Lincoln, Fort Rice, Riverview, Florence Lake, Burnt Creek, Canfield, Lyman, & Phoenix Unorganized Townships

Burleigh County Commission Meeting Agenda

Tom Baker Meeting Room, City/County Office Building, 221 N 5th St, Bismarck

Attend in Person | Watch live on Government Access Channels 2 or 602 | Listen to Radio Access 102.5 FM | Stream on freetv.org or Dakota Media Access Facebook Live | Replay later from freetv.org

November 16, 2026

5:00 P.M.

Invocation and Pledge of Allegiance presented by Chaplain.

COUNTY WEED BOARD

1. Meeting called to order.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of August 3rd, 2026 meeting minutes.
5. **PUBLIC COMMENT**. *Restricted to Burleigh County residents and landowners.*

6. County Weed Officer Johnson:
    a. 2026 Spraying Season update.

7. Other Business.
8. Adjourn.

COUNTY COMMISSION

1. Meeting called to order.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of November 2nd, 2026, meeting minutes and bills.(Page 9)
5. **PUBLIC COMMENT**. *Restricted to Burleigh County residents and landowners.*

6. Consent Agenda:
    a. Abatements.
    b. Raffle permit.
    c. Check replacement.
    d. 2nd approach permit.
    e. Developer waiver requests.

7. BNSF representative Amy McBeth:
    a. BNSF update on bridge project.

8. Appointment/qualification of Auditor.

9. Auditor Splonskowski: (Page 41)
    a. Auxiliary Board openings.

10. Human Relations Director Binder:
    a. Salary recommendation regarding County Sheriff and Auditor.
    b. Variance for appointed officials.

11. Other Business.

12. Adjourn.

The next regularly scheduled Commission meeting will be on December 7th, 2026.

Mark Splonskowski
Burleigh County Auditor

COUNTY

WEED BOARD

BURLEIGH COUNTY WEED BOARD
MEETING MINUTES
AUGUST 3, 2026

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bakken called the Burleigh County Weed Board meeting to order.

Rollcall of the members: Commissioners Brian Bitner, Wayne Munson, Steve Schwab, Jerry Woodcox, and Chairman Steve Bakken were present.

Motion by Comm. Bitner, 2nd by Comm. Munson to approve the agenda. Commissioners Bitner, Munson, Schwab, Woodcox, and Chairman Bakken voted 'AYE'. ***Motion carried***.

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the May 18, 2026, meeting minutes. Commissioners Bitner, Munson, Schwab, Woodcox, and Chairman Bakken voted 'AYE'. ***Motion carried***.

Chairman Bakken opened the meeting to public comment.

- No comment was heard.

Chairman Bakken closed the public comment segment.

County Weed Officer Daron Johnson provided a detailed midseason update. Johnson reported that chemical sales have been consistent with previous years. He stated that beetles had been released on some private property with goals of being able to harvest them for use in other locations. Johnson said that the first spraying cycle has bee completed in all Townships, and crews were conducting follow-up treatment of thistle, regrowth, and woody vegetation near roadways. He noted that they are continuing on with the North Dakota Department of Transportation work and are still under their budget of $35,000.

Johnson said he was planning on attending some continuing education programing and that he wanted clarification on the budgeted amount allowed. Discussion was had with the Commission leaving the amount allocated for travel and continuing education at $3,000 as budgeted.

No other business was heard.

Meeting adjourned.

5:11 PM

_____ _____

Mark Splonskowski, Auditor/Treasurer Steve Bakken, Chairman

DRAFT

BURLEIGH COUNTY WEED DEPARTMENT

8100 43RD Avenue NE
BISMARCK, ND 58503

2026 Fall Weed Board Meeting
November 16th 2026 5:00 P.M

Tom Baker Meeting Room, City/ County Office Building, 221 N 5th St, Bismarck

1. **Call meeting to order**:
2. **Roll call of members:** Munson, Bittner, Woodcox, Schwab, Chairmen Bakken, Weed Officer Johnson present.
3. **Approval of Agenda**:
4. **Consideration of last meeting minutes and bills:**

5. **BCWB Update, and Discussion on 2026 Spraying Season**.

Chemical Sales, Purchases, Chemical applications.

1. Chemical sales were similar to 2025 at 46 self- applications
2. Contracted applications were up from 2025 at 63 applications
3. All ROW's County and State had Highnoon, Tordon, and Liberate surfactant applied with great results. We did fall application in areas with heavy infestation earlier in the season and ROW's that had fields that had started growing that we will not spray up to. We use the spray- sync androids to keep spray logs and they are proving to be very helpful. The NDDOT budget was used to its entirety, I will be getting next year's contract and the 2027 season budget will be discussed at that time.
4. The application of Aqua-Neat and LI700 surfactant was applicated to several cattail areas in the ROW to make areas safer and help with snow blocking roadway's, this is the first year for this application, we did these areas to verify how important and effective this application can be. This will be common practice in the year's forward because this application is very affective.
5. This year we applicated E-2 herbicide with Reighn surfactant to Kochia at 3pt per acre, and areas of Leafy spurge at 4pts per acre this herbicide does not have a residual factor so it's safe in sensitive areas; it did well in these areas.
6. All county gravel pits had applications and we sprayed all 5 county shops for weed control. County park areas and boat landing along with MVC were controlled, I had signs made that can be written on to verify time and date application was done at these sites. (for informational purposes, and awareness)
7. This fall I purchased Highnoon herbicide for the 2027season and saved around $7.00 per Gallon, other herbicides will be purchased in the spring of 2027; the price outlook for spring doesn't show any price increases.

8. In closing of this portion of agenda I want to give a **Big Thank You** to our applicators that work for Green Head Spraying for a great 2026 season.

Questions:

6. Meetings, Training Seminar's, Conferences.

a. This summer I had complaints from landowners Bordering the city of Lincoln so I was asked to attend a city commission meeting in Lincoln. I handed out weed identification booklets, and I had studied their weed ordinance for the city and I gave them a few ideas to better what they had. the committee was on board for enforcing weed control in the future; I also handed out cards to them if they had any questions in the future.
b. The NDWCA Symposium was in Washburn at the 4-H camp. This year we had several different speakers all were very informational; we also had hands on training with spraying equipment, and weed identification.
c. In October I attended the Area 4 Fall Meeting held in Mandan at the Morton County Highway Dept. This is a meeting where 11 counties are to attend to give a report of how their spraying season had gone. We also Elect in new Board member and I was elected the new Area 4 Director for a 2 - year term. (not to exceed 6 years)
d. I was also asked to do a presentation at the Agri- International held at the Bismarck Civic Center during the chemical recertification class that NDSU Extension will be having. I will also be helping with the NDWCA Booth at this time.
e. The NDWCA Conference will be held January 11th thru 14th at the Bismarck Hotel, I was also asked to give a presentation on how to deal with public conflict, in these changing times. I wish to ask the BCWB if we should be a sponsor at this conference? And which level they would like to contribute. (you have a sheet with the levels)
f. I would like to ask the board if I should apply for a scholarship to attend the 2027 Western Invasive Weeds Short Course in Loveland, Colorado April 19-22, Registration fee is $875.00 the NDWCA also donates to the scholarship winner to use for travel and other expenses.

Questions:

Thank You; Daron Johnson BCWO,

SPONSORSHIP OF ANNUAL CONFERENCE

The ND Weed Control Association, during its annual meeting and conference, which will be held January 11th – 14th 2027, at the Bismarck Hotel & Conference Center in Bismarck, ND. We have several coffee and refreshment breaks, which offer endless coffee, pop and bottled water throughout. During these breaks, the majority of the members browse through our many booths set up by our sponsors. These breaks are quite expensive so we now have various levels that individuals, businesses, organizations or weed boards can contribute to.

The ND Weed Control Association's board of directors would like to see more businesses involved with our annual meeting, a way that you can is by being a sponsor. We would like to thank you in advance for your sponsorship.

We will now be accepting card payments. Users add 3% fee to any contribution if paying by card, except American Express which is 5%. The prices below are for cash/check. Your name will be listed in our conference booklet under the Level of which amount you are contributing to.

*Bronze Level- $200-$500 in cash contributions.

*Silver Level-$501-$800 in cash contributions.

*Gold Level-$801-$1,100 in cash contributions.

*Platinum Level-$1,101-$1,500 in cash contributions.

*Diamond Level -$1,501- and above in cash contributions.

All level sponsors will be recognized, to show our appreciation, during our banquet on Thursday evening, each level will be recognized separately. Break Sponsor's will have a break named on your behalf in the conference booklet and will also be mentioned before the break by that session's moderator. Your name and logo will be on a sign at the entrance of the break room.

Full Break Sponsor-which is $600.

Partial Minimum Sponsor-which is $200.

Booth Sponsors, those advertising in our conference booklet, social and entertainment sponsors and membership dues will have those contributions included in the various levels listed above.

Annual Membership Due:

Full Membership Voting- $285.00

Associate Membership Non-Voting-$185.00

You may send your information along with a check, made out to the ND Weed Control Association to NDWCA, 6135 Hwy 49 Elgin, ND 58533. We will send you a receipt, if requested.

Thank you for considering becoming a part of our annual conference.

Josh Short
NDWCA 2026 President
(701)370-8927
jshort@nd.gov

6135 Hwy 49, Elgin, ND 58533

Merlin Leithold
Executive Secretary
(701)527-6544
ndwca@westriv.com

COUNTY

COMMISSION

BURLEIGH COUNTY COMMISSION
MEETING MINUTES
NOVEMBER 2, 2026

5:01 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call: Commissioners Wayne Munson, Steve Schwab, Jerry Woodcox, Steve Bakken, and Chairman Brian Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the agenda. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the October 19, 2026, meeting minutes and the bills. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.*** A detailed list of funds expended is available for public inspection upon request at the Burleigh County Auditor & Treasurer's office.

Chairman Bitner opened the meeting to public comment.

- No Public Comment was heard.

