\$199,100	\$10,879,600	
2026	\$10,219,800	\$0	\$199,100	\$10,418,900	
Amount of Change	-\$460,700	\$0	\$0	-\$460,700	-4.23%

Market Valuations (Townships)

City/Township	Farm Land	Commercial Land & Bldg	Residential Land & Bldg	Total	% Increase Decrease
Sterling					
2025	\$13,632,600	\$9,317,600	\$5,841,000	\$28,791,200	
2026	\$13,042,300	\$12,619,200	\$6,573,400	\$32,234,900	
Amount of Change	-\$590,300	\$3,301,600	\$732,400	\$3,443,700	11.96%

Taft					
2025	\$12,371,200	\$1,196,600	\$935,200	\$14,503,000	
2026	\$11,836,600	\$1,269,600	\$935,200	\$14,041,400	
Amount of Change	-\$534,600	\$73,000	\$0	-\$461,600	-3.18%

Telfer					
2025	\$7,170,700	\$90,300	\$2,429,000	\$9,690,000	
2026	\$6,835,400	\$90,300	\$2,429,000	\$9,354,700	
Amount of Change	-\$335,300	\$0	\$0	-\$335,300	-3.46%

Thelma					
2025	\$9,615,200	\$31,000	\$97,800	\$9,744,000	
2026	\$9,184,700	\$33,300	\$230,800	\$9,448,800	
Amount of Change	-\$430,500	\$2,300	\$133,000	-\$295,200	-3.03%

Trygg					
2025	\$11,462,600	\$0	\$351,700	\$11,814,300	
2026	\$10,958,900	\$0	\$891,300	\$11,850,200	
Amount of Change	-\$503,700	\$0	\$539,600	\$35,900	0.30%

Wild Rose					
2025	\$6,948,900	\$98,000	\$257,200	\$7,304,100	
2026	\$6,638,100	\$105,600	\$276,200	\$7,019,900	
Amount of Change	-\$310,800	\$7,600	\$19,000	-\$284,200	-3.89%

Wilson					
2025	\$10,707,100	\$0	\$447,000	\$11,154,100	
2026	\$10,236,800	\$0	\$799,350	\$11,036,150	
Amount of Change	-\$470,300	\$0	\$352,350	-\$117,950	-1.06%

Wing					
2025	\$9,609,700	\$3,500	\$54,400	\$9,667,600	
2026	\$9,166,700	\$3,500	\$54,400	\$9,224,600	
Amount of Change	-\$443,000	\$0	\$0	-\$443,000	-4.58%

2026

Increase Due to New Construction vs. Valuation Increase on Existing Properties

Township	Commercial		Residential	Total
	Farm Land*	Land & Bldg	Land & Bldg	
Apple Creek				
Valuation 2026	\$6,033,100	\$12,020,800	\$520,088,600	\$538,142,500
2025 New Construction	\$0	\$234,700	\$3,721,900	\$3,956,600
2026 Adjusted Value	\$6,033,100	\$11,786,100	\$516,366,700	\$534,185,900
Valuation 2025	\$6,460,900	\$14,100,900	\$485,823,500	\$506,385,300
Increase to Existing Property	-6.62%	-16.42%	6.29%	5.49%
Increase Due to New Construction	0.00%	1.66%	0.77%	0.78%
Gibbs				
Valuation 2026	\$ 9,790,400	\$ 10,029,100	\$ 474,102,900	\$ 493,922,400
2025 New Construction	\$0	-\$83,500	\$6,251,700	\$ 6,168,200
2026 Adjusted Value	\$9,790,400	\$10,112,600	\$467,851,200	\$487,754,200
Valuation 2025	\$10,348,400	\$8,745,400	\$433,725,200	\$452,819,000
Increase to Existing Property	-5.39%	15.63%	7.87%	7.72%
Increase Due to New Construction	0.00%	-0.95%	1.44%	1.36%
Hay Creek				
Valuation 2026	\$4,385,600	\$88,987,900	\$898,712,800	\$992,086,300
2025 New Construction	\$0	\$7,630,100	\$16,194,300	\$23,824,400
2026 Adjusted Value	\$4,385,600	\$81,357,800	\$882,518,500	\$968,261,900
Valuation 2025	\$4,662,900	\$79,928,200	\$825,583,000	\$910,174,100
Increase to Existing Property	-5.95%	1.79%	6.90%	6.38%
Increase Due to New Construction	0.00%	9.55%	1.96%	2.62%
Fort Rice				
Valuation 2026	\$1,214,200	\$3,388,800	\$66,099,100	\$70,702,100
2025 New Construction	\$0	\$1,823,500	\$1,622,000	\$3,445,500
2026 Adjusted Value	\$1,214,200	\$1,565,300	\$64,477,100	\$67,256,600
Valuation 2025	\$1,270,700	\$1,528,100	\$60,454,200	\$63,253,000
Increase to Existing Property	-4.45%	2.43%	6.65%	6.33%
Increase Due to New Construction	0.00%	119.33%	2.68%	5.45%
City of Lincoln				
Valuation 2026	\$147,900	\$48,169,100	\$425,723,800	\$474,040,800
2025 New Construction	\$0	\$1,812,100	\$4,079,700	\$5,891,800
2026 Adjusted Value	\$147,900	\$46,357,000	\$421,644,100	\$468,149,000
Valuation 2025	\$235,400	\$43,224,600	\$394,788,700	\$438,248,700
Increase to Existing Property	-37.17%	7.25%	6.80%	6.82%
Increase Due to New Construction	0.00%	4.19%	1.03%	1.34%

2026

Increase Due to New Construction vs. Valuation Increase on Existing Properties

Township	Commercial		Residential	Total
	Farm Land*	Land & Bldg	Land & Bldg	
Lincoln				
Valuation 2026	\$2,144,000	\$55,939,600	\$494,769,100	\$552,852,700
2025 New Construction	\$0	\$114,700	\$4,589,300	\$4,704,000
2026 Adjusted Value	\$2,144,000	\$55,824,900	\$490,179,800	\$548,148,700
Valuation 2025	\$2,273,000	\$53,247,900	\$460,584,050	\$516,104,950
Increase to Existing Property	-5.68%	4.84%	6.43%	6.21%
Increase Due to New Construction	0.00%	0.22%	1.00%	0.91%
Burnt Creek				
Valuation 2026	\$8,768,500	\$15,537,400	\$397,044,000	\$421,349,900
2025 New Construction	\$0	\$1,483,100	\$9,615,600	\$11,098,700
2026 Adjusted Value	\$8,768,500	\$14,054,300	\$387,428,400	\$410,251,200
Valuation 2025	\$9,183,600	\$13,502,900	\$365,936,600	\$388,623,100
Increase to Existing Property	-4.52%	4.08%	5.87%	5.57%
Increase Due to New Construction	0.00%	10.98%	2.63%	2.86%
Riverview				
Valuation 2026	\$4,591,500	\$16,600,500	\$141,725,700	\$162,917,700
2025 New Construction	\$0	-\$973,700	\$12,300,800	\$11,327,100
2026 Adjusted Value	\$4,591,500	\$17,574,200	\$129,424,900	\$151,590,600
Valuation 2025	\$4,838,900	\$17,405,900	\$121,483,600	\$143,728,400
Increase to Existing Property	-5.11%	0.97%	6.54%	5.47%
Increase Due to New Construction	0.00%	-5.59%	10.13%	7.88%
County & Small Cities (Excluding The City of Bismarck)				
Valuation 2026	\$437,409,400	\$305,186,100	\$3,566,953,300	\$4,309,548,800
2025 New Construction	\$0	\$12,054,800	\$58,656,600	\$70,711,400
2026 Adjusted Value	\$437,409,400	\$293,131,300	\$3,508,296,700	\$4,238,837,400
Valuation 2025	\$458,121,600	\$281,964,500	\$3,284,655,250	\$4,024,741,350
Increase to Existing Property	-4.52%	3.96%	6.81%	5.32%
Increase Due to New Construction	0.00%	4.28%	1.79%	1.76%

BURLEIGH COUNTY
2026 EXEMPTIONS
Wheelchair, Blind, New Home, 5 Year Remodel, & Geothermal

Property #	Exemption	Wheelchr/Blind	2 Yr New Home	5 YR Remodel	Geothermal	Total
APPLE CREEK						
39-138-79-00-19-200		\$100,000				\$100,000
39-138-79-11-03-010		\$100,000				\$100,000
	SUBTOTAL	\$200,000	\$0	\$0	\$0	\$200,000
BURNT CREEK						
24-140-80-00-31-600		\$100,000				\$100,000
24-140-80-73-01-030		\$100,000				\$100,000
24-140-80-50-02-040		\$160,000				\$160,000
24-140-80-92-02-080		\$160,000				\$160,000
	SUBTOTAL	\$520,000	\$0	\$0	\$0	\$520,000
GIBBS						
32-139-79-06-01-190		\$100,000				\$100,000
	SUBTOTAL	\$100,000	\$0	\$0	\$0	\$100,000
HAY CREEK						
31-139-81-72-05-150		\$100,000				\$100,000
31-139-80-17-01-050		\$100,000				\$100,000
31-139-81-00-24-810		\$100,000				\$100,000
31-139-81-60-01-300		\$100,000				\$100,000
	SUBTOTAL	\$400,000	\$0	\$0	\$0	\$400,000
LINCOLN						
38-138-80-48-05-040		\$160,000				\$160,000
38-138-80-48-03-010		\$100,000				\$100,000
38-138-80-48-04-121		\$100,000				\$100,000
38-137-80-61-01-010		\$100,000				\$100,000
	SUBTOTAL	\$460,000	\$0	\$0	\$0	\$460,000
CITY OF LINCOLN						
CL-138-79-02-02-100		\$ 100,000				\$100,000
CL-138-79-21-01-020		\$ 100,000				\$100,000
CL-138-79-22-01-040		\$ 100,000				\$100,000
CL-138-79-23-01-050		\$ 100,000				\$100,000
CL-138-79-34-03-030		\$ 100,000				\$100,000
CL-138-79-35-01-050		\$ 160,000				\$160,000
	SUBTOTAL	\$660,000	\$0	\$0	\$0	\$660,000
MOBILE HOME						
01-035-00-00-01-590		\$8,199.00				\$8,199
01-095-00-00-02-544		\$18,938.00				\$18,938
01-025-00-00-04-708		\$49,388.00				\$49,388
01-125-00-00-05-780		\$85,344.00				\$85,344
01-125-00-00-05-096		\$81,090.00				\$81,090
	SUBTOTAL	\$242,959	\$0	\$0	\$0	\$242,959
		Wheelchair/Blind	2 Year New Home	5 Year Remodel	Geothermal	Total
	GRAND TOTAL	\$2,582,959	\$0	\$0	\$0	\$2,582,959

COUNTY

COMMISSION

**BURLEIGH COUNTY COMMISSION
MEETING MINUTES
MAY 18TH, 2026**

5:15 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Steve Bakken, Wayne Munson, Steve Schwab, and Chairman Brian Bitner present. Commissioner Jerry Woodcox was absent.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the agenda. Commissioners Bakken, Munson, Schwab, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the May 4th, 2026 meeting minutes and the bills. Commissioners Bakken, Munson, Schwab, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Chairman Bitner opened the meeting to public comment.

- County Residents Kim Fettig and Tom Fetting spoke.

Chairman Bitner closed the public comment segment.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the Joan Bohne, Kristi Lynn Rajewsky, Robert & Deandra Hunter, Matthew Weigel, Tiffany-Iris Heflin, Connie Mikkelsen, Alice Reichenberger abatements and the rest of the consent agenda in its entirety. Commissioners Bakken, Munson, Schwab, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Chairman Bitner opened a public hearing on the University of Mary bond request:

- University of Mary Executive Vice President Jerome Richter explained the bonding request and listed the projects the bond would support.
- Bravera Regional President Kevin Dykema explained the bond financing structure with the tax-exempt bonds.

Chairman Bitner closed the public hearing. Discussion was had. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the bond request by the University of Mary. Commissioners Bakken, Munson, Schwab, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Lewis & Clark Development Group Executive Director Brent Eckstrom provided an annual update regarding regional economic and community development initiatives.

County Interim Finance Director Taylor Schmidt presented the Commission with a reimbursement resolution for Special Assessment Districts #77 and #78. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the reimbursement resolutions for Special Assessment Districts #77 and #78. Commissioners Bakken, Munson, Schwab, and Chairman Bitner voted 'AYE'. **Motion carried.**

Interim Finance Director Schmidt presented the County's 1st Quarter investment report.

County Engineer Daniel Schriock presented a request for authorization to enter into contract with a low bidder on the Moffit Road Improvement Project. Motion by Comm. Bakken, 2nd by Comm. Munson to authorize the proper County officials to enter into contract with the low bidder, Strata Corp., for Project No. SC-0848(004) Moffit Road Improvement Project local project no 0190 for \$3,182,169.73. Commissioners Bakken, Munson, Schwab, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock addressed graveling concerns on 66th St.

County Planning Director Mitch Flanagan discussed information received recently regarding the Bakken East Pipeline Project.

County Auditor Mark Splonskowski presented a progress update on the 2026 Primary Election.

Chairman Bitner presented information regarding a proposed change order associated with the Provident Building remodel project. HTG Architects Principal Architect Dan Schaff explained the request related primarily to contingency funds restoration following earlier project modifications that moved the Commission chambers to the second floor. County Administrator Mary Senger said that project funding remained available through previously transferred ARPA and General Fund allocations dedicated to the remodel project. Motion by Comm. Bakken, 2nd by Comm. Schwab to approve the \$160,000 change order. Commissioners Bakken, Schwab, and Chairman Bitner voted 'AYE'. Commissioner Munson voted 'NAY'. **Motion carried.**

Chairman Bitner discussed recent ditch repair work completed along Centennial Road. He stated that this situation was considered a significant public safety concern. Engineer Schriock provided a detailed cost breakdown of the project. He said that he personally inspected the project following the completion and that there had already been additional damage reported.

Chairman Bitner discussed a recent County collaboration meeting involving Burleigh, Cass, and Grand Forks Counties. He said discussion focused on shared County operation concerns, legislative priorities, and collaborative opportunities among the State's larger counties.

Chairman Bitner started a discussion on legislative issues impacting county government operations which include infrastructure concerns, county authority issues, and future legislative priorities that may affect the County's operations and services.

Chairman Bitner informed the Commission that the County had received a certified mail notice regarding an owner initiated annexation request involving the RBK Ventures Subdivision. Discussion was had.

Chairman Bitner continued the discussion on a fire restriction amendment. Comm. Munson stated that the discussion was regarding the Missouri Valley Complex and the Kimball Bottoms recreational areas and excluding them from fire restrictions and OHV use. State's Attorney Julie Lawyer and Sheriff Kelly Leben spoke on the subject. No action was taken.

No other business was had.

Meeting Adjourned.

