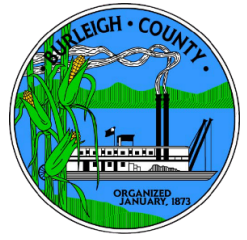




Lincoln, Fort Rice, Riverview, Florence Lake, Burnt Creek, Canfield, Lyman, & Phoenix
Unorganized Townships



Burleigh County Commission Meeting Agenda

Tom Baker Meeting Room, City/County Office Building, 221 N 5th St, Bismarck

Attend in Person | Watch live on Government Access Channels 2 or 602 | Listen to Radio Access 102.5 FM |
Stream on [freetv.org](https://www.freetv.org) or [Dakota Media Access Facebook Live](https://www.facebook.com/DakotaMediaAccess) | Replay later from [freetv.org](https://www.freetv.org)

April 20th, 2026

5:00 P.M.

Invocation and Pledge of Allegiance presented by Chaplain.

COUNTY PARK BOARD

1. Meeting called to order.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of March 16, 2026, meeting minutes.
5. **PUBLIC COMMENT.** *Restricted to Burleigh County residents and landowners.*
6. Commissioner Munson:
 - a. Kimball Bottoms Dredging.
 - b. Kniefel Boat ramp Dredging.
7. Other Business.
8. Adjourn.

COUNTY COMMISSION

1. Meeting called to order.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of April 6th, 2026, meeting minutes and bills.
5. **PUBLIC COMMENT.** *Restricted to Burleigh County residents and landowners.*
6. Consent Agenda:
 - a. Abatements.
 - b. Special event permits.
 - c. Mobile Home PRC Abatements.
7. Daymon Mills, Morton Township Chairman:
 - a. Floodplain Resolution.
8. Bravera Insurance advisor Scott Faehnrich:
 - a. NDIRF insurance.

9. Keli McDonald, Bismarck Library:
 - a. County Library Summer Activities Update.
10. Assistant County Engineer Einrem:
 - a. Master Mechanic Position.
 - b. Construction Engineering RFP – Moffit Road Improvements.
11. Sheriff Leben:
 - a. Quarterly Jail Report.
 - b. ND DOT Traffic Safety Grant Amendment.
 - c. Salary Variance for Jail Nurse-LPN.
 - d. Salary Adjustment for Jail Nurse-LPN.
12. Jacob Achtenberg, Facilities Director:
 - a. Maintenance Level 3.
13. County Planning Director Flanagan:
 - a. CJB Subdivision.
 - b. EAH Subdivision.
 - c. Variance request.
14. HR Director Binder:
 - a. Burleigh County Health Insurance Plan Update.
 - b. Burleigh County Employee Data Insights Update.
15. Commissioner Schwab:
 - a. Garrison Diversion Discussion.
 - b. Public notice Discussion.
16. Commission continued items:
 - a. OHV Ordinance and resolution discussion.
17. Other Business.
18. Adjourn.

The next regularly scheduled Commission meeting will be on May 4th, 2026.

Mark Splonskowski
Burleigh County Auditor

**COUNTY
PARK
BOARD**

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES
MARCH 16th, 2026**

5:02 PM *Pledge of Allegiance*

Chairman Bitner called the Burleigh County Park Board meeting to order.

Rollcall of the members: Commissioners Steve Bakken, Errol Behm, Jeffery Herman, Wayne Munson, Steve Schwab, Jerry Woodcox, and Chairman Brian Bitner were present.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the agenda. Commissioners Bakken, Behm, Herman, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the February 17th, 2026 meeting minutes. Commissioners Bakken, Behm, Herman, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Chairman Bitner opened the meeting to public comment.

- County resident Terry Fleck spoke.

Chairman Bitner closed the public comment segment.

Motion by Comm. Munson, 2nd by Comm. Bakken to accept the mowing quote from Bis-Man Outdoor Services of \$2,928.60 monthly or \$14,643.00 seasonally. Commissioners Bakken, Behm, Herman, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

Commissioner Munson started a discussion on the long term plans for the Burleigh County Park Board.

Motion by Comm. Behm, 2nd by Comm. Schwab to purchase a pickup from the Highway Department for the County Park Board by renting through 2026 and paying the remainder in 2027. Commissioners Bakken, Behm, Herman, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. ***Motion carried.***

No other business was presented.

Meeting adjourned.

5:19 PM

Mark Splonskowski, Auditor

Brian Bitner, Chairman

ITEM

6

Addenda item for April 20th, 2026 Burleigh County Park Board Meeting

Action Requested:

Request approval to advertise for bids to dredge up to 300 Cubic yards of sediment from the Kimball Bottoms Boat Ramp

Description: The Department of the Army Corps of Engineers has issued the permit 0401-03 (RPG) to dredge sediment

Action needed: Move to approve the Authorization to advertise for bids to dredge at Kimbal Bottoms Boat Ramp.

1. Approximate area of dredging, Depth to vary depending on distance from waters edge. Estimated between zero and three feet deep. It's estimated the area will be trapezoid shaped as shown below, 30' wide on the shore side, extending into the water approximately 40' and ending at about 50' wide in the water. It is planned that excavated material will be loaded directly in a truck and hauled to the approved site.



Disposal location is an area identified in the Kimball Bottoms OHV Area to the south of the dredging location. Location selected by local USACE representative.

2. Parcel ID: 51-137-80-76-05-120

Tax Parcel Description: RAYMAR Block 05 L1-12

Section 14 137N 80W Burleigh County

3. Sediment removal only taking place, no plans required.





Addenda item for April 20th, 2026 Burleigh County Park Board Meeting

Action Requested:

Request approval to advertise for bids to dredge up to 200 Cubic yards of sediment from the Kniefel Boat Ramp

Description: We expect the Department of the Army Corps of Engineers to issue the permit 0401-03 (RPG) to dredge sediment

Action needed: Move to approve the Authorization to advertise for bids to dredge at Kimbal Bottoms Boat Ramp.



Approximate area to be dredged.

COUNTY

COMMISSION

**BURLEIGH COUNTY COMMISSION
MEETING MINUTES
APRIL 6TH, 2026**

5:00 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Wayne Munson, Steve Schwab, Jerry Woodcox, and Chairman Brian Bitner present. Commissioner Steve Bakken participated via Zoom.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the agenda adding an item to item twelve regarding a Provident Building change order. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the March 16, 2026 meeting minutes, the March 23rd & 26th, 2026 special meeting minutes and the bills. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the National Public Safety Telecommunications Week Proclamation for April 12th through the 18th. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Chairman Bitner opened the meeting to public comment.

- County Residents Jim Koch and Curtis Jundt spoke.

Chairman Bitner closed the public comment segment.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Mary Becker, Greenfield Commons LLC, William & Caroline Mertz, Terrance & Gail Mees, Richard & Stephanie Orr, Larry Giese, Loye Ashton & Rosalee Veen, Heather Housley, Lynn & Pam Henke, Karen Boelter, Gary & Madonna Wald, Edwin & Jeanette Kittler, Debra Weber Hawkley, Lynn & Pam Henke, Shirel Zillier, Pamela Murschel & Brenda Murschel, Rodney & Magdalene Matzke, Ronald & Judy Weigum, Khatchik & Tracy Kazandijan, Marshall & Marilyn Murdoch, John Baepple, Rodney & Magdalene Matzke, Lyla Lovdal, Berniece Thurn, Tony & Mary Hilzendeger, Alice M Wahl, Sherwin & Cathy Nelson, Dennis & Paula Duffield, Curtis & Judith Miller, Roger Kulackoski, Larry Rustand, Thomas Knudson, Gerald & Diann Johnson, Debra Larson, Nancy Fust, Larry Fransen, Michael Ulmen, Helen Fettig, William & Mary Wanner, Donnel Pechtl, Dana Clairmont AKA Dana Breiner, Paul & Nora Griffin, and Julie Plorin abatements and the rest of the consent agenda in its entirety. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Chairman Bitner opened the public hearing on Special Assessment District (SAD) #78 Ponderosa Riverside Village.

- County Engineer Daniel Schriock spoke.
- County Residents Glenn Krow, Elaine Grasl, Cindee Jennens, Dan Olson, Kathy Weisz, and Jeff Sattler spoke.

Chairman Bitner closed the public hearing on SAD #78 Ponderosa Riverside Village. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve Special Assessment District #78 Ponderosa Riverside Village. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Chairman Bitner opened the public hearing on the off highway vehicle ordinance and resolution.

- County residents Jeff Sattler, Ken Presky, Pat Thompson, Earl Steidler, Dustin Krueger, Kay LaCoe, Curtis Jundt, Lanny Kenner spoke.
- County Sheriff Kelly Leban spoke.

Chairman Bitner closed the public hearing on the off highway vehicle ordinance and resolution. Motion by Comm. Munson, 2nd by Comm. Woodcox to increase the fine for off highway vehicle violations to \$150 for the first offense, \$250 for the second offense, and \$500 for the third offense. Commissioners Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. Commissioner Bakken voted 'NAY'. **Motion carried.** Motion by Comm. Munson, 2nd by Comm. Woodcox to table the moratorium on the use and operation of off highway vehicles in resolution 2026-01. Commissioners Bakken, Munson, Schwab, and Woodcox voted 'AYE'. Chairman Bitner voted 'NAY'. **Motion carried.** Motion by Comm. Schwab, 2nd by Comm. Bakken to table the off highway vehicle ordinance. Commissioners Bakken, Schwab, and Chairman Bitner voted 'AYE'. Commissioners Munson and Woodcox voted 'NAY'. **Motion carried.** Discussion was had with input from State's Attorney Julie Lawyer.

County Engineer Daniel Schriock presented a developer waiver request. Motion by Comm. Schwab, 2nd by Comm. Munson to waive the Pavement Policy at this time only to allow the proposed plat, CJB Subdivision, to be approved and to not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways in the future. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented a petition to vacate a roadway right of way. Motion by Comm. Munson, 2nd by Comm. Schwab to accept the petition to vacate said right of way in Ponderosa Riverside Village Replat and set the date of May 4th, 2026 at 5:00PM as the time and date for a public hearing to review the proposed vacation and ascertain any damages that are caused by this action. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented the bids for two new mower tractors. Motion by Comm Schwab, 2nd by Comm. Munson to accept the low bid of \$399,725.82 from Acme Tools for two new 2026 Kubota M7-154K mower tractors. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for the crushing of gravel. Motion by Comm. Schwab, 2nd by Comm. Munson to accept the low bid of \$1,008,000.00 from Gravel Products, Inc. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for project No.1003(26) for roadway striping. Motion by Comm. Schwab, 2nd by Comm. Munson to accept the low bid of \$257,295.02 from Traffic Safety Services, Inc. for project No.1003(26) for roadway striping. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for project No.1004(26) for seal coat. Motion by Comm. Munson, 2nd by Comm. Schwab to accept the low bid of \$644,530.15 from Asphalt Preservation Company for Hay Creek Township, Burnt Creek Township, Lincoln Township, and County roadway seal coat projects. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for projects No.BRC-0815(054) and BRJ-BRC-0008(037) local project No.0181 Apple Creek Bridge Replacement. Motion by Comm. Schwab, 2nd by Comm. Munson to accept the low bid of \$1,608,714.40 from Central Specialties, Inc. for projects No.BRC-0815(054) and BRJ-BRC-0008(037) local project No.0181 Apple Creek Bridge Replacement. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for project No.0188 for 71st Ave NE and Centennial Road microsurfacing. Motion by Comm. Munson, 2nd by Comm. Schwab to accept the low bid of \$1,167,979.79 from Northern Improvement Company for project No.0188 for 71st Ave NE and Centennial Road microsurfacing. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for project No.0189 Morton Township graveling and culvert repair. Motion by Comm. Schwab, 2nd by Comm. Munson to accept the low bid of \$690,494.50 from Central Specialties, Inc. for project No.0189 Morton Township graveling and culvert repair. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for project No.0191 for Northridge Estates and project No.0192 for North Washington St. & 84th Ave NE microsurfacing. Motion by Comm. Munson, 2nd by Comm. Schwab to accept the low bid of \$599,302.07 from Asphalt Surface Technologies for project No.0191 for Northridge Estates and project No.0192 for North Washington St. & 84th Ave NE microsurfacing. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented bids for project No.SFP-0001(26) Apple Creek Road Phase II. Motion by Comm. Schwab, 2nd by Comm. Munson to accept the low bid of \$1,387,453.34 from Strata Corporation for project No.SFP-0001(26) Apple Creek Road Phase II. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented a request to approve the selection of Bartlett & West to perform engineering services for project No.BRC-0815(054) and BRJ-BRC-0008(037) the replacement of bridge 08-115-37.0 on

Apple Creek Road and removal of bridge 08-133-44.0 on 102nd Avenue SE. Motion by Comm. Munson, 2nd by Comm. Schwab to approve the selection of Bartlett & West to perform engineering services for project No.BRC-0815(054) and BRJ-BRC-0008(037) the replacement of bridge 08-115-37.0 on Apple Creek Road and removal of bridge 08-133-44.0 on 102nd Avenue SE. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Engineer Schriock presented a request to approve the selection of Apex Engineering to perform preliminary engineering design services for the replacement of bridge 08-112-39.0 on Lincon Road. Motion by Comm. Schwab, 2nd by Comm. Munson to approve the selection of Apex Engineering for \$398,978.00 to perform preliminary engineering design services for the replacement of bridge 08-112-39.0 on Lincon Road. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

County Planning Director Mitch Flanagan presented a request to approve the All-American Subdivision Final Plat. Motion by Comm. Munson, 2nd by Comm. Schwab to approve the All-American Subdivision Final Plat. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Planning Director Flanagan presented a request to approve the Apple Creek Ridge 2nd Subdivision. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the Apple Creek Ridge 2nd Subdivision. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Planning Director Flanagan presented a request to approve the Aberle Park 5th Subdivision Final Plat. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Aberle Park 5th Subdivision Final Plat. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Planning Director Flanagan presented a request to approve the Riverside 4th Subdivision Final Plat. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the Riverside 4th Subdivision Final Plat. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Planning Director Flanagan presented a request to approve the Holly's Horses Subdivision. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Holly's Horses Subdivision. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Planning Director Flanagan presented a request to approve the Ansley Special Use Permit to construct a 3,000sq/ft accessory building. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Ansley Special Use Permit to construct a 3,000sq/ft accessory building. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

County Emergency Manager Mary Senger presented a request for the approval of fire emergency and burn restrictions tied to daily fire danger ratings. She stated all the local fire officials approved of the placement of the restrictions. Manager Senger stated that the restrictions included the use of off highway vehicles of road. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the fire emergency and burn restrictions. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Emergency Manager Senger presented a change order for the Provident Building remodel for fire blocking in mechanical rooms for \$67,672. She stated that the money would come from the contingency fund while having to add \$16,249.12. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the change order for fire blocking in mechanical rooms in the Provident Building. Commissioners Bakken, Woodcox, and Chairman Bitner voted 'AYE'. Commissioners Munson and Schwab voted 'NAY'. **Motion carried.**

Chairman Bitner moved up the discussion on the North Dakota Game and Fish property purchase. Game and Fish Assistant Chief Levi Jacobson spoke regarding interest in purchasing fifty-five acres of wetlands from private land owners who offered to sell the property. Jacobson stated that notifying the County is part of the process. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the purchase and to send a letter of support stating that intent. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

Chairman Bitner stated that a decision was made to offer the position of County Administrator to Mary Senger who has accepted the position and will start in that role on April 12th, 2026. Motion by Comm. Woodcox, 2nd by Comm. Bakken to appoint Mary Senger as County Administrator and approve the salary agreed upon. Commissioners Bakken, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. Commissioner Munson voted 'NAY'. **Motion carried.**

Commissioner Schwab started a discussion on the Garrison Diversion Conservancy District. Discussion was had. Motion by Comm. Bakken, 2nd by Comm. Munson to authorize a staff member to go the meeting of the Garrison Diversion Conservancy District Board Meeting in which they vote the County's petition to be allowed to leave. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.** Comm. Bakken requested State's Attorney Lawyer investigate how long the Garrison Diversion Conservancy District has to make the decision.