Chairman Bitner closed the public comment segment.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the Dale & Paula Schaeffer and Selma Schumacher abatements and the consent agenda, excluding the partial refund for the zoning application. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Planning Director Mitch Flanagan provided clarification regarding a requested partial refund of a zoning application fee for EAH Subdivision. The applicant had applied for a plat and zone change, but later withdrew the zone change after the County had prepared materials, scheduled the public hearing, and issued notices. Flanagan estimated that the County had incurred approximately $200 to $300 in costs. Motion by Comm. Bakken, 2nd by Comm. Munson to authorize the zoning application refund after deducting the County's documented costs as calculated by the Planning Department. Commissioners Bakken and Woodcox voted 'AYE'. Commissioners Munson, Schwab, and Chairman Bitner voted 'NAY'. ***Motion failed***. Motion by Comm. Munson, 2nd by Comm. Bakken to table the zoning application refund until the Planning Department could provide a detailed breakdown of the County's costs. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

County Engineer Dan Schriock presented the Burleigh County Highway Department 2027 fee schedule. He reported that equipment rates were updated using state rates and market information. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the 2027 Highway Department fee schedule resolution. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Engineer Schriock presented the mower tractor bid results. Bids were opened October 22, 2026, and Acme Tools submitted the low bid for a 2027 Kubota M7-154K mower tractor. The purchase is within the $200,000 budgeted amount. A motion by Comm. Bakken, 2nd by Comm. Munson to award the mower tractor bid to Acme Tools. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Engineer Schriock presented the annual North Dakota Department of Transportation maintenance certification for federal-aid highway projects. Motion by Comm Bakken, 2nd by Comm. Munson to approve the maintenance certification and authorize the proper County officials to sign. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Engineer Schriock presented the annual township roadway maintenance agreements, including separate resolutions for organized and unorganized townships. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the organized township roadway maintenance agreement resolution. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.*** Motion by Comm. Munson, 2nd by Comm. Bakken to approve the unorganized township roadway maintenance agreement resolution. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Engineer Schriock presented the 2027 motor grader bid results. Bids were opened October 22, 2026, and RDO Equipment submitted the low bid for three motor graders under the five-year total-cost bid process, including two standard units and one unit equipped with a GPS grading system. Motion by Comm. Schwab, 2nd by Comm. Bakken to award the three motor grader bids to RDO Equipment, including the GPS equipment. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Engineer Schriock requested authorization to advertise for repair of Bridge No. 08-118-20, located approximately 1.75 miles north of Baldwin Road on 132nd Street NE. The bridge has deteriorated piles and is currently subject to a year-round load restriction. Schriock reported an estimated repair cost of approximately $200,000 compared with an estimated $800,000 to $1 million for replacement, with repair work anticipated in spring 2027. Motion by Comm. Munson, 2nd by Comm. Bakken to authorize advertising for bids for the bridge repair. Commissioners Bakken, Munson, Schwab, and Chairman Bitner voted 'AYE'. Commissioner Woodcox voted 'NAY'. ***Motion carried.***

Burleigh County Sheriff's Office representative Elliot Carvell presented a salary variance request for a jail nurse candidate with 18 years of nursing experience. The request would allow the candidate to begin at Grade 9, Step 12. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the salary variance for the jail nurse candidate. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

County State's Attorney Julie Lawyer provided an update on Burleigh County's appeal involving Summit Carbon Solutions and the North Dakota Public Service Commission. Lawyer stated that, in her opinion, the County prevailed on the portions of the appeal that mattered most to the County's zoning authority and recommended that the County not appeal the district court decision. Parties have approximately 60 days from notice of entry of judgment, or roughly until December 11, 2026, to appeal. Any future Public Service Commission order issued on remand may also be appealed by an aggrieved party. No action was taken.

County Planning Director Mitch Flanagan presented proposed amendments to nine articles of the Burleigh County zoning ordinances. The amendments address uses and standards including commercial

communication towers, storage units, shop condominiums, accessory building size, home occupations, child care centers, personal storage units, and related zoning district provisions. Motion by Comm. Bakken, 2nd by Comm. Woodcox to remove the portable storage container provisions from the proposed amendments for further review. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.*** Justin Thurn and Justin Modine of Midway Developers spoke regarding shop condominiums and requested additional clarification of the definition and appropriate zoning districts. Chairman Bitner disclosed a potential conflict of interest because of his work as a builder and involvement in subdivision development. Motion by Comm. Munson, 2nd by Comm. Bakken to allow Chairman Bitner to participate and vote on the ordinance amendments. Commissioners Bakken, Munson, Woodcox, and Chairman Bitner voted 'AYE'. Commissioner Schwab voted 'NAY'. ***Motion carried.*** Motion by Comm. Munson, 2nd by Comm. Bakken to approve the ordinance amendments as presented, excluding the portable storage container provisions removed for further review. Commissioners Bakken, Munson, Woodcox, and Chairman Bitner voted 'AYE'. Commissioner Schwab voted 'NAY'. ***Motion carried.***

County Finance Director Taylor Schmidt presented a follow-up on the 2025 mill levy calculation reimbursement previously approved by the Commission. Schmidt recommended using the original year-end valuation figures because subsequent valuation changes produced only a negligible difference and the original figures provide a cleaner audit trail. He reported that the reimbursement is not considered a tax levy for purposes of the three-percent levy cap, no additional budget amendment is required, and General Fund transfers to affected County special revenue funds are permitted. Director Schmidt reported that the previously approved reimbursement amount was approximately $913,447. Because a portion represents the County's own General Fund and special revenue funds, the estimated net impact to General Fund reserves is approximately $881,000, with approximately $837,804 leaving the County for other taxing districts. The Commission indicated no objection to proceeding with the original figures. No additional action was taken.

Commissioner Schwab, Engineer Schriock, and Senior Assistant Engineer Einrem provided an update on the Apple Creek Road bridge project. Staff reported that the box culverts had been backfilled, the south slope was prepared for riprap, grout caps were scheduled for installation, and the diversion was expected to be removed. Paving was anticipated the following week, weather permitting. The project remained within approximately two to three percent of the contract amount.

Commissioner Schwab presented an Olympic torch that had been held by the local AMVETS organization and offered for transfer to Burleigh County. Discussion included the torch's history, serial number, possible value, and appropriate future display or disposition. Additional research into the torch was recommended. Motion by Comm. Schwab, 2nd by Comm. Woodcox to accept the transfer of the Olympic torch. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

County Auditor Mark Splonskowski reported that applications were open for year-end vacancies on the County's auxiliary boards. Commissioner Munson requested that three upcoming Park Board vacancies also be included in the postings.

Other business:

- Chairman Bitner relayed a resident's concern regarding possible off-highway vehicle damage to wet road ditches following recent precipitation. Engineer Schriock also reported on a problem area on 110th Avenue where a base-stabilizing chemical reacted poorly with recent moisture. Highway

Department staff were developing a remedy and planned to continue grading and maintenance work as conditions allowed.

- Commissioner Woodcox asked for an update on road conditions in the Country Creek area. Engineer Schriock reported that the County had met with residents and Gibbs Township, completed minor patching and thin-lift overlays where possible, and would continue maintaining the remaining problem area on Shoal Drive with a motor grader through the winter. Discussion followed regarding heavy truck and garbage truck traffic, possible weight enforcement, coordination with the Sheriff's Department, and voluntary weighing of trucks.
- Commissioner Munson reported that the asphalt removal project at Kimball Bottoms had been completed and the disturbed area had been seeded.

Meeting adjourned.

6:13 PM

_____ _____

Mark Splonskowski, Brian Bitner,
County Auditor Chairman

DRAFT

The following list of abatements and settlement of taxes is forwarded for action to the Burleigh County Commission:

Abate #	Owner	Tax Year	Legal Description	Credit Type		Current T&F	Reduced T&F
26-366	Robert Rainbow	2025	NORTHERN PACIFIC BLOCK 6 LOT 3	70%	Disabled Veterans	$ 171,700	$ 110,905
26-375	Janice Wiese	2024	MENOKEN TOWNSHIP Section 32 SW1/4SE1/4SW1/4 32-139-78	100%	Homestead Credit	$ 206,100	$ 6,100
26-377	Janice Wiese	2025	MENOKEN TOWNSHIP Section 32 SW1/4SE1/4SW1/4 32-139-78	100%	Homestead Credit	$ 219,600	$ 19,600
26-378	Terence Wetzel	2026	BRENTWOOD ESTATES BLOCK 02 LOT 3 & LOT 4 LESS S245.28'		Property damaged in fire on 7/4/26	$ 373,100	$ 219,200

APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
GAMING DIVISION
SFN 9338 (8-2025)

Applying for *(check one)*

☒ Local Permit ☐ Restricted Event Permit*

Games to be conducted ☐ Raffle by a Political or Legislative District Party

☒ Bingo ☒ Raffle ☐ Raffle Board ☐ Calendar Raffle ☐ Sports Pool ☐ Poker* ☐ Twenty-One* ☐ Paddlewheels*

**See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.*

LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group		Dates of Activity *(Does not include dates for the sales of tickets)*	
UTTC Student Professional Education Council		**12/5/26**	
Organization or Group Contact Person	E-mail	Telephone Number	
[redacted]	[redacted]	[redacted]	
Business Address	City	State	ZIP Code
3315 University Drive	**Bismarck**	**ND**	**58504**
Mailing Address (if different)	City	State	ZIP Code

SITE INFO

Site Name		County	
United Tribes Technical College		**Burleigh**	
Site Physical Address	City	State	ZIP Code
3315 University Drive	**Bismarck**	**ND**	**58504**

Provide the exact date(s) & frequency of each event & type *(Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)*

December 5, 2026

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Bingo	**50/50**	**200.00**
50/50 Raffle	**50/50**	**200.00**
	Total *(limit $50,000 per year)*	$ **400.00**

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds

Purchase apparel for Council members for marketing purposes and community activities.

Does the organization presently have a state gaming license? *(If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)*

☐ Yes ☒ No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)

☐ Yes ☒ No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 *(If yes, indicate the total retail value of all prizes previously awarded)*

☒ No ☐ Yes - Total Retail Value: _____ (This amount is part of the total prize limit for $50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? *(If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)*

☐ Yes ☒ No

Printed Name of Organization Group's Permit Organizer	Telephone Number	E-mail Address	
[redacted]	[redacted]	[redacted]	
Signature of Organization Group's Permit Organizer	Title		Date
[redacted]	**Teacher Education Faculty/Council Advisor**		**Nov 14, 2026**

Information required to be preprinted on a standard raffle ticket:

1. Name of organization;
2. Ticket number;
3. Price of the ticket, including any discounted price;
4. Prize, description of an optional prize selectable by a winning player, or option to convert a merchandise prize to a cash prize that is limited to the lesser of the value of the merchandise prize or fifteen thousand dollars. However, if there is insufficient space on a ticket to list each minor prize that has a retail price not exceeding twenty-five dollars, an organization may state the total number of minor prizes and their total retail price;
5. For an organization that has a permit, print the authorizing city or county and permit number;
6. A statement that a person is or is not required to be present at a drawing to win;
7. Date and time for each drawing and, if the winning player is to be announced later, date and time of that announcement. For a calendar raffle, if the drawings are on the same day of the week or month, print the day and time of the drawing;
8. Location and physical street address of the drawing;
9. If a merchandise prize requires a title transfer involving the Department of Transportation, a statement that a winning player is or is not liable for sales or use tax;
10. If a purchase of a ticket or winning prize is restricted to a person of a minimum age, a statement that a person must be at least "-" years of age to buy a ticket or win a prize;
11. A statement that a purchase of the ticket is not a charitable donation;
12. If a secondary prize is an unguaranteed cash or merchandise prize, a statement that the prize is not guaranteed to be won and odds of winning the prize based on numbers of chances; and
13. If a prize is live beef or dairy cattle, horse, bison, sheep, or pig, a statement that the winning player may convert the prize to a cash prize that is limited to the lesser of the market value of the animal or fifteen thousand dollars.

PRIZE RESTRICTIONS:

A single cash prize cannot exceed $15,000

The retail value of a merchandise prize cannot exceed $15,000.

The **total** of all cash prizes and retail value of all merchandise prizes for all games cannot exceed $50,000 per year.

If the value of the planned cash and merchandise prizes exceed $50,000, the organization or group must reduce the prizes to this limit or a nonprofit corporation may apply for a state gaming license with the Office of Attorney General.

LOCAL PERMIT AND RESTRICTED EVENT PERMIT DIFFERENCES:	Local Permit	Restricted Event Permit
Number of events per year	Limited by prizes	One
Must file an information report	Yes, if political party	Yes
May pay employees compensation	Yes	No
Must use chips as wagers	No	Yes
Use of net income	Unrestricted	Restricted
Games allowed	Bingo Raffles Sports Pools	Bingo Raffles Sports Pools Poker Twenty-One Paddlewheels

Compared to a "Local Permit," an organization or group with a "Restricted Event Permit" may conduct three more game types, but is restricted to one event per year, must file a "Report on a Restricted Event Permit" with the city or county and Office of Attorney General, and disburse net income to eligible uses. These uses are described by North Dakota Century Code 53-06.1-11.1(2) and North Dakota Administrative Code 99-01.3-14-02. Refer to the backside of the "Report on a Restricted Event Permit" form for a general list of eligible uses.