6:38 PM

Mark Splonskowski,
County Auditor

Brian Bitner,
Chairman

DRAFT

The following list of abatements and settlement of taxes is forwarded for action to the Burleigh County Commission:

Abate #	Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
26-231	Kristopher Nicholson	2025	Riverview Block: 17 Lot 12	80% Disabled Veteran	273,100	246,433
26-232	Donn Lang	2025	Boulder Ridge 1st Addition Block: 5 Lot 14 & Undiv Interest in following common areas: Aud Lot B of L13, L15, and Aud Lot B of L17, B1; L8 b2; L11 B9 & L12-13 B 10	60% Disabled Veteran	353,100	333,100
26-236	Jack Langan	2025	Governor Pierce Block 47 East 40' of West 110' of Lots 1-6	100% Disabled Veteran	130,500	-
26-237	Brian Mehlhoff	2025	Sattler's Sunrise 2nd Block 3 Lot 10	50% Homestead Credit	301,200	201,200
26-238	Henry & Mary Decoteau	2025	Wachter's 5th Block: 12 3	50% Homestead Credit	320,300	220,300
26-239	Karen Koster	2024	Sonnet Heights Subdivision Block: 17 Lot 24A	50% Homestead Credit	268,900	168,900
26-240	Shelly Martel	2024	Rolling Hills 1st Block: 8 N 35' of lot 5 Less E 100'	50% Homestead Credit	148,600	74,300
26-241	Benita Reppow	2024	Gateway Commons Block: 1 Auditor's Lot C of lot 20 Sheraton Condominiums III Unit 304	50% Homestead Credit	187,700	93,850

APPLICATION FOR LIQUOR LICENSE

Name of Applicant TnT Tavern Classification of License D

Primary Contact [REDACTED] Phone [REDACTED]

Address 31 S Main St Driscoll Date of Birth/Incorporation 10.1.15

Is this a renewal of liquor license? Yes X No _____

If yes, give date of original application _____

Check one of the following to indicate who is applying for the license:

- X 1. A physical resident and citizen of the State of North Dakota; or
- _____ 2. A domestic private corporation organized under the laws of the State of North Dakota with primary place of business in Burleigh County; or
- _____ 3. A co-partnership, all members of which are over 21 years of age and residents and citizens of North Dakota.

Answer the number below (1, 2 or 3) which corresponds to the number checked above:

1. Name of applicant [REDACTED]

Residence [REDACTED]

Post Office Address _____

2. List name, residence and post office address of all holding one or more percent of capital stock in Domestic, Private Corporation:

Name	Residence	P.O. Address	Percent
------	-----------	--------------	---------

3. List name, residence and post office address of all co-partners:

Name	Residence	P.O. Address	Percent
------	-----------	--------------	---------

APPLICATION FOR LIQUOR LICENSE
TOWNSHIP BOARD APPROVAL

To: Burleigh County Auditor

We, the Township Board of Driscoll approve the
(Name of Township)

application for a Type D Retail Liquor License for

TNT Tavern, LLC
(Name of Establishment)

31 Main St Driscoll
(Address of Establishment)

owned by Travis Kocourek 212 John St Driscoll
(Licensee) (Address)

Scott Whitman
Chairman

Toren Long
Member

Shirley Hays
Member

ATTEST

Ashtley Ryan
(Township Clerk)

(Date)

4. List the name and residence of anyone having a financial interest in the proposed enterprise:

Name	Residence	P. O. Address
------	-----------	---------------

Date and type of any prior or present liquor business:

Exact legal description of proposed enterprise: Driscoll 1st Addition
Block 7 Lots 1-3

Does building meet all state and local sanitation and safety requirements? Yes No

Have you ever had a liquor license revoked or rejected by any authority? Yes No
If yes, give date and details:

Have you ever been convicted of the violation of any local, state or Federal law regarding liquor:
Yes No
If yes, give date and details:

Have you ever been charged with or convicted of any crime in this state (do not include minor traffic violations), or any other state, or under any Federal Law? Yes No
If yes, give date and details:

List three business references, including one bank, and state briefly the nature and extent of business relations with each:

1. FCCU Member
2. Stifel Stock holder
3. Planning Team Stock holder

The following two items shall accompany this application:

1. The receipt from the County Treasurer indicating that the prescribed fee for the license has been deposited with the County Treasurer.
2. A statement from the County Treasurer indicating that all property taxes and special assessments of the applicant(s) have been paid.

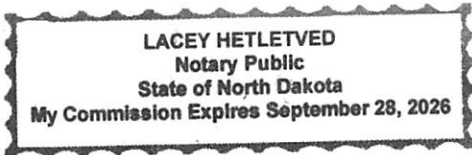
I hereby agree and consent that authorized officers or representatives of the County may enter the premises licensed at any time to inspect the same and records of the business, and hereby waive any and all rights under the Constitution of the United States or State of North Dakota, relative to searches and seizures without issuance or use of a search warrant, and agree that I will not claim such immunities, and that such search, inspection and seizure may be made at any time without a warrant.

I also agree that should any of the information contained in this application change within the period of the license, if granted, that I will inform County officials immediately and furnish such details as may be requested by such officials concerning any such changes. I also agree that, should there be a change in ownership during the period of the license, prior approval of the Board of County Commissioners is required.

I further agree that any misrepresentation, false statement or omission in this application shall be grounds for rejection of said application or for revocation or suspension of any license granted.

Tim Kaut
Signature of Applicant

Subscribed and sworn to before me this 15 day of May, 2024



Lacey Hetletved
Notary Public

Recommend application be approved _____ denied _____

Reasons for negative recommendation

County Auditor

RE: Liquor license application

From Kelly Leben <kleben@burleighsd.com>
Date Tue 5/26/2026 10:24 AM
To Berger, Diane <berger.diane@nd.gov>

***** CAUTION: This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

Good to go on both!

From: Berger, Diane <berger.diane@nd.gov>
Sent: Friday, May 22, 2026 2:40 PM
To: Kelly Leben <kleben@burleighsd.com>
Subject: Liquor license application

Sheriff Leben, please review the attached liquor license applications for TNT Tavern. One is an annual and the other is for a Special Event.
Thank you!

Diane Berger

Administrative Assistant-Accounts Receivable
Treasurer's Office
Burleigh County
701-712-6213 Ext.708
berger.diane@nd.gov



TNT Tavern



BURLEIGH COUNTY TREASURER

PO Box 5518
Bismarck, ND 58506-5518

*** ORIGINAL RECEIPT ***

Clerk: **diane b**
Batch Number: **20260526-000016**

Receipt#	Trans Date	Clerk	Batch#	Receipt Type	Receipt Total
21311	05/26/2026	diane b	20260526-000016	MISC	1,100.00
Received Of			On Account Of		
TNT TAVERN			26-009 2026-2027 ANNUAL LIQUOR LICENSE		
Line#	PT	Account	Description	Amount	
1	G	1001.00000.32110	Liquor Licenses	1,100.00	

Payment Type	Doc#	Description	Amount
CHECK	3036	TNT TAVERN LLC KOCOUREK, TRAVIS 212 JOHN ST DRISCOLL, ND 58532	1,100.00

APPLICATION FOR SPECIAL PERMIT TO SELL ALCOHOLIC BEVERAGES
AT A SPECIAL EVENT AT DESIGNATED PREMISES
"SE"

Local Fee: \$25.00

Applicant (must have county license) Tnt Tavern, LLC

1. Name of Licensee [REDACTED]
2. Name of Business Tnt Tavern
3. Mailing Address 31 Main St Dniscoll, ND
4. State Alcoholic Beverage License Number AA 018316 5. Local License Number(s) 24-003
6. Date(s) and Time of Special Event July 4, 2026 7pm-1am
7. Describe Special Event Fully street dance in front of the bar

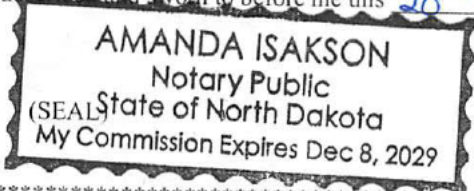
8. Indicate Premises to be Used on Reverse Side of this Application.

Dated this 20 day of march, 20 26

Tom Krunk
(Licensee)

BY _____
(Name and title if Corporate Officer or Manager)

Subscribed and sworn to before me this 20th day of March, 20 26



Amanda Isakson

Recommendation Approved Denied If denied, reason for denial: _____

(Burleigh County Sheriff) (Date)

PERMIT

The above named licensee is hereby authorized to sell alcoholic beverages in accordance with law and ordinances at the premises and on the date(s) set forth in this application, subject to such rules and regulations as have been established.

Dated this _____ day of _____, 20 _____

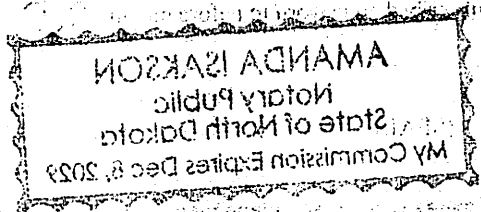
(County Auditor)

NOTARY PUBLIC STATE OF NORTH DAKOTA
AMANDA ISAKSON

Local Notary # 0000000000

I, _____, do hereby certify that _____
of the County of _____ State of North Dakota
is the true and lawful owner of the above described premises
and that the same are free from all liens and encumbrances
except as shown on the face hereof.

Witness my hand and seal of office this _____ day of _____
20____.



Notary Public
Amanda Isakson

The above described premises are being conveyed to _____
of the County of _____ State of North Dakota
and the same are being conveyed to _____
of the County of _____ State of North Dakota

DESCRIPTION OF PREMISES

1. Are premises located within the County of Burleigh? Yes No

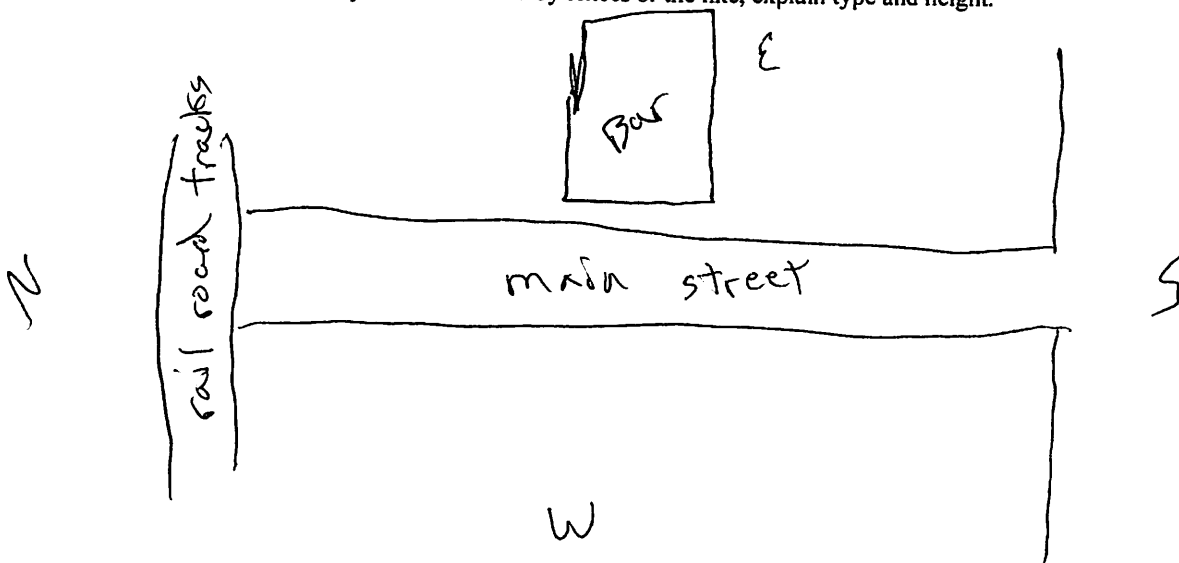
2. Address of premises:

31 Main Street Driscoll 58532
(Street Address) (City) (Zip Code)

3. Name of building where event will be held: main street

4. Do premises meet local and state requirements regarding sanitation and safety? Yes No

5. Draw a clear and understandable floor plan of the premises. Show all exits, bars, dining areas (if any), beverage coolers and beverage storage areas. Indicate which are solid walls, half walls, dividers, and moveable partitions. If any area is enclosed by fences or the like, explain type and height.



6. What part of the building will be used for the alcoholic beverage business (sale of beverages and consumption of beverages sold)? All Less than all. If less than all, fully explain and clearly indicate on the floor plan (outline with a different color):

APPLICATION FOR LIQUOR LICENSE
TOWNSHIP BOARD APPROVAL

To: Burleigh County Auditor

We, the Township Board of Driscoll approve the
(Name of Township)

application for a Type SE Retail Liquor License for

TNT Tavern
(Name of Establishment)

owned by Travis Koroburek 31 Main St, Driscoll
(Licensee) (Address)

Scott Whitman
Chairman

Toren Long
Member

Shawn Hovak
Member

ATTEST

Ashley Ryan
(Township Clerk)

Bismarck Mandan Security Inc

P.O. Box 744
428 Airport Road
Bismarck, ND 58502
Phone 701-223-2328 Fax 701-223-7969

INVOICE

DATE	INVOICE #
4/1/2026	14617

TNT Tavern
Travis 701-204-3096

QUANTITY	ITEM	DESCRIPTION	RATE	AMOUNT
1	Guard	Security Guard Services 7/4/26 Driscoll Street Dance 1 Guard - 8pm-1am	250.00	250.00
TERMS - NET 30. PLEASE REMIT TO ABOVE ADDRESS.			TOTAL	\$250.00

RE: Liquor license application

From Kelly Leben <kleben@burleighsd.com>
Date Tue 5/26/2026 10:24 AM
To Berger, Diane <berger.diane@nd.gov>

***** CAUTION: This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

Good to go on both!

From: Berger, Diane <berger.diane@nd.gov>
Sent: Friday, May 22, 2026 2:40 PM
To: Kelly Leben <kleben@burleighsd.com>
Subject: Liquor license application

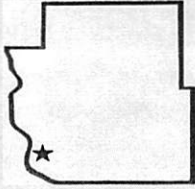
Sheriff Leben, please review the attached liquor license applications for TNT Tavern. One is an annual and the other is for a Special Event.
Thank you!

Diane Berger

Administrative Assistant-Accounts Receivable
Treasurer's Office
Burleigh County
701-712-6213 Ext.708
berger.diane@nd.gov



TNT Tavern



BURLEIGH COUNTY TREASURER

PO Box 5518
Bismarck, ND 58506-5518

Clerk: dianeb
Batch Number: 20260526-000015

*** ORIGINAL RECEIPT ***

Receipt#	Trans Date	Clerk	Batch#	Receipt Type	Receipt Total
21310	05/26/2026	dianeb	20260526-000015	MISC	25.00
Received Of			On Account Of		
TNT TAVERN			26-010 SE LIQUOR LICENSE		
Line#	PT	Account	Description	Amount	
1	G	1001.00000.32110	Liquor Licenses	25.00	

Payment Type	Doc#	Description	Amount
CHECK	3035	TNT TAVERN 212 JOHN ST DRISCOLL, ND 58532	25.00

APPLICATION FOR LIQUOR LICENSE

Name of Applicant Rolling Plains Adventurers LLC Classification of License C

Primary Contact [Redacted] Phone [Redacted]

Address [Redacted] Date of Birth/Incorporation 2002

Is this a renewal of liquor license? Yes No

If yes, give date of original application June 2012

Check one of the following to indicate who is applying for the license:

- 1. A physical resident and citizen of the State of North Dakota; or
- 2. A domestic private corporation organized under the laws of the State of North Dakota with primary place of business in Burleigh County; or
- 3. A co-partnership, all members of which are over 21 years of age and residents and citizens of North Dakota.