County State's Attorney Julie Lawyer presented a Memorandum of Understanding with the City of Bismarck on Victim Witness Services. She stated the City of Bismarck has extra money due to a fee collected which would be used to pay the County for assistance with victim cases. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the Memorandum of Understanding with the City of Bismarck for victim cases. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

State's Attorney Lawyer presented a request to accept the settlement in the opioid litigation. Motion by Comm. Munson, 2nd by Comm. Bakken to accept the settlement in the opioid litigation. Commissioners Bakken, Munson, Schwab, Woodcox, and Chairman Bitner voted 'AYE'. **Motion carried.**

In other Business:

- County Resident Curtis Jundt spoke.

Meeting Adjourned.

8:30 PM

Mark Splonskowski,
County Auditor

Brian Bitner,
Chairman

DRAFT

The following list of abatements and settlement of taxes is forwarded for action to the Burleigh County Commission:

Abate #	Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
26-016	Matthew Buchholz	2025	L5, Blk 7, Country Hills 2nd	80% Disabled Veteran	555,200	395,200
26-061	Daniel & Claudette Job	2025	L4, Blk 1, Countryside Estates 4th	100% Disabled Veteran	599,500	579,500
26-145	Greenfield Commons LLC	2024	Daybreak Medical Addition 1st Replat Block 1 Lot 3	Error in property description	5,085,500	4,695,400
26-146	Greenfield Commons LLC	2025	Daybreak Medical Addition 1st Replat Block 1 Lot 3	Error in property description	5,040,500	4,170,300
26-147	Eric & Brenda Neutman	2025	Airport expressway 2nd block 2 Lot 1 Tacoma Business Park Condominium unit 103 Building A	Error in property description	361,200	318,700
26-163	Robert & Deandra Hunter	2025	Eagle Crest 2nd Block: 2 Lot 19	90% Disabled Veteran	742,400	562,400
26-183	Nicholas & Cheryl Kraft	2024	Park Hill (Aud Lots) Block: 41 E1/2 W1/2 S1/2 of Aud Lot 41 Less South 18'	Error in property description	188,100	163,300
26-184	Nicholas & Cheryl Kraft	2025	Park Hill (Aud Lots) Block: 41 E1/2 W1/2 S1/2 of Aud Lot 41 Less South 18'	Error in property description	203,300	178,500
26-185	Marilyn Klein	2024	Sattler's Sunrise 5th Block: 2 Lot 3	Error in property description	330,200	313,300
26-186	Marilyn Klein	2025	Sattler's Sunrise 5th Block: 2 Lot 3	Error in property description	354,800	326,100
26-187	Justin Loy	2024	Lot 8 Block 3 Island Park Estates	80% Disabled Veteran	514,400	370,400
26-188	Justin Loy	2025	Lot 8 Block 3 Island Park Estates	90% Disabled Veteran	540,000	360,000
26-189	Anthony & Rebecca Saxton	2025	Park Hill Block: 2 Beg 920.8' East & 248.9' North of SW Cor of NE 1/4 Sec 5; TH West 71.7' North 150' East 71.7' S	70% Disabled Veteran	265,900	125,900
26-190	James Macpherson	2025	McKenzie & Coffin's Block: 93 Lots 9-10	100% Homestead Credit	207,100	7,100
26-191	Gregory & Christine Tishmack	2024	Riverview Block: 9 N 46' of Lots 10-12	100% Homestead Credit	207,200	7,200
26-192	Joyce Weishaar	2024	Flannery & Wetherby Block: 17 Lots 1-4 Less West 80'	100% Homestead Credit	149,800	-
26-193	Rochus Nagel	2025	Haight & Little's Block: 10 Lots 19-20	50% Homestead Credit	195,700	97,850
26-194	Mary Hultberg	2024	Meadow Valley Block: 3 Lot 1 E 97'	50% Homestead Credit	319,200	219,200
26-195	Mary Hultberg	2025	Meadow Valley Block: 3 Lot 1 E 97'	50% Homestead Credit	329,900	229,900
26-196	Larry Giese	2025	Huntington cottages 1st addition Block 1 Lot 18	100% Homestead Credit	442,800	242,800
26-197	Janice Elhard	2024	Pebble Creek 9th Block: 2 Lot 4 3529 N 19th St Condo Assoc Unit 1 & Garage Unit 1	50% Homestead Credit	217,100	117,100
26-198	Janice Elhard	2025	Pebble Creek 9th Block: 2 Lot 4 3529 N 19th St Condo Assoc Unit 1 & Garage Unit 1	50% Homestead Credit	234,400	134,400
26-199	Carmen Fish	2025	East Hills Addition Replat Block: 1 Lot 2 Rolling Hills Condos II Unit 102	50% Homestead Credit	340,700	240,700
26-200	Richard Shearer	2025	Morningside Heights Block: 9 N 10' of Lot 24 & All Lot 25 & 1/2 Vac Alley Adj	50% Homestead Credit	233,800	133,800
26-201	Leonard Mecham & Larena Tucker	2025	Lot 6 & W 1/2 of Lot 7 Block 1 South Wilton AKA Kilians	100% Homestead Credit	76,300	-
26-202	Paul Hansen	2025	Prairiewood Estates Block 2 Lot 29	50% Homestead Credit	347,200	247,200
26-203	Gerald & Chloe Rasmussen	2024	Schrunk Township Section 30 NE 1/4	Error in property description	255,800	86,600
26-204	Gerald & Chloe Rasmussen	2025	Schrunk Township Section 30 NE 1/4	Error in property description	272,400	89,300
26-205	Marilee Toman	2024	Casey's 1st Block: 3 Lot 1	100% Homestead Credit	257,500	57,500
26-206	Sharon Jensen	2024	Country West XXX Block: 1 Lot 8	100% Homestead Credit	376,800	176,800
26-207	Sharon Jensen	2025	Country West XXX Block: 1 Lot 8	100% Homestead Credit	372,100	172,100

26-001

APPLICATION FOR SPECIAL PERMIT TO SELL ALCOHOLIC BEVERAGES
AT A SPECIAL EVENT AT DESIGNATED PREMISES
"SE"

Local Fee: \$25.00

- Applicant (must have county license) TNT Tavern, LLC
- Name of Licensee TNT Tavern LLC - Travis Mocoorek
 - Name of Business TNT Tavern LLC
 - Mailing Address 31 Main St. Driscoll, ND
 - State Alcoholic Beverage License Number AA-018312 5. Local License Number(s) 25-003
 - Date(s) and Time of Special Event May 2, 2021 Spm-lam
 - Describe Special Event Fully Grand re-opening of the hall,
dinner, music, dance

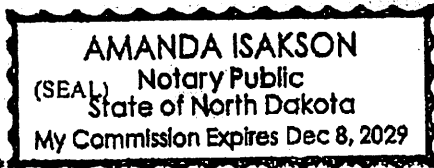
8. Indicate Premises to be Used on Reverse Side of this Application.

Dated this 20 day of march, 20 26

Travis Mocoorek
(Licensee)

BY _____
(Name and title if Corporate Officer or Manager)

Subscribed and sworn to before me this 20th day of March, 20 26



Amanda Isakson

Recommendation Approved _____ Denied _____ If denied, reason for denial: _____

Jullijah 4-2-26
(Burleigh County Sheriff) (Date)

PERMIT

The above named licensee is hereby authorized to sell alcoholic beverages in accordance with law and ordinances at the premises and on the date(s) set forth in this application, subject to such rules and regulations as have been established.

Dated this _____ day of _____, 20 _____

(County Auditor)

APPLICATION FOR LIQUOR LICENSE
TOWNSHIP BOARD APPROVAL

To: Burleigh County Auditor

We, the Township Board of Driscoll approve the
(Name of Township)

application for a Type SE Retail Liquor License for

TNT Tavern
(Name of Establishment)

owned by Travis Koroburek 31 Main St, Driscoll
(Licensee) (Address)

[Signature]
Chairman

[Signature]
Member

[Signature]
Member

ATTEST

[Signature]
(Township Clerk)

DESCRIPTION OF PREMISES

1. Are premises located within the County of Burleigh? Yes ___ No

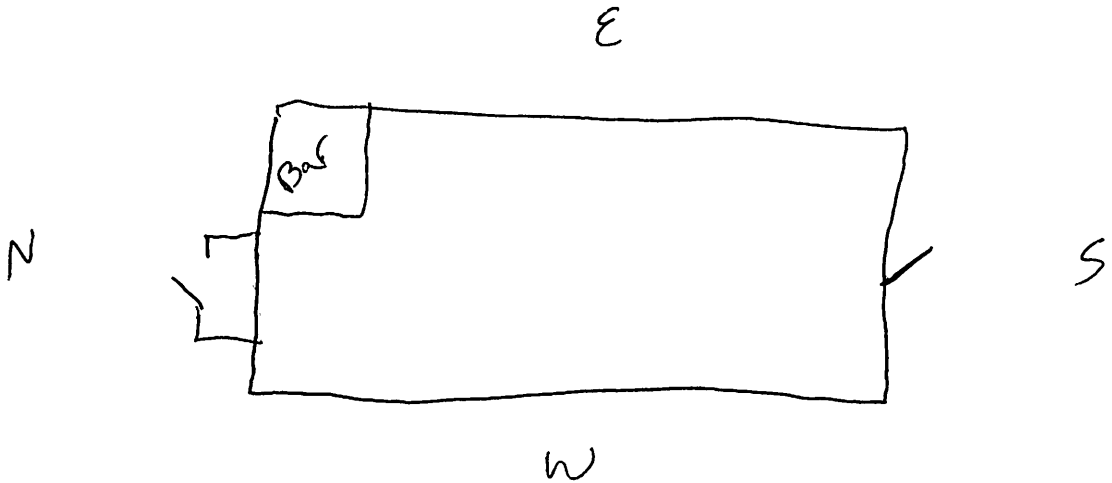
2. Address of premises:

South end of Main Street Driscoll 58532
(Street Address) (City) (Zip Code)

3. Name of building where event will be held: Driscoll Memorial Hall

4. Do premises meet local and state requirements regarding sanitation and safety? Yes ___ No

5. Draw a clear and understandable floor plan of the premises. Show all exits, bars, dining areas (if any), beverage coolers and beverage storage areas. Indicate which are solid walls, half walls, dividers, and moveable partitions. If any area is enclosed by fences or the like, explain type and height.



6. What part of the building will be used for the alcoholic beverage business (sale of beverages and consumption of beverages sold)? All ___ Less than all. If less than all, fully explain and clearly indicate on the floor plan (outline with a different color):

Bismarck Mandan Security Inc

P.O. Box 744
428 Airport Road
Bismarck, ND 58502
Phone 701-223-2328 Fax 701-223-7969

INVOICE

DATE	INVOICE #
4/1/2026	14616

TNT Tavern
Travis 701-204-3096

QUANTITY	ITEM	DESCRIPTION	RATE	AMOUNT
1	Guard	Security Guard Services 5/2/26 - Driscoll Town Hall 1 Guard - 8pm-1am	250.00	250.00
TERMS - NET 30. PLEASE REMIT TO ABOVE ADDRESS.			TOTAL	\$250.00

APPLICATION FOR LIQUOR LICENSE

Name of Applicant Capital City Gun Club, Inc dba Bullets & More Classification of License B2

Primary Contact Josh Entzel Phone (701) 202-1622

Address 8701 Hwy 83 PO Box 7 Bismarck ND 58502 Date of Birth/Incorporation 2/20/1967

Is this a renewal of liquor license? Yes X No _____

If yes, give date of original application June 1987

Check one of the following to indicate who is applying for the license:

- X 1. A physical resident and citizen of the State of North Dakota; or
- _____ 2. A domestic private corporation organized under the laws of the State of North Dakota with primary place of business in Burleigh County; or
- _____ 3. A co-partnership, all members of which are over 21 years of age and residents and citizens of North Dakota.

Answer the number below (1, 2 or 3) which corresponds to the number checked above:

1. Name of applicant _____
 Residence _____
 Post Office Address _____

2. List name, residence and post office address of all holding one or more percent of capital stock in Domestic, Private Corporation:

Name	Residence	P.O. Address	Percent
N/A Organized as nonprofit corporation under NECC ch 10-33			
List of Directors and officers attached			

3. List name, residence and post office address of all co-partners:

Name	Residence	P.O. Address	Percent
------	-----------	--------------	---------

The following two items shall accompany this application:

1. The receipt from the County Treasurer indicating that the prescribed fee for the license has been deposited with the County Treasurer.
2. A statement from the County Treasurer indicating that all property taxes and special assessments of the applicant(s) have been paid.

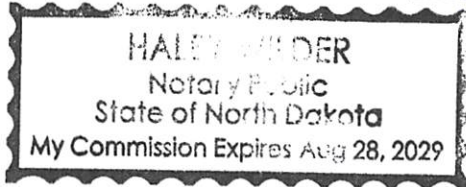
I hereby agree and consent that authorized officers or representatives of the County may enter the premises licensed at any time to inspect the same and records of the business, and hereby waive any and all rights under the Constitution of the United States or State of North Dakota, relative to searches and seizures without issuance or use of a search warrant, and agree that I will not claim such immunities, and that such search, inspection and seizure may be made at any time without a warrant.

I also agree that should any of the information contained in this application change within the period of the license, if granted, that I will inform County officials immediately and furnish such details as may be requested by such officials concerning any such changes. I also agree that, should there be a change in ownership during the period of the license, prior approval of the Board of County Commissioners is required.

I further agree that any misrepresentation, false statement or omission in this application shall be grounds for rejection of said application or for revocation or suspension of any license granted.

Steven J. Ben
Signature of Applicant

Subscribed and sworn to before me this 10 day of April, 2026



Haley Wilder
Notary Public

Recommend application be approved _____ denied _____

Reasons for negative recommendation

County Auditor

**APPLICATION FOR LIQUOR LICENSE
TOWNSHIP BOARD APPROVAL**

To: Burleigh County Auditor

N/A

We, the Township Board of _____ approve the
(Name of Township)

application for a Type _____ Retail Liquor License for

(Name of Establishment)

(Address of Establishment)

owned by _____
(Licensee) (Address)

Chairman

Member

Member

ATTEST

(Township Clerk)

(Date)

RE: Liquor license renewal

From Kelly Leben <kleben@burleighsd.com>
Date Tue 4/14/2026 9:35 AM
To Berger, Diane <berger.diane@nd.gov>

***** CAUTION: This email originated from an outside source. Do not click links or open attachments unless you know they are safe. *****

This is good to go!