For a Restricted Event Permit, one method to ensure that the total of all cash prizes and retail value of all merchandise prizes do not exceed $50,000 is to charge each player a standard amount at the start of the event for a certain number or value of chips. If a player loses all of the player's chips, the player may re-buy chips. The player would play games and, at the end of the event, the organization would auction merchandise prizes to the players. The player who bid the highest number or value of chips for a prize would win that prize. For those players who have chips but did not successfully bid on a prize, the organization may redeem the chips for a predetermined cash value per chip. For this method, the value of the players' chips redeemed for cash is no a prize.

UNITED TRIBES
TECHNICAL COLLEGE

3315 University Drive
Bismarck, North Dakota 58504
701.255.3285 | www.uttc.edu

Date: November 4, 2026
Who: UTTC Teacher Education Department

Burleigh County Commission Board

Statement of use of proceeds earned from the December 5, 2026, Student Professional Education Council fundraiser:

The money earned during the proposed BINGO 50/50 fundraiser is projected to be used to purchase club T-Shirts for current club members. The T-shirts will be sold through the UTTC Bookstore, according to college purchasing regulations. Any unused earned funds will be used to purchase supplies for future SPEC activities. We do a lot of activities with area schools, such as face-painting, meet-and-greets, and community related events. We utilize the SPEC funds to purchase supplies for the engagements.

Proof of club longevity – By laws have been established since at least 2019.

The fundraising activity will be a BINGO game with a 50/50 buy in. The winner will receive 50% of the cash amount taken in, and the club will receive the other 50%. Due to this being a cash buy in activity; we have no way to predict the anticipated amount of money that will be raised. The activity is being held during UTTC basketball games on 12/5/2026 from 2:00-6:00 PM.

Respectfully,

Leah Hamann
UTTC Teacher Education Department
SPEC Advisor/Instructor
701-221-1380
lhamann@uttc.edu

UNITED TRIBES TECHNICAL COLLEGE

Student Professional Education Council (SPEC)
Agenda

Location: Education Building, Room 104
Date: October 26, 2026
Time: 12:00

Call to Order: 12:05 pm
Roll Call:

- President – Joycelyn Fallis - Present
- Vice President – Gerilynn Yazzie - Present
- Secretary – Sarah St. Claire- Present
- Treasurer – Xander Young - Present
- Publicist - Kaidence Fox- Present
- Student Government Reps
  - Kay'Leigh Red Fox- Present
  - Jordan James- Present
  - Alternate: Torryn Davis- Present

Attending EDU members: Daye, Phoebe, Carlei, Mari, Essence, Aiyana, Talia, Heather, Beny, Teysean, and James.

Guests:

I. Old Business

1. TJES - Child Find Carnival: Facepainting from 5:6:30 on October 29
   a. Volunteers: Sign up if you would like to volunteer. If you signed up and cannot volunteer, remove your name from the list.

2. Trunk & Treat - Friday October 30, 2026
   Time: 1pm-3pm
   Location: Wellness Center Parking Lot (backup location: Gymnasium)
   a. Volunteers: Sign up if you would like to volunteer. If you signed up and cannot volunteer, remove your name from the list.
   b. Volunteers: Builders – Starting Monday (today) around 5 in room 104

3. Basketball Games: December 5 (4 games) 2:00-6:00 PM
   a. Fundraising ideas
      i. 50/50 Raffle - approved
      ii. Bingo- approved
      iii. Pop Shot- approved
      iv. Bake Sale- approved
   b. Volunteers & Leaders-
      i. Set up - Xander
      ii. Concession/bake sale - Sarah
      iii. Bingo - Carlie (Women's Game) & Mari (Men's Game)
      iv. Pop Shot - Kay'Leigh, Kaidence, & Jordan
      v. 50/50 Raffle - Kaidence

4. ND United Community Service Opportunity - Aspiring Educators volunteering alongside Retired Educators: Great Plains Food Bank
   a. Date/Time: November 10 Time 10:30-noon
   b. Volunteers: Limited to 6 students (FULL)

UNITED TRIBES
TECHNICAL COLLEGE

CONSTITUTION BYLAWS OF THE
UNITED TRIBES TECHNICAL COLLEGE
TEACHER EDUCATION
STUDENT PROFESSIONAL EDUCATION COUNCIL

ARTICLE I- NAME

The name of the organization shall be the **United Tribes Technical College Teacher Education Student Professional Education Council** (SPEC).

ARTICLE II- PURPOSE

The **United Tribes Technical College Teacher Education Student Professional Education Council** (SPEC) purpose and role is to build effective professionals who engage in campus and community-based activities that advance pre-service educators for a global and diverse society. Embedded in the Council is the philosophy of preparing competent, caring teachers.

2.1 Goals of the Council

1. The **United Tribes Technical College Teacher Education Student Professional Education Council** (SPEC) purpose and role is to build effective professionals who engage in campus and community-based activities that advance pre-service educators for a global and diverse society. Embedded in the Council is the philosophy of preparing competent, caring teachers.
2. Engage in enriching **professional development** training that builds upon the UTTC Teacher Education Department Unit curriculum that enhances and strengthens effective teaching and learning pedagogy.
3. Pre-service teachers of SPEC will collaborate with area schools, local entities, and businesses to bridge and apply teaching and learning pedagogy through **service learning**.

ARTICLE III -MEMBERSHIP

3.1 There shall be two (2) classes of members; voting and non-voting.

3.2 Voting membership shall be open to any full/part-time Teacher Education undergraduate pre-service teachers.

3.3 This organization shall not discriminate on the basis of race, color, ethnicity, national origin, age, gender, disability or handicap, religion, sexual orientation, veterans, procedures and practices. This policy will include but is not limited to recruiting, membership, organization activities, or opportunity to

3.3 Non-voting membership shall be open to any student, and any member of the United Tribes Technical College (UTTC) faculty or administrative staff.

3.4 There shall be no limit on the size of the membership of the **United Tribes Technical College Teacher Education Student Professional Education Council**.

ARTICLE IV- OFFICERS

4.1 The officers of the Council shall be a **President, Vice President, Secretary, Publicist, and two Student Senate Representatives**.

4.2 (1) In order to run for office in the respective organization one must have a 2.5 or above accumulative GPA.

(2) Officer must be a matriculated student and be in good standing with his or her program of study.

4.3 All officers, except for the Vice President, will serve for a term of **one (1) academic year** or until their successors shall be duly elected and qualified.

4.4 The Vice President will serve a two (2) year academic term, the first term as the Vice President and the second term as President or until their successor shall be duly elected and qualified.

4.5 Any officer who, during the term of his/her office, ceases to be a voting member, or fails to maintain his/ her status as a matriculating undergraduate student, ceases to be in good academic and **disciplinary standing* with their respective academic program, shall be removed from his/her office and a replacement shall be elected.

4.6 (1) General eligibility of the Office of the President and Vice President shall be:

(2) The nominated candidates for the Office of the President must be a returning student who has successfully completed at least one semester at UTTC; this includes nominees who have successfully completed a semester at UTTC and transferred into the Teacher Education Department.

(3) The nominated candidates for the Vice President Office must be a second-year pre-service teacher candidate or a transfer student who attended an Institution of Higher Education prior to attending UTTC.

** Disciplinary standing – please refer to the current UTTC Student Handbook which includes, but is not limited to behaviors unbecoming of a pre-service educator: Behavior Violations, Alcohol & Illegal Drug Policies, Child Abuse and Neglect, and Weapons & Hazardous Materials Policy.*

in both verbal and written communication, and hold themselves accountable for ALL deadlines associated with the Council.

b. The President will preside at all meetings, of the Council, Officer, and Executive Board.
c. The President will only have voting privilege in the case of a tie.
d. The President will represent **United Tribes Technical College Teacher Education Student Professional Education Council** during all campus and community based events (professional dress, language, and dispositions).
e. The President, when and if necessary, will appoint committee chairpersons subject to the approval of the Executive Board.
f. The President will serve as an ex-officio member of all Council committees.
g. The President, when necessary, will communicate with SPEC officers when specific tasks need to be completed.
h. The President will be responsible for the finalization and approval of Executive Board, Officer, and Council agendas.
i. The President and/or Vice President, in conjunction with the Council Advisor, will have final approval of all Council expenditures.
j. The President is responsible for educating his/her successor on the obligations of this position.
k. The President, in the event that they are not able to attend a scheduled Council-related meeting, will need to communicate their absenteeism to the SPEC Vice President, Secretary, and Council Advisor through email. Three (3) "unexcused" and/or three (3) excused absences will lead to Council disciplinary actions.
l. The President will perform such other duties as ordinarily pertain to this office.

SPEC Vice President (2 year term)

1(2) The Vice President, in the absence of the President, shall preside at **all** meetings of SPEC, **Officer**, and of the **Executive Board**. The Vice President also performs such other duties as are assigned him/her by the President of the executive board.

a. The Vice President MUST hold strong leadership traits that are, but are not limited to: strong skills in the management of people, events and activities. The individual must be organized, well-versed in both verbal and written communication, and hold themselves accountable for ALL deadlines associated with the Council.

c. The Secretary will keep a file of all the Council's records, that include but are not limited to attendance, meeting agenda's, and meeting minutes.
d. The Secretary will maintain a current roster of membership.
e. The Secretary is responsible for educating his/her successor on the obligations of this position.
f. The Secretary, in the event that they are not able to attend a scheduled Council-related meeting, will need to communicate their absenteeism to the SPEC President, President-Elect, and Council Advisor through email. Three (3) "unexcused" and/or three (3) excused absences will lead to Council disciplinary actions.
g. The Secretary will perform such other duties as ordinarily pertaining to this office.

SPEC Publicist (1 Year Term)

1(6) The Publicist shall communicate with all stakeholders utilizing various media methods. The Publicist will work in close collaboration with Council Advisor to publicize upcoming, current, and past events and activities supported by the **United Tribes Technical College Teacher Education Student Professional Education Council.**

a. The Publicist is responsible for ensuring positive coverage of the Council activities to the media through various media strategies such as, but not limited to, UTTC Newsletter articles, and social media.
b. The Publicist MUST be organized, well-versed in both verbal and written communication, and hold themselves accountable for meeting deadlines.
c. The Publicist will ensure that ALL media is approved by the designated committee chair, council member, and/or officer before publication.
d. The Publicist will represent **United Tribes Technical College Teacher Education Student Professional Education Council** during all campus and community based events (professional dress, language, and dispositions).
e. The Publicist will maintain and build the Council's visibility and reputation by working closely with the Public Relations Specialist, UTTC Public Information Director, and the Council Advisor.
f. The Publicist will evaluate, develop and execute strong social media strategies.

c. The Student Government Representatives will serve as a bridge of communication between the Council and the UTTC Student Senate.

d. The Student Government Representatives will represent **United Tribes Technical College Teacher Education Student Professional Education Council** during all campus and community based events (professional dress, language, and dispositions).

e. The Student Government Representatives, in the event that they are not able to attend a scheduled Council-related or Student Senate meeting, will need to communicate their absenteeism to the SPEC President, President-Elect and Secretary through email. Three (3) "unexcused" and/or three (3) excused absences will lead to Council disciplinary actions.

f. The Student Government Representatives will perform such other duties as ordinarily pertaining to this office.