Answer the number below (1, 2 or 3) which corresponds to the number checked above:

1. Name of applicant [Redacted]
 Residence [Redacted]
 Post Office Address _____

2. List name, residence and post office address of all holding one or more percent of capital stock in Domestic, Private Corporation:

Name	Residence	P.O. Address	Percent
------	-----------	--------------	---------

3. List name, residence and post office address of all co-partners:

Name	Residence	P.O. Address	Percent
------	-----------	--------------	---------

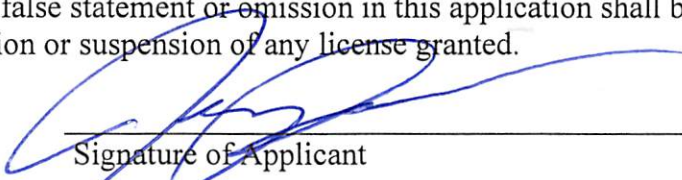
The following two items shall accompany this application:

1. The receipt from the County Treasurer indicating that the prescribed fee for the license has been deposited with the County Treasurer.
2. A statement from the County Treasurer indicating that all property taxes and special assessments of the applicant(s) have been paid.

I hereby agree and consent that authorized officers or representatives of the County may enter the premises licensed at any time to inspect the same and records of the business, and hereby waive any and all rights under the Constitution of the United States or State of North Dakota, relative to searches and seizures without issuance or use of a search warrant, and agree that I will not claim such immunities, and that such search, inspection and seizure may be made at any time without a warrant.

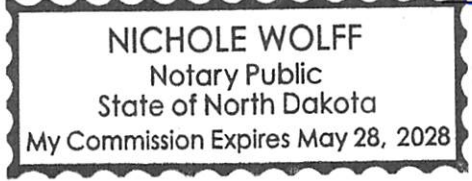
I also agree that should any of the information contained in this application change within the period of the license, if granted, that I will inform County officials immediately and furnish such details as may be requested by such officials concerning any such changes. I also agree that, should there be a change in ownership during the period of the license, prior approval of the Board of County Commissioners is required.

I further agree that any misrepresentation, false statement or omission in this application shall be grounds for rejection of said application or for revocation or suspension of any license granted.



 Signature of Applicant

Subscribed and sworn to before me this 22 day of May, 2026



Nichole Wolff

 Notary Public

Recommend application be approved _____ denied _____

Reasons for negative recommendation

 County Auditor

APPLICATION FOR LIQUOR LICENSE
TOWNSHIP BOARD APPROVAL

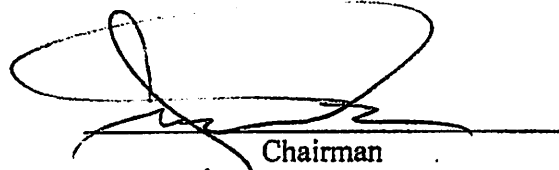
To: Burleigh County Auditor

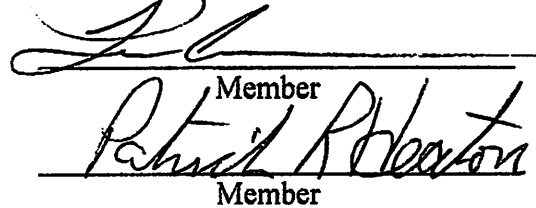
We, the Township Board of Logan approve the
(Name of Township)

application for a Type C Retail Liquor License for

Rolling Plains Adventures LLC
(Name of Establishment)

owned by Jeremy Doan 24401 62nd Ave SE, Medora, ND 58572
(Licensee) (Address)


Chairman


Member
Member

ATTEST

Correne Deaton
(Township Clerk)

RE: Annual Liquor License

From Kelly Leben <kleben@burleighsd.com>
Date Tue 5/26/2026 10:27 AM
To Berger, Diane <berger.diane@nd.gov>

***** CAUTION: This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

Good to go!

KL

From: Berger, Diane <berger.diane@nd.gov>
Sent: Friday, May 22, 2026 12:50 PM
To: Kelly Leben <kleben@burleighsd.com>
Subject: Annual Liquor License

Sheriff Leben, please review the attached liquor license for 2026-2027 renewal.

Thank you.

Diane Berger

Administrative Assistant-Accounts Receivable
Treasurer's Office
Burleigh County
701-712-6213 Ext. 708
berger.diane@nd.gov



*Rolling Plains
Adventures*

Tax Year: **2025** Parcel#:

Main Selection Parcel# Information Ownership (1) Legal Description (1) Valuation (2) Special District (5) Attachments (2) User Defined Fields Billing/Payment History

Main
 Codes
 Addresses
 Legal Information
 Date Stamps
 Bookmarks Only

Asmt Status: Tax Type:
 Levy District: District:

Name: **DOAN, JEREMY**
 Mult Parcel#: Bank Code:
 Owner ID#:

Statement#:

Record Count

Year	Parcel#	Bank Code	Mult Parcel#	Tax Type	Assessment Status	Billing Status	Levy Dist	Sub	Legal Name
2025	1510-007-070			RE	Active	Paid	010101		DOAN, JEREMY A & ASHLEE A
2025	31-139-80-00-14-840			RE	Active	Paid	3101B1		DOAN, JEREMY & ASHLEE
2025	46-137-78-00-12-200		04-011	RE	Active	Paid	463381		DOAN, JEREMY A
2025	46-137-78-00-12-400		04-011	RE	Active	Paid	463381		DOAN, JEREMY A

Sort by: DB Default Tax Year Parcel# GEO Code Tax Type Levy District Name

1510-007-070: DOAN, JEREMY A and ASHLEE A (City of Bismarck)

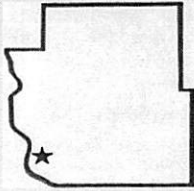
LEGAL #1: MASTER LEVY DIST: 010101 CITY OF BISMARCK

DISTRICTS:
 CITY: 01 City of Bismarck
 CITY/PARK: 01 Bismarck Park District
 COUNTY: 08 Burleigh County
 SCHOOL: 01 Bismarck School
 SOIL CONSERVATION: SC Soil Conservation District
 STATE: ND State Medical Center
 WATER RESOURCE: WRD Water Resource District

PROPERTY ADDRESS:
 4607 GRANITE DR
 BISMARCK, ND
 SUBDIV: 1510 BOULDER RIDGE 1ST ADDITION
 BLOCK: 7 LOT:

FREE FORM LEGAL:
 BOULDER RIDGE 1ST ADDITION Block: 7 LOT
 15 & UNDIV INTEREST IN FOLLOWING COMMON
 AREAS: AUD LOT B OF L13, L15, AUD LOT B





BURLEIGH COUNTY TREASURER

PO Box 5518
Bismarck, ND 58506-5518

Clerk: dianeb
Batch Number: 20260526-000018

*** ORIGINAL RECEIPT ***

Receipt#	Trans Date	Clerk	Batch#	Receipt Type	Receipt Total
21313	05/26/2026	dianeb	20260526-000018	MISC	850.00
Received Of			On Account Of		
ROLLING PLAINS ADVENTURES			26-011 2026-20257 ANNUAL LIQUOR LICENSE		
Line#	PT	Account	Description	Amount	
1	G	1001.00000.32110	Liquor Licenses	850.00	

Payment Type	Doc#	Description	Amount
CHECK	2834	ROLLING PLAINS ADVENTURES 24401 62ND AVE SE MCKENZIE, ND 58572	850.00



LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
 SFN 17926 (8-2025)

Permit Number
26-013

Permit Type (check one)
 Local Permit Restricted Event Permit*

Games Authorized
 Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Menoken 4-H Picnic Park		Dates Authorized (Read Instruction 2) September 19, 2026	
Organization or Group Contact Person [REDACTED]	E-mail [REDACTED]	Telephone Number [REDACTED]	
Mailing Address [REDACTED]	City [REDACTED]	State ND	ZIP Code 58503

SITE INFO

Site Name Menoken 4-H Picnic Park (Menoken Grove)		County Burleigh	
Site Address 3402 171st St NE	City Menoken	State ND	ZIP Code 58558

If the city or county is placing restrictions on the permit, please explain

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

Drawing on September 19, 2026 7:00 pm

Permits must be issued prior to the 1st event date.

Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this forms if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county and the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:
- a. Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:
 - (1) When the area for the raffle is physically separated from the area where games are conducted by the regular organization.
 - (2) Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

CITY OR COUNTY CONTACT PERSON

Printed Name of City or County Official Mark Splonskowski	Title of City or County Official Burleigh County Auditor	Telephone Number 701-712-2887	E-mail Address msplonskowski@nd.gov
Signature of City or County Official		Date	Issuing Governing Body <input type="checkbox"/> City <input type="checkbox"/> County

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
 SFN 9338 (8-2025)

Applying for (check one)

Local Permit Restricted Event Permit*

Games to be conducted

Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Menoken 4-H Picnic Park (Menoken Grove)		Dates of Activity (Does not include dates for the sales of tickets) September 19, 2026	
Organization or Group Contact Person [REDACTED]	E-mail [REDACTED]	Telephone Number [REDACTED]	
Business Address [REDACTED]	City [REDACTED]	State ND	ZIP Code 58558
Mailing Address (if different) [REDACTED]	City Bismarck	State ND	ZIP Code 58503

SITE INFO

Site Name Menoken 4-H Picnic Park (Menoken Grove)		County Burleigh	
Site Physical Address 3402 171st St NE	City Menoken	State ND	ZIP Code 58558
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Selling raffle tickets from 05/25/2026-09/19/2026. Raffle drawing on 09/19/2026.			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
	See Attached List	
Total (limit \$50,000 per year)		\$

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
Obtain power to the new building, repair picnic tables, and basic upkeep and maintenance of the grove.

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (if yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (if yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: **11,500.00** (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer [REDACTED]	Telephone Number [REDACTED]	E-mail Address [REDACTED]
Signature of Organization Group's Permit Organizer [REDACTED]	Title Treasurer/Board Member	Date 05/15/2026

MENOKEN GROVE RAFFLE PRIZES - 2026

PRIZE	DONATED BY
\$300 Cash	Gary & Belinda Maher
\$100 Cash	Salter Farm
\$350 Gun	Schmitz Angus Ranch
\$100 Cash	J & R Salvage
\$100 Lawn Service	Tim Mattson
\$100 Abate of ND	Metal Flag
\$100 Gift Card	Scheels
\$100 Auto Repair	CK Auto
\$100 Chest Cooler	Nitro Green
\$200 Cash	Shirley Ryberg
\$200 Cash	Ryberg Ranch
\$200 Butler Products	Butler Machinery
\$25 Gift Card	Tumbleweed
\$25 Gift Card	Tumbleweed
\$100 Cash	Dutton Portable Welding
\$200 Gift Card for 3B Meats	Aberle Farms
\$200 2 Night Stay	Riverdale High Lodge
\$100	A Prairie Breeze RV Park
\$100 Gift Card	Dakota Community Bank
\$100 Gift Card	Dakota Community Bank
\$100 Gift Card	Dakota Community Bank
\$100 Gift Card	Dakota Community Bank
\$100 Gift Card	Dakota Community Bank
\$300 Rifle	Quality Asphalt
\$100 Blackstone Griddle	Pure Country Inc.
\$100 Butchering or Sausage	Schweitzer's Gourmet Meats
\$100 Atwood Cowboy Hat	Pure Country Inc.
\$350 Gun	Agnew & Blotsky Ranches
\$350 Rifle	Menoken Grove
\$225 Wash, Vacuum, Vinyl	Dvorak Motors
\$225 Wash, Vacuum, Vinyl	Dvorak Motors
\$100 Cash	Lowell Malard Ranch
\$500 Cash	Napoleon Livestock
\$500 2-Night Stay at Maher's Running M Ranchhouse	Gary & Belinda Maher
2 - \$50 Gift Cards	Williquors
\$200 Cash	Jaden & Shalee Huntley
\$100 Credit for Spaying or Neutering	Interstate Vet Clinic
\$250 Cash	Gallagher Farms
2-\$100 Gift Card and Interior & Exterior Cleaning Bucket	Northwest Tire

ALL ITEMS REQUIRED FOR THIS PERMIT
HAVE BEEN MET

THESE ITEMS ARE ON FILE AND CAN BE
SEEN UPON REQUEST

ORGANIZATION/CLUB Menoken 4-H Picnic Park
PERMIT 26-013
DATE 5/18/2024



LOCAL PERMIT OR RESTRICTED EVENT PERMIT
NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
 SFN 17926 (8-2025)

Permit Number 26-014

Permit Type (check one)							
<input checked="" type="checkbox"/> Local Permit				<input type="checkbox"/> Restricted Event Permit*			
Games Authorized		<input type="checkbox"/> Raffle by a Political or Legislative District Party					
<input type="checkbox"/> Bingo	<input type="checkbox"/> Raffle	<input checked="" type="checkbox"/> Raffle Board	<input type="checkbox"/> Calendar Raffle	<input type="checkbox"/> Sports Pool	<input type="checkbox"/> Poker*	<input type="checkbox"/> Twenty-One*	<input type="checkbox"/> Paddlewheels*

*See instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group UND Alumni Association & Foundation		Dates Authorized (Read Instruction 2) July 7, 2026	
Organization or Group Contact Person [REDACTED]	E-mail [REDACTED]	Telephone Number [REDACTED]	
Mailing Address 3501 University Avenue Stop 8157	City Bismarck	State ND	ZIP Code 58202

SITE INFO

Site Name Hawktree Golf Club		County Burleigh	
Site Address 3400 Burnt Creek Loop	City Bismarck	State ND	ZIP Code 58503

If the city or county is placing restrictions on the permit, please explain

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

Raffle Board - 50/50 cash drawing on July 7, 2026

Permits must be issued prior to the 1st event date.

Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this forms if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county and the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:
 - a. Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:
 - (1) When the area for the raffle is physically separated from the area where games are conducted by the regular organization.
 - (2) Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

CITY OR COUNTY CONTACT PERSON

Printed Name of City or County Official Mark Splonskowski	Title of City or County Official Burleigh County Auditor	Telephone Number 701-712-2887	E-mail Address msplonskowski@nd.gov
Signature of City or County Official		Date	Issuing Governing Body <input type="checkbox"/> City <input type="checkbox"/> County

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance.