KL

From: Berger, Diane <berger.diane@nd.gov>
Sent: Friday, April 10, 2026 3:55 PM
To: Kelly Leben <kleben@burleighsd.com>
Subject: Liquor license renewal

Please review the attached annual liquor license renewal for Capital City Gun Club. They are also moving their location and that is attached as well.
Thank you!

(Mary Senger answered my fireworks question!)

Diane Berger

Administrative Assistant-Accounts Receivable
Treasurer's Office
Burleigh County
701-712-6213 Ext.708
berger.diane@nd.gov

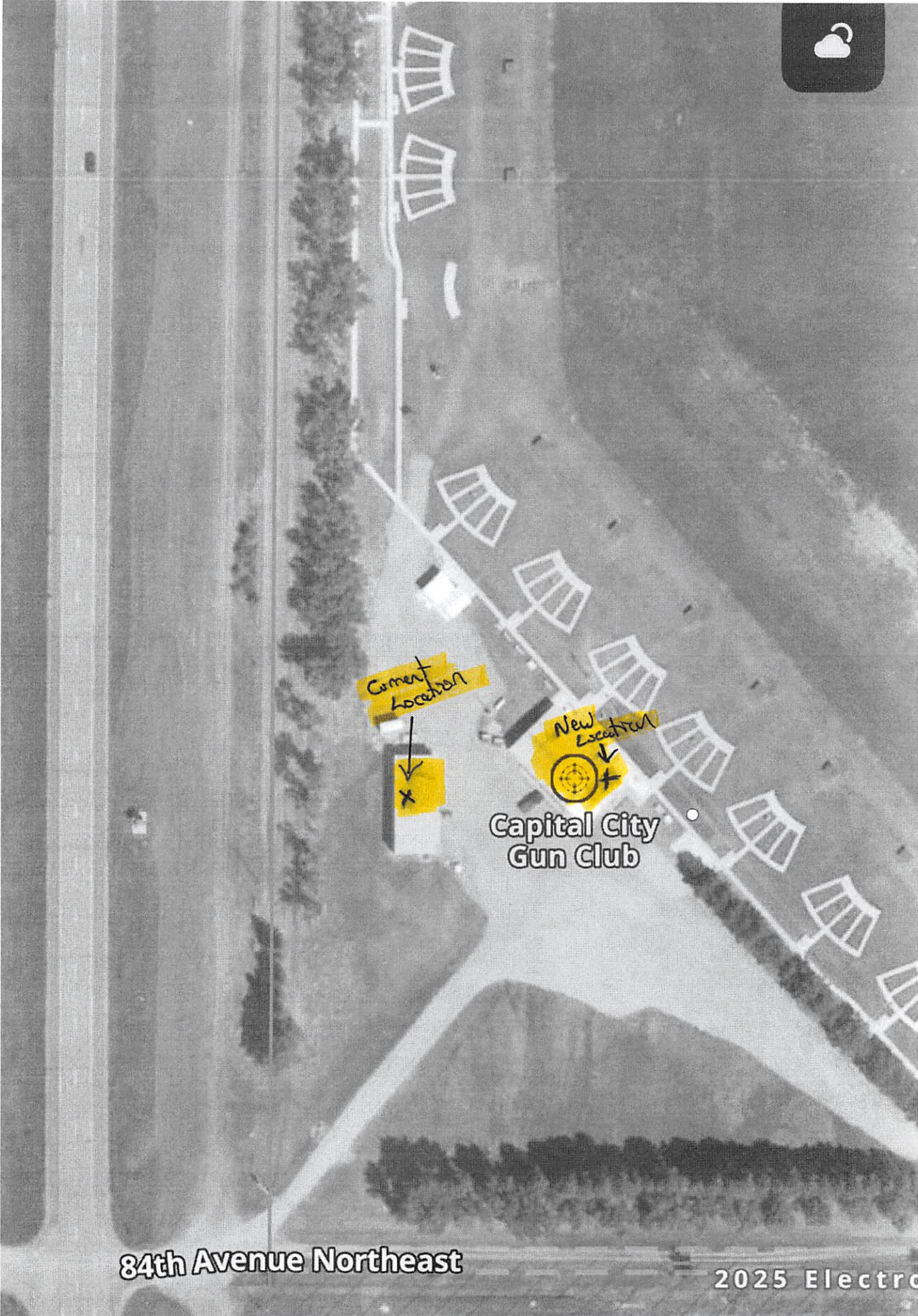


Board Directory.xlsx : Sheet2

**CAPITAL CITY GUN CLUB
BOARD OF DIRECTORS
May-25**

NAME	TITLE	TELEPHONE	ADDRESS	E-MAIL
Josh Entzel	President	701-202-1622	1521 Countryside Drive Bismarck, ND 58501	isentzel@yahoo.com 31-139-79-26-01-030 Pd '19
Eric Thompson	Vice President	701-202-6893	2126 Sommer Dr N Mandan, ND 58554	ethompson@abmnow.com Morton County
Karly Berger	Treasurer	701-391-8068	7418 Alpine Ln. Bismarck, ND 58503	ccgtreasurer@outlook.com 31-139-80-02-02-030 Pd '15
Jay Bauer	Secretary	701-527-4786	3624 Hwy 14 Sterling, ND 58572	bauerjayb@gmail.com 35-139-76-00-20-801 Pd '14
Steven Goldade		701-527-8116	1918 Houston Dr Bismarck, ND 58504	smgoldade@gmail.com 0408-003-040 Pd '18
Bill Montgomery		701-425-2747	313 Brandenburg Loop Bismarck, ND 58504	montgomerybill82@gmail.com /620-002-040 Pd '14
Blaine Zainhofsky		701-527-3740	1213 Meredith Dr Bismarck, ND 58501	bzainhof@bis.midco.net 0315-019-030 Pd '12
Lee Thomas		701-595-1395	2327 37th St Mandan, ND 58554	thomastx ranch@gmail.com Morton County
Jessie Schuh		701-226-9457	8631 Sage Dr Bismarck, ND 58503	jessieschuh@yahoo.com 24-140-80-45-01-030 Pd '15
William Gebhardt		701-712-1299	4640 East Roundup Rd Bismarck, ND 58503	willgebhardt03@icloud.com 31-139-80-41-03-010 Pd '13
Trenton Zainhofsky		701-471-9783	4640 East Roundup Rd Bismarck, ND 58503	tzainhof@gmail.com
Dennis Wanner		701-391-8167	327 Crestridge Ln Bismarck, ND 58503	dennis.wanner@doosan.com 31-139-80-65-02-020 Pd '11
Steve Berger		701-391-8065	7418 Alpine Ln. Bismarck, ND 58503	steve.berger@midco.net 31-139-80-06-02-030 Pd '15
Corey Mathies		701-979-2031	1200 Meadow Brook Dr Washburn, ND 58577	mathies3316@gmail.com McLean City
Jenna Thompson		701-391-2680	826 E Wachter Ave	thomsonienna02@gmail.com 0596-018-185 Pd '15

Sheet2



Cement location



New Electrical



Capital City Gun Club

84th Avenue Northeast

2025 Electro



APPLICATION FOR A LOCAL PERMIT OR RESTRICTED EVENT PERMIT

NORTH DAKOTA OFFICE OF ATTORNEY GENERAL

GAMING DIVISION

SFN 9338 (8-2025)

Applying for (check one)

Local Permit Restricted Event Permit*

Games to be conducted Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group Dakota Woodturners		Dates of Activity (Does not include dates for the sales of tickets) Drawing Date- August 7.2026	
Organization or Group Contact Person [REDACTED]	E-mail [REDACTED]	Telephone Number [REDACTED]	
Business Address	City	State	ZIP Code
Mailing Address (if different) [REDACTED]	City Bismarck	State ND	ZIP Code 58504

SITE INFO

Site Name [REDACTED]	County Burleigh
Site Physical Address [REDACTED]	City Bismarck
	State ND
	ZIP Code 58501

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)
May 9,2026 through August 6.2026.

PRIZE / AWARD INFO (If More Prizes, Attach An Additional Sheet)

Game Type	Description of Prize	Exact Retail Value of Prize
Raffle	See Attached	
Total (limit \$50,000 per year)		\$ 3,500.00

ADDITIONAL REQUIRED INFORMATION

Intended Uses of Gaming Proceeds
For educational opportunities and support for community outreach programs.

Does the organization presently have a state gaming license? (If yes, the organization is not eligible for a local permit or restricted event permit and should call the Office of Attorney General at 1-800-326-9240)
 Yes No

Has the organization or group received a restricted event permit from any city or county for the fiscal year July 1 - June 30 (If yes, the organization or group does not qualify for a local permit or restricted event permit)
 Yes No

Has the organization or group received a local permit from an city or county for the fiscal year July 1 - June 30 (If yes, indicate the total retail value of all prizes previously awarded)
 No Yes - Total Retail Value: [REDACTED] (This amount is part of the total prize limit for \$50,000 per fiscal year)

Is the organization or group a state political party or legislative district party? (If yes, the organization or group may only conduct a raffle and must complete SFN 52880 "Report on a Restricted Event Permit" within 30 days of the event. Net proceeds may be for political purposes.)
 Yes No

Printed Name of Organization Group's Permit Organizer [REDACTED]	Telephone Number [REDACTED]	E-mail Address [REDACTED]
Signature of Organization Group's Permit Organizer 	Title President	Date 04-11-2026



LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 GAMING DIVISION
 SFN 17926 (8-2025)

Permit Number
26-011

Permit Type (check one)
 Local Permit Restricted Event Permit*

Games Authorized Raffle by a Political or Legislative District Party

Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted Only with a Restricted Event Permit. Only one permit per year.
LOCAL PERMIT RAFFLES MAY NOT BE CONDUCTED ONLINE AND CREDIT CARDS MAY NOT BE USED FOR WAGERS

ORGANIZATION INFO

Name of Organization or Group DAKOTA WOODTURNERS		Dates Authorized (Read Instruction 2) AUGUST 7, 2026	
Organization or Group Contact Person [REDACTED]	E-mail [REDACTED]	Telephone Number [REDACTED]	
Mailing Address [REDACTED]	City BISMARCK	State ND	ZIP Code 58504

SITE INFO

Site Name [REDACTED]	County BURLEIGH		
Site Address [REDACTED]	City BISMARCK	State ND	ZIP Code 58503

If the city or county is placing restrictions on the permit, please explain

Provide the exact date(s) & frequency of each event & type (Ex. Bingo every Friday 10/1-12/31, Raffle - 10/30, 11/30, 12/31, etc.)

RAFFLE TICKET SALES FROM 5/6/2026-8/6/2026
RAFFLE DRAWING ON 8/7/2026

Permits must be issued prior to the 1st event date.

Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this forms if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county and the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:
- a. Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:
 - (1) When the area for the raffle is physically separated from the area where games are conducted by the regular organization.
 - (2) Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

CITY OR COUNTY CONTACT PERSON

Printed Name of City or County Official Mark Splonskowski	Title of City or County Official Burleigh County Auditor	Telephone Number 701-712-2887	E-mail Address msplonskowski@nd.gov
Signature of City or County Official		Date	Issuing Governing Body <input type="checkbox"/> City <input type="checkbox"/> County

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance.

2026 DAKOTA WOODTURNERS RAFFLE

ITEM	NAME	VALUE
1	6" Dizzy Bowl	Steve Wolff \$250.00
2	Salt & Pepper Mill	Steve Hamar \$180.00
3	Singapore Ball	Mark Kielpinski \$175.00
4	Carved Sphere	Mark Kielpinski \$150.00
5	8 3/4" Segmented Bowl	Peggy Rudick \$140.00
6	Carved & Faceted Hollow Form	Todd Richardson \$135.00
7	Zentangle Sphere	Mark Kielpinski \$125.00
8	Segmented Hollow Form	Ron Day \$100.00
9	Segmented Bowl	Ron Day \$100.00
10	Rolling Pin	John Warren \$95.00
11	Diamond Art Pen	Steve Wolff \$90.00
12	Russian Olive Bowl	Jerry Duppong \$90.00
13	Color Rim Bowl	John Warren \$85.00
14	5 1/4" Vase	James Rudick \$85.00
15	Vase	Kleber Hadsell \$75.00
16	Bowl	Kleber Hadsell \$75.00
17	Platter-Wood Burned/Justice	Dolly Erickson \$75.00
18	Light House	Dave Malarkey \$75.00
19	Woodburned Platter	Mark Kielpinski \$75.00
20	Walnut Bowl	Guy Otteson \$75.00
21	Lidded Box	Jim Porter \$75.00
22	Mahogany Bowl	Jim Porter \$75.00
23	Elm Platter	Dave Malarkey \$65.00
24	Bowl	Dolly Erickson \$60.00
25	Vase	Wayne Peterson \$60.00
26	8 1/2" Bowl	James Rudick \$55.00
27	7" Bowl	Peggy Rudick \$55.00
28	Disc Vase	Doug Alm \$50.00
29	Turned Bowl	Marlene Roles \$50.00
30	Hand Mirror	Pat Schweitzer \$50.00
31	Maple Bowl	Mike Orgaard \$50.00
32	Cedar Bowl	Jerry Duppong \$50.00
33	Bowl	Bill Baer \$45.00
34	7 1/2" Bowl	James Rudick \$45.00
35	9" Plate	Peggy Rudick \$45.00
36	Acorn Box	John Warren \$40.00
37	Wood Bowl	George Scholl \$40.00
38	Ring Holder	Marlene Roles \$40.00
39	Mini Corn Hole Game	Dolly Erickson \$40.00
40	Lidded Box	Spud Gruman \$40.00
41	Maple Bowl	Larry Nelson \$35.00
42	Candy Dish	Pat Schweitzer \$35.00
43	Sierra Button Click Pen	Stan Zalumskis \$30.00
44	Glacia Ballpoint Pen	Stan Zalumskis \$30.00
45	Maple Vase	Ralph Feland \$30.00
46	Recipe Card Holder/Stand	Alan Welte \$30.00
47	Ring Dish	Larry Nelson \$30.00
	Total	\$3,500.00

All Items required for this Permit have been met.

These Items are on file and can be seen upon request.



Burleigh County Finance Department

316 N 5th St Ste 104
Bismarck, ND 58501
(701) 712-8353

Taylor Schmidt
Interim Finance Director

DATE: 04/16/2026

TO: Burleigh County Commissioners

FROM: Taylor Schmidt, Interim Finance Director

RE: 2025 Mobile Home PRC Refunds

REQUEST

Per NDCC 57-02-08-10 please approve the attached list of 2025 mobile home PRC refunds as an application for abatement and refund of taxes in the amount of the credit allowed.