SECTION 2 - ELECTIONS

2(1) Elections will be held at an official, open SPEC meeting in the fall.

2(2) All officers shall be elected by a majority vote of those persons casting ballots.

2(3) Officers will take office **immediately following their election**.

SECTION 3 - EXECUTIVE BOARD

3(1) The Executive Board of the Council shall be a **President, Vice President, Secretary**, and the **Council Advisor**.

3(2) The Executive Board shall determine the policies and the activities of the Council, discipline members and have general management of the Council.

3(3) The Executive Board shall meet regularly at least once each month and at the call of the President.

SECTION 4 - COUNCIL ADVISOR

4(1) The Council Advisor shall consult with the **United Tribes Technical College Teacher Education Student Professional Education Council** and ensure that the activities of the Council are consistent with the stated purposes of the organization

a. Maintain an awareness of the activities and programs sponsored by the **United Tribes Technical College Teacher Education Student Professional Education Council**.

b. Meet on a regular basis with the Executive Board of the Council to discuss upcoming meetings, long range plans, goals, and problems of the Council.

c. Attend regular meetings, Executive Board, Officers, and Council meetings as often as schedule allows.

SECTION 7 – REVENUE

7(1) A membership fee of $ 0.00 is imposed on the Council members.

7 (2) SNDU (Student North Dakota United) Professional memberships will be paid out of the Council's budget for the Officers and Executive Board members during the semester in which the member holds said elected position. Other Council members may choose to pay for their own professional membership if they wish to hold such membership.

7(3) The Council may generate revenue from sources (fundraisers, bake sales) other than those defined in this section as determined by the Council's Advisor, Executive Board, Officers and approved by the general body of the Council. The funds generated through fundraising must be used to further the Council's mission, programmatic efforts, or their support of philanthropic efforts.

7(6) In case of dissolution of the Council and liquidation of its affairs, any money or other assets remaining after the payment of all obligations shall be distributed to the UTTC Teacher Education Department.

SECTION 8 - DISCIPLINE

8(1) Any member charged with conduct not in accord with the purposes of the Council and against who such charges are sustained after due and proper hearing before the Executive Board, may be expelled from membership by a two-thirds (2/3) vote of the entire Executive Board and Officers.

8 (2) Any student whose membership in the Council has been terminated in any manner shall forfeit all interest in any funds or other property belonging to the Council and may not use the organization's name in connection with any further activities.

8(3) Appeal process: Any member whose membership in the Council has been terminated by action of the Executive Board and Officers of the Council may appeal his/her expulsion, in writing, and within two weeks of the Executive Board and Officers action to the Council's respective governing board. If the expulsion is upheld by the Chair of the Teacher Education Department, the student may appeal to the Vice President of Academics in writing, and within two weeks of the Chair of the Teacher Education Department's action.

BURLEIGH COUNTY CHECK REPLACEMENT
(4-17)

Carefully read the AFFIDAVIT AND AGREEMENT; then sign it before a Notary Public.

When we receive the signed and notarized Affidavit and Agreement a duplicate payment will be issued and forwarded to you. In the event you recover possession of the original check, DO NOT CASH IT, please advise the Burleigh County Treasurer immediately. Our telephone number is (701) 222-6718.

MAIL THE SIGNED AND NOTARIZED AFFIDAVIT AND AGREEMENT TO:
Burleigh County Treasurer, P.O. Box 5518, Bismarck, ND 58506-5518.

NAME AND ADDRESS OF PAYEE:	ORIGINAL CHECK DETAIL:	
BENCO EQUIP CO	Check Date:	09/11/2026
PO BOX 1038	Check #:	139210
BISMARCK, ND 58502	Amount:	$485.05

AFFIDAVIT AND AGREEMENT

I execute this AFFIDAVIT AND AGREEMENT for the purpose of obtaining a duplicate payment from the County of Burleigh, North Dakota.

I hereby state under oath that the above-described check has never been presented to me for payment, nor transferred to any other person or persons, and the same is believed to have been lost or destroyed, and that I hereby request the County of Burleigh to issue a duplicate payment for said check.

I agree to indemnify, compensate, or make restitution to the County of Burleigh for any and all loss, damage and expense as a result of this issue of said new duplicate payment. If said original check alleged to have been lost or destroyed shall come into my possession, or under my control, I shall immediately return same to the Burleigh County Treasurer, PO Box 5518, Bismarck, ND 58506-5518, for cancellation. If the aforesaid check shall at any time be cashed or presented to the Burleigh County Auditor/Treasurer by me or transferred to another person by me and result in a loss to the County of Burleigh, I shall promptly reimburse the Burleigh County Auditor/Treasurer for any such loss.

Signature of Payee
Date 11-2-2026

Subscribed and sworn to before me:
Lisa Vatnsdal
Notary Public - County of Burleigh
My Commission Expires March 15, 2027

LISA VATNSDAL
Notary Public
State of North Dakota
My Commission Expires Mar 15, 2027

(Seal)

****

Application approved by the Burleigh County Commission on _____, 20__.
Duplicate warrant #_____ issued this _____ day of _____, 20___

Burleigh County Treasurer

Date

Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov

Memo

DATE: **November 16, 2026**

TO: **Mark Splonskowski**
County Auditor

FROM: **Daniel Schriock**
County Engineer

RE: **Second access permit for Tyler Isaackson**

Please place the approval of a 2nd approach for Brock Walker on the November 16th, 2026 County Board Consent Agenda.

Brock Walker 5712 Lariat Loop, Bismarck ND 58503 has asked for a second access permit for his lot. This lot is a 0.975 Acre lot legally described Lot 18 Block 15 in Ponderosa Riverside Village 2nd in Hay Creek Township. He currently has a driveway off Lariat Loop along the southern end of his property. He wishes to have a second approach installed east of his current approach as shown in the request also off Lariat Loop. (See attached map).

We have reviewed the proposed access request and have determined it meets our requirements.

2nd Approach Permit Requirements

A second approach permit shall be granted by the County Engineer unless the application does not meet
one of the following criteria:

1) The distance between adjacent approaches and the requested approach must be larger than 100 feet (center to center distance).

2) The requested approach provides adequate sight distance for the given speed zone (as set forth in "A Policy on Geometric Design of Highways and Street" by AASHTO).

3) The second approach meets standards set out in the existing Burleigh County Zoning Ordinance.

Schriock, Daniel L.

From: Einrem, Casey J.
Sent: Friday, October 30, 2026 1:27 PM
To: Schriock, Daniel L.
Cc: Bettinger, Brandee
Subject: FW: 5712 Lariat Loop - Driveway and Approach Addition
Attachments: 5712 Lariat Loop - Driveway and Approach Addition.png; 5712 Lariat Loop - Driveway and Approach Addition2.png

Second approach request.

Casey Einrem, PE
Senior Assistant County Engineer
Burleigh County Highway Department
8100 43rd Avenue NE
Bismarck, ND 58503

Office: (701) 204-7748

From: Brock Walker
Sent: Friday, October 30, 2026 1:17 PM
To: Einrem, Casey J. <ceinrem@nd.gov>
Subject: 5712 Lariat Loop - Driveway and Approach Addition

You don't often get email from brock.m.walker@gmail.com. Learn why this is important

***** **CAUTION:** This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

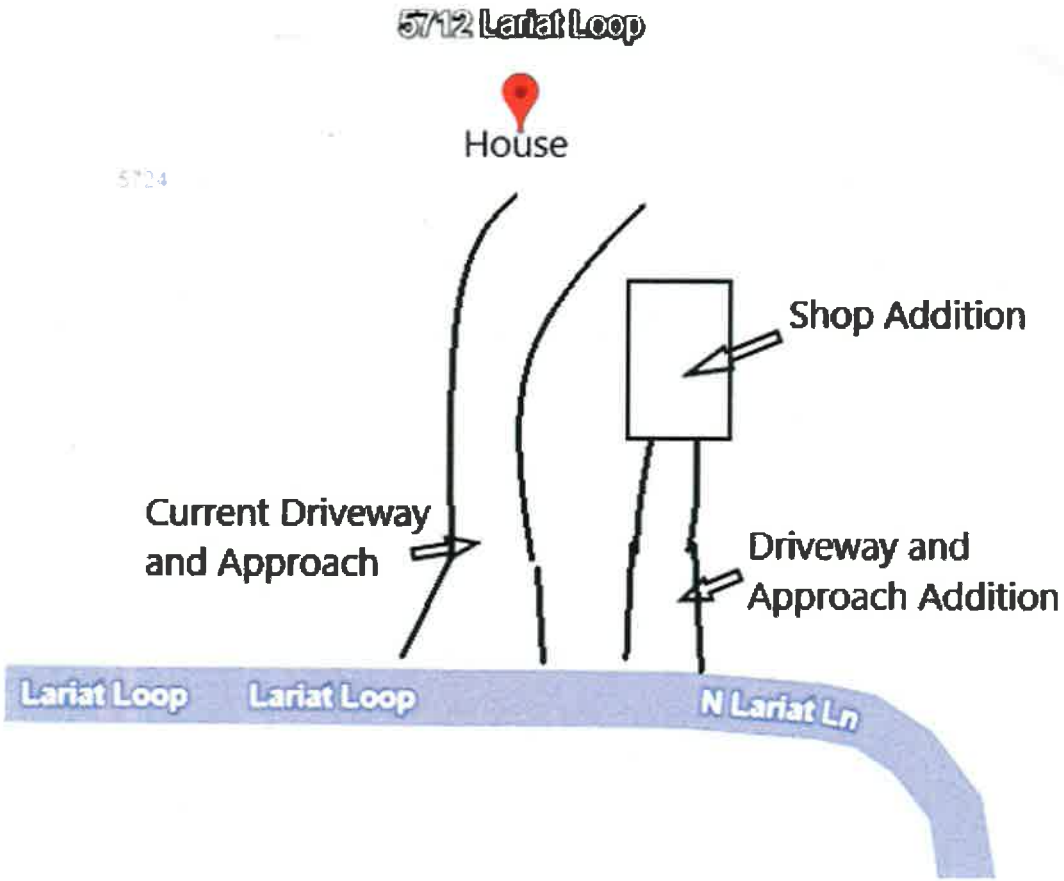
Casey,

We had spoken yesterday about me wanting to add a driveway / approach to our lot at 5712 Lariat Loop Bismarck ND 58503. We are wanting to add this driveway / approach if we were to build a shop in the SE corner of our lot. Due to the need to raise the shop to be high enough to be 1 ft above the Base Flood Elevation (BFE) it is not going to work to put the garage doors out the west side of the shop as we originally planned. We are looking to now have the garage door(s) of the shop to face out the south side toward the road (Lariat loop) and would then look to add a driveway and new approach to the road for shop access.

You had mentioned you would be able to submit this on our behalf to the county if I provided some Google Earth photos marked up to show the shop addition and driveway / approach addition being proposed. Attached are 2 images that show the shop and driveway/approach additions on our property. One of them is just a basic map and the other is a satellite view. Please let me know if you need anything else.