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 9338 (8-2025)

Applying for (check one)
 Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group UND Alumni Association & Foundation		Dates of Activity (Does not include dates for the sales of tickets) July 7, 2026	
Organization or Group Contact Person ██████████	E-mail ██████████	Telephone Number ██████████	
Business Address 3501 University Avenue Stop 8157	City Grand Forks	State ND	ZIP Code 58202
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name Hawktree Golf Club		County Burleigh	
Site Physical Address 3400 Burnt Creek Loop	City Bismarck	State ND	ZIP Code 58503
Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.) Raffle Board occurring on July 7 2026			

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle Board	50/50 Drawing - Cash	500
Total (limit \$50,000 per year)		\$ 500.-

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
To benefit Athletic Scholarships at the University of North Dakota

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: _____ (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer ██████████	Telephone Number ██████████	E-mail Address ██████████
Signature of Organization Group's Permit Organizer ██████████	Title Controller	Date 5/19/26



Management Meeting

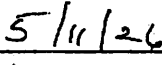
May 11, 2026

Action Items:

- Discuss raffle permits for events.
- Discuss support of Champions Club Golf Tour through organizing and conducting raffles. The purpose of this is to support the mission of our organization (including student scholarships).
- May 11, 2026, Management agrees to continue supporting events through attaining raffle permits.



CEO: DeAnna Carlson Zirk



Date:

ALL ITEMS REQUIRED FOR THIS PERMIT
HAVE BEEN MET

THESE ITEMS ARE ON FILE AND CAN BE
SEEN UPON REQUEST

ORGANIZATION/CLUB UND Alumni Assoc. & Foundation
PERMIT 26-014
DATE 5/19/2020



GAMING SITE AUTHORIZATION
 ND OFFICE OF ATTORNEY GENERAL
 SFN 17996 (4-2023)

G - _____ (_____) _____
 Site License Number
 (Attorney General Use Only)

Full, Legal Name of Gaming Organization
Hazleton Lions Club, Inc

This organization is authorized to conduct games of chance under the license granted by the North Dakota Attorney General at the following location

Name of Location
Moffit Bar

Street 102 Main St. N	City Moffit	ZIP Code 58560	County Burleigh
---------------------------------	-----------------------	--------------------------	---------------------------

Beginning Date(s) Authorized 07/01/26	Ending Date(s) Authorized 06/30/27	Number of Twenty-One tables, if zero, enter "0" 0
---	--	---

Specific location where games of chance will be conducted and played at the site (required)
Placement of Machines: North wall at east end; Play area of Game: Entire bar area except bathrooms.

If conducting Raffle or Poker activity provide date(s) or month(s) of the event(s) if known

RESTRICTIONS FOR CITY/COUNTY USE ONLY

The organization must provide the City/County a list of game types included in their Internal Control Manual and have the manual available upon request. The manual must thoroughly explain each game type to be conducted. The City/County can only approve these games at the site.

ACTIVITY TO BE CONDUCTED Please check all applicable games to be conducted at site (required)

- | | | |
|--|--|---|
| <input type="checkbox"/> Bingo | <input type="checkbox"/> Club Special | <input type="checkbox"/> Sports Pools |
| <input type="checkbox"/> ELECTRONIC Quick Shot Bingo | <input type="checkbox"/> Tip Board | <input type="checkbox"/> Twenty-One |
| <input type="checkbox"/> Raffles | <input type="checkbox"/> Seal Board | <input type="checkbox"/> Poker |
| <input type="checkbox"/> ELECTRONIC 50/50 Raffle | <input type="checkbox"/> Punchboard | <input type="checkbox"/> Calcuttas |
| <input type="checkbox"/> Pull Tab Jar | <input type="checkbox"/> Prize Board | <input type="checkbox"/> Paddlewheel with Tickets |
| <input type="checkbox"/> Pull Tab Dispensing Device | <input type="checkbox"/> Prize Board Dispensing Device | <input type="checkbox"/> Paddlewheel Table |
| <input checked="" type="checkbox"/> ELECTRONIC Pull Tab Device | | |

Days of week of gaming operations (if restricted)	Hours of gaming (if restricted)
---	---------------------------------

If any information above is false, it is subject to administrative action on behalf of the State of North Dakota Office of Attorney General

APPROVALS

Attorney General	Date
Signature of City/County Official	Date

PRINT Name and official position of person signing on behalf of city/county above
Mark Splonskowski, Burleigh County Auditor

INSTRUCTIONS:

1. City/County - Retain a copy of the Site Authorization for your files.
2. City/County - Return the original Site Authorization form to the Organization.
3. Organizations - Send the original, signed, Site Authorization to the Office of Attorney General with any other applicable licensing forms for final approval

RETURN ALL DOCUMENTS TO:

Office of Attorney General
 Licensing Section
 600 E Boulevard Ave, Dept. 125
 Bismarck, ND 58505-0040
 Telephone: 701-328-2329 OR 800-326-9240



RENTAL AGREEMENT
OFFICE OF ATTORNEY GENERAL
LICENSING SECTION
 SFN 9413 (7-2023)

License Number (Office Use Only)

Site Owner (Lessor) Nicholson's Enterprises LLC		Site Name Moffit Bar		Site Phone Number 701-387-9415
Site Address 102 Main Street N		City Moffit	State ND	Zip Code 58560
County Burleigh		Rental Period 07/01/2026 to June 30, 2027		Monthly Rent Amount
Organization Hazelton Lions Club, INC.				
1. Is Bingo going to be conducted at the site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		
1a. If "Yes" to number 1 above, is Bingo the primary game conducted? - If Bingo is the primary game, enter the monthly rent amount to be paid. Then answer questions 2 - 7 but do not enter any rent amounts.		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
2. Is Twenty-One conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
Number of Tables with wagers up to \$5 _____ X Rent per Table \$ _____				\$
Number of Tables with wagers over \$5 _____ X Rent per Table \$ _____				\$
3. Is Paddlewheels conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
Number of Tables _____ X Rent per Table \$ _____				\$
4. Is Pull Tabs Involving either a jar bar or standard dispensing device conducted at this site?		<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes		\$
Please Check: <input type="checkbox"/> Jar Bar <input type="checkbox"/> Standard Dispensing Device				\$
5. Are Electronic Pull-Tabs conducted at this site?		<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		\$
If "Yes" please indicate the number of devices <u>4</u>				400
Total Monthly Rent				\$ 400
6. If the only gaming activity to be conducted at the site is a raffle drawing, please check here. <input type="checkbox"/>				

TERMS OF RENTAL AGREEMENT:

This RENTAL AGREEMENT is between the Owner (LESSOR) and Organization (LESSEE) that will be leasing the site to conduct games of chance.

The LESSOR agrees that no game will be directly operated as part of the lessor's business.

The LESSOR agrees that the (lessor), (lessor's) spouse, (lessor's) common household members, (management), (management's) spouse, or an employee of the lessor who is in a position to approve or deny a lease may not conduct games at any of the organization's sites and except for officers and board of directors members who did not approve the lease, may not play games at that site. However, a bar employee may redeem a credit ticket voucher from an electronic tab device, winning pull tab involving a dispensing device, pay a prize board cash prize, and award a prize board merchandise prize involving a dispensing device, and sell raffle tickets or sports pool chances on a board on behalf of an organization.

The LESSOR agrees that the lessors on call or temporary or permanent employee(s) will not, directly or indirectly, conduct games at the site as an employee of the lessee on the same day the employee is working in the area of the bar where alcoholic beverages are dispensed or consumed.

If the LESSEE provides the Lessor with a temporary loan of funds for redeeming credit ticket vouchers from an electronic pull-tab device, or pull tabs or prize boards involving a dispensing device, the lessor agrees to repay the entire loan immediately when the lessee discontinues using the device at the site.

The LESSOR agrees not to interfere with or attempt to influence the lessee's selection of games, determination of prizes, including a bingo jackpot prize, or disbursement of net proceeds.

The LESSOR agrees not to loan money to, provide gaming equipment to, or count drop box cash for the lessee.

The LESSOR agrees any advertising by the lessor that includes charitable gaming must include the charitable gaming organization's name.

A LESSOR who is an officer or board member of an organization may not participate in the organization's decision-making that is a conflict of interest.

At the LESSOR's option, the lessee agrees that this rental agreement may be automatically terminated if the lessee's gaming license is suspended at this site for more than fourteen days or revoked.

Signature of Lessor <i>Darnell Nicholson</i> Darnell Nicholson (May 18, 2026 18:32:08 CDT)	Title Owner of Moffit Bar(lessor)	Date May 18, 2026
Signature of Lessee <i>Thomas M. Shea</i>	Title Lions Club President(Lessee)	Date 5/10/26 059

North Dakota Century Code § 53-06.1-11 (Gross Proceeds - Allowable Expenses - Rent Limits)

4. For a site where bingo is conducted:
 - a. If bingo is the primary game, the monthly rent must be reasonable
 - b. If bingo is not the primary game, but is conducted with twenty-one, paddlewheels, or pull tabs, no additional rent is allowed.
5. For a site where bingo is not the primary game.
 - a. If twenty-one or paddlewheels is conducted, the monthly rent may not exceed two hundred dollars multiplied by the necessary number of tables based on criteria prescribed by gaming rule. For each twenty-one table with a wager greater than five dollars, an additional amount up to one hundred dollars may be added to the monthly rent. If pull tabs is also conducted involving only a jar bar, the monthly rent for pull tabs may not exceed an additional one hundred seventy-five dollars. If pull tabs is conducted involving only a dispensing device or a jar bar and dispensing device, the monthly rent for pull tabs may not exceed an additional three hundred twenty-five dollars.
 - b. If twenty-one and paddlewheels are not conducted but pull tabs is conducted involving either a jar bar or dispensing device, the monthly rent may not exceed four hundred dollars.
 - c. If pull tabs is conducted using one or more electronic pull tab devices, the monthly rent may not exceed one hundred seventy-five dollars per machine for the first five machines in the same venue. For each additional machine in the same venue beyond five, the monthly rent may not exceed seventy-five dollars per machine up to a maximum of one thousand two hundred fifty dollars per month for all electronic pull tab devices in a single venue.

North Dakota Administrative Code § 99-01.3-02-06 (Rental Agreement)

3. Rent must be a fixed dollar amount per month
 - a. A participatory or graduated rate arrangement based on gross proceeds or adjusted gross proceeds is prohibited.
 - b. If bingo is the primary game or if a site is leased by an organization that has the alcoholic beverage license for that site, the monthly rent must be reasonable. Factors include time usage, floor space, local prevailing rates, and available sites and services. An organization may pay seasonal expenses, such as snow removal, air-conditioning, and heating, to a vendor.
 - c. If bingo is not the primary game, the maximum monthly rent must be according to subsection 5 of North Dakota Century Code section 53-06.1-11.

Special considerations are:

 - (1) If two or more organizations conduct twenty-one or paddlewheels, or both, involving a table and pull tabs for less than a month at a temporary site which is a public or private premise, or if two or more organizations are issued site authorizations to conduct games at a site on different days of the week, the maximum monthly rent, in the aggregate, may not exceed the limit set by subsection 5 of North Dakota Century Code section 53-06.1-11; and
 - (2) If a raffle, calcutta, sports pool, or poker is conducted with twenty-one, paddlewheels or pull tabs, no additional rent is allowed.
 - d. Except for applying subsection 3 or 4 of section 99-01.3-03-04, and additional rent paid to a lessor for simulcast racing, an organization or employee may not pay any additional rent or expense, from any source, or for any other purpose, including office or storage space, snow removal, maintenance or cleaning fees, equipment, furnishings, entertainment, or utilities. Except for a leased site at which bingo is the primary game conducted, an organization may not pay for any capital or leasehold improvements or remodeling.
- *4. If there is a change in the monthly rent or any other material change to a rental agreement, the agreement must be amended and a copy received by the attorney general before its effective date.

North Dakota Administrative Code § 99-01.3-08-01 (Restrictions and Requirements)

4. An organization may pay monthly rent for more than one table provided that each additional table is used at least thirteen times a quarter. This level of activity is based on a site's historical experience, or seasonal activity, for each of the previous four quarters, regardless of which organization conducted twenty-one at the site. For a new site or a site that has been completely remodeled in appearance and function, the level of activity must be reviewed and reestablished after the first full quarter. If an additional table is used at least thirteen times in at least one but not all of the previous four quarters, the allowable monthly rent for that table must be prorated over all the active months of the licensing year. For example, if a second table was used at least thirteen times in only two of the previous four quarters, the additional monthly rent for the second table would be a maximum of two hundred dollars per month (or three hundred dollars per month if a wager greater than five dollars is accepted on the table) multiplied by six months (totaling one thousand two hundred dollars) and prorated to one hundred dollars per month for the licensing year. The organization shall document each table's usage, which includes the date, table number, and drop box cash amount for each table and how the prorated rental amounts were determined. This documentation must be retained with the organization's twenty-one records for three years.

ITEM

8

Dear Mr. Splonskowski,

My name is Ben Gehrig, and I am a Burleigh County resident. I respectfully request that the following two items be placed on the agenda for consideration at an upcoming Burleigh County Commission meeting:

1. Consideration of a Zoning Text Amendment to Prohibit New Data Centers

I request that the Commission direct the Planning and Zoning Commission to review and recommend a zoning text amendment that would prohibit the development and construction of new data centers (including AI conversion facilities) in Burleigh County. This prohibition would not apply to any data centers that are already lawfully existing and operating in the county (such as DCN). The purpose of this request is to protect county infrastructure, residential quality of life, agricultural land, and natural resources from the large-scale impacts associated with new, large data center developments.

2. Consideration of an Ordinance to Prohibit and Remove Flock Safety Cameras

I request that the Commission consider adopting an ordinance banning the use, installation, and operation of Flock Safety cameras (or similar automated license plate reader (ALPR) systems) by county departments, the Sheriff's Office, or any other county-affiliated entities within Burleigh County and requiring the removal of any such existing systems.

May 27, 2026

Dear Mr. Chair and Commissioners,

My name is Ben Gehrig and I am a resident of Burleigh County living in Bismarck. Thank you for taking the time to review and consider this information. This packet is an addendum to my proposed agenda item:

1. Consideration of a Zoning Text Amendment to Prohibit New Data Centers

I request that the Commission direct the Planning and Zoning Commission to review and recommend a zoning text amendment that would prohibit the development and construction of new data centers (including AI conversion facilities) in Burleigh County. This prohibition would not apply to any data centers that are already lawfully existing and operating in the county (such as DCN). The purpose of this request is to protect county infrastructure, residential quality of life, agricultural land, and natural resources from the large-scale impacts associated with new, large data center developments.

I strongly urge you to take action to prohibit, any currently proposed or future development of data centers and/or AI conversion centers in Burleigh County. This issue recently came to my attention when I learned that Aurum Capital Ventures is “reportedly looking at 300 acres of county-owned land in east Bismarck at the same listed address as the Buckstop Junction historical village.”^[1] I believe allowing this development to proceed would be a *catastrophic* mistake for several reasons.

But first, let us define our terms.