Name	Parcel Number	Refund Amount	Name	Parcel Number	Refund Amount
BRADEN, ERIC & BARBARA	01-095-00-00-05-453	145.92	WEISBECK, PARKER	01-050-00-00-01-548	73.35
KUNZ, SANDY	01-035-00-00-04-240	346.62	BAYER, LENA	01-105-00-00-02-837	91.45
BERRY, ROBBIE	01-025-00-00-04-388	400.44	BAYER, KATHLEEN	01-105-00-00-02-246	194.39
ONE FEATHER, KENNETH	01-105-00-00-02-964	152.05	ROBERTS, SAMANTHA LEIGH	01-070-00-00-03-565	92.18
NIXON, RYAN	01-025-00-00-04-846	403.45	PFENNING, JOEL & DELORA	01-035-00-00-01-522	83.63
NGUYEN THU	01-095-00-00-03-306	269.45	LIPP, MICHAEL BRIAN	01-025-00-00-05-111	487.06
TRAXLER, SHANNON RAE	01-090-00-00-09-183	87.78	KRAUTER, JEFF & DIANE	01-125-00-00-05-505	674.36
BAUER, MARY JEAN	01-095-00-00-00-828	140.59	RUD, TANYA	01-025-00-00-04-859	375.81
BROWN, GENE	01-025-00-00-05-086	639.15	MUELLER, BROOKE	01-095-00-00-04-901	87.78
HETH, WALTER D	01-055-00-00-00-659	58.43	LINDERKAMP, SHARON & LEUWER,>	01-080-00-00-00-092	115.16
ERCK, BROCK	01-095-00-00-02-779	95.60	BONOGOFISKY, GARY	01-095-00-00-00-078	73.35
DAWSON, RONALD	01-095-00-00-01-748	131.30	TARDIF, RANDY DOUGLAS	01-035-00-00-01-593	115.65
LACHER, HOWARD	01-010-00-00-00-103	91.45	MAKER, REGGIE	01-080-00-00-04-391	568.97
ZACHER, LAURIE M	01-105-00-00-02-422	191.45	EHRLICH, DARREN	01-095-00-00-03-485	334.98
HOFFMAN, CRAIG	01-095-00-00-00-873	85.09	LANG, JOHN AND JANET	26-120-00-00-05-557	218.29
TIEMAC, INC.	01-125-00-00-05-296	674.36	SCHATZ, CINDY	01-105-00-00-02-446	164.06
TIEMAC INC	01-125-00-00-09-211	1,293.95	LIPP, MELISSA	01-035-00-00-02-682	127.14
TIEMAC INC	01-125-00-00-09-212	1,201.52	MOLL, RON	01-125-00-00-05-471	1,072.43
DOLL, RYAN	01-125-00-00-05-271	639.15	WALD, RUSSELL	01-080-00-00-04-374	370.68
ALMER, DONALD & DOROTHY	01-035-00-00-03-328	229.35	BRADEN, ERIC & BARBARA	01-025-00-00-03-016	383.64
BOLLINGER, DENNIS T & PATRICIA ANN	35-120-00-00-05-959	1,167.26	DARWIN, MICHAEL	01-105-00-00-09-186	936.47
SETTERLUND, TAMARA	01-025-00-00-04-886	854.08	PETERSON, DAWN	01-100-00-00-01-351	103.18
PFENNING, KIMBERLY	01-035-00-00-01-634	68.47	HAAS, NICK	01-125-00-00-05-227	639.15
KANTOR, NICHOLAS	01-035-00-00-03-857	111.49	MASAD, DEBORAH R	01-025-00-00-05-318	319.57
HILSENDEGER, LORIE OR HILSENDE	01-025-00-00-04-598	455.28	BLOMS, MITCH A	01-080-00-00-02-595	123.72
KELLER, ANNELLA	01-025-00-00-05-380	375.81	LOCKEN, SHARON	01-080-00-00-01-307	85.09
BARKER, FUNNON	01-100-00-00-01-064	68.95	PETERSON, SAMANTHA	01-025-00-00-04-519	326.17
HEBERT, JOHN & JANICE	01-025-00-00-04-683	692.70	URLACHER, CHANNING & BRENDA	CL-005-00-00-05-894	696.02
BELL, LUTHER OR BARBARA	CL-005-00-00-05-575	732.57	SAILER, DALLAS	01-025-00-00-04-535	375.81
WILLENBRING, BARB	01-025-00-00-04-905	409.55	ERDMAN, CHRISTINE D.	01-025-00-00-04-732	692.61
DENNING, DARIN	01-125-00-00-07-040	785.86	SCHWEDE, SANDRA	01-080-00-00-00-172	90.22
HERALD, VIVIAN	01-095-00-00-05-414	358.94	KOPP, HARLYN & SANDI	01-035-00-00-05-019	625.95
KALIS, RANDY	01-105-00-00-03-949	226.17	DOSCH, DAWSON	01-025-00-00-03-185	183.14
ZURAFF, AMY	01-095-00-00-02-717	113.93	RUDOLPH, BRETT	01-025-00-00-04-537	375.81
ROTHSCHILLER, LINDA	01-035-00-00-01-800	86.07	WRIGHT, ANNA LYNN	01-025-00-00-04-641	320.06
ELI, DANIEL & ANGELA	01-130-00-00-09-140	1,099.07	CRABLE, ROGER & LORI	01-025-00-00-05-977	746.49
KLINNER, DUANE & DEBRA	01-130-00-00-06-056	1,076.58	STENEHJEM, ELIZABETH	01-025-00-00-09-157	936.47
RAILE, JAMES & SHARON	01-130-00-00-05-856	682.18	HOERNER, KELLY & CANDY	01-035-00-00-01-741	79.22
DALTON, WANDA	01-100-00-00-00-553	78.24	WALD, CLINTON & ANN	01-080-00-00-09-219	985.86
CANADA, GRETCHEN	CL-005-00-00-03-780	78.26	TREHUS, GINA K	01-105-00-00-04-733	403.45
FRIESZ, RICHARD & DIANE	01-125-00-00-05-295	955.30	WEIGEL, CAMRYN	01-105-00-00-09-254	1,029.88
JANS, LARRY	01-095-00-00-04-141	111.49	LEINIUS, RICK & BARBARA	01-125-00-00-05-224	674.36
HEINRICH, WILLARD	01-025-00-00-04-237	132.03	VOELLER, MARVIN & TAMERA	01-130-00-00-07-072	1,528.81
GROSS, JUDITH	01-025-00-00-05-056	668.00	BARTOL, JESSE	CL-005-00-00-06-033	788.50
MORRIS, SAMANTHA	01-035-00-00-03-506	118.09	RITTEL, MIKAYLA	01-105-00-00-05-135	382.90
BAILEY, DON	01-095-00-00-03-806	69.44	METZGER, LARRY	01-070-00-00-00-998	67.49
RICHTER, BONITA	01-105-00-00-05-795	772.16	HENKE, BRENDA J	01-105-00-00-03-547	331.80
RANEY, JULIE	01-025-00-00-05-209	487.06	CAMERON, ANN MARIE	01-105-00-00-02-139	99.51
FEHR, ADRIAN	01-010-00-00-02-469	132.28	KUBAS, SCOTT	01-035-00-00-05-936	746.49
WUORI, MARISSA	CL-005-00-00-05-599	290.23	ELWOOD, FRANCIS & BRENDA	01-130-00-00-05-917	143.77
JOHNSON, COLLEN	01-025-00-00-04-843	554.06	SCHUMACHER, ROBERT & SHIRLEY	01-125-00-00-05-594	412.49
BOLTE, GRETA	01-095-00-00-05-561	296.59	JOB, CATHY	01-035-00-00-00-330	112.47
HEER, STEVE	01-055-00-00-03-703	95.36	HEYD, SETH & REED, LUKE	01-080-00-00-04-509	384.12
MULLER, HENRY	01-025-00-00-09-153	785.86	GAYDOS, CRYSTALL M	01-025-00-00-04-107	264.31
LIBERDA, MONTE & LINDA	01-095-00-00-04-993	629.37	ROEHRICH, TAMARA	01-025-00-00-05-073	698.33
WOMACK, GARRET	01-025-00-00-03-121	278.99	FRITTS, KATHLEEN ANNA	01-130-00-00-09-174	1,362.05
SCHWAB, JODI	01-025-00-00-04-670	375.81	WARD, GARY & WENDY	01-105-00-00-01-707	97.32
STROM, KAM	32-065-00-00-04-444	302.01	MITTLEIDER, JENNIFER MORGAN	01-025-00-00-04-607	644.77
HAID, DONALD RAY	01-080-00-00-03-095	240.36	ERDMANN, JAYDEN & NATHAN	01-025-00-00-04-809	403.45
ZURAFF, JESSE/KELLER, LINDSEY	01-095-00-00-01-813	87.78	MILLER, ERIC	01-035-00-00-04-273	141.33
WUNDERLICH, BRITNI	01-025-00-00-05-774	1,117.41	REESE, RON	01-125-00-00-05-068	375.81
SCHLAFMANN, CHASE	01-100-00-00-04-336	104.90	YANTZER, CARMEN	01-105-00-00-04-647	375.81
SCHLOSSER, REBECCA	01-025-00-00-05-421	465.06	ANDERSON, DEVIN & ADOLF, ANGALENA	01-010-00-00-05-819	746.49
PLATT, KENDRA	01-025-00-00-04-815	424.68	SCHULTE, LACEY ANN	01-025-00-00-05-509	919.12
BINDER, MATTHEW	01-105-00-00-04-392	375.81	MARTIN, DARRIN & DENISE	01-080-00-00-05-081	409.80
HAGER, BLAKE	01-105-00-00-03-656	91.68	MILLER, HEATHER	32-065-00-00-00-949	45.20
PECK, MEGAN	01-010-00-00-03-313	256.01	TREIBER, COLE	CL-005-00-00-05-940	773.29
CONLEY, BARBARA & STEVE	01-130-00-00-05-983	658.96	TOSSETH, SHAWN & BONTJE, MIKA	01-055-00-00-06-064	1,076.58
NGUYEN, HAN & PHAN, QUOCLOC	01-025-00-00-04-779	411.03	AXTMAN, JESSICA	01-105-00-00-05-145	487.06
BRAUNAGEL, ALVIN & MARY	01-025-00-00-04-897	635.97	JOHNSON, TAMMY M	01-025-00-00-05-679	570.20
MAHONEY, TOM & DOROTHY	01-080-00-00-00-099	79.22	DARWIN, BRADLEY	01-035-00-00-09-135	746.49
SCHMIDT, TERRY & CANDACE	01-025-00-00-05-464	1,220.35	ZELTINGER, BRETT & KATY	01-025-00-00-08-111	752.11
PETERSON, CODY	01-035-00-00-01-694	100.73	GARCIA, AMANDA	01-080-00-00-05-937	811.28
BUCHOLZ, RICKIE L & JULIA R	01-025-00-00-04-489	568.97	WOLCOTT, BARRY & JANET	01-125-00-00-05-731	968.51
DECKER, SHELLY	01-025-00-00-05-875	893.93	SCHIMDT, RICHARD & PITCHER, MANDY	01-130-00-00-08-102	1,099.07
LIND, ARDELL L.	01-035-00-00-00-713	153.80	PATHROFF, DENNIS & JESSICA	45-120-00-00-09-132	833.23
WALD, PAT	01-100-00-00-04-294	490.25	THOMPSON, TAMMY J	CL-005-00-00-05-918	1,027.22
MANLEY, CURT	SW-040-00-00-09-162	303.05	BELGARDE, KYLE & SANDRA	01-105-00-00-09-169	785.86
LOMURRAY, MARGARET & NAHIMANA, SURVIS	01-105-00-00-00-868	163.82	GOLDADE, RICHARD	01-055-00-00-05-886	746.49
GLASER, ALLEN	01-080-00-00-04-349	417.14	MALSAM, RALPH	01-035-00-00-04-715	529.61