Thank You,

Brock Walker


5712 Lariat Loop
House
Shop Addition
Current Driveway
and Approach
Driveway and
Approach Addition
Lariat Loop
Lariat Loop
N Lariat Ln

Burleigh County

BURLEIGH COUNTY, NORTH DAKOTA

LOCATION MAP

N

11/10/2026



PARCEL ID: 31-139-01-73-15-180 OWNER: WALKER, BROCK M & CAYLIE A ACRES: 0.975

SITE ADDRESS: 5712 LARIAT LOOP

MAIL ADDRESS: 5712 LARIAT LP, BISMARCK, ND 58503-9128

LEGAL: PONDEROSA RVRSD VLG 2ND Block 15 L18 541492

Map created from Burleigh County's web mapping application. This map is for representation use only and does not represent a survey. No liability is assumed as to the accuracy of the data delineated hereon.

Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov

Request for County Board Action

DATE: **November 16, 2026**

TO: **Mark Splonskowski**
County Auditor

FROM: **Daniel Schriock**
County Engineer

RE: **Developer Pavement Waiver Request**

Please include this item on the next Burleigh County Board Consent Agenda.

ACTION REQUESTED:
Review the Developer's request.

BACKGROUND:
Under the current Pavement Policy, developers (owners of property that is being platted) are required to: "Proposed platted subdivisions will include the construction and paving of all internal roadways and adjacent section line roads, and the construction and paving of at least one roadway that connects into the existing paved highway system."

ILSE on behalf of the developer of Fried Subdivision, located in the SE ¼ of Section 28, Long Lake Township (see attached map). The developer is proposing a one (1) lot subdivision (Fried Subdivision), and are requesting a waiver of the Pavement Policy. Under the Pavement Policy, the platting of this property would require the developer to pave approximately 1.62 miles of Township roadway.

Waiving the Pavement Policy allows the County Board to approve the proposed plat without the developer re-constructing and paving the required roadways at this time. It does not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways (that benefit this property) in the future.

RECOMMENDATION:
It is recommended that the County Board adopt the attached proposed resolution.

Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov

PROPOSED RESOLUTION:

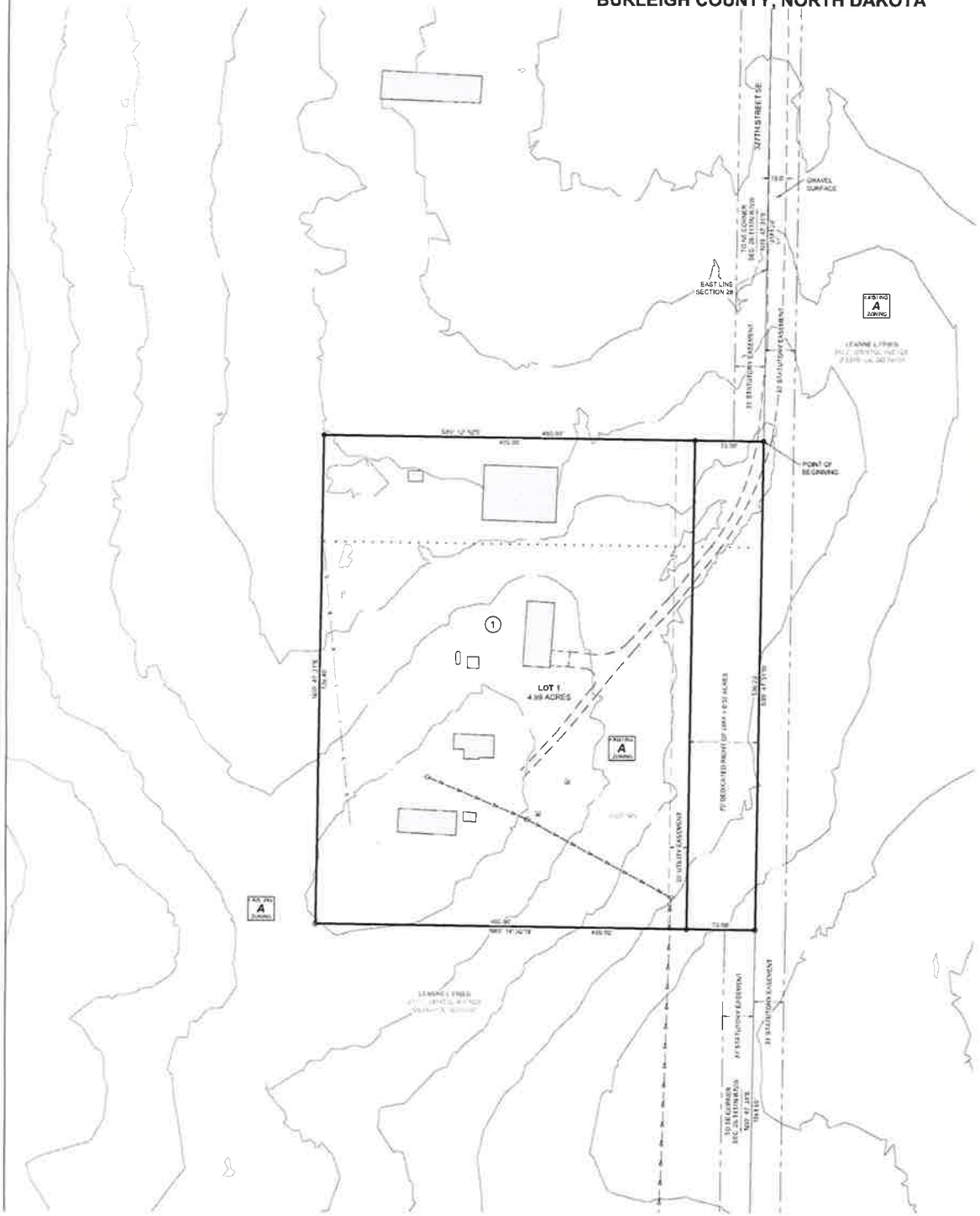
THEREFORE, BE IT RESOLVED: That the County Board of Commissioners do hereby recognize that the waiving of the Pavement Policy at this time is only to allow the proposed plat to be approved and does not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways (that benefit this property) in the future, and

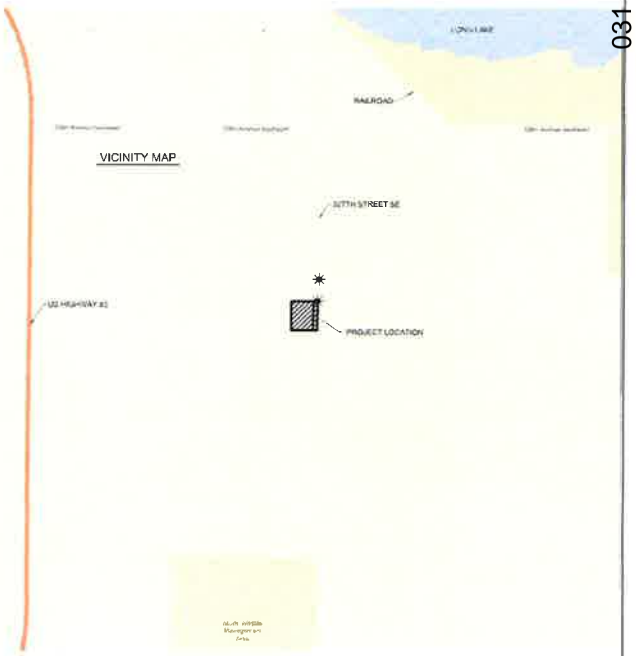
THEREFORE, BE IT FURTHER RESOLVED: That the County Board of Commissioners do hereby grant the developer's request to waive the paving requirements *"...paving of all internal roadways and adjacent section line roads, and the construction and paving of at least one roadway that connects into the existing paved highway system."* listed in the Pavement Policy, in conjunction with the approval of the Fried Subdivision.

PRELIMINARY PLAT

FRIED SUBDIVISION

AUDITOR'S LOT "A" OF THE SE 1/4 AND PART OF THE SE 1/4
ALL IN SECTION 28, T137N, R76W
BURLEIGH COUNTY, NORTH DAKOTA





LAND DESCRIPTION

ALL OF AUDITOR'S LOT "A" IN THE SOUTHEAST QUARTER AND PART OF THE SOUTHEAST QUARTER, ALL IN SECTION 28, TOWNSHIP 137 NORTH, RANGE 76 WEST OF THE 5TH PRINCIPAL MERIDIAN, BURLEIGH COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS

COMMENCING AT THE NORTHEAST CORNER OF SECTION 28; THENCE SOUTH 00° 47' 31" WEST ON THE EAST LINE OF SAID SECTION 28 A DISTANCE OF 3183.94 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 00° 47' 31" WEST ON SAID EAST LINE A DISTANCE OF 536.23 FEET TO THE SOUTHEAST CORNER OF SAID AUDITOR'S LOT "A"; THENCE NORTH 89° 14' 30" WEST ON THE SOUTH LINE OF SAID LOT "A" A DISTANCE OF 480.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT "A"; THENCE NORTH 00° 47' 31" EAST ON THE WEST LINE OF SAID LOT "A" A DISTANCE OF 536.46 FEET; THENCE SOUTH 89° 12' 50" EAST A DISTANCE OF 480.00 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 5.91 ACRES MORE OR LESS, AND SUBJECT TO ALL LEGAL RIGHTS OF WAY AND EASEMENTS OF RECORD.

ACREAGE TABLE

LOT 1	4.99 ACRES
DEDICATED ROW	0.92 ACRES
TOTAL	5.91 ACRES

LEGEND

- FOUND SURVEY MONUMENT
- SET CAPPED REBAR - LS9629
- ROW — RIGHT OF WAY
- EXISTING BUILDING
- EXISTING FENCE
- EXISTING RURAL WATER LINE
- EXISTING GRAVEL
- EXISTING CONCRETE
- EXISTING UTILITY BOX
- EXISTING POWER POLE
- EXISTING OVERHEAD POWER LINE
- EXISTING DRIVE APPROACH
- VACATED LOT LINES

NORTH

SCALE: 1" = 50'
0 25 50

DATE: OCTOBER 27TH, 2026

VERTICAL DATUM - NAVD 1988

BASED ON NORTH DAKOTA SOUTH ZONE-NAD83 (2011), INTERNATIONAL FEET.

MEASUREMENTS HAVE BEEN ESTABLISHED BY RTK FROM THE "NDRI" CORS STATION AND ARE REPORTED IN GRID.

OWNERS
LEANNE FRIED
912 E. CAPITOL AVE
BISMARCK, ND 58501

BILL HECKELSMILLER
13700 327TH STREET SE
MOFFIT, ND 58560

NOTES:
1. BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENTS.
2. SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.
3. EXISTING ZONING AS SHOWN. PROPOSED ZONING FOR PROPOSED PLAT AREA = RESIDENTIAL

PROFESSIONAL LAND SURVEYOR
MARK R. ISAACS, LS-9629

FRIED SUBDIVISION
AUDITOR'S LOT "A" IN THE SE 1/4 AND PART OF THE SE 1/4 SECTION 28, T137N, R76W
BURLEIGH COUNTY
NORTH DAKOTA

SHEET: 1 OF 1 — JOB NUMBER: 25255
SCALE: 1" = 50' — DWG REVISION DATE:
DRAWN BY: LCM — 10/27/26 —
DWG DATE: 10/15/26 — — —
DWG NAME: 25255 Survey.dwg

Independent Land Surveying & Engineering

4213 Old Red Trail NW
Minot, ND 58554
Phone: 701-852-3104
Cell: 701-833-2079
mrisaac@surveynd.com

031

Burleigh County

BURLEIGH COUNTY, NORTH DAKOTA

LOCATION MAP

N

11/10/2026



PARCEL ID: 48-137-76-00-28-801 OWNER: HECKELSMILLER, BILL C ACRES: 4.63

SITE ADDRESS: 13700 SE 327TH ST

MAIL ADDRESS: 13700 327TH ST SE, MOFFIT, ND 58560

LEGAL: LONG LAKE TOWNSHIP Section 28 AUDITORS LOT A 518915 518916 28-137-76

Map created from Burleigh County's web mapping application. This map is for representation use only and does not represent a survey. No liability is assumed as to the accuracy of the data delineated hereon.

Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov

Request for County Board Action

DATE: **November 16, 2026**

TO: **Mark Splonskowski**
County Auditor

FROM: **Daniel Schriock**
County Engineer

RE: **Developer Waiver Request**

Please include this item on the next Burleigh County Board Consent Agenda.

ACTION REQUESTED:
Review the Developer's request.

BACKGROUND:
Under the current Pavement Policy, developers (owners of property that is being platted) are required to: "Proposed platted subdivisions will include the construction and paving of all internal roadways and adjacent section line roads, and the construction and paving of at least one roadway that connects into the existing paved highway system."

ILSE on behalf of the developer of Jensen Subdivision, located in the NE ¼ of Section 31, Crofte Township (see attached map). The developer is proposing a one (1) lot subdivision (Jensen Subdivision), and is requesting a waiver of the Pavement Policy. Under the Pavement Policy, the platting of this property would require them to pave approximately 4.80 miles of County/Township roadway.

Waiving the Pavement Policy allows the County Board to approve the proposed plat without the developer re-constructing and paving the required roadways at this time. It does not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways (that benefit this property) in the future.

RECOMMENDATION:
It is recommended that the County Board adopt the attached proposed resolution.

Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov

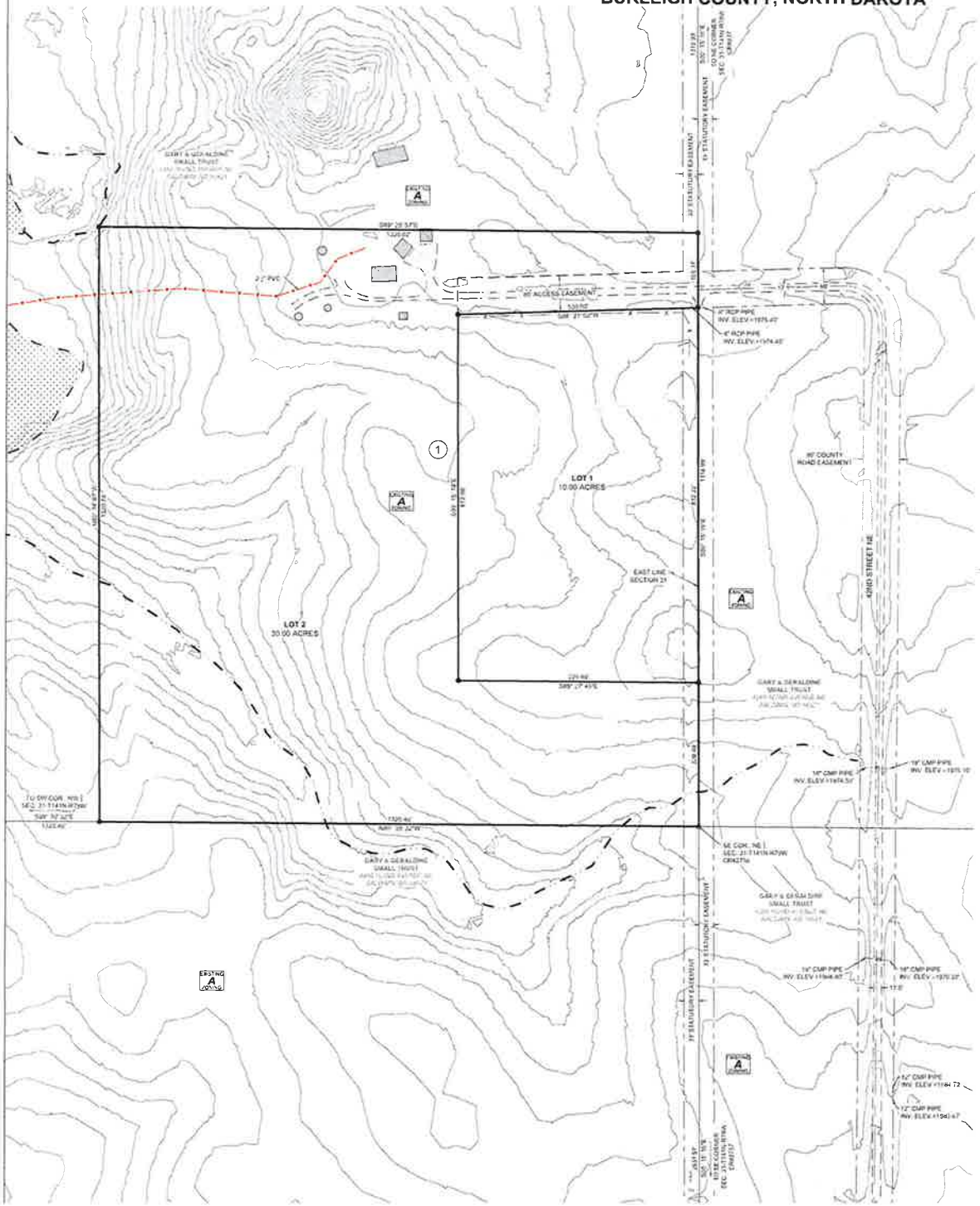
PROPOSED RESOLUTION:
THEREFORE, BE IT RESOLVED: That the County Board of Commissioners do hereby recognize that the waiving of the Pavement Policy at this time is only to allow the proposed plat to be approved and does not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways (that benefit this property) in the future, and

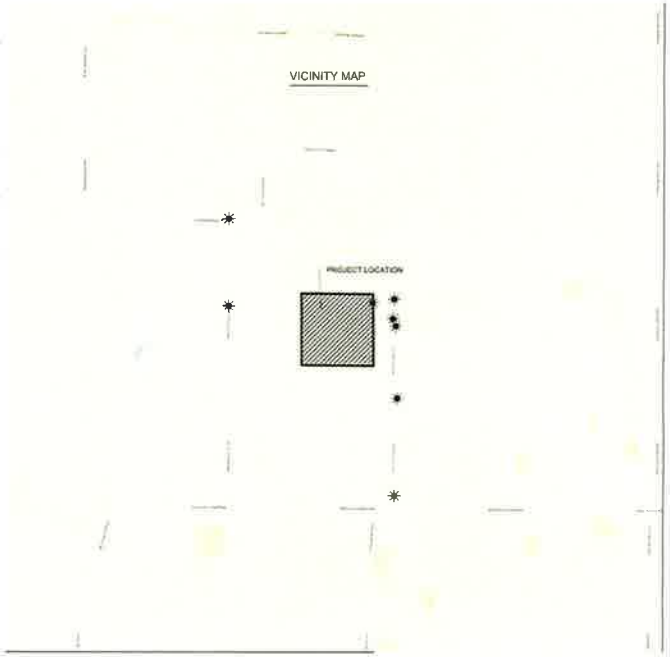
THEREFORE, BE IT FURTHER RESOLVED: That the County Board of Commissioners do hereby grant the developer's request to waive the paving requirements *"…paving of all internal roadways and adjacent section line roads, and the construction and paving of at least one roadway that connects into the existing paved highway system."* listed in the Pavement Policy, in conjunction with the approval of the Jensen Subdivision.

PRELIMINARY PLAT

JENSEN SUBDIVISION

THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER
SECTION 31, T141N, R79W
BURLEIGH COUNTY, NORTH DAKOTA





LAND DESCRIPTION

THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 31, TOWNSHIP 141 NORTH, RANGE 79 WEST OF THE 5TH PRINCIPAL MERIDIAN, BURLEIGH COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS

BEGINNING AT THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 31; THENCE NORTH 88° 30' 32" WEST ON THE SOUTH LINE OF SAID NORTHEAST QUARTER A DISTANCE OF 1320.46 FEET; THENCE NORTH 00° 14' 07" WEST A DISTANCE OF 1320.74 FEET; THENCE SOUTH 89° 25' 57" EAST A DISTANCE OF 1320.02 FEET TO THE EAST LINE OF SAID SECTION 31; THENCE SOUTH 00° 15' 19" EAST ON SAID EAST LINE A DISTANCE OF 1318.96 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 40.00 ACRES MORE OR LESS; AND SUBJECT TO ALL LEGAL RIGHTS OF WAY AND EASEMENTS OF RECORD.

ACREAGE TABLE

LOT 1	10.00 ACRES
LOT 2	30.00 ACRES
TOTAL	40.00 ACRES

LEGEND

- FOUND SURVEY MONUMENT
- SET CAPPED REBAR - LS9628
- ROW — RIGHT OF WAY
- EXISTING BUILDING
- EXISTING FENCE
- EXISTING STORM SEWER PIPE
- EXISTING RURAL WATER LINE
- EXISTING GRAVEL
- EXISTING DRIVE APPROACH
- BLUE LINE STREAM/WETLAND NATIONAL WETLANDS INVENTORY PER THE NWI MAPPER
- FRESH WATER POND NATIONAL WETLANDS INVENTORY PER THE NWI MAPPER

SCALE: 1" = 100'

DATE: SEPTEMBER 23, 2024

VERTICAL DATUM - NAVD 1988

BASED ON NORTH DAKOTA SOUTH ZONE NAD83 (2011), INTERNATIONAL FEET

MEASUREMENTS HAVE BEEN ESTABLISHED BY RTK FROM THE "NDBK" CORS STATION AND ARE REPORTED IN GRID

OWNERS

JAMES H. & MARIE A. SMALL
17150 42ND STREET NE
BALDWIN, ND 58521

PROFESSIONAL LAND SURVEYOR
MARK R. ISAACS, LS-9628

JENSEN SUBDIVISION
SE 1/4 OF THE NE 1/4
SECTION 31, T141N, R79W
BURLEIGH COUNTY
NORTH DAKOTA

Independent Land Surveying & Engineering

NOTES

1. BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS DOCUMENTS OF RECORD DUE TO DIFFERENT METHODS OF FIELD MEASUREMENTS
2. SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN
3. EXISTING ZONING AS SHOWN. PROPOSED ZONING FOR PROPOSED PLAT AREA = R1, A