What is a **data center**? According to the Cambridge Dictionary, a data center is: “a building containing many powerful computers and the systems needed to keep them running, so that large amounts of data (= computer information) can be dealt with effectively and without interruption.”^[2]

What is an **AI conversion facility**? According to Cisco, an AI conversion facility is a type of data center that “is a specialized facility equipped to support artificial intelligence workloads, which require a combination of high computational power, massive data throughput and storage scalability, and energy efficiency measures to offset energy consumption. Unlike regular data centers, AI facilities are optimized for high-performance computing tasks, allowing quick data processing and analysis.”^[3]

To summarize, all types of data centers are powerful facilities that require an enormous amount of resources to remain operational due to the vast amount of computing power

they output. This should be a cause for concern when considering bringing such a facility to the outskirts of our community and I will explain why.

First, and foremost, Buckstop Junction is not just a local gem, but a historical *treasure* here in Bismarck that brings tremendous value to our community through local events, the time-capsule preservation of historic buildings and artifacts, and a rich experience of North Dakota's heritage and legacy at such a close proximity to our local neighborhoods. Imagine Buckstop Junction in your mind. Now imagine Buckstop Junction overshadowed by cold, brutalist architecture, relentlessly humming away filling the site with unobstructed light pollution, noise pollution, and infrasound that you can feel in your bones. That's not a pleasant vision. But that is the reality we would face if Aurum's facility is allowed at this location.

Second, putting a data center so close to our community would put a strain on the electrical grid that would directly cause a rise in utility costs for county residents. According to the World Resources Institute, "A single modern AI data center can use as much power as 100,000 homes; many of the larger ones now being built are expected to consume up to 20 times that amount."^[4] One study from the Lawrence Berkeley National Laboratory^[5] found that data centers could represent up to 12% of all U.S. electricity consumption by 2028. 2025 saw over \$60 billion^[6] worth of rate increases countrywide, with Americans paying almost 10% more for electricity on average compared to 2024." This is simple supply and demand. We all understand this proven economic concept.

This is not a new practice. Private corporations have for decades, privatized profits while socializing costs. And it is we, the citizens and residents, who end up subsidizing these companies. Until legislation is passed that requires these businesses to guarantee that they will offset the costs of increased utility rates, the average American (and in this case, Burleigh County residents) will be shouldering the burden.

Third, data centers also impact water supplies. According to the study titled, "Small Bottle, Big Pipe: Quantifying and Addressing the Impact of Data Centers on Public Water Systems", "meeting the growing water demand of data centers requires substantial peak water withdrawals, which many communities in the United States do not have the available capacity to supply, especially during the hottest days of the year."^[7] The study continues, "... U.S. data centers could collectively require 697-1,451 million gallons per day (MGD) of new water capacity through 2030, comparable to New York City's average daily supply of approximately 1,000 MGD."

According to the City of Bismarck's Water Treatment Plant, Bismarck uses about 9.2

MGD of treated water production. Whereas the current total capacity of the water treatment plant is 28.6 MGD.^[8] New York City uses about 110-120 times more water per day than Bismarck. Consider other water users such as farmers and rural residents. Locking in a large, industrial water user will create irreversible competition with all local residents not just putting a strain on the supply but also significantly increasing our water bills.

According to the Florida Water & Pollution Control Operators Association, Data centers can and do pollute the water they use for cooling, primarily through wastewater discharge (known as “blowdown”) from evaporative cooling systems.^[9] The wastewater often contains:

Biocides (e.g. chlorine, isothiazolinones, glutaraldehyde): used to prevent bacterial, mold, and algae growth.^[10]

Corrosion inhibitors (e.g. phosphates, molybdates, nitrites): prevent damage to pipes and equipment.^[11]

Concentrated minerals/salts (high Total Dissolved Solids or TDS) and scale: From evaporation concentrating impurities.^[9]

Trace heavy metals (e.g. copper, zinc, lead, chromium): leached from equipment and pipes.^[10]

Altered pH and thermal pollution: warmer water that can harm aquatic ecosystems.^[9]

These contaminants can enter our Missouri River if not properly treated. Large volumes of discharge can also overload municipal sewage plants, leading to poorer overall treatment and indirect pollution downstream. Our county and community already have enough challenges. We do not want to add another stress to our local resources when there are no demonstrable benefits to county residents.

Fourth, data centers cause a massive degradation to the quality of life of county residents via noise, light, and diesel pollution. In Coweta County, Georgia, residents opposing a data center on rural land cited “declining property values, years of construction noise and blasting, damage to private water wells from ground vibrations, increased traffic, light pollution that would erase the rural night sky, the departure of wildlife, and the constant hum of massive diesel backup generators running around the clock.”^[12]

We've also seen North Dakota residents push back against the impacts of data centers as recently as March 2026. "Residents who live by the Atlas Power Data Center near Williston are receiving a monetary settlement after complaining about excessive noise. In 2023, residents filed a lawsuit against the company asking for damages for the noise. They claim it tanked property values and hurt their quality of life."^[13] There are countless more stories of communities being impacted in an overwhelmingly negative way being reported in the media. Do we really want to destroy the quality of life of residents all for increased tax revenue? How does the city and county tax this value added from AI businesses? Does it offset reductions in local property values for taxes? I don't believe a business focused on extracting resources would voluntarily reimburse county residents for higher property taxes or reduced property values.

Lastly, the promise of data centers created jobs is *wildly* exaggerated. Data centers are among the least labor-intensive structures in the economy. Large projects often promise only dozens to a few hundred permanent workers, while the associated construction jobs are temporary. According to The Brookings Institution, naive estimates that fail to account for preexisting growth trends overstate the employment effect by a factor of three.^[14]

Rice University researchers found that hyperscale data center developers choose rural communities not to create jobs and boost local economies, but because of low costs such as cheap land, cheaper power, and less regulatory scrutiny.^[15] This is *exactly* what would be playing out if the Aurum Capital Ventures data center is allowed to move forward. The CEO, JohnPaul Baric, is not a Bismarck resident. He is not a North Dakota resident. In fact, he is listed as a resident on the complete opposite end of the country in Austin, Texas.^[16] Austin and Houston are two of the biggest cities in Texas, both with populations well over two million residents. Bismarck has less than 100,000 residents. Should we allow an outsider to come in and permanently alter our way of life simply because he is an investor who got lucky with Bitcoin?^[17] I believe this is not the kind of person who seeks to add true value to small communities like ours. We need to ask ourselves: Why, if it is so good, does Aurum want to build their data center here rather than benefitting their own communities? It doesn't pass the sniff test.

I submit that the Burleigh County Commission should implement a zoning text amendment that prohibits the development and construction of data centers and AI conversion facilities in Burleigh County. Many counties and municipalities have already been successful in implementing bans to safeguard the well-being and standard of living for their residents. Others, such as Box Elder County in Utah, have ignored the will of their residents and pushed forward with data centers that will certainly decimate their local environment and resources.^[18] Data centers are a blight on the land and Aurum's

data center would be an indelible scar on the fabric of our community.

Mr. Chair and Commissioners, you have before you the opportunity to dare to be great, to fulfill your duty as commissioners of our county “to ensure citizen concerns are met....”^[19] I respectfully ask that you please do the right thing for Buckstop Junction, for our community, and for our county. Thank you for your public service to the county and our community and for taking the time to consider this matter.

Sincerely,

Ben Gehrig
1743 N. 6th St, Bismarck, ND 58501
(318) 564-8090
BTGEHRIG@GMX.COM

Citations

1. <https://www.datacenterdynamics.com/en/news/company-eyes-300-acre-data-center-development-in-bismarck-north-dakota/>
2. <https://dictionary.cambridge.org/us/dictionary/english/data-center>
3. <https://www.cisco.com/site/us/en/learn/topics/computing/what-is-an-ai-data-center.html>
4. <https://www.wri.org/insights/us-data-center-growth-impacts>
5. <https://escholarship.org/uc/item/32d6m0d1>
6. <https://www.americanprogress.org/article/electric-and-natural-gas-utility-rate-hikes-tracker/>
7. <https://arxiv.org/pdf/2603.02705>
8. <https://www.bismarcknd.gov/DocumentCenter/View/28633/Bismarck-Water-Treatment-Plant-2025-Handout?bidId=>
9. https://www.fwpcoa.org/content.aspx?page_id=5&club_id=859275&item_id=130961
10. <https://natureforward.org/data-centers-and-water-use/>
11. <https://www.datacenterknowledge.com/sustainability/4-strategies-for-eliminating-data-center-water-pollution>
12. <https://www.cbsnews.com/atlanta/news/coweta-county-residents-file-appeal-to-stop-massive-data-center-on-protected-rural-land/>
13. <https://www.kfyrtv.com/2026/03/13/settlement-agreements-going-out-residents-by-data-center-next-williston/>
14. <https://www.brookings.edu/articles/new-evidence-on-data-center-employment-effects/>
15. <https://www.wkyc.com/article/news/nation-world/data-centers-target-rural-communities-for-lower-costs-study-finds/507-6b98eb97-bd8c-4764-a915-872c8ac7fee>
16. <https://www.crunchbase.com/person/jp-baric-1deb>
17. <https://www.dailymail.com/lifestyle/article-10364695/Meet-24-year-old-dropped-college-bitcoin-making-1-3-million-MONTH.html>

18. <https://www.ksl.com/article/51499797/amid-backlash-oleary-digital-ceo-defends-box-elder-county-data-center-project>

19. <https://www.burleigh.gov/government/county-commission/>

May 27, 2026

Dear Mr. Chair and Commissioners,

My name is Ben Gehrig and I am a resident of Burleigh County in Bismarck. Thank you for taking the time to review and consider this information. This packet is an addendum to my proposed agenda item:

2. Consideration of an Ordinance to Prohibit and Remove Flock Safety Cameras

I request that the Commission consider adopting an ordinance banning the use, installation, and operation of Flock Safety cameras (or similar automated license plate reader (ALPR) systems) by county departments, the Sheriff's Office, or any other county-affiliated entities within Burleigh County, and requiring the removal of any such existing systems.

I strongly urge you to take action to implement a ban and order removal of Flock Safety Cameras within Burleigh County. Flock Safety cameras and ALPR systems in general are frightening tools used for mass surveillance of innocent people, *not* targeted policing. As of the date of this writing, deflock.me (a website used for mapping these devices) lists three Flock Safety cameras at the southern parking lot entrances to the Kirkwood Mall and three at the Lowe's parking lot entrances on West Century Avenue.^[1]

You may or may not be aware that this company and these cameras have been in the news quite often lately and for good reason. Towns, cities, counties, and even Representatives in the U.S. Congress have taken steps to introduce bans on ALPRs.^[2] ALPRs are wildly unconstitutional devices that have no place in our society because they violate the privacy of *everyone* without cause. Please consider my points below as to why this ban should be implemented.

First, Flock Safety cameras, specifically, don't just track vehicles by license plate, they "create 'fingerprints' of each vehicle, including make, model, color, and other distinguishing features. This is a mass surveillance technology that collects information on everyone, regardless of whether they are connected to a crime."^[3] According to the American Civil Liberties Union (ACLU), these systems can "scan and store license plate data from countless drivers every day, enabling the government to keep track of where people drive and when — without their knowledge or consent. These devices collect data on all law-abiding citizens, not just data on vehicles associated with a crime."^[4] This means that they also collect data on politicians, off-duty law enforcement officers, and on and off-duty military personnel. Do we really want to risk the possibility of a hostile nation or foreign hackers to turn this system on our own people?

Dr. Jon Padfield, PhD is an engineer, former state legislator, and business professor that hosts the YouTube channel "Business Reform." He has made several videos documenting the dangers of Flock Safety cameras and ALPRs. In one video, titled "The Supreme Court's Warning About Mass Surveillance (Carpenter Explained),"^[5] he states that the majority in the 2018 case of *Carpenter v. United States* ruled, "A person does **not** surrender all Fourth Amendment protection by venturing into the public sphere."^[6] You may have heard it said "you have no expectation of privacy in public" but this ruling clearly affirms that people *do* have an expectation of privacy even when they are in public.

The Fourth Amendment of the U.S. Constitution clearly states:

*"The right of the people to be secure in their persons, houses, papers, and effects, against unreasonable searches and seizures, shall not be violated, and **no Warrants shall issue, but upon probable cause, supported by Oath or affirmation, and particularly describing the place to be searched, and the persons or things to be seized.**"*^[7]

Dr. Padfield continues, "Probable cause has been described as 'more than suspicion but less than proof'. Generally speaking, law enforcement must show a judge enough factual evidence to convince a judge a crime has happened and that the place to be searched is connected to that crime. In the Carpenter case, it was ruled that a warrant was required to search Mr. Carpenter's location history and precedents that were cited were *United States v. Jones* (2012) where citizens have an expectation of privacy in their physical location (government needs a warrant to use a GPS tracker on a suspect)."^{[5][8]}

"The Jones case was decided five years before Flock Safety started making license plate readers that essentially do the same thing as GPS trackers but without having to attach a device to anyone's vehicle. Because of the ease at which license plates can be tracked and the fact that Flock Safety is a third-party organization, not the government, law enforcement agencies do not need a warrant to access the database to perform surveillance on anyone, not just known suspects."^[5] Every law-abiding Burleigh County resident who drives past a camera is having their movements logged. There is no opt-out, no warrant, and no suspicion required. This should alarm every resident in Bismarck and Burleigh County.

Second, the data has been repeatedly access by federal agencies without local permission. In Oxnard, California, despite the department setting security to "California only" access, a vendor-side issue enabled a nationwide query feature. The police chief suspended all cameras, stating: 'Proper guardrails must not only be in place, but they

must work reliably.”^[9] Burleigh County cannot guarantee that data collected under local authority stays under county control. The track record proves it doesn’t.

Third, the system has been used to surveil political activity and protected speech. Analysis of more than 12 million searches logged by more than 3,900 agencies between December 2024 and October 2025 revealed that agencies logged hundreds of searches related to political demonstrations. Nineteen agencies conducted dozens of searches specifically tied to a single protest. The surveillance also extended to activists using civil disobedience.^[10] It shouldn’t matter what political party to which you belong nor your political beliefs, we are all Americans and enjoy the right to freely protest and express our political beliefs using peaceful demonstrations and peaceful protests. This is an inalienable right enshrined in the First Amendment of the Constitution^[11] that all Americans should defend. The data already being recorded by these cameras become part of the national network and the county cannot control how other agencies use it.

Fourth, false positives create real danger for innocent residents. ALPR misidentifications have “led to wrongful stops and civilian arrests, and these incidents contributed to concerns over whether such data should be collected and managed.”^[12]

Fifth, the evidence that it actually reduces crime is weak. Flock and its law enforcement partners claim crime-reduction benefits but independent researchers disagree. Researchers at Cornell Law School’s Civil Rights and Civil Liberties Clinic concluded that “There’s no basis in the argument that the cameras have contributed to any sort of decline in gun violence in the area,” referring to Ithaca, New York, where Flock cameras were specifically funded by a gun violence reduction grant.^[13] The ALCU has also stated that “The problem with mass surveillance is that it always expands beyond the uses for which it is initially justified.”^[14] Allowing these cameras to remain in place is a tacit acceptance of permanent mass surveillance infrastructure in exchange for benefits that independent researchers cannot verify.