Name	Parcel Number	Refund Amount	Name	Parcel Number	Refund Amount
THOMPSON, JENA	01-080-00-00-02-365	121.28	WALD, JEFF	01-035-00-00-05-582	445.26
MERTZ, LOIS	01-060-00-00-02-993	146.71	THEISEN, COREEN	01-025-00-00-04-542	375.81
LEMMING, RICKY RAY	01-080-00-00-01-139	80.20	VETTER, SCOTT A	01-025-00-00-05-248	487.06
GEOFF, MICHAEL & PEGGY	17-120-00-00-09-256	794.26	ZACHMEIER, JACQUALINE	01-095-00-00-02-417	98.78
BECKER, JADE	01-025-00-00-04-933	403.45	BUCHHOLZ, CHRIS	01-080-00-00-03-701	77.99
MEDLANG, DANICA	01-105-00-00-00-744	106.85	EHLIS, ARIANNE & ADAM	01-125-00-00-04-672	382.17
GENSBURG, DEBRA	01-095-00-00-04-019	97.56	GROTHE, MARTY & JUDY	CL-005-00-00-05-571	290.23
TAUB, PENNY JO	01-130-00-00-08-104	863.61	BURGOS, JAILEEN MARTINEZ & PAGAN, DANIEL C	01-025-00-00-03-250	239.13
RIEDERER, SHASTA	01-105-00-00-02-960	230.57	GRINDERBERG, TYLER	01-025-00-00-03-342	141.33
RODRIGUEZ, CARMEN, KEVIN & ELIZABETH	01-010-00-00-00-137	133.74	HOGUE, COLTAN ROBERT	01-025-00-00-03-352	97.56
RONDEAU, PAUL	01-010-00-00-05-925	753.09	REINBOLD, SCOTT & BERGQUIST, DIANE	01-025-00-00-04-140	516.65
METZGER, DAVID GENE	01-095-00-00-04-768	82.89	AUCK, KELLY	01-025-00-00-04-184	307.84
WEIAND, NICK & KELLY	CL-005-00-00-08-092	479.14	MEIER, BROCK	01-025-00-00-04-373	307.84
JANZER, TERRY	01-095-00-00-07-071	302.71	KOCH, JAY	01-025-00-00-04-435	375.81
METZGER, JOHN	01-080-00-00-02-766	110.76	JOHNS, TYLER & KAITLYN	01-025-00-00-04-454	383.39
PERKINS, PATRICIA	01-095-00-00-04-095	307.84	FORREST, MICHAEL & ANNETTA	01-025-00-00-04-669	635.24
FEIST, GERALDINE & GEORGE	01-035-00-00-05-017	453.81	MORAN, VERONICA	01-025-00-00-04-964	727.90
FEIST, EUGENE P	01-035-00-00-05-480	693.68	STEBBINS, TAMYA	01-025-00-00-04-980	539.39
HUWE, KELLY & WENDY	01-025-00-00-05-466	870.94	BEECHIE, TUCKER & KENDRA	01-025-00-00-05-082	445.26
MEES, KACEY	01-080-00-00-04-879	403.45	VETSCH, KRystal	01-025-00-00-05-137	487.06
HAYES, THOMAS	01-025-00-00-04-638	650.15	WILTSHIRE, TYLER & WILTSHIRE, MEGAN	01-025-00-00-05-201	786.84
SWANSON, ALVIN	01-090-00-00-02-631	46.70	ANTON, SHAWN	01-025-00-00-05-958	811.28
LUND, JUDY	01-105-00-00-00-994	112.47	HAGEN, DAVID & ROXANN	01-025-00-00-07-081	770.70
MCDOWELL, JEFF	01-105-00-00-02-218	101.47	UNRUH, ANDREW & KINNISCHTZKE, TAYLER	01-035-00-00-01-939	80.20
GARTNER, CARLA	01-025-00-00-05-986	811.26	HAYDEN, KATI	01-035-00-00-03-901	144.27
ANGELL, TORE & MELANIE	01-125-00-00-05-606	984.88	BRINKMAN, JAMES	01-035-00-00-05-482	1,027.19
SCHACHER, MELODY	01-105-00-00-09-130	786.84	HARRIS, MELISSA	01-035-00-00-05-775	746.49
BURTTS, WILLIAM & LORRAINE	01-025-00-00-04-977	651.86	RUE, MILT & DIANE	01-035-00-00-07-023	785.86
MARTIN, VICKIE	01-035-00-00-01-682	88.76	SALAJ, MELISSA	01-055-00-00-05-967	770.70
BROWN, MICHAEL	01-025-00-00-05-194	487.06	CASSIDY, CHANCE	01-055-00-00-07-058	770.70
SCHEETZ, JAMES & CHARLENE	01-080-00-00-04-356	484.38	KURLE, KAILA	01-080-00-00-03-194	173.11
AXTMAN, STEVEN	01-025-00-00-05-569	538.66	DASINGER, CHRISTOPHER	01-080-00-00-04-375	408.58
MORLOCK, MARLIN	01-095-00-00-01-835	133.74	SCHROEDER, ALEXIAS	01-080-00-00-04-522	387.54
GALLO, STEVEN	01-025-00-00-03-590	387.06	MILLS, JORDAN & MARLANA	01-080-00-00-05-283	450.88
WOEHL, WESLEY & DEBORAH	01-025-00-00-05-987	461.39	BALANGA, MELINDA K	01-080-00-00-05-822	607.85
WANNER, BRET E	01-025-00-00-05-093	411.03	KALVODA, WILLIAM & NICOLE	01-080-00-00-06-053	811.28
THUNE, MICHAEL	01-025-00-00-04-774	403.45	ZOLLER, DUSTIN J	01-080-00-00-07-031	785.86
ZHORELA, ALEXIS & KEITH	01-095-00-00-06-024	468.73	JANGULA, KRISTIN	01-080-00-00-07-036	785.86
ENERVOLD, BRANDON & LISA	32-120-00-00-05-991	577.18	PINKS, SHELIA	01-095-00-00-05-956	375.81
MINDT, ROBERT & SAVENKO, CATHY	01-025-00-00-04-312	375.81	NEUBAUER, SHELBE	01-095-00-00-06-014	395.37
HINTZ, JOHN & JOYCE	01-025-00-00-04-087	307.84	STREYLE, CODY W	01-095-00-00-06-019	601.74
BERRRETH, SIDNEY OR LINDA	01-125-00-00-05-417	1,144.07	TORGERSON, DALLAS	01-105-00-00-02-671	143.28
GULLICKSON, LEAH	01-020-00-00-05-573	718.37	BROWN, MCKENNA	01-105-00-00-02-927	184.60
RICHTER, DANIEL	01-025-00-00-04-876	403.45	KULASKOSKI, MIKE	01-105-00-00-05-178	688.29
LINDTEIGEN, LONNIE	01-025-00-00-05-270	934.28	BENZ, TYRA & SCOTT, JAYDEN	01-105-00-00-09-228	936.47
NELSON, VICTORIA	01-105-00-00-05-992	770.70	HONEYMAN, JENNIFER	01-125-00-00-05-128	934.28
BISHOP, RANDY	01-105-00-00-05-169	730.60	KOUBA, BRIAN	01-125-00-00-05-206	443.05
AUCK, CYNTHIA	01-130-00-00-05-930	1,176.22	KASEMAN, KIRBY	01-125-00-00-05-339	811.28
BLUMHAGEN, DANETTE	01-100-00-00-02-701	93.89	SETTERLUND, KRISTI	01-125-00-00-05-409	528.87
MILLS, JACK & JULIE	01-025-00-00-05-375	842.83	MOWDER, KENT & DONNA	01-125-00-00-05-456	899.06
OPP, TIMOTHY	01-080-00-00-04-146	124.20	HEIT, TOM	01-125-00-00-05-481	737.45
BOECHLER, FRANK OR JOAN	01-105-00-00-05-129	435.72	SCHMIDT, JUSTIN & BOBBI	01-125-00-00-05-555	1,339.92
BOHL, ALIVIA	01-125-00-00-05-510	709.85	BRIDE, KEITH R	01-125-00-00-05-567	953.10
SCHROEDER, SID	01-105-00-00-02-885	179.96	ENZMINGER/LIEN, CLAYTON/ SHEYENNE	01-125-00-00-05-724	449.65
DUPPONG, NATALIE, WILLIAM, & BREANDA	01-105-00-00-05-095	491.71	ELROY, LAUDIE & KADRMAS, >	01-130-00-00-05-851	1,191.98
FEIL, CHIVEON	01-080-00-00-04-101	285.84	REINHART, JUSTIN	01-130-00-00-06-003	1,076.58
HAYES, COURTNEY	01-025-00-00-04-370	606.88	NADEAU, JON M	01-130-00-00-07-032	1,177.56
WAHL, BRAD ROLAND	01-080-00-00-01-473	80.68	SWANSON, ANTONIA	32-065-00-00-04-627	256.50
STADICK, TIMOTHY	01-035-00-00-00-303	78.00	MOCK SR, CHRISTOPHER & RIGGLE, DAWN	CL-005-00-00-05-341	637.62
HAIDER, DARLENE	01-025-00-00-05-478	556.51	HAUGE, ZACHARY ALLEN	CL-005-00-00-05-390	454.60
KIENZLE, ROSALINDE	01-105-00-00-02-718	112.47	WEIAND, KELLY RENEE & NICKOLAS & TASHAWA	CL-005-00-00-05-963	771.32
JEMTRUD, LEWIS & CANDY	01-130-00-00-05-850	1,098.83	JOHNSON, DANA & CONNELL, JODI	01-025-00-00-04-499	531.08
STROH, CORRINA	01-035-00-00-00-843	94.97	SCHREINER, CYNTHIA	01-025-00-00-04-810	424.68
KRAFT, KIP W	01-035-00-00-01-434	72.13	KRAFT, SHEILA	01-025-00-00-03-214	193.66
ROOKER, DEAN	01-035-00-00-04-394	606.88	HARDY, DAVID	01-105-00-00-02-835	180.45
VEIT, DANIEL	23-120-00-00-05-614	300.35	STRID, ISABELLE	01-025-00-00-05-871	746.49
GRUER, COLLEEN	01-080-00-00-03-033	353.81	JOHNSON, DALE & CINDY	01-130-00-00-09-203	1,099.07
LEISS, KAREN	01-025-00-00-05-540	521.79	CULLINAN, RANDIE	01-025-00-00-04-305	317.13
MITTLEIDER, SHAWN & ARNDT, R	01-025-00-00-04-790	403.45	MENDENHALL, THOMAS	01-125-00-00-04-644	382.90
TOKACH, DENAE & CARIVAU, CHAD	01-035-00-00-09-209	936.47	HEDSTROM, KAREN	01-010-00-00-00-463	74.57
NADEAU, EVE	01-080-00-00-09-217	985.86	MARTIN, MICHELE	01-025-00-00-04-587	531.08
JASMANN, TAYLOR	01-080-00-00-07-015	745.27	FETTIG, TOMMY	CL-005-00-00-06-031	766.68
WHITESHIELD, AMY	01-080-00-00-09-218	985.86	HEINRICH, PAMELA	01-025-00-00-04-798	455.28
WEIGUM, PAMELA	01-035-00-00-09-274	878.04	MCCORMICK, JANICE M	01-025-00-00-03-712	414.93
ROBERSON, RANDAL & CATHERINE	01-035-00-00-07-029	118.83	MERTZ, CLARENCE D & NANCY	01-080-00-00-04-386	471.42
GOEHRING, LINDA	01-080-00-00-00-839	81.18	EKSTROM, TODD	01-105-00-00-05-109	382.90
NOLZ, WAYNE	01-025-00-00-04-564	568.97	PROKOP, JUSTIN & SARA	01-055-00-00-04-478	141.33
REMMICK, PAUL & SCHEET, VALERIE	01-125-00-00-05-367	842.83	SANDERS, VINCE OR TAMMY	01-100-00-00-04-161	408.58
PETERS, DAVID & TRESHA	01-080-00-00-07-035	1,229.16	ZANDER, GARY	01-105-00-00-05-668	1,059.22
SCHLUCHTER, PEGGY	01-025-00-00-04-431	265.53	FOX, CRYSTAL	01-025-00-00-06-078	828.25

Name	Parcel Number	Refund Amount	Name	Parcel Number	Refund Amount
WOESTE, ROBERT	01-130-00-00-09-144	1,293.95	SCHMID, EMILY	01-025-00-00-05-707	455.28
DOERR, JOSHUA	01-025-00-00-05-088	540.85	LARSON, RYAN & ROBERTS, TIANA	01-035-00-00-04-957	562.88
ALLMENDINGER, MALVENE	01-010-00-00-01-226	104.65	KOCH, NICOLE	01-080-00-00-04-661	386.33
WORRALL, TRAVIS	01-095-00-00-06-015	752.11	LABRENSZ, FELICIA & JEREMY	01-055-00-00-05-587	682.43
ALLMENDINGER, MARLENE	01-010-00-00-01-727	79.70	LINDEMANN, LAURIE	01-025-00-00-04-722	380.46
PALANIUK, MARJORIE	01-025-00-00-03-708	413.47	NOON, GARRETT	01-080-00-00-09-258	371.66
HOPFAUF, TODD	01-025-00-00-04-527	399.28	ANDERSON, HUNTER	01-025-00-00-05-920	785.86
WILLER, MICHAEL & RAKEL	01-130-00-00-09-272	1,482.71	LEE, MISTY	01-095-00-00-01-596	82.10
SCHERR, WILLIAM	01-105-00-00-02-274	97.56	SCHMALZ, RAY & JACQUELINE	01-035-00-00-03-926	307.84
SCHAF, ED	01-095-00-00-02-074	77.99	CHAPIN, JUSTINE & LAWLAR DEONE E	01-095-00-00-05-865	193.29
MILLER, JOHN C & GAYLE A	01-105-00-00-01-126	147.69	ISZLER, MARY	01-025-00-00-04-882	403.45
CORDON, CAMMIE	01-025-00-00-05-404	655.53	REUTER, MATT & JENNIFER	01-025-00-00-04-664	606.88
PEARSON, ERIC & SUSAN	01-025-00-00-04-306	560.18	OLSON, CARY D	01-105-00-00-05-653	948.45
SWANSON, VALDON & PATRICIA	01-125-00-00-05-379	688.29	HELLMAN, JOYCE	01-025-00-00-05-517	309.06
GOLDADE, RICHARD	01-055-00-00-04-395	77.02	POTTER, EDIE GENE	01-010-00-00-05-807	766.05
HIMMERICK, BRIAN	01-010-00-00-03-435	360.65	PECK, ERIN	01-025-00-00-04-874	403.45
MORRIS, JEROME C & KAREN	01-125-00-00-05-476	701.25	POLANCHECK, KATHLEEN	01-095-00-00-01-609	91.45
LOCKEN, BEVERLY ANN	01-105-00-00-01-556	87.78	GOLDADE, HALEY	01-055-00-00-05-932	770.70
GETZ, DANIEL & LOANN	01-130-00-00-05-980	1,516.46	BEDWELL, SHANE	01-095-00-00-04-757	103.72
CONNOR, CURTIS J	01-105-00-00-04-063	307.84	JOHNSON, KEITH or TRYON-JOHNSON, EDIK	01-105-00-00-01-000	103.72
BLOOMGREEN, JAMIE & VOTTA, DANELLE	01-100-00-00-00-963	61.12	MILTON, STACEY NARIE	01-095-00-00-02-840	108.81
ROBINSON, ALBERT & GINA	01-125-00-00-05-609	752.11	JANKE, RICHARD & SUSAN	01-105-00-00-04-421	625.95
BECKER, RICHARD AND PRICILLA	01-125-00-00-05-443	1,220.35	MOMENY, LYMAN	CL-005-00-00-05-664	116.54
NOGOWSKI, NADINE	CL-005-00-00-02-058	83.17	POTTER, TAMMY	01-025-00-00-05-157	555.52
ZURAFF, DEAN	01-050-00-00-03-290	273.36	RUIZ ROBLES, BRANDON	01-105-00-00-01-906	94.97
JOHNSON, TROY & JACQUELINE	01-080-00-00-09-263	1,029.88	WOHL, DAVID	01-025-00-00-05-001	468.69
SPEHLING, CRAIG & LORI	01-025-00-00-04-863	403.45	RAMIREZ DURAN, MISAEAL	01-095-00-00-02-429	94.97
O'SHEA, MARGIE & MERLE	01-095-00-00-03-204	231.55	CHADWICK, LONNIE	01-105-00-00-02-407	137.69
BAUER, DONNA	01-125-00-00-05-293	879.98	BIEBER, BRANDI R	01-025-00-00-04-877	424.68
SILBERNAGEL, LARRY	01-105-00-00-03-598	436.77	FRED, MICHAEL & DENISE	01-125-00-00-05-167	780.89
BUTTERFIELD, KRISTIE ROSE	01-130-00-00-09-266	1,520.00	DIBI, ANTHONY	01-105-00-00-03-263	116.85
VALNES, CRAIG	01-080-00-00-05-492	289.26	LYNCH, ELIZABETH	01-080-00-00-00-781	96.51
JENSEN, CLEONE & SHARON	01-125-00-00-05-608	622.53	JARVIS WILLIAMS	01-125-00-00-05-524	1,269.65
ODEGARD, MATTHEW & CORI	01-125-00-00-05-052	539.39	WALLACE, BRIAN & JANET	CL-005-00-00-05-659	420.68
ONGER, WAYNE & DIANE	01-130-00-00-07-033	1,099.07	HUGHES, MARK & DONNA	01-095-00-00-04-841	285.18
WILLIAMS, NOAH	01-125-00-00-08-116	590.01	HULM, JACKIE	35-110-00-00-05-832	118.31
HEGEL, CHAD	01-025-00-00-05-287	487.06	REIS, SAMANTHA	01-010-00-00-03-270	225.68
RATTS, KEN & TERRY	01-125-00-00-05-125	590.01	MAGILKE, CALBY	01-025-00-00-05-711	246.83
ANDERSON, CONRAD D	01-025-00-00-04-348	326.91	LEISS, SCOTT	01-105-00-00-04-823	403.45
HELD, LEROY	06-120-00-00-09-184	71.35	WIEDRICH, SCOTT & TESSA	01-125-00-00-05-386	649.11
VETTER, CHUCK & MARY	01-025-00-00-04-814	201.72	THOMSEN, WANDA MAE KAREN	01-025-00-00-04-481	375.81
SCHMALZ, STEVE	01-105-00-00-02-857	126.65	SABOT, JON	01-080-00-00-04-310	93.16
KLEINSASSER, ALEXANDER & JESSICA	46-120-00-00-09-268	743.48	BERGER, BERNIE	01-125-00-00-05-285	804.05
IWANIW, NICK	01-025-00-00-04-250	523.00	ENZMINGER, CLAUDETTE	01-105-00-00-05-746	234.35
YANTZER, JENNY	01-105-00-00-03-916	270.92	BENSON, JEFF	01-105-00-00-03-993	221.77
HOFF, STEVEN	01-080-00-00-04-368	375.81	KILEN, COLLEEN	01-105-00-00-00-845	95.49
MURRAY, PAIGE	01-025-00-00-02-427	147.69	TABBERT, CONNIE	01-025-00-00-03-588	84.42
GLASSER, KRISTA	01-010-00-00-05-812	746.49	NAGEL, DELORES	01-070-00-00-03-607	60.74
STRASHHEIM, CASSANDRA	01-010-00-00-05-863	746.49	SCHLICHENMAYER, DUANE & RHONDA	01-025-00-00-05-631	752.06
PETERSON, SHANE D	01-010-00-00-05-880	323.98	DOCKTER, TREY	01-025-00-00-05-604	985.51
STEINHAUS, LISA & BRANDON	01-010-00-00-08-101	786.84	REDMOND, SONJA	01-025-00-00-05-288	776.26
SEMERAD, KURT	01-025-00-00-04-189	307.84	FREDRICK, LORIS	01-055-00-00-02-301	106.81
SHIPPEN, JOE & TINA	01-025-00-00-04-553	375.81	WILKENS, PAUL & JESSICA	CL-005-00-00-06-073	417.58
HORNER SUEANN MARIE	01-025-00-00-04-566	375.81	HENNEMAN, KIMBERLY	01-025-00-00-03-909	208.22
SCHAFFER, CRAIG	01-025-00-00-04-637	375.81	SAARI, MCKAYLA	01-025-00-00-04-570	399.55
HYER, NATHAN AND CHRISTINA	01-025-00-00-04-940	403.45	COLLINGWOOD, KEITH	01-095-00-00-05-118	82.10
WAGNER, BONNIE	01-025-00-00-04-960	570.45	SAGSVEEN, AARON	32-065-00-00-05-526	474.23
KOCH, SUSAN	01-025-00-00-05-136	487.06	STARLIN, BEN AND BECKY	01-100-00-00-01-236	145.68
BLAESER, KELLY	01-025-00-00-05-448	445.26	LANDIS, JACQUELINE	CL-005-00-00-06-040	819.68
SHIPPEN, BRYCE JOSEPH	01-025-00-00-05-589	682.43	EISENBARTH, GLENDA	01-080-00-00-04-177	349.78
ERICKSON, ERNEST & BRENDA	01-025-00-00-05-755	714.46	JOHNSON, KOLBY	01-105-00-00-04-050	192.78
RAGHIB-TRIAL, JACQUI	01-025-00-00-05-949	893.93	LEINGANG, DARNELL	01-025-00-00-03-406	116.85
HEINZ, MITCH & APRIL	01-035-00-00-02-530	109.30	RADER, TIMOTHY & TERRI	01-080-00-00-04-377	406.55
ELLINGSOON, CODY & JULIE	01-035-00-00-04-464	313.46	SHARP, SUSAN	01-035-00-00-05-738	827.22
HARPSTER, TAMMI	01-035-00-00-05-076	403.45	KING, CHRISTY	01-035-00-00-03-259	321.21
MURRAY, TANIA & ALAN	01-055-00-00-04-492	127.88	HIGHLEY, WILLIAM	01-010-00-00-06-037	827.22
BARTHEL, JON & PAULA	01-055-00-00-05-637	752.11	ISZLER, DARYL & CARLA	01-125-00-00-05-340	828.25
JAMISON, MILFORD	01-055-00-00-06-065	811.28	TSCHAEKOFESKE, PAMELA	01-035-00-00-05-477	424.68
HELLMAN, KAREN	01-080-00-00-03-829	235.47	HUGH, SINCLAIR & BRITTANY	01-125-00-00-05-228	724.52
ELL, RYAN & STEPHANIE	01-080-00-00-05-210	934.28	SAUNDERS, SHELBY	01-035-00-00-03-028	244.00
GOLDBERG, JACOB	01-080-00-00-06-011	1,440.66	MAPLE, COLTEN R	01-095-00-00-04-206	491.19
SCHAUER, APRIL	01-105-00-00-01-071	126.65	COOK, HOMER	01-105-00-00-02-344	175.79
DIETZ, MICHAEL & AMBER	01-105-00-00-03-782	107.34	BAKER, COLLEEN	01-010-00-00-08-119	811.26
BIRRENKOTT, WILLIAM	01-105-00-00-03-969	132.28	SCHATZ, JORDAN JAMES	01-025-00-00-04-682	563.05
JANKE, ERVIN & ALICE	01-105-00-00-04-894	611.03	ESLINGER, BRIAN	01-010-00-00-00-439	155.46
STRAND, LINDA & ELIZABETH	01-105-00-00-05-159	699.79	GRUENEICH, KARI	01-035-00-00-02-060	95.75
PREABT, JENNIFER	01-105-00-00-05-440	556.51	ALBAUGH, KAREN M	01-025-00-00-04-770	529.51
MCDOWELL, ROY	01-105-00-00-05-457	445.26	MECKLE, TONY & SHELLY	CL-005-00-00-06-081	448.57
YEAGER, THERESA	01-105-00-00-05-566	682.43	WILSON, DONI	01-095-00-00-00-954	83.14
LEY, LA COSTA	01-105-00-00-05-797	746.49	TSCHAEKOFESKE, TRICIA	01-100-00-00-01-410	84.42