035

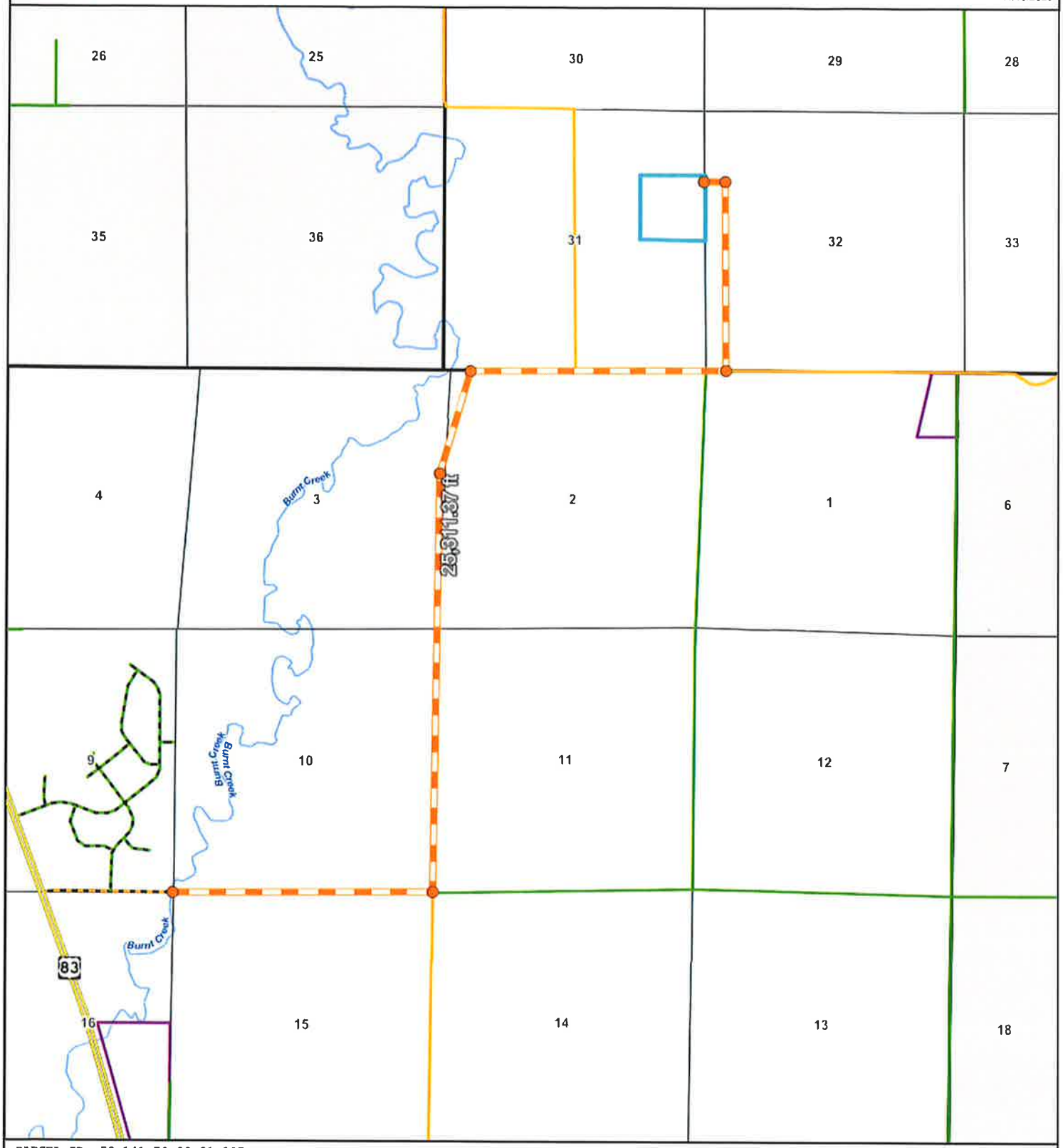
Burleigh County

BURLEIGH COUNTY, NORTH DAKOTA

LOCATION MAP

N

11/10/2026



PARCEL ID: 52-141-79-00-31-205 OWNER: SMALL, JAMES H & KARIE A ACRES: 39

SITE ADDRESS: 17150 NE 42ND ST

MAIL ADDRESS: 17150 42ND ST NE, BALDWIN, ND 58521-9792

LEGAL: CROFTE TOWNSHIP Section 31 SE1/4NE1/4 LESS R/W 668578 31-141-79

Map created from Burleigh County's web mapping application. This map is for representation use only and does not represent a survey. No liability is assumed as to the accuracy of the data delineated hereon.

Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov

Request for County Board Action

DATE: **November 16, 2026**

TO: **Mark Splonskowski**
County Auditor

FROM: **Daniel Schriock**
County Engineer

RE: **Developer Waiver Request**

Please include this item on the next Burleigh County Board Consent Agenda.

ACTION REQUESTED:
Review the Developer's request.

BACKGROUND:
Under the current Pavement Policy, developers (owners of property that is being platted) are required to: "Proposed platted subdivisions will include the construction and paving of all internal roadways and adjacent section line roads, and the construction and paving of at least one roadway that connects into the existing paved highway system."

ISLE on behalf of the developer of Steinke Subdivision, located in the NE ¼ of Section 24, Crofte Township (see attached map). The developer is proposing a two (2) lot subdivision (Steinke Subdivision), and are requesting a waiver of the Pavement Policy. Under the Pavement Policy, the platting of this property would require them to pave approximately 0.10 miles of County/Township roadway.

Waiving the Pavement Policy allows the County Board to approve the proposed plat without the developer re-constructing and paving the required roadways at this time. It does not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways (that benefit this property) in the future.

RECOMMENDATION:
It is recommended that the County Board adopt the attached proposed resolution.

Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov

PROPOSED RESOLUTION:

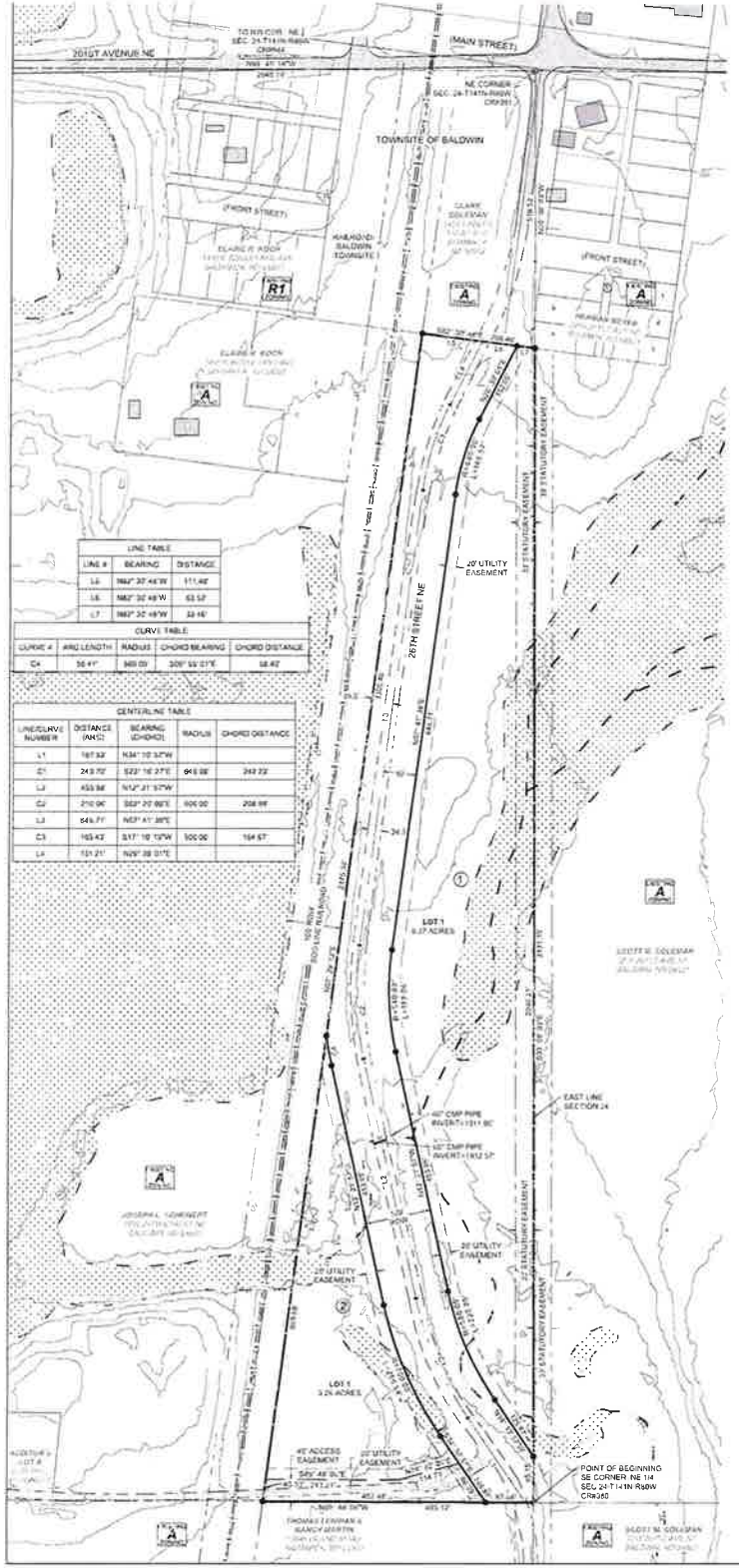
THEREFORE, BE IT RESOLVED: That the County Board of Commissioners do hereby recognize that the waiving of the Pavement Policy at this time is only to allow the proposed plat to be approved and does not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways (that benefit this property) in the future, and

THEREFORE, BE IT FURTHER RESOLVED: That the County Board of Commissioners do hereby grant the developer's request to waive the paving requirements *"...paving of all internal roadways and adjacent section line roads, and the construction and paving of at least one roadway that connects into the existing paved highway system."* listed in the Pavement Policy, in conjunction with the approval of the Steinke Subdivision.

PRELIMINARY PLAT

STEINKE SUBDIVISION

PART OF THE EAST HALF OF THE EAST HALF OF THE NORTHEAST QUARTER SECTION 24, T141N, R80W BURLEIGH COUNTY, NORTH DAKOTA



LINE TABLE		
LINE #	BEARING	DISTANCE
L6	N62° 30' 48"W	111.46'
L6	N62° 30' 48"W	53.52'
L7	N62° 30' 48"W	33.16'

CURVE TABLE				
CURVE #	ARC LENGTH	RADIUS	CHORD BEARING	CHORD DISTANCE
C4	36.41'	969.00'	S09° 55' 01"E	36.40'

CENTERLINE TABLE				
LINE/CURVE NUMBER	DISTANCE (ARC)	BEARING (CHORD)	RADIUS	CHORD DISTANCE
L1	167.32'	N34° 10' 32"W		
C1	243.70'	S23° 16' 27"E	943.69'	243.02'
L2	455.98'	N12° 21' 57"W		
C2	210.06'	S02° 20' 00"E	600.00'	208.99'
L3	646.71'	N07° 41' 26"E		
C3	193.43'	S17° 10' 13"W	500.00'	184.57'
L4	151.21'	N09° 38' 01"E		

RESTRICTED USE ON STORMWATER & DRAINAGE EASEMENT

STORMWATER & DRAINAGE EASEMENTS ARE CONSTRUCTED TO COLLECT, STORE, CONVEY AND/OR TREAT STORMWATER RUNOFF. THEY ARE CONSTRUCTED TO PREVENT OR LIMIT FLOOD DAMAGE AND ENVIRONMENTAL IMPACTS TO PROPERTIES BOTH WITHIN AND OUTSIDE OF THE PLAT. PROPERTY OWNERS SHALL NOT PLACE ANY TYPE OF FILL MATERIAL OR MAKE ANY ALTERATIONS TO THE PERMANENT VEGETATED LOVER ON THE STORMWATER & DRAINAGE EASEMENT (NO OPEN TILL SOIL IS ALLOWED). THEY SHALL NOT PLANT ANY TREES OR SHRUBS WITHIN THE EASEMENT WITH THE INTENT TO SCREEN OR PROVIDE A SNOW SHELTER BELT. INDIVIDUAL TREES AND SHRUBS MAY BE PLANTED WITHIN THE EASEMENT WITH THE PRIOR APPROVAL OF THE COUNTY ENGINEER. PROPERTY OWNERS SHALL NOT CONSTRUCT ANY TYPE OF STRUCTURE (INCLUDING FENCES, GARAGES, OUTBUILDINGS, SHEDS, DRIVEWAYS, PARKING PADS, LANDSCAPING, GARDENS, AND SEPTIC FIELDS) OR OTHER FEATURES THAT INTERFERE WITH THE INTENDED USE OF THE STORMWATER & DRAINAGE EASEMENT.