Sixth, these devices are rife with security vulnerabilities and prone to abuse by law enforcement. Researchers have demonstrated easy physical access exploits (e.g., pressing a button on the device multiple times to access firmware, passwords, or upload/download videos). Some cameras were found broadcasting live/archived footage publicly online due to misconfiguration.^[15] Benn Jordan and 404 Media did an exposé on Flock Safety Condor cameras. Jordan was not only able to “access live footage of the cameras, but he could also review the video archives and even delete the recordings if desired. Within minutes, Jordan was able to spy on countless people who were surely unaware their movements were being monitored.”^[16] And in Columbine Valley, Colorado, Sgt. Jamie Milliman with the Columbine Valley Police Department wrongly accused a Denver woman of stealing a \$25 package and was recorded stating,

“You know we have cameras in that town. You can’t get a breath of fresh air in or out of that place without us knowing.”^[17]

Finally, communities across the country are removing these systems. Wanting these totalitarian devices gone isn’t a fringe position, it is a position that is rapidly growing from the grass-roots level. At least 30 localities have deactivated their Flock cameras or canceled their contracts since the beginning of 2025.^[18] Austin, Texas paused its program after public pushback.^[19] Evanston, Illinois terminated theirs.^[20] Bend, Oregon shut its system down entirely after the federal access scandal.^[21] Santa Clara County voted to restrict the technology.^[22] Washington State passed legislation regulating ALPR use that took effect in March 2026.^[23]

To conclude, Flock Safety cameras and ALPRs are systems that are incompatible with a free society. North Dakota, in particularly Bismarck, is blessed with a high-trust society. Yes, we have our share of criminals but law enforcement deals with them and can deal with them the way they always have. America is sleepwalking further and further into Orwell’s *1984*. But we, the citizens, can take a stand against this tyrannical surveillance prison and put an end to it.

Mr. Chairman and Commissioners, I implore you to enact a comprehensive and total ban on Flock Safety cameras and ALPRs in Burleigh County. By allowing these devices to remain in place and continue operations of unwarranted surveillance, you are giving an entry point for the inexorable growth of an unregulated and unconstrained system to pervade our community. I respectfully ask that you please do the right thing for our county and community. Thank you for your public service to the county and our community and for taking the time to consider this matter.

Sincerely,

Ben Gehrig
1743 N. 6th St, Bismarck, ND 58501
(318) 564-8090
BTGEHRIG@GMX.COM

Citations

1. <https://maps.deflock.org/?lat=46.8064&lng=-100.7748&zoom=11.86>
2. <https://epic.org/epic-coalition-urge-congress-to-ban-flock-automatic-license-plate-readers/>
3. https://tagteam.harvard.edu/hub_feeds/3623/feed_items/13240881/about
4. <https://www.aclu-wa.org/news/its-time-to-regulate-flock-cameras-and-alprs-with-the-driver-privacy-act/>
5. <https://youtu.be/QRd7ZO0E7PQ>
6. https://www.supremecourt.gov/opinions/17pdf/16-402_h315.pdf
7. <https://constitution.congress.gov/constitution/amendment-4/>
8. <https://www.law.cornell.edu/supremecourt/text/10-1259>
9. <https://stateofsurveillance.org/news/flock-safety-class-action-lawsuit-california-federal-data-sharing-2026/>
10. <https://www.eff.org/deeplinks/2025/12/effs-investigations-expose-flock-safetys-surveillance-abuses-2025-review>
11. <https://constitution.congress.gov/constitution/amendment-1/>
12. <https://elestoque.org/2026/04/04/news/flock-safety-faces-investigations-after-unauthorized-federal-data-access/>
13. <https://newrepublic.com/article/206992/flock-safety-cameras-alpr-deflock-resistance-nationwide>
14. <https://www.aclu.org/news/privacy-technology/flock-roundup>
15. <https://www.theguardian.com/us-news/ng-interactive/2026/apr/06/flock-cameras-privacy-concerns>
16. <https://www.independent.org/article/2026/01/14/flock-condor-camera-spy-public/>
17. <https://coloradosun.com/2025/11/11/columbine-valley-police-officer-flock-disciplinary-action/>
18. <https://www.yahoo.com/news/articles/weekend-crime-spree-causes-austin-003104511.html>

19. <https://www.eff.org/deeplinks/2025/06/victory-austin-organizers-cancel-citys-flock-alpr-contract>
20. <https://evanstonroundtable.com/2025/09/24/flock-safety-reinstalls-evanston-cameras/>
21. <https://www.opb.org/article/2026/01/08/bend-flock-cameras-ai-license-plate-camera-law-enforcement/>
22. <https://www.ktvu.com/news/santa-clara-county-votes-against-using-flock-cameras>
23. <https://mrsc.org/stay-informed/mrsc-insight/april-2026/restrictions-flock-cameras>


ITEM

9

BURLEIGH COUNTY STATE'S ATTORNEY

JULIE LAWYER
STATE'S ATTORNEY

To: County Commissioners

From: Julie Lawyer, State's Attorney 

cc: Mark Splonskowski, Auditor

Date: May 29, 2026

Re: Job Description and Salary Review

Human Resources (HR) evaluated the positions in the State's Attorney's office in 2025. Staff reviewed their job descriptions and modified the job duties based upon the work they are doing today. In doing that, HR recommends the County adopt new job descriptions for the legal assistants who also perform the duties of restitution specialists. Job Descriptions are attached.

As part of that review, (HR) ran the job descriptions through their matrix to determine if the positions were in the appropriate pay grade commensurate with their education, experience, and duties. In doing so, they recommend the legal assistants who are currently performing the job duties of Legal Assistant / Restitution Clerk and Legal Assistant II / Restitution Backup be modified to reflect the grade / step for the duties they are performing. HR also found the education, experience, and job duties of the Investigator position has been categorized in the wrong pay grade. The job description and salary matrix for Investigator is attached. Based on their review, HR recommends the following:

Legal Assistant who is currently performing the functions of the Legal Assistant / Restitution Clerk move to the position of the approved new job description.

Legal Assistant II who is currently performing the functions of the Legal Assistant II / Restitution Backup move to the position of the approved new job description and have pay modified from grade 5 / step 10 to grade 5 / step 12. This would be an increase of \$3,806.40 from the current annual salary of \$62,379.20 to a new salary of 66,185.60.

Investigator be reclassified to pay grade 8.

I am requesting that the Commission approve the new job descriptions for Legal Assistant / Restitution Clerk and Legal Assistant II / Restitution Backup.

I am requesting that the Commission approve the reclassification of Legal Assistant I to Legal Assistant / Restitution Clerk and Legal Assistant II to Legal Assistant II / Restitution Backup with the modification of salary to pay grade 5 / step 12.

I am requesting that the Commission approve the reclassification of Investigator to pay grade 8.



Burleigh County, North Dakota

Last Date Revised:
02/05/2026

Job Description Number:

Job Description

Employee: _____
Job Title: Legal Assistant/Restitution Clerk
Status: Nonexempt

Location: Bismarck
Department: State's Attorney
Reports to: Legal Assistant II /
Administrative Supervisor /
States Attorney

Salary Grade: 5

DBM Rating: B22


Job Summary: Under supervision of the State's Attorney, Administrative Supervisor or Legal Assistant II is responsible for clerical, technical and paraprofessional activities in support of agency legal staff. This position is also responsible for all bookkeeping and accounting regarding the Department Restitution Account.

Responsibilities

- 65 % of time 1. Responsible for assisting in preparation of legal documents for Attorneys and other members of the Burleigh County legal staff. This includes drafting assorted documents, summarizing case files, processing legal correspondence, and submitting court filings.
- 30 % of time 2. Provide general assistance to fellow-staff to include typing correspondence, and other office duties as required.
- 20 % of time 3. Responsible for all bookkeeping and accounting regarding the Department Restitution Account.
- 5 % of time 4. Act as backup to other Legal Assistants within assigned division by covering their LA I duties. Also act as a backup for receptionist if need be.

Essential Job Duties:

1. Review documents and other forms/judgments to confirm amount and victim/victims. Find and record insurance claim numbers and deductible amounts. Verify information for BV payments and set up payments.
2. Record payments daily and close and balance at end of day.
3. Balance monthly and cross check each payment. Make monthly deposit.
4. Send out payment checks, reconcile bank statements, track uncashed checks and issue stop payments as needed.
5. Prepare and track motions to reduce restitution; generate documents, letters, and judgments; file Satisfactions of Judgement as needed.
6. Send annual letters to all parties with uncashed checks that fall within the reporting period. Report uncashed checks to Unclaimed Property and track responses. Perform stop payment/reissue as needed.
7. Complete Unclaimed Property Report; issued check to UPD and update system.
8. Review complex restitution issues with peers to determine best course of action and communicate determination with other agencies as need either verbally or in written form.
9. Collect necessary documents and other reports.
10. Consult with clerk of the court in case scheduling.
11. Notify witnesses of trial dates and other appearances.
12. Prepare case files and subpoenas.
13. Help maintain court calendar.
14. Provide assistance in preparation of all legal documents including pleadings, motions, summons, informations, etc.

	Burleigh County, North Dakota Job Description	Last Date Revised: 02/05/2026 Job Description Number:
---	--	---

15. Ensure that documents are filed in the appropriate court and served on all parties prior to set deadlines.
16. Prepare exhibits for courtroom presentation.
17. Consult with sheriff and police departments in court scheduling for officers.
18. Schedules appointments for Attorneys with public and other professionals.
19. Provide clerical assistance to include typing, filing, sorting, and distributing mail, and other duties.
20. Evaluate information related to legal matters in public or personal records.
21. Provide assistance with documentation of dispositions, findings of fact, and conclusions of law, certificates of record, appendices and other areas of law.
22. Acts as back up to Legal Secretary when required.
23. Perform other duties as assigned.

Accountabilities:

1. Ensure all files, schedules, documentation , and necessary reports are in order, to assist legal staff.
2. Create a positive and productive work atmosphere by communicating, maintaining a professional manner and a team-like environment with all other departments, employees, and the public.
3. Ability to apply appropriate guidelines, either specific or general, to appropriate duty.

Job Qualifications, Experience and Education:

1. Two years’ experience performing legal office support; Associate degree with emphasis in the legal field preferred or an equivalent combination of education and experience.
2. Must be proficient with word processing software such as Word and possess excellent typing skills.
3. Knowledge of appropriate legal terminology, legal forms, and legal files necessary.
4. Requires a high degree of written and/or verbal communication skills dealing with employees, clients, or the general public.
5. Ability to handle multiple duties and priorities under the limited supervision of the State’s Attorney.
6. Applicant will be subject to a post offer credit, civil and criminal background check. The County will pay the costs associated with the exams.

Working Conditions/ Physical and Mental Demands

1. Physical environment consists of a desk job in the standard environment. Will include physical motions of finger dexterity for use of keyboard, sitting and standing motions.
2. Frequent use of telephone, PC keyboard and monitor.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all responsibilities, duties, skills or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining Legal Assistant/Restitution Clerk related positions. The job description is not a contract. The County reserves the right to modify job descriptions at any time.

Employee Signature

Date



Burleigh County, North Dakota

Last Date Revised:
09/25/2024

Job Description Number:

Job Description

Employee:		Location:	Bismarck
Job Title:	Legal Assistant II / Restitution Backup	Department:	State's Attorney
Status:	Nonexempt	Reports to:	Administrative Supervisor/State's Attorney
Salary Grade:	5	DBM Rating:	B22


Job Summary: Under supervision of the State's Attorney or Administrative Supervisor, is responsible for a higher level of clerical, technical and paraprofessional activities in support of agency legal staff with less direction and supervision than a Legal Assistant I. This position is also responsible to serve as backup to the Legal Assistant/Restitution.

Responsibilities:

- | | | |
|-----------|-----------|---|
| <u>50</u> | % of time | Responsible for assisting in preparation of legal documents for Attorneys and other members of the Burleigh County legal staff. This includes drafting assorted documents, summarizing case files, processing legal correspondence, and submitting court filings. |
| <u>10</u> | % of time | Provide general assistance to fellow staff to include typing correspondence, and other duties. |
| <u>40</u> | % of time | Oversee assigned division and provide administrative training and continued administrative support to LA I's within division. Receive assignment of higher-level criminal cases. |

Essential Job Duties:

1. Must be able to perform all the duties of a Legal Assistant I.
2. Assist Attorneys with hearing preparation by summarizing case files, contacting affected parties, and ensuring that necessary documents are prepared and efiled.
3. Compose and prepare memoranda, motions, notices of hearings, orders, pleadings, etc.
4. Ensure that documents are filed with the appropriate court and served on all parties prior to set deadlines.
5. Distribute daily case assignments to Legal Assistants within assigned division.
6. Act as back-up Restitution Specialist; resolve complex accounting and restitution issues, act as "check and balance" system for the primary Restitution Specialist.
7. Perform financial restitution duties; summarize financial reports or accuracy and ensure financial compliance.
8. Reconcile Escrow Accounts monthly, ensure compliance by reviewing reports, reconciling accounts, and verifying accuracy.
9. Back-up for Mental Health, SDI's, and additional civil case filings. Requires a high level of accuracy, legal knowledge, time management skills and communication skills.
10. Identify additional case materials needed, follow up with corresponding parties to obtain said materials, and track material instructed by attorneys.
11. Act as backup to Legal Assistant I's within assigned division and other Legal Assistant II's divisions in their absence.
12. Act as backup receptionist if needed.
13. Provide clerical assistance to include typing, filing, mail sorting and distributing, and other duties.
14. Provide training to Legal Assistant I's upon hire and offer assistance for newly installed software applications and upgrades.

	Burleigh County, North Dakota Job Description	Last Date Revised: 09/25/2024 Job Description Number:
---	--	---

15. Receive assignment of high-level criminal cases which can be more detailed and require closer attention and additional time.
16. Provide assistance with documentation of dispositions, finding of fact, and conclusions of law, certificates of record, appendices, and other areas of law.
17. Organize and schedule duties of other office support staff.
18. Other duties as required and assigned.

Accountabilities:

1. Ensure all schedules, documentation and necessary reports are accurate and in proper form to assist legal staff.
2. Organize workloads of self and others to ensure complete and accurate correspondence is in order in a timely fashion to be available for legal staff when needed.
3. Create a positive and productive work atmosphere by communicating, maintaining a professional manner and a team-like environment with all other departments, employees, and members of the public.
4. Ability to apply appropriate guidelines, either specific or general, to appropriate duty.

Job Qualifications, Experience and Education:

1. Associate degree with emphasis in the paralegal field preferred and four years’ experience in performing paralegal activities, and/or an equivalent combination of education and experience.
2. Must be proficient with word processing software such as WordPerfect or MS Word and possess excellent typing skills.
3. Knowledge of appropriate legal terminology, legal forms, and legal files necessary.
4. Requires a high degree of written and/or verbal communication skills dealing with employees, clients, or the public.
5. Ability to handle multiple duties and priorities under limited supervision.
6. Applicant will be subject to a post offer civil and criminal background check.