Name	Parcel Number	Refund Amount	Name	Parcel Number	Refund Amount
MILLS, ABIGAIL	01-125-00-00-05-045	445.26	ENGELHARDT, KEYLEE	01-025-00-00-04-783	707.54
WILHELM HOLDINGS, LLC.	01-125-00-00-05-126	494.40	UPDIKE, APRIL	01-025-00-00-04-674	212.34
THURLBY, MEGAN	01-125-00-00-05-427	790.26	SCHMIDT, CHERYL	01-035-00-00-01-733	85.45
MOLL, RONALD & ADELE	01-125-00-00-05-429	948.21	LUCAS, DARVIN	01-105-00-00-05-751	900.57
IBACH, HEATHER	01-125-00-00-05-669	926.70	REICH, SHEILA	CL-005-00-00-04-884	405.97
VAAGE, JENNIFER	01-125-00-00-05-741	752.11	DWELLE, MARK	01-090-00-00-00-181	69.49
CHRISTENSEN, DALE & ANN	01-130-00-00-05-897	1,362.17	FLIGINGER, ADAM	01-095-00-00-08-118	567.78
ZENT, LANCE & MILLER, BREANNA	01-130-00-00-05-916	782.19	ALLEN, MARVIN WAYNE	CL-005-00-00-07-073	1,160.82
ROSENFELDT/WOODWORTH, BRADLEY /RENE	01-130-00-00-05-984	782.19	NELSON, MARIAH & DUANE	01-080-00-00-04-736	349.26
GLAS, HAROLD & JENNIFER	32-065-00-00-05-563	450.52	DEAN, DOROTHY	01-055-00-00-04-200	100.01
SCHUH, SARAH	CL-005-00-00-05-931	803.71	FILLER, JERRY & AGGIE	01-125-00-00-05-739	1,206.08
O'NEILL, PAT & CONNIE	01-080-00-00-04-649	326.17	ONGAY, STEPHANIE OR MONTALVO, HECTOR A	01-105-00-00-00-908	97.75
PETERSON, BRENDA RUTH	01-070-00-00-05-251	93.16	FOOLBEAR, RAY	01-035-00-00-00-678	85.52
ENGELHARDT, KYLE	01-025-00-00-04-975	491.71	OBRIGEWITZ, SAMANTHA	01-105-00-00-03-452	258.91
GRAFF, SANDRA	01-095-00-00-02-406	133.50	HOWE, JULIE	01-055-00-00-05-023	216.28
OBENAUER, COREY	01-010-00-00-04-924	345.98	ENGELHARDT, JACINTA	01-025-00-00-04-782	823.01
RAMBUR, VALERIE & PERRY	01-010-00-00-00-651	85.09	STACEY, ROBERTA	01-025-00-00-04-958	757.21
MARTIN, JASON	01-010-00-00-01-982	82.89	KELLER, KATIE & MATHISEN, PATRICIA	01-125-00-00-05-534	757.21
JENKEN, SANDRA/HERMAN, SHANE	01-025-00-00-04-152	439.88	MANDAL, RICK	01-025-00-00-03-537	436.77
VEIL, BRENT	01-025-00-00-05-378	922.05	HOUSE, LINDA	01-025-00-00-04-268	390.19
PENNINGTON, JOLYNN	01-025-00-00-04-138	471.42	PETERSON, BRANDON & FOX, LAKOTA	01-080-00-00-04-135	106.29
GROSS, DAVID & ALICE	01-025-00-00-04-298	650.15	MOSBRUCKER, WYATT	01-055-00-00-04-257	82.92
GUNSCH, LANCE	01-105-00-00-03-564	92.66	ENSZ, MARGARET	01-095-00-00-05-579	93.32
SCHAEFER, LAVERNE	01-025-00-00-03-067	232.53	REAL, EDUARDO & KATELYN	01-105-00-00-05-413	412.02
AVARD, SHANNON	01-100-00-00-04-119	87.78	MCCAY, KEVIN	01-070-00-00-03-956	86.43
HULLET, KEVIN & BETTY	01-025-00-00-05-356	531.81	HEGEL, MARY L	01-010-00-00-05-815	793.64
EHLI, JEFFERY & MEREDITH	01-055-00-00-04-568	375.81	BOEHM, DAWN	01-035-00-00-02-769	123.22
TOWNE, ROY D & MCKECHNIE, KIM	01-025-00-00-04-915	403.45	DAHL, CATHERINE	01-025-00-00-03-429	248.51
ALVESHORE, ANDREW & BOEHM, MCKAYLA	01-025-00-00-04-608	531.08	HAUGEN, RILEY	01-125-00-00-05-607	941.40
GLASER, DONALD J	01-105-00-00-02-827	111.74	RICKE, STEVE AND GEORGIA	01-105-00-00-03-788	119.57
BRYANT, KAREN	01-095-00-00-02-902	178.00	YOUNG, KELSEY & COLEDWARD	01-095-00-00-03-327	110.74
BRABANDT, DALE	01-025-00-00-03-991	439.88	ABERLE, ALLEN OR CHERYL	01-025-00-00-03-855	207.53
FONDER, MELISSA	01-025-00-00-04-604	432.53	BAXTER, GAUGE	01-105-00-00-00-892	96.45
KNODEL, BRYAN C & WOODWORTH, TIFFANY	01-080-00-00-03-474	366.03	SATHER, JENNIFER	01-035-00-00-03-758	94.24
JACOBSON, JOHN	01-025-00-00-04-236	320.06	BRALEY, JUDY	01-125-00-00-05-782	723.51
LAIB, EVAN & KRISTA	01-125-00-00-05-154	570.45	WERNER, ALVERNIA	01-105-00-00-04-301	564.62
DELBOM, TANNER J	01-080-00-00-04-108	233.75	WILSON, SHANTEL	01-080-00-00-05-436	72.20
PLATT, CARRIE	01-125-00-00-05-530	1,293.70	BITZ, BRENNEN	01-095-00-00-02-895	82.92
NGUYEN, NHUNG	01-035-00-00-09-226	936.47	BALTZELL, RYAN DEAN	01-105-00-00-00-599	168.19
RIPPLINGER, MIKE	01-055-00-00-04-013	139.86	DRESSLER, GABRIEL	01-035-00-00-02-698	167.67
GIESE, ROBERT D	01-095-00-00-04-967	453.81	CLARKE, SARAH	01-080-00-00-03-826	93.32
SCHMIDT, DONALD	01-025-00-00-05-101	719.35	SWENSON, CYNTHIA	01-095-00-00-02-259	96.45
FEIST, ROBERT	01-080-00-00-03-305	257.72	SCHAIBLE, RHONA & PETERSON, JAMES	01-025-00-00-05-849	950.39
STEVANH, LARRY C	01-095-00-00-00-739	134.48	HOSIE, AMY	01-105-00-00-04-447	407.46
LANE, HEATHER	01-095-00-00-02-527	191.45	MERTZ, CURTIS	01-025-00-00-03-367	154.53
SCHIERMEISTER, DEBRA	01-035-00-00-01-868	92.18	RUNYON, GREG & TRACEY	01-125-00-00-05-226	331.80
ANDERSON, KEVIN	01-025-00-00-05-187	403.45	SCHMIDT, VICKI	01-125-00-00-05-630	578.76
HACKMAN, LARRY	01-080-00-00-04-446	531.08	LUNDBERG, STEVEN & KARIN	01-025-00-00-05-915	827.22
WAEGE, SARAH	01-035-00-00-05-952	770.70	ANDERSON, GAYLORD & MELISSA	01-025-00-00-04-871	693.03
KRAM, JOHN D JR & COLLEEN	01-125-00-00-05-051	674.36	FELIX-WELLS, CORRIN, DELONAI, DANIEL	01-090-00-00-03-867	146.87
SABOT, KIM	01-125-00-00-05-538	748.93	VOLK-DAVIES, BETHANIE K.	01-080-00-00-05-768	744.60
FITTERER, NATHAN	01-025-00-00-05-000	445.26	KESSLER, JAMES & MICHELE	01-025-00-00-04-150	264.59
WELDER, MICHAEL V, JUDY K	01-025-00-00-05-196	375.81	CHRISTOPHERSON, JODI	01-035-00-00-05-113	574.76
HOLZER, MYRTLE	01-025-00-00-05-493	375.81	ANDERSON, SHERRY & BARTH, LONNIE	01-105-00-00-02-374	203.55
WILTON MHP LLC	SW-040-00-00-09-161	319.00	MARTIN, DUANE & JUANITA	01-080-00-00-07-064	615.19
HUGELN, JODY	01-105-00-00-04-091	270.92	LOUTZENHISER, KEITH	01-080-00-00-04-445	495.73
KROH, CURT & JUDY	01-025-00-00-05-844	323.25	ANDERST, PAUL	01-025-00-00-04-621	685.50
FRUHWIRTH, LEILA	01-025-00-00-04-648	375.81	KEMMET, BROOKE	01-105-00-00-04-185	350.00
JARRATT, ALVIE JR	01-125-00-00-05-686	998.09	WANNER, DARYL & TWILA	01-080-00-00-04-376	303.44
BREIDENBACH, JAMEY & STEPHANIE	01-105-00-00-03-472	252.34	JOHNSON, merissa	01-105-00-00-03-318	259.44
SCHAIBLE, ROLAND JAMES	CL-005-00-00-05-602	698.22	PFENNING, SANDY	01-025-00-00-04-917	428.93
SCHMITT, COREY & ERIKA	01-035-00-00-03-464	114.92	BUZALSKY, CHRISTIE	01-080-00-00-05-447	399.55
HEIN, ERIK	01-025-00-00-03-706	86.07	RATH, JOHN	CL-005-00-00-01-097	172.93
BOURET, DELORIS	01-130-00-00-06-058	1,013.98	HUIZENGA, KARLA	01-095-00-00-02-808	82.92
MELVIE, CHARLENE	01-080-00-00-03-925	389.60	PODALL, HILARY	01-025-00-00-05-108	728.13
WEIGEL, LISA J	01-025-00-00-05-392	521.79	JAHNER, JESSICA	01-010-00-00-01-285	78.50
NELSON, TODD & DENISE	01-095-00-00-02-399	161.13	JACOBS, FRANCIS & DEBBIE	01-055-00-00-02-334	113.40
LABER, RANDY & SIMON, LINDA	01-025-00-00-04-992	445.26	SIMONSON, JEROME	01-015-00-00-03-576	60.97
LIPP, DIANE	01-035-00-00-02-111	89.74	WOLFF, NICHOLE MARIE	01-025-00-00-04-756	488.82
LIPP, DUSTIN	01-095-00-00-03-917	77.99	WIEST, JEFFREY	01-080-00-00-05-824	349.16
DEIBERT, THOMAS & HELEN	01-125-00-00-05-831	1,191.98	WALKER, EDWARD & MELANIE	01-025-00-00-03-161	219.21
LINGERT, DOUG & CATHERINE	01-095-00-00-05-650	332.78	ANDERSON, WESLEY	01-095-00-00-01-636	171.69
SIMON, DANIEL	01-035-00-00-02-900	181.17	BENHAM, JUSTIN	01-025-00-00-03-510	244.41
MAHIN, MELISSA & PAUL	01-080-00-00-04-526	531.08	DWORSHATH, STEVEN	01-025-00-00-04-245	421.10
ZACHER, TANNIS ANN	01-025-00-00-05-294	487.06	JORGENSON, MYRAN & CHRIS	01-025-00-00-05-354	522.95
TWETEN, DAWN	01-035-00-00-04-439	375.81	LANDENBERGER, JUSTIN & SHELBEY	01-025-00-00-05-771	834.89
KLEIN, LAWRENCE & JEANNE	01-125-00-00-05-171	942.78	GUTHMILLER, LOIS	01-020-00-00-03-146	238.64
MOSTAD, ROBIN	01-125-00-00-05-535	1,361.67	DENDY, MADELIENE	01-080-00-00-07-048	843.76
JAMES, LISA	01-125-00-00-05-204	688.29	YOUNG, CARL & MALETTE	01-095-00-00-03-613	196.46
MARTIN, RON E	01-130-00-00-07-067	1,387.53	GERHARDT, STEVE & MARGE	01-035-00-00-03-170	312.14