ACREAGE TABLE	
LOT 1, BLK 1	8.37 ACRES
LOT 1, BLK 2	3.24 ACRES
DEDICATED ROW	5.68 ACRES
TOTAL	17.32 ACRES

LEGEND

- FOUND SURVEY MONUMENT
- SET CAPPED REBAR - LS8626
- ROW — RIGHT OF WAY
- EXISTING BUILDING
- EXISTING GRAVEL
- EXISTING ASPHALT
- EXISTING DRIVE APPROACH
- EXISTING TELEPHONE PEDESTAL
- EXISTING WELL HEAD
- EXISTING WELL HEAD
- EXISTING FENCE
- EXISTING RURAL WATER LINE
- EXISTING STORM SEWER PIPE
- FRESH WATER POND/WETLAND, NATIONAL WETLANDS INVENTORY PER THE NWI MAPPER
- BLUE LINE STREAM - RIVERINE, NATIONAL WETLANDS INVENTORY PER THE NWI MAPPER
- NON-ACCESS LINE

LAND DESCRIPTION

A PART OF THE EAST HALF OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 24, TOWNSHIP 141 NORTH, RANGE 80 WEST OF THE 5TH PRINCIPAL MERIDIAN, BURLEIGH COUNTY, NORTH DAKOTA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SECTION 24; THENCE NORTH 89° 48' 06" WEST ON THE SOUTH LINE OF SAID NORTHEAST QUARTER A DISTANCE OF 495.12 FEET TO THE EAST RIGHT OF WAY LINE OF SOO LINE RAILROAD; THENCE NORTH 07° 29' 12" EAST ON SAID RIGHT OF WAY LINE A DISTANCE OF 2175.34 FEET TO THE SOUTH LINE OF THE TOWNSITE OF BALDWIN; THENCE SOUTH 82° 30' 48" EAST ON SAID SOUTH LINE A DISTANCE OF 208.46 FEET TO THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 24; THENCE SOUTH 00° 08' 03" EAST ON SAID EAST LINE A DISTANCE OF 2131.35 FEET TO THE POINT OF BEGINNING. SAID TRACT OF LAND CONTAINING 17.32 ACRES MORE OR LESS, AND SUBJECT TO ALL LEGAL RIGHTS OF WAY AND EASEMENTS OF RECORD.

NORTH

SCALE 1" = 100'

0 50 100

DATE: OCTOBER 25TH, 2024

VERTICAL DATUM - NAVD 1988

BASED ON NORTH DAKOTA SOUTH ZONE NAD83 (2011), INTERNATIONAL FEET

MEASUREMENTS HAVE BEEN LOCALIZED BY RTK FROM THE "NDSK" CORS STATION AND ARE REPORTED IN GRID

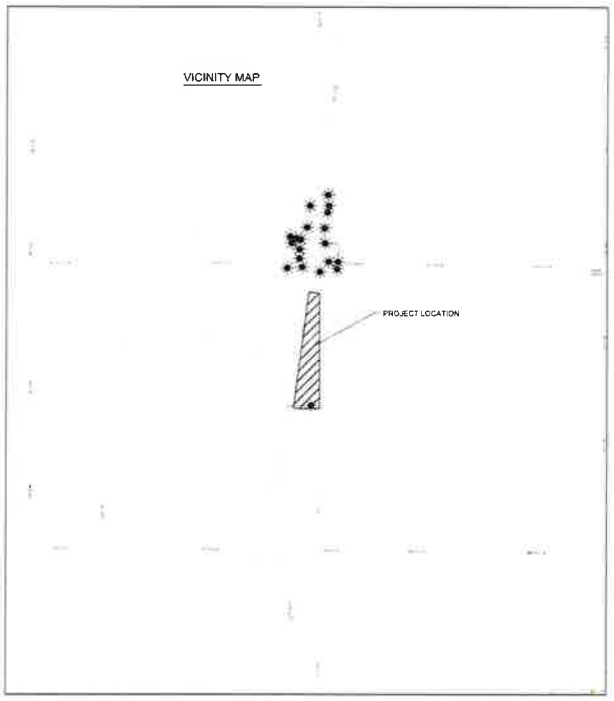
OWNER

KURT STEINKE
1532 22ND STREET NORTH
BISMARCK, ND 58501

NOTES

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2. SUBJECT TO ALL EASEMENTS OF RECORD WHETHER SHOWN OR NOT SHOWN.
3. EXISTING ZONING AS SHOWN, PROPOSED ZONING FOR PROPOSED PLAT AREA = R1

VICINITY MAP



PROFESSIONAL LAND SURVEYOR
MARK R. ISAACS, LS 8626

STEINKE SUBDIVISION PART OF THE E 1/2 OF THE E 1/2 OF THE NE 1/4 SECTION 24, T141N, R80W BURLEIGH, NORTH DAKOTA	Independent Land and Surveying & Engineering
SHEET 1 OF 1	JOB NUMBER 25014
SCALE 1" = 100'	SAVE NUMBER SAVE1
Drawn BY: MR	-
DWG. SAVE: 9/14/25	-
DWG. NAME: 25014 Steinke Subdivision Preliminary Plat.dwg	

4210 Old Red Trail NW
Mandan, ND 58554
Phone: 701-663-0184
Cell: 701-663-3678
mark@landsurveyor.com

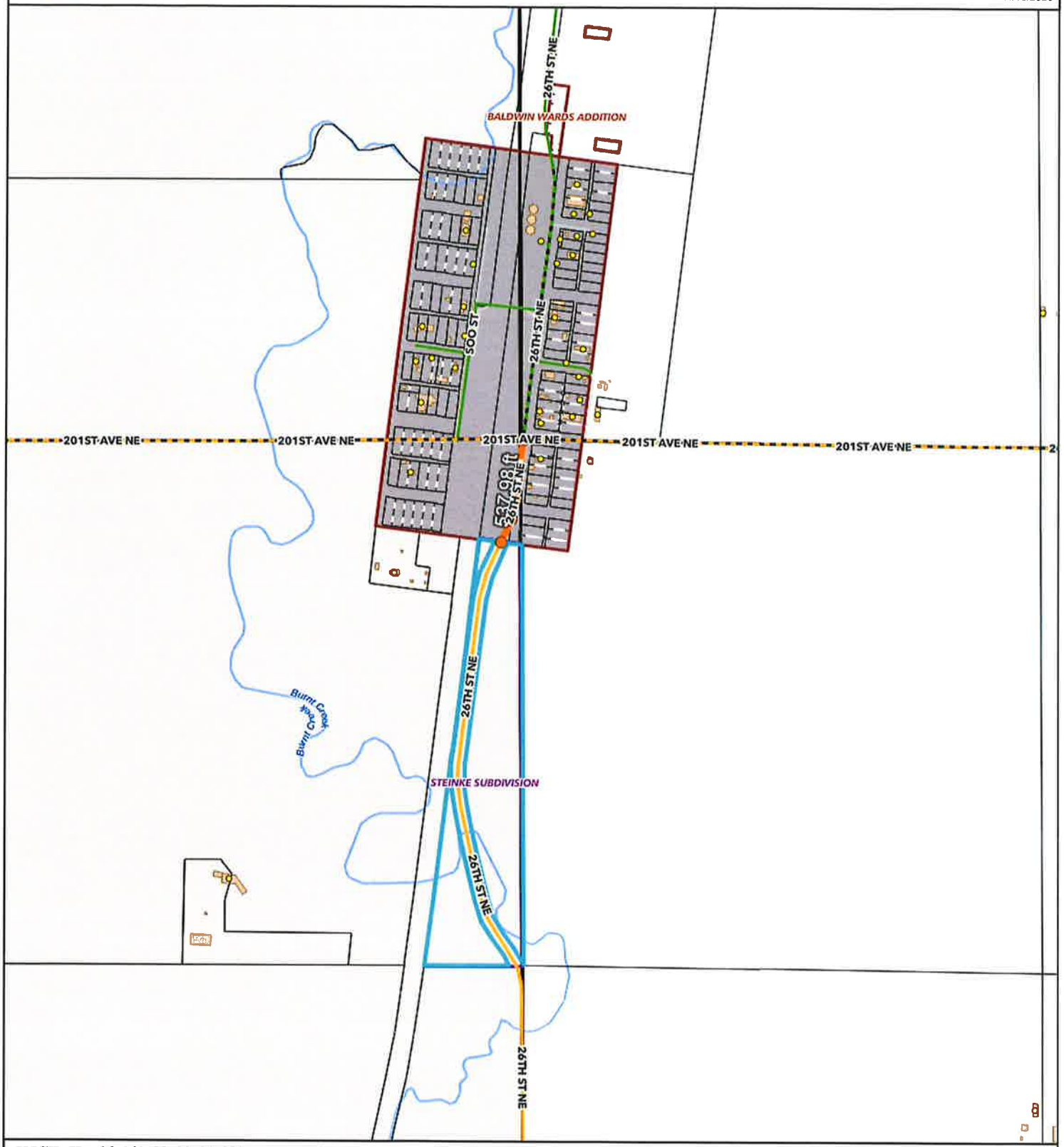
Burleigh County

BURLEIGH COUNTY, NORTH DAKOTA

LOCATION MAP

N

11/10/2026



PARCEL ID: 16-141-80-00-24-250 OWNER: STEINKE, KURT ACRES: 13.38

SITE ADDRESS:

MAIL ADDRESS: 1533 N 22ND ST, BISMARCK, ND 58501

LEGAL: GLENVIEW TOWNSHIP Section 24 THAT PT OF E1/2E1/2NE1/4 S OF BALDWIN & E OF SOO RR LESS R/W #319269 24-141-80

Map created from Burleigh County's web mapping application. This map is for representation use only and does not represent a survey. No liability is assumed as to the accuracy of the data delineated hereon.

ITEM

9

BURLEIGH COUNTY
AUXILIARY BOARD
APPLICATION FORM

Name: Brian Mager

Address: 8551 Burr Oak Loop, Bismarck, ND 58501

Home Phone: _____ Work: _____ Cell: _____

Email: _____

Board or Commission on which you prefer to serve:
Water Resource District

List below the skills or qualifications you could bring to this Board or Commission:
Registered PE in ND, 15+ years of North Dakota Water Resource experience

If you have any special interest or reason for serving on this Board or Commission, please explain below.

Principal Occupation/Source of Income (check one)

☐ Farmer	☐ Military	☐ Investor/Retired	☐ Clerical & Sales
☐ Laborer	☐ Craftsman	☐ Business Owner	☐ Professional
☒ Government	☐ Student	☐ Other	

List the name of each business or trust that is NOT the principal source of income, in which you have a financial interest:

N/A

List below the associations or institutions with which you are closely associated, or serve as a director or officer:
Employeed by
USDA-NRCS

Signature: _____ Date: 11-11-2026

Please return application to: Burleigh County Auditor/Treasurer - PO Box 5518 - Bismarck ND 58506

OFFICE USE ONLY

Date Appointed by Commission_____

Term Start Date_____

Term End Date_____

Oath Returned_____