Working Conditions/ Physical and Mental Demands


1. Physical environment consists of a desk job in the standard environment. Will include physical motions of finger dexterity for use of keyboard, sitting and standing motions.
2. Frequent use of telephone, PC keyboard and monitor.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all responsibilities, duties, skills or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining Legal Assistant II related positions. The job description is not a contract. The County reserves the right to modify job descriptions at any time.

Employee Signature

Date

	Burleigh County, North Dakota Job Description	Last Date Revised: 06/27/2024 Job Description Number:
---	--	---

Employee: _____
Job Title: Investigator
Job Status: Nonexempt
Salary Grade:

Location: Bismarck
Department: State’s Attorney
Reports to: State’s Attorney
DBM Rating:


Job Summary: Under supervision of the State’s Attorney work activities involve investigation of personal and property crimes, to assist attorneys in the prosecution of those crimes on behalf of Burleigh County. Work closely with attorneys on evaluation and preparing cases for trial. Independently performs fact finding and investigation into cases to prepare them for trial.

Responsibilities:

- 25 % Time 1. Responsible for interviewing and taking statements from victims, witnesses or other involved in assigned investigations; compiling relevant data for assigned case investigation records; photographing, collection and analyzing evidence; preparing records on investigations.
- 30 % Time 2. Responsible for reviewing, analyzing, and maintaining records, accounts, and other factual information; preparing diagrams, charts or other visual aids in support of investigative work.
- 15 % Time 3. Responsible for assisting in locating and making arrangements for the appearance of victims or witnesses in proceedings.
- 30 % Tome 4. Responsible for assisting attorneys with case evaluation and preparation of cases for prosecution, inkling testifying in court as required.

Essential Job Duties:

1. Identify the most effective investigative strategies as required by the specific case.
2. Initiate investigations involving failure to appear/bail jumping, protection order violations and order prohibiting contact.
3. Locate and assure appearances for victims and witnesses for trials, hearings and depositions.
4. Review case files to identify issues and assess need for further investigation or information. Serve subpoenas for follow-up investigation.
5. Assist attorneys in witness interviews and draft witness statements and interview notes.
6. Gather, organize and analyze facts, electronic or digital files, and other documentary evidence.
7. Prepare written or oral summaries of specific materials and documentary evidence, including charts, spreadsheets, and exhibits as needed. Draft reports or memoranda of investigation.
8. Assist attorneys with preparation and presentation of evidence in court.
9. Obtain court files, correspondence or other documents as necessary from the courts, respondents, complainants, witnesses, and public records.
10. Assist with scheduling depositions and witness interviews.
11. Gather and share intelligence with other law enforcement agencies.

	Burleigh County, North Dakota Job Description	Last Date Revised: 06/27/2024 Job Description Number:
---	--	---

12. Conduct backgrounds investigations.
13. Conduct surveillance of suspects and assist other agencies as needed.
14. Act a law enforcement liaison for various organizations as requested.
15. Assist with human trafficking investigations as needed with the Human Trafficking Task Force.
16. Provide physical security for victims or witnesses as needed.
17. Conduct pre-employment background investigations for new employees.
18. Other duties as assigned.

Accountabilities:

1. Organize workload to ensure all documentation and reports are accurate and in proper form to assist attorneys.
2. Maintain a positive and productive work environment by effective communication , a professional manner and teamwork with the State’s Attorney’s office, other county departments, law enforcement agencies, and members of the public.
3. Apply appropriate general or specific guidelines to appropriate duties.

Job Qualifications, Experience and Education

1. Must possess a bachelor’s degree in criminal justice or a behavioral science and five (5) years of investigative worker experience. Additional investigative work experience may be substituted for the degree requirement on a year-for-year basis.
2. Must be licensed or eligible to be licensed as a North Dakota peace officer.
3. Requires a valid driver's license.
4. Applicant will be subject to a standard post-offer background and criminal records check.

Working Conditions/ Physical and Mental Demands

1. Physical environment consists of a desk job in the standard environment along with field work and travel to conduct investigations.
2. Will include physical motions of finger dexterity for use of PC keyboard and monitor, sitting, standing, walking, and climbing stairs.
3. May endure high levels of stress when required to appear before court with little or no notice, meeting standard deadlines, dealing with irate members of the public.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all responsibilities, duties, skills or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining County Extension related positions. The job description is not a contract. The County reserves the right to modify job descriptions at any time.

Employee Signature

Date

Job Title: Investigator		Salary Grade: 8		DBM Rating: B32		O*net 33-3021.00	
Responsibilities:		Percentage of Time (Annualized)		DBM Ranking			
1	Responsible for interviewing and taking statements from victims, witnesses or others involved in assigned investigations; compiling relevant data for assigned case investigation records; photographing, collecting, and analyzing evidence; preparing reports on investigations.	25%		B	3	2	
2	Responsible for reviewing, analyzing, and maintaining records, accounts, and other factual information; preparing diagrams, charts or other visual aids in support of investigative work	30%		B	3	2	
3	Responsible for assisting in locating and making arrangements for the appearance of victims or witnesses in proceedings.	15%		B	3	2	
4	Responsible for assisting attorneys with case evaluation and preparation of cases for prosecution, including testifying in court as required.	30%		B	3	2	
Essential Duties:		Decisions Required (Programming, Interpretive, Process, Operational, Defined)	Frequency (Daily, Weekly, Monthly, Quarterly, Annually)	Percentage of time	BAND	GRADE	SUB GRADE CALCULATION
1	Identify the most effective investigative strategies as required by the specific case.	Operational	Daily		B	2	250
2	Initiate investigations involving failure to appear/bail jumping, protection order violations and order prohibiting contact.	Operational	Daily		B	1	200
3	Locate and assure appearances for victims and witnesses for trials hearings, and depositions.	Operational	Weekly		B	1	200
4	Review case files to identify issues and assess need for further investigation or information. Serve Subpoenas for follow up investigations.	Operational	Daily		B	1	200
5	Assist attorneys in witness interviews and draft witness statements and interview notes.	Operational	Weekly		B	1	200
6	Gather, organize and analyze facts, electronic or digital files, and other documentary evidence.	Defined	Daily		A	1	100
7	Prepare written or oral summaries of specific materials and documentary evidence, including charts, spreadsheet, and exhibits as needed. Draft reports or memoranda of investigation.	Defined	Daily		A	1	100
8	Assist attorneys with preparation and presentation of evidence in court.	Defined	Weekly		A	1	100
9	Obtain court files, correspondence or other documents as necessary from the courts, respondents, complainants, witnesses, and public records.	Defined	Weekly		A	1	100
10	Assist with scheduling depositions and witness interviews.	Defined	Weekly		A	1	100
11	Gather and share intelligence with other law enforcement agencies.	Defined	Daily		A	2	150
12	Conduct backgrounds on potential jurors.	Defined	Weekly		A	2	150
13	Conduct surveillance on suspects and assist other agencies as needed.	Defined	As needed		A	2	150
14	Act as law enforcement liaison for various organizations as requested.	Defined	Daily		A	2	150
15	Assist with human trafficking investigations as needed with the Human Trafficking Task Force.	Operational	Weekly		B	2	150
16	Conduct criminal history checks and Triple I's on in-custody defendants.	Defined	Daily		A	1	100
17	Provide physical security for victims or witnesses as needed.	Defined	Weekly		A	1	100
18	Conduct pre-employment background investigations for new employees.	Defined	As needed		A	1	100
19	Other duties as assigned.	Defined	As needed		A	1	100
Job Qualifications, Experience and Education							2700
1	Must possess a bachelor's degree in criminal justice or a behavioral science and five (5) years of investigative work experience. Additional investigative work experience may be substituted for the degree requirement on a year-for-year basis.						
2	Must be licensed or eligible to be licensed as a North Dakota peace officer.						
3	Requires a valid driver's license.						
4	Applicant will be subject to a standard post-offer background and criminal records check.						
5							

Wage Analysis						
		Minimum	25%	Market	75%	Maximum
O-NET Research	Bismarck-Mandan Area	\$ 44,160.00	\$ 50,860.00	\$ 56,010.00	\$ 81,270.00	\$ 123,120.00
O-NET Research	North Dakota	\$ 50,400.00	\$ 56,100.00	\$ 77,370.00	\$ 99,380.00	\$ 123,120.00
O-NET Research	United States	\$ 50,670.00	\$ 64,830.00	\$ 91,100.00	\$ 116,170.00	\$ 154,360.00

Burleigh County Similar Jobs in Pay Grade 8	Burleigh County Pay Grade	Step 1	Step 5	Step 9	Step 13	Step 17
Deputy Sheriff	7	\$ 54,371.20	\$ 60,361.60	\$ 67,849.60	\$ 76,024.00	\$ 84,177.60
Investigator	8	\$ 58,718.40	\$ 65,187.20	\$ 73,299.20	\$ 82,118.40	\$ 90,916.80
Deputy Sheriff - Sergeant	9	\$ 62,254.40	\$ 69,097.60	\$ 77,688.00	\$ 87,048.00	\$ 96,366.40

Investigative Support - States Attorney	NDASCo Salary Survey Reports	Budget Low	Budget High	Budget Average
Deputy II	Burleigh County	\$ 65,187.00	\$ 90,917.00	\$ 73,552.00
	Cass County	\$ 74,492.00	\$ 87,903.00	\$ 77,174.00
	Grand Forks County	\$ 67,476.00	\$ 80,567.00	\$ 74,597.00
	Morton County	\$ 56,193.00	\$ 65,915.00	\$ 61,552.00
	Stutsman County	\$ 59,914.00	\$ 59,914.00	\$ 59,914.00
	Ward County	\$ -	\$ -	\$ -
	Williams County	\$ 100,850.00	\$ 101,844.00	\$ 101,455.00
	Averages	\$ 70,685.33	\$ 81,176.66	\$ 74,707.33

ITEM

10



Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.
Re: Recommendations from the May 13, 2026, County Planning Commission Meeting
Date: 5-27-2026
From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

Ponderosa Riverside Village 8th Subdivision

Legal Description: All of Lot 22, Block 1, Ponderosa Riverside Village 8th Subdivision, All of Lot 23 and the West 33' of Lot 24, Block 16, Ponderosa Riverside Village 2nd Subdivision of the SE 1/4 of Section 3, Township 139N, Range 81W

Property Address: 7521 Lariat Road & 5590 Ponderosa Ave. Hay Creek Township

Burleigh County Staff was contacted by the petitioner regarding combining a 33' wide lot on the east side of his two (2) existing lots. Staff advised the petitioner to combine these lots into a short plat subdivision containing two (2) lots on 2.28 Acres.

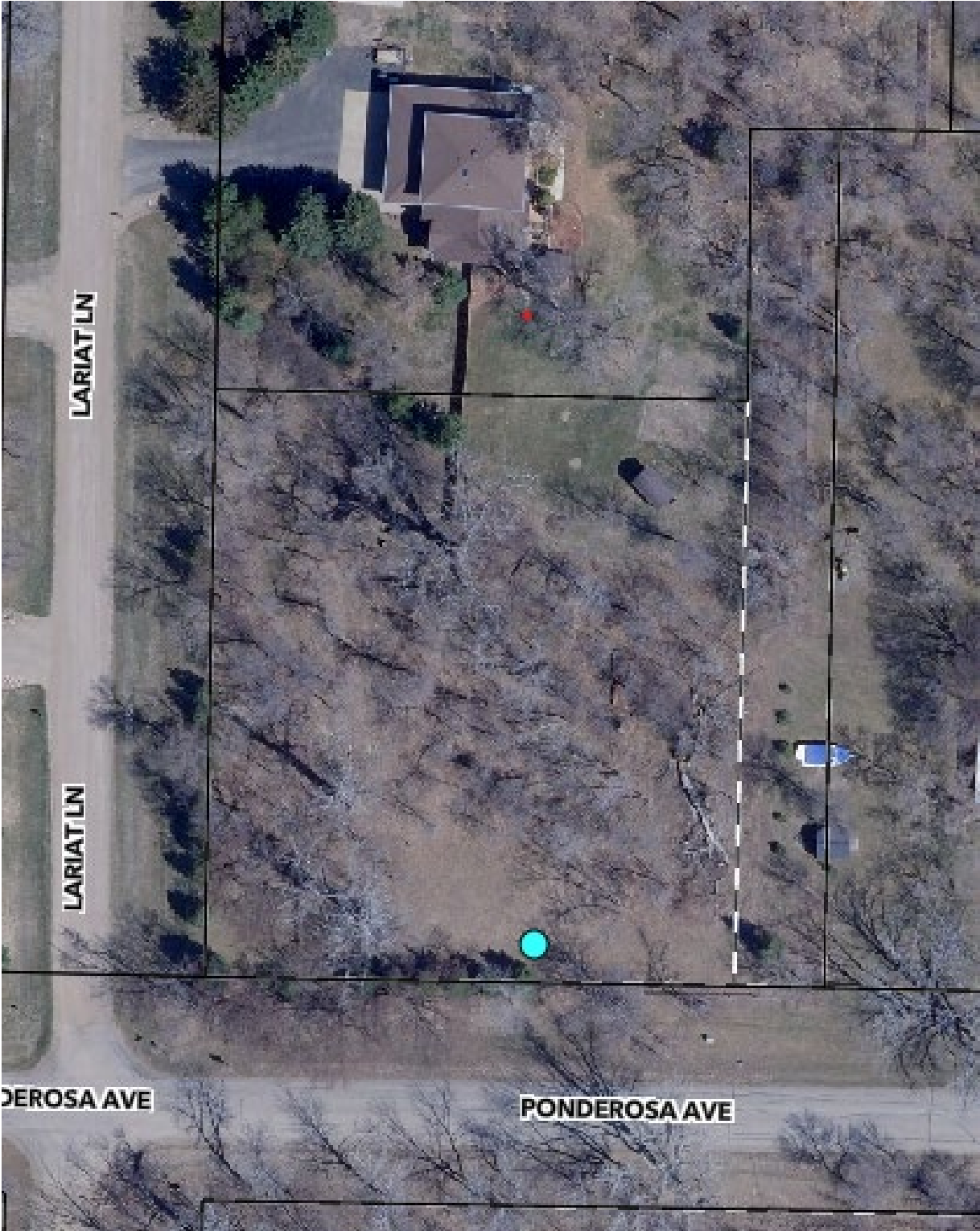
At the 5-13-2026 public hearing, it was recommended to approve the final plat by a vote of 8-0.

ACTION REQUESTED

Based on supporting documents and findings of the Planning Commission, it is recommended to Ponderosa Riverside Village 8th Subdivision.