Name	Parcel Number	Refund Amount	Name	Parcel Number	Refund Amount
VOLLMER, JILL	01-025-00-00-04-838	403.45	MOLIA, JONATHAN	SW-040-00-00-05-841	97.28
COWAN, DENICE	01-035-00-00-01-120	80.20	TIBOR, GRANT	01-025-00-00-03-918	443.93
MEIDINGER, KRIS	01-025-00-00-04-503	375.81	POTTER, DAN	01-010-00-00-00-950	71.15
LEINIUS, NEIL & JANE	01-035-00-00-01-058	160.15	CHRISTIAN, TROY	01-025-00-00-04-704	789.10
WEICHEL, ROBERT	01-010-00-00-00-988	100.74	SCHUMACHER, KYRA	CL-005-00-00-05-901	773.29
SCHUSTER, EURLYNE	01-105-00-00-05-595	714.46	POCHANT, CLAUDINE	01-025-00-00-04-824	201.72
DAHL, DARLA	01-095-00-00-03-786	226.66	FELICIANO, NAYDA	01-035-00-00-02-654	117.09
KEPLIN, TAYLOR & SKYLOR	01-125-00-00-05-780	1,126.29	WATTS, JENIFER	01-095-00-00-05-753	539.75
ELHARD, CODY	01-100-00-00-05-351	403.45	JOYCE, LEILA LOU	01-010-00-00-04-665	29.51
HENRY, BARBARA	01-025-00-00-04-068	313.21	HANLEY, HELEN	CL-005-00-00-05-014	123.00
REED, LEONARD	01-105-00-00-05-798	758.72	KASUSKE, DANIELLE	01-125-00-00-05-168	778.91
WALL, DONALD & BEDA JO	01-080-00-00-01-134	77.99	NEWMAN, LAURIE JEAN	01-025-00-00-04-925	359.67
SIVERTSON, MARCIA	CL-005-00-00-04-852	490.67	PROM, BEVERLY	01-025-00-00-04-211	219.81
DEAN, DANIEL	01-025-00-00-03-960	118.09	BARNES, TERRY	01-025-00-00-04-864	721.69
BRANDNER, DARYL D	01-025-00-00-04-104	439.88	WEBER, RICHARD	01-080-00-00-04-559	607.01
GRAVNING, LIBBY	01-025-00-00-04-699	644.77	OTTO, BRANDON	01-025-00-00-03-986	161.72
SANDERSON, DALE & WENDY	01-130-00-00-05-892	1,191.98	SMITH, RANDY & LORI	01-125-00-00-05-150	218.83
JOHNSON, DANIEL & DAWN	01-125-00-00-05-062	539.39	WEISS, THOMAS & DORIS	01-025-00-00-05-188	368.72
HANSON, DAVID AND RANDEE	01-125-00-00-05-675	962.39	THIEL, TERRY	01-025-00-00-04-658	407.46
FEHR, RICK	01-025-00-00-04-558	531.08	GROSS, TROY A & JESSICA J	01-025-00-00-04-734	317.43
MARTIN, VERN	01-055-00-00-04-950	130.08	CARRIER, MICHELLE	SW-040-00-00-00-361	103.77
WEBER, JESSE	01-095-00-00-04-385	89.24	BAHM, AMANDA	01-080-00-00-04-367	407.46
FLATH, HAROLD	01-095-00-00-02-347	175.81	WILEY, AUSTON	01-095-00-00-05-312	139.17
OLSON, BRAM	01-035-00-00-00-098	90.22	MERTZ, SHAYNE C	01-025-00-00-03-192	381.96
ASBRIDGE, DARCI E	01-035-00-00-03-297	142.55	SCHOENWALD, EUGENE	CL-005-00-00-06-047	588.11
HIGHLEY, JOANNE	01-125-00-00-05-297	660.67	ASHLEY, JOHN & NANCY	CL-005-00-00-09-237	1,072.49
ROLL, RICK & JAN	01-035-00-00-04-849	335.96	MYHRE, CONNIE	01-105-00-00-03-982	198.30
MEIDINGER, TREVOR	01-025-00-00-04-479	375.81	KROUS, JASON	01-105-00-00-02-368	126.19
BAHM, JESSICA	01-100-00-00-09-233	837.94	LOCKWOOD, TAMMY	01-025-00-00-04-330	781.51
STRIEFEL, DOUGLAS A & DEBRA A	01-025-00-00-05-102	225.93	DEMARS, DANA	01-105-00-00-01-065	101.80
MESSER, KEITH & LAVONNE	01-025-00-00-05-087	885.12	GROSZ, MICHAEL	01-025-00-00-05-016	445.26
ENYART, ROBERT	01-105-00-00-03-550	252.34	BRADFORD, MILT & JULIE	01-025-00-00-04-968	344.27
KEENEY, BRET	CL-005-00-00-04-680	247.05	THOMPSON, JESSE J	01-095-00-00-01-536	62.56
SABOT, DOUG	01-095-00-00-01-836	80.44	DAVIS, ROB	CL-005-00-00-05-911	887.85
EICHELE, DEAN & MAUREEN	01-080-00-00-05-813	232.53	LABRENSZ, NANCY	01-095-00-00-04-973	139.17
SCHWAB, BONNIE	CL-005-00-00-04-842	141.81	SANDWICK, JERRY	CL-005-00-00-04-299	235.55
GUSTAFSON, JOHN	01-100-00-00-01-254	80.20	TYSVER, KARLA	01-025-00-00-04-754	535.35
BOHL, CHRIS	01-080-00-00-02-804	107.58	VETTER, MARK OR VETTER, JOSEPH, JR	01-025-00-00-04-620	411.41
CRUMM, SYLVIA	01-035-00-00-04-850	529.61	HERZING, SHELLY	01-105-00-00-00-742	97.40
SCHWAB, JUSTIN	01-025-00-00-05-266	439.38	GEISS, BROOKLYN	01-025-00-00-05-177	441.67
KASSIAN, STEVEN & MELISSA	05-120-00-00-05-680	282.44	BECKER, MARTY & DILLMAN, NIKKI	01-025-00-00-05-590	747.08
DRISCOLL, LAURA	01-105-00-00-05-708	469.96	BENZ, STACY & PEGGY	01-080-00-00-05-008	253.10
FISHER, DEAN RAY	52-120-00-00-06-026	1,316.29	JANDT, JULIE	01-010-00-00-04-521	93.23
HARDY, RENEE	01-125-00-00-05-472	1,361.79	PUSC, DAVID	01-105-00-00-04-120	178.43
HOFFER, DAVID & PAULETTE	01-010-00-00-04-983	445.26	SALZ, BERNIE	01-105-00-00-01-647	162.51
JOERSZ, BRIAN & BARBARA	01-025-00-00-04-360	455.28	BOSCH, CHELSEY & TRAVIS	01-125-00-00-05-144	636.50
OSWALD, SHEILA	01-025-00-00-04-873	529.61	GEDROSE, SANDIE	01-035-00-00-05-245	215.64
BEARD, SHELLY	01-105-00-00-05-162	463.59	GREAM, JOSEPH & KAYLA	01-095-00-00-06-018	364.90
SELZLER, MICHELE	01-025-00-00-04-393	531.08	STELTON, STEVE	01-010-00-00-03-302	215.91
WELCH, JESSICA	01-095-00-00-02-647	114.67	STEIN, JAMIE	01-095-00-00-02-030	7.28
BERTSCH, MONICA	01-105-00-00-02-708	193.41	SCHMIDT, BONITA	01-100-00-00-04-931	88.66
NIHILL, CYNTHIA	52-120-00-00-05-004	370.47	AMILLANO, ASHLEY & RANGEL-RINCON, RAMON /	01-080-00-00-07-001	812.22
HANSEN, ROBBY & KORREY	05-120-00-00-05-120	256.94	DUTCHUK, TARA	01-100-00-00-01-720	105.07
TWETEN, DUSTIN	01-035-00-00-03-835	131.31	SCHMIDT, NEAL WADE	01-095-00-00-02-444	116.18
BOEHM, JOHN	01-130-00-00-05-853	1,118.39	CARNES, ASHLIE	01-105-00-00-05-735	100.00
DILGER, LOREN	01-035-00-00-06-077	770.70	SCHMALTZ, RICHARD & JOANN	01-025-00-00-04-482	216.96
SHAW, DELILA	01-095-00-00-02-939	65.51	WANZEK, KARMELO & CARSON, BRADFORD	01-105-00-00-00-403	118.43
OLSON, SHERRY L	01-060-00-00-04-778	315.90	BENSON, CHARLIE	01-025-00-00-07-061	754.68
BALTZELL, HAYLEE & SHANE	01-025-00-00-09-265	887.33	BOONE, TERRY	01-025-00-00-04-829	787.50
DELBORN, DAVID	01-080-00-00-06-000	1,153.36	BOSSERT, DESERY G & DENISE M	01-025-00-00-04-675	427.23
HAAS, JOSEPH ROBERT	01-125-00-00-04-994	489.02	FISCHER, JODI	01-095-00-00-01-902	80.62
THOMAS, MARIA	01-105-00-00-02-623	210.77	GENTER, NICOLE	01-025-00-00-04-662	458.66
DEAN, JAMES	01-130-00-00-05-974	1,117.41	HORSELOOKING, WARREN	01-095-00-00-02-115	167.90
MCKENNEY, SEAN	01-105-00-00-01-517	171.40	MITTLEIDER, MICHAEL	01-025-00-00-04-697	458.66
BECK, MERIC & MARVIN	01-125-00-00-05-343	688.29	NICODEMUS, CASSANDRA	01-055-00-00-02-501	82.01
ANDERSON, BRENDA S	01-105-00-00-05-692	752.11	SAXOWSKI, GLENDON & PENNY	01-105-00-00-05-350	613.76
HOFF, MARILYN	01-125-00-00-05-358	639.15	WALD, BENITA	01-055-00-00-06-061	629.88
NYGAARD, JULIE	01-025-00-00-04-470	395.59	ST CLAIR, TRAVIS	01-100-00-00-03-778	88.66
PEARSON, RON & SHERYLE	01-025-00-00-04-845	672.16	TODD, MICHELLE	01-025-00-00-04-315	689.92
REBERG, RUTH	01-025-00-00-03-492	414.93	HERMAN, RENEE	01-125-00-00-05-338	553.72
GRINDBERG, DEANNE	01-125-00-00-05-470	774.12	HOFFNER, AMBER	01-100-00-00-03-218	68.42
WALLACE, LAWRENCE	01-090-00-00-04-209	66.26	DAHL, HAILEE & OSWALD, CHRISTOPHER	01-130-00-00-05-860	1,254.98
QUASCHNICK, BRANDI	01-125-00-00-05-399	776.26	HENRY, SHONDA R	01-125-00-00-05-674	60.00
MATTON, BRITTANY	CL-005-00-00-04-949	204.36	KERZMAN, RYAN	01-025-00-00-03-426	315.28
SCOTT, MICHAEL	01-105-00-00-00-056	63.82	THOMPSON, DANIELLE	01-105-00-00-05-690	44.78
OPP, DARWIN & GLORIA	01-125-00-00-05-452	684.87	BACHMEIER, THOMAS & MARY	01-125-00-00-05-223	1,067.05
ANDERSON, TAYLOR	01-105-00-00-03-775	104.17	HOFSTAD, DIANE	01-055-00-00-04-900	116.14
BAKER, TARA	01-125-00-00-05-195	688.29			
WHITE SHIELD, SPIRIT	01-095-00-00-02-773	112.47			
LAHREN MARK	01-035-00-00-03-176	176.29			

ITEM

7

**RESOLUTION OF MORTON TOWNSHIP
BY AND THROUGH ITS BOARD OF TOWNSHIP SUPERVISORS
RELATING TO FLOODPLAIN ZONING AND FLOODPLAIN MANAGEMENT**

WHEREAS, the above-named Township is a political subdivision contained within the jurisdictional boundaries of Burleigh County, North Dakota, and therefore is subject to the Constitution and laws of the State of North Dakota; and

WHEREAS, pursuant to Article VII, §10 of the North Dakota Constitution and chapter 54-40.5 of the North Dakota Century Code, a political subdivision may by mutual agreement transfer administrative, legal, or financial responsibilities to another political subdivision, and may in like manner revoke said transfer of responsibilities; and

WHEREAS, pursuant to chapter 61-16.2 of the North Dakota Century Code pertaining to Floodplain Management and the National Flood Insurance Program 42 U.S.C. 4001 et seq. the term "Community" means any political subdivision that has the authority to zone; and

WHEREAS, Communities having residential and nonresidential structures in areas that are subject to excessive flooding shall be required to participate in the National Flood Insurance Program, and shall adopt and enforce required floodplain management ordinances; and

WHEREAS, failure to adopt and enforce said ordinances as required by the National Flood Insurance Program shall result in the Community's ineligibility to receive flood disaster assistance from the State of North Dakota or other flood relief from the Federal Emergency Management Agency; and

WHEREAS, pursuant to a resolution of the Township Board of Supervisors dated the 7th day of April, 2026, the above-named Township has exercised its statutory authority to zone as provided in sections 58-03-11 through 58-03-15 of the North Dakota Century Code, by establishing a township zoning commission, one or more zoning districts, and township zoning regulations.

NOW, THEREFORE, BE IT RESOLVED, to the extent allowable by the Constitution and laws of the State of North Dakota, the above-named Township, by and through this resolution of its Board of Township Supervisors, and upon the mutual agreement of Burleigh County, North Dakota, hereby *elects to participate* in the National Flood Insurance Program as a Community as follows:

I.

The above-named Community (Township) shall adopt and enforce floodplain zoning and floodplain management ordinances within its jurisdictional area in compliance with the National Flood Insurance Program and the laws of North Dakota.

II.