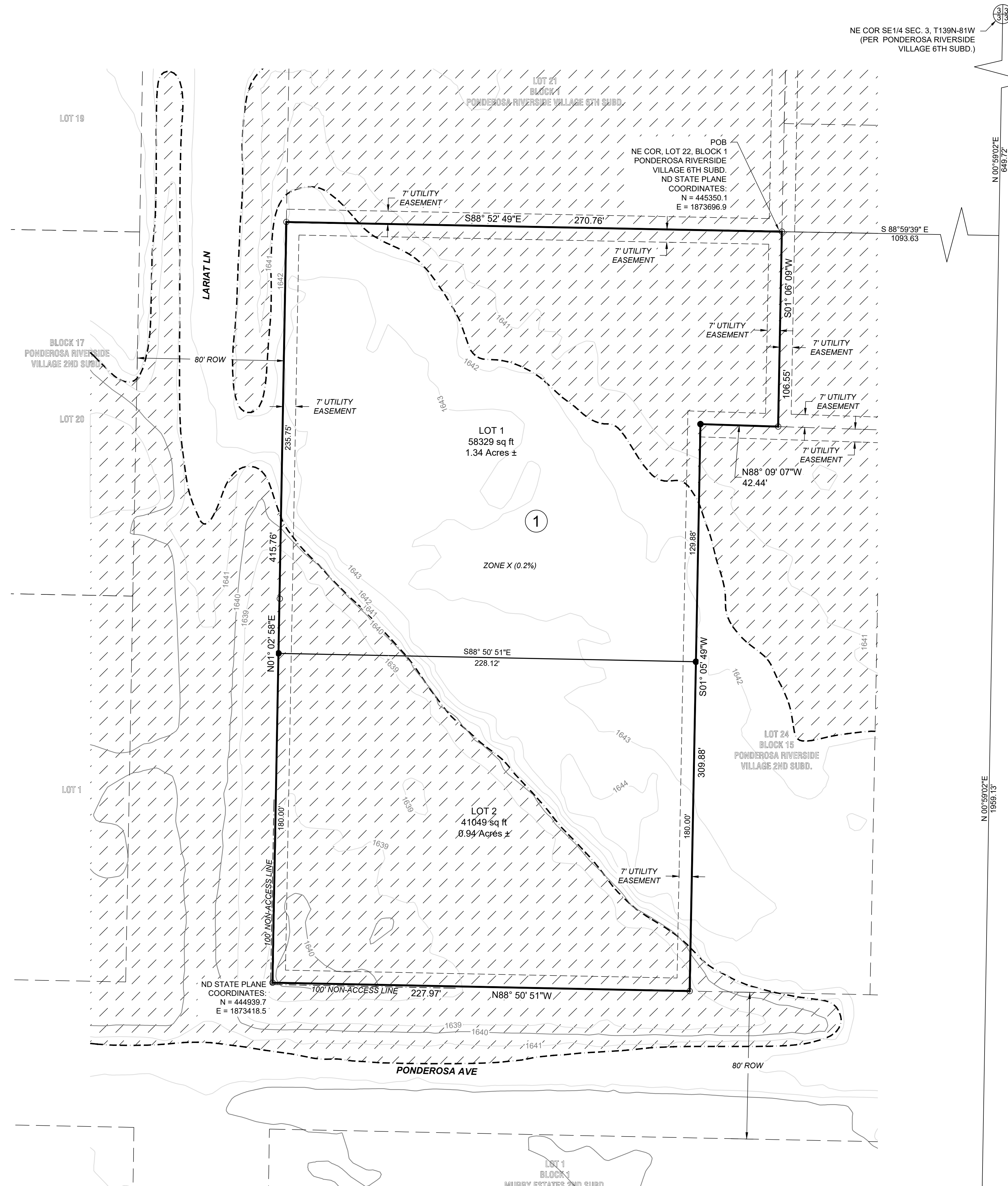
Attachments: Ex. 1 Site Location
Ex. 2. Ponderosa Riverside Village 8th Subdivision

SITE LOCATION: 7521 Lariat Road & 5590 Ponderosa Ave



PONDEROSA RIVERSIDE VILLAGE 8TH SUBDIVISION

ALL OF LOT 22, BLOCK 1, PONDEROSA RIVERSIDE VILLAGE 6TH SUBDIVISION, ALL OF LOT 23
AND THE WEST 33 FEET OF LOT 24, BLOCK 15, PONDEROSA RIVERSIDE VILLAGE 2ND
SUBDIVISION OF THE SE1/4 OF SECTION 3, TOWNSHIP 139 NORTH, RANGE 81 WEST OF THE
5TH P.M., BURLEIGH COUNTY, NORTH DAKOTA



NE COR SE1/4 SEC. 3, T139N-81W
(PER PONDEROSA RIVERSIDE
VILLAGE 6TH SUBD.)

3
33

N 00°59'02"E
646.72'

N 00°59'02"E
1569.13'

3
1011

SE COR SE1/4 SEC. 3,
T139N-81W

DESCRIPTION OF PROPERTY

ALL OF LOT 22, BLOCK 1, PONDEROSA RIVERSIDE VILLAGE 6TH SUBDIVISION, ALL OF LOT 23 AND THE WEST 33 FEET OF LOT 24, BLOCK 15, PONDEROSA RIVERSIDE VILLAGE 2ND SUBDIVISION OF THE SE1/4 OF SECTION 3, TOWNSHIP 139 NORTH, RANGE 81 WEST OF THE 5TH P.M., BURLEIGH COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 22, BLOCK 1, PONDEROSA RIVERSIDE VILLAGE 6TH SUBDIVISION; THENCE SOUTH 01°06'09" WEST ALONG THE EAST BOUNDARY LINE OF SAID LOT 22 FOR 106.55 FEET TO A POINT ON THE NORTH BOUNDARY LINE OF LOT 24, BLOCK 15, PONDEROSA RIVERSIDE VILLAGE 2ND SUBDIVISION OF BURLEIGH COUNTY, NORTH DAKOTA; THENCE NORTH 88°09'07" WEST ALONG SAID NORTH BOUNDARY LINE FOR 42.44 FEET; THENCE SOUTH 01°05'49" WEST ALONG A LINE 33 FEET EAST OF AND PARALLEL TO THE WEST BOUNDARY LINE OF SAID LOT 24 FOR 309.88 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY LINE OF PONDEROSA AVENUE; THENCE NORTH 88°50'51" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE FOR 227.97 FEET TO A POINT ON THE EAST RIGHT-OF-WAY LINE OF LARIAT LANE; THENCE NORTH 01°02'58" EAST ALONG SAID EAST RIGHT-OF-WAY LINE FOR 415.75 FEET TO THE NORTHWEST CORNER OF SAID LOT 22; THENCE SOUTH 88°52'49" EAST ALONG THE NORTH BOUNDARY LINE OF SAID LOT 22 FOR 270.76 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 2.28 ACRES, MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, ANDRA L. MARQUARDT, NORTH DAKOTA REGISTERED LAND SURVEYOR NO. 4623, HEREBY CERTIFY THAT I HAVE CAUSED TO BE SURVEYED BY MY FORCES UNDER MY SUPERVISION THE PROPERTY DESCRIBED HEREON AND I HAVE PREPARED THE ACCOMPANYING PLAT. FURTHER, THAT DISTANCES INDICATED HEREON ARE IN FEET AND HUNDRETHS THEREOF, AND BEARINGS ARE INDICATED IN QUADRANTS AND DEGREES, MINUTES, AND SECONDS THEREOF, AND ALL DIMENSIONAL AND GEODETIC DETAILS ARE CORRECT. FURTHER, THAT SAID PLAT DOES TRULY SHOW THE SURVEY TO THE BEST OF MY KNOWLEDGE AND BELIEF.

ANDRA L. MARQUARDT, RLS-4623

OWNER'S CERTIFICATE OF DEDICATION

WE, THE UNDERSIGNED, BEING SOLE OWNERS OF THE LAND PLATTED HEREIN, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT AND DO DEDICATE ALL THE RIGHT OF WAY IDENTIFIED HEREIN TO BURLEIGH COUNTY FOREVER. WE ALSO DEDICATE EASEMENTS WITH THE LAND FOR GAS, ELECTRIC, TELEPHONE, WATER OR OTHER PUBLIC UTILITIES OR SERVICES ON OR UNDER THOSE CERTAIN STRIPS OF LAND DESIGNATED HEREON AS "UTILITY EASEMENT".

DAN W. STEPHENSON SANDRA E. STEPHENSON

SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, THIS ____ DAY OF _____, 2026.

NOTARY PUBLIC
COUNTY: _____
MY COMMISSION EXPIRES: _____

APPROVAL OF COUNTY PLANNING AND ZONING COMMISSION

THE COUNTY PLANNING AND ZONING COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, HEREBY APPROVES PONDEROSA RIVERSIDE VILLAGE 8TH SUBDIVISION AS SHOWN ON THIS PLAT. THIS PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND THE ORDINANCES OF THE COUNTY OF BURLEIGH AND REGULATIONS ADOPTED BY SAID PLANNING AND ZONING COMMISSION.

THE FOREGOING ACTION OF THE COUNTY PLANNING AND ZONING COMMISSION OF BURLEIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE ____ DAY OF _____, 2026.

DENNIS AGNEW - CHAIRMAN MITCH FLANAGAN - SECRETARY

APPROVAL BY THE BOARD OF COUNTY COMMISSIONERS

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF BURLEIGH, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION OF LAND AS SHOWN ON THIS PLAT, HAS ACCEPTED THE DEDICATION OF ALL STREETS SHOWN THEREON, AND DOES HEREBY VACATE ANY PREVIOUS PLATTING WITHIN THE BOUNDARY OF THIS PLAT.

THE PLAT WAS DONE IN ACCORDANCE WITH THE LAWS OF THE STATE OF NORTH DAKOTA, THE COMPREHENSIVE PLAN AND ORDINANCES OF THE COUNTY OF BURLEIGH.

THE FOREGOING ACTION OF THE BOARD OF COUNTY COMMISSIONERS OF BURLEIGH COUNTY, NORTH DAKOTA, WAS TAKEN BY RESOLUTION APPROVED ON THE ____ DAY OF _____, 2026.

BRIAN BITNER - CHAIRMAN ATTEST: MARK SPLONSKOWSKI
COUNTY AUDITOR

APPROVAL OF THE COUNTY ENGINEER

I, DAN SCHRIOCK, COUNTY ENGINEER OF THE COUNTY OF BURLEIGH, NORTH DAKOTA, HEREBY APPROVES THIS PLAT OF PONDEROSA RIVERSIDE VILLAGE 8TH SUBDIVISION, AS SHOWN ON THIS PLAT.

DATED THIS ____ DAY OF _____, 2026

DAN SCHRIOCK, PE
COUNTY ENGINEER

- LEGEND**
- FOUND REBAR MONUMENT
 - SET REBAR MONUMENT
 - BOUNDARY LINE
 - - - ADJACENT LOT LINE
 - - - SECTION LINE
 - - - EASEMENT LINE
 - ▨ 100-YEAR FLOODPLAIN

OWNERS:
DAN W & SANDRA E STEPHENSON
7521 LARIAT LN
BISMARCK, ND 58503

BASIS OF BEARING:
BASIS OF BEARING: EAST BOUNDARY LINE
NORTH 01°02'58" EAST

- NOTES:**
1. BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENT.
 2. WATER IS PROVIDED BY SOUTH CENTRAL REGIONAL WATER DISTRICT.
 3. PARTS OF THE PROPERTY LIES WITHIN THE 100-YEAR FLOODPLAIN (ZONE AE) PER FEMA FIRM PANEL MAP NO. 38015C0570E, EFFECTIVE DATE 09/05/2024. BFE: 1641.2 (NAVD88). CONTOURS PROVIDED BY BISMARCK-MANDAN MPO. DATA COMPILED ON AUGUST, 2020.

TOMAN ENGINEERING
4634
501 1st Street NW, Mandan, ND 58554
701-663-6483 * www.tomanengineering.com
SURVEYOR: ANDRA L. MARQUARDT, RLS-4623



Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission
Re: Recommendations from the May 13, 2026, meeting of Burleigh County Planning Commission.
Date: May 27, 2026
From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

Variance Request for 3727 E. Regent Drive

Legal Description: Imperial Valley, Block 7, Lot 16
Property Address: 3727 E. Regent Drive

KV Builders, LLC contacted Burleigh County Staff regarding the construction of a 1,200 sq./ft. accessory building. Due to required setbacks, the building would be extremely close to the house. The owner is requesting variance relief to change the 20' setback on the east lot line of the property to 8'. This will allow the builder to set the accessory building away from the house.

1. The Planning Commission recommended approval by vote 8-0

Recommended Motion: Approve the 12' variance request.

Attachments:

- Ex. 1: 3727 Site location.
- Ex. 2 8716 Site Drawings.

Site Location: 3727 E. Regent Drive



Site Location: 3727 E. Regent Drive





Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.
Re: Resolution 26-002
Date: 5-28-2026
From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

Resolution 26-002

Legal Description: APPLE MEADOWS 3RD BLOCK 1 LOT 14

Property Address: 8008 McIntosh Avenue, Bismarck, ND 58501

The owners of the above stated property request to have the 100' non-access line that was platted on the Apple Meadows 3rd Subdivision to be partially vacated to 60' in order to place an approach onto his property.

Non-access lines are selectively drawn on a plat to limit access to high speed, high traffic volume roadways and at intersections to lower traffic accidents. County Staff has reviewed the non-access line location and makes a recommendation to approve the lot modification by resolution.

ACTION REQUESTED

Approve Resolution 26-002.

Attachments: Ex. 1. Resolution 26-002
Ex. 2. 4400 site location
Ex. 3 Lot 14 Apple Meadows 3rd Subdivision

.....
(Above space reserved for Burleigh County Recorder use)

RESOLUTION 26-002

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
COUNTY OF BURLEIGH, NORTH DAKOTA
MODIFICATION OF NON-ACCESS LINE

WHEREAS, the owners of property described as APPLE MEADOWS 3RD BLOCK 1 LOT 14 adjoining and contiguous to a platted non-access control lines, have heretofore joined in petition requesting that parts of said non-access control lines be modified, verified by oath of at least one petitioner and accompanied by a plat of said non-access control lines to be modified having set forth the facts and reason for said modification; and

WHEREAS. said platted non-access control lines were shown on the plat of:

APPLE MEADOWS 3RD BLOCK 1 LOT 14

which was recorded on 11/04/2021 (document #934065) and

WHEREAS, The County Engineer has determined that the non-access control lines to be modified does not adversely affect traffic movements or public safety.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners for Burleigh County, North Dakota that the petition heretofore described to modify the non-access control line described as:

SOUTH PROPERTY NON-ACCESS CONTROL LINE APPLE MEADOWS 3RD BLOCK 1 LOT 14

Is in all things reduced from 100 feet to 60 feet in exact total length.

BE IT FURTHER RESOLVED the County Auditor is hereby authorized to file this resolution for record in the office of the County Recorder. Burleigh County, North Dakota.

Adopted this _____ day of _____, 20__.

CERTIFICATE

I, _____, do hereby certify that I am the duly elected, qualified, and acting County Auditor of the County of Burleigh, North Dakota, and that the foregoing is a full, true and correct copy of a resolution adopted by the Board of County Commissioners at its regular meeting of _____ 20__.

IN WITNESS WHEREOF, have hereunto set my hand and the seal of the County of Burleigh, North Dakota, this _____ day of _____, 20__

Mark Splonskowski
County Auditor. Burleigh County, North Dakota

Site Location 8008 McIntosh Avenue.