To the extent allowable by North Dakota law, the above-named Community (Township), by and through this resolution of its Board of Township Supervisors, hereby revokes any and all existing agreements with Burleigh County, North Dakota, related to the administrative, legal, and financial responsibilities of floodplain zoning, floodplain management, and the enforcement of the same as required by chapter 61-16.2 of the North Dakota Century Code and the National Flood Insurance Program.

III.

That in accordance with Article VII, §10 of the North Dakota Constitution this agreement must be made mutually between the political subdivisions, and according to section 54-40.5-03 of the North Dakota Century Code the agreement must include the following information:

1. Nature of the power or function to be revoked: Adoption and enforcement of floodplain zoning and floodplain management ordinances as required by chapter 61-16.2 of the North Dakota Century Code;
2. Effective date of the proposed revocation: This resolution shall be effective upon the signature of the Township Chairman, the Township Clerk, the Chairman of the County Commission, and the County Auditor. This resolution shall be filed with the Township Clerk and a copy of this resolution shall be kept at the Burleigh County Finance Office;
3. Responsibility for administration of the power or function to be revoked: This resolution shall vest all administrative, legal, or financial responsibilities related to floodplain zoning and floodplain management with above-named Community (Township) pursuant to N.D.Const. Art. VII, §10, N.D.C.C. §§ 54-40.5 et seq., 58-03-11 through 58-03-15, 58-06 et seq., 61-16.2 et seq., and the National Flood Insurance Program 42 U.S.C. 4001 et seq.;
4. Manner in which affected employees currently engaged in the performance of the power or function will be revoked, reassigned, or otherwise treated: Any employee or employees of Burleigh County, North Dakota currently engaged in the performance of floodplain zoning and/or floodplain management will be released from their obligations and responsibilities with respect to the above-named Community (Township);
5. Manner in which real property, facilities, equipment, or other personal property required in the exercise of the power or function are to be transferred, sold, or otherwise disposed of: Township records and documents relating to the adoption of floodplain zoning and floodplain management currently on file at the Burleigh County Courthouse may be accessed by Township Supervisors upon request;
6. Method of financing, establishing, and maintaining a budget for the power or function: Chapter 58-06 et seq. of the North Dakota Century Code; and
7. Other legal, financial, and administrative arrangements necessary to affect the revocation in an orderly and equitable manner: The above-named Community (Township) specifically *retains and does not relinquish* its authority, duties, functions, and responsibilities related to the statutory powers listed in N.D.C.C. §§ 58-03-11 through 58-03-15 (township zoning authority).

DATED this 7th day of April , 2026 .

Township Chairman

Township Clerk

Chairman of the County Commission

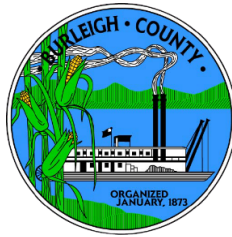
County Finance Director

ITEM

10



Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov



Request for County Board Action

DATE: April 20, 2026

TO: Mark Splonskowski
County Auditor

FROM: Daniel Schriock
County Engineer

RE: Authorization to seek a consultant engineering firm to perform construction engineering services for Moffit Road Improvement Project.

Please place the following item on the next Burleigh County Board agenda.

ACTION REQUESTED:

Authorize the proper County officials to seek an engineering firm to perform construction engineering services for Moffit Road.

BACKGROUND:

The 2026 Burleigh County Construction Program includes a Federally funded Mill and overlay project on Moffit Road. The project will be let on May 8th by the State and construction will be funded under an 80/20 (Federal/Local) split.

The use of consultant firms can be beneficial in completing projects that require certain capabilities that we do not have in house, or require faster action than our current staffing can provide. The project will require us to follow the Federal Construction Process (a process that we currently are not certified to complete), we propose using a consultant firm to perform this function. Interested engineering consultant firms will submit a written proposal addressing: staff experience and technical capabilities, current workload, understanding of project scope, fee schedule, etc. After a review of the proposals, we will select the most qualified consultant and the NDDOT and County will work with them to develop the scope and timeline for the project. Once the details of the project have been worked out, we will apply their fee schedule and come up with a total cost. This will then be brought back to the Board for approval. The construction engineering services for this project will be performed (and funded) under an 80/20 (federal/local) split.

RECOMMENDATION:

It is recommended the Burleigh County Board adopt the attached proposed resolution.

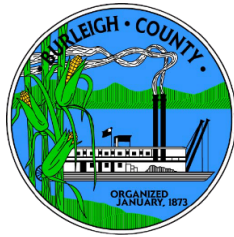


Burleigh County Highway Department

8100 43rd Ave NE

Bismarck ND 58503

701.204.7748 | burleigh.gov



PROPOSED RESOLUTION:

THEREFORE, BE IT RESOLVED: That the County Auditor and the County Engineer are hereby authorized to advertise to seek construction engineering services proposals for the SC-0848(004), PCN 25028, Moffit Road – ND Highway 1804 to US Highway 83 2" Milling and 2" Overlay and Seal Coat Improvements (12.56 miles) for Burleigh County, ND.



Burleigh County Highway Department
8100 43rd Ave NE
Bismarck ND 58503
701.204.7748 | burleigh.gov



Request for County Board Action

DATE: April 20, 2026

TO: Mark Splonskowski
County Auditor

FROM: Daniel Schriock
County Engineer

RE: Master Mechanic Position

Please include the following item in the next Burleigh County Board packet.

ACTION REQUESTED:

Authorize the proper County officials to make position changes.

BACKGROUND:

During the past few months, the Highway Department and the Human Resource Department have been working on filling creating a Master Mechanic position. After reviewing the Department's needs, it was determined that the best way to fill this position would be to promote our current Shop Maintenance Worker III to the newly created Master Mechanic position.

Kirk Obritsch will be promoted from a Shop Maintenance Worker III position to the Master Mechanic Position (Grade 6, Step 12 to a Grade 7, Step 10). Kirk would remain a non-exempt employee.


This change does fit within the Current Highway Department's salary and fringe benefit budget.

RECOMMENDATION:

It is recommended that the Burleigh County Board adopt the attached proposed resolution.

PROPOSED RESOLUTION:

THEREFORE BE IT RESOLVED: That the Human Resource Director is hereby directed to make the required changes to the existing payroll system to change Mr. Obritsch's position from the Shop Maintenance Worker II position to the Maser Mechanic position (Grade 6, Step 12 to a Grade 7, Step 10) and to allocate funding from the Road and Bridge fund to cover such change.

	Burleigh County, North Dakota Job Description	Last Date Revised: 12/17/2025 Job Description #
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Employee: _____
Job Title: Master Mechanic
Job Status: Nonexempt
Salary Grade: 7

Location: Bismarck
Department: Highway
Reports to: Shop Maintenance Supervisor
DBM Rating: B31

Job Summary: Under supervision of the Shop Maintenance Supervisor, is responsible for performing vehicle repairs, diagnostics, and maintenance at a Master level. Must possess extensive knowledge and experience in automotive mechanics, exceptional leadership skills, and the ability to handle high pressure situations.

Responsibilities:


- 30 % of time 1. Responsible for performing activities associated with the maintenance and repair of a variety of automotive and heavy equipment with gas and diesel engines, such as light and heavy-duty vehicles, tractors, and industrial equipment.
- 30 % of time 2. Conduct diagnostic tests and analysis, and preventive maintenance inspections on all equipment to determine necessary repairs and general maintenance needs. Assist other employees with complicated repairs and maintenance issues.
- 20 % of time 3. Performs welding fabrication and repairs at a Master level.
- 10 % of time 4. Building maintenance, occasional equipment and truck operations as needed.
- 10 % of time 5. Fills in for the Shop Maintenance Supervisor when required.

Essential Job Duties:

1. Demonstrates a comprehensive understanding in the proper operation of current diagnostic tools for all makes and models of County vehicles.
2. Performs repairs, replacements, and adjustments on faulty components and systems of heavy machinery, including engines, transmissions, hydraulic systems, and electrical systems.
3. Maintains, repairs, rebuilds, or replaces parts of equipment such as, County pickups, dozers, scrapers, graders, forklifts, and other equipment whether gasoline or diesel powered within the fleet of County vehicles.
4. Uses OEM Manuals and other resources to develop advanced troubleshooting procedures, documents procedures for future use and dissemination.
5. Stays updated with latest industry advancements, technological developments, and equipment manufacturing guidelines to enhance skills and knowledge.
6. Trains other employees on proper equipment maintenance and operation to reduce future equipment failures.
7. Conduct regular inspections, lubrication, and maintenance tasks to ensure equipment operates at optimal levels and minimize the risk of breakdowns.
8. Assists Shop Maintenance Supervisor in training other employees in regular preventive maintenance of all equipment.
9. Performs body and glass repairs on all County vehicles; including welding and fabrication as needed.
10. Installs radios and light bars as necessary.
11. Demonstrates knowledge of proper handling of fuels, oils, coolants, and other hazardous material to prevent uncontrolled release or spillage of these agents.
12. Maintain accurate records of equipment maintenance, repairs, and service history. Generate reports on equipment condition, repair costs, and recommendation for management.
13. Maintain an inventory of spare parts, tools, and equipment necessary for repairs and maintenance.
14. Assists management with research regarding the purchase or leasing of specific equipment for the County.
15. Performs duties of Shop Maintenance Supervisor duties in the Supervisors absence.
16. Performs other duties as required and assigned.

Accountabilities:

1. Observe established safety practices and procedures when working with tools and equipment.

	Burleigh County, North Dakota Job Description	Last Date Revised: 12/17/2025 Job Description #
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2. Comply with all environmental policies, MSHA and OSHA regulations.
3. Ensure equipment is in good operating condition by adjusting and performing advanced maintenance as operating results and conditions require.
4. Create a positive and productive work atmosphere by communicating and maintaining a professional manner with supervisors, employees, and the public.
5. Prepare daily work reports and record equipment maintenance activities.

Job Qualifications, Experience and Education:

1. Must be high school graduate or GED certified, and a graduate of a two-year technical institute with specialization in automotive or heavy equipment mechanics, and four (4) years of experience as a Shop Maintenance Worker II or have a minimum of six (6) years of documented on the job experience, performing duties as those listed above.
2. Must have advanced knowledge of functions and components of engines, ignitions, cooling systems, brake and hydraulic systems, and the methods, materials, tools, and mechanic practices of automotive, heavy equipment, and diesel engines.
3. Must demonstrate a broad, advanced knowledge of repair techniques, including the use of advanced electronic diagnostic tools.
4. Experience operating drill presses, turning lathe, bench grinders and various types of shop tools and equipment.
5. Must have the ability to use manufacturers’ manuals to develop troubleshooting procedures for use by others.
6. Must have basic knowledge and ability to operate heavy equipment and trucks and possess and retain at the employee’s expense, a CDL Class A driver’s license with N. endorsement as issued by the Driver’s License Division of the State of North Dakota, and a clean driving record.
7. Applicant will be subject to a post-offer criminal background check, physical and pre-employment drug screen. The county will pay for the associated costs of these exams.
8. Must live within an approximate 60-minute response time of the assigned shop.

Working Conditions/Physical and Mental Demands:

1. Physical environment consists of indoor/outdoor exposure to various extremes of climate and weather. Exposure to all types of petroleum-based oils and greases, shop chemicals, welding fumes and other hazards associated with maintenance and welding facility.
2. Will include physical motions of sitting, standing, walking, bending, pushing, pulling, crouching, twisting, grasping, climbing, lifting, and carrying heavy items, and other physical motions.
3. Will be required to work on or beside busy highways, and work at various heights from ground on bridges and or trucks and equipment.
4. Occasionally required to respond to call-in or back-to-work procedures.
5. Employees in this position are subject to random alcohol and controlled substance testing in accordance with the federal mandated Omnibus Transportation Employee Testing Act of 1991.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all duties, skills, responsibilities, or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining Master Mechanic related positions. The job description is not a contract. The County reserves the right to modify job descriptions at any time.

Employee Signature

Date

ITEM

11




BURLEIGH COUNTY SHERIFF'S DEPARTMENT

KELLY LEBEN
SHERIFF

Request for County Commission Action

Date: April 13, 2026

To: Mark Splonskowski
Burleigh County Auditor

From: Kelly Leben 
Burleigh County Sheriff

Re: 2025/2026 North Dakota Department Of Transportation Traffic Safety Grant

Please place the following item on the next Burleigh County Commission agenda.

Action Requested:

Approve the Amendment to the 2025/2026 ND DOT Traffic Safety Grant. The grant is available for review in the Burleigh County Auditor's Office.

Background:

The ND DOT Traffic Safety Grant is an annual grant awarded to Burleigh County. The grant award is used to fund additional traffic safety enforcement and equipment in high risk areas such as Impaired Driving, Distracted Driving, Occupant Protection, and Speed Enforcement.

Recommendation:

It is recommended that the County Commission approve the grant agreement amendment.

Proposed Resolution:

THEREFORE BE IT RESOLVED: That the proper County officials are hereby authorized to authorize the ND DOT Traffic Safety Grant Amendment between Burleigh County and the State of North Dakota.

COURTHOUSE

514 E. Thayer • PO Box 1416
Bismarck, ND 58502-1416

P 701-222-6651 • F 701-221-6899

 www.facebook.com/BurleighCountySheriffsDepartment

BURLEIGH MORTON DETENTION CENTER

4000 Apple Creek Road • PO Box 2499
Bismarck, ND 58502-2499

P 701-255-3113 • F 701-258-5319



BURLEIGH COUNTY SHERIFF'S DEPARTMENT

KELLY LEBEN
SHERIFF

Request for County Commission Action

Date: April 6, 2026

To: Mark Splonskowski
Burleigh County Auditor

From: Kelly Leben
Burleigh County Sheriff

A handwritten signature in blue ink, appearing to read "Kelly Leben".

Re: Variance to Burleigh County Policy- Chapter 2 SECTION 10: STARTING SALARY

Please place the following item on the next Burleigh County Commission agenda.

Action Requested:

Approve a variance to the starting salary for Jail Nurse-LPN Position.

Background:

BMDC is in the process of hiring a Jail Nurse-LPN position. The top applicant has over 12 years of experience in various aspects of nursing. The negotiated step is outside of the allowable steps by Burleigh County policy without County Commission approval. Discussion with Human Resources confirms negotiated salary is comparable with local job market.

Recommendation:

It is recommended that the County Commission approve the variance to the starting salary for the Jail Nurse-LPN position at a Grade 7 Step 12.

Proposed Resolution:

THEREFORE BE IT RESOLVED: That the proper County officials are hereby authorized to authorize the variance to Burleigh County Policy Chapter 2 Section 10-Starting Salary.

COURTHOUSE

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BURLEIGH COUNTY SHERIFF'S DEPARTMENT

KELLY LEBEN
SHERIFF

Request for County Commission Action

Date: April 6, 2026

To: Mark Splonskowski
Burleigh County Auditor

From: Kelly Leben 
Burleigh County Sheriff

Re: Salary Adjustment for Jail Nurse-LPN

Please place the following item on the next Burleigh County Commission agenda.

Action Requested:

Approve a Step adjustment for current Jail Nurse-LPN position.

Background:

BMDC is in the process of hiring a Jail Nurse-LPN position. During the current and previous nurse hiring processes, current slotted positions have been a point of discussion and hinder recruiting.

Recommendation:

It is recommended that the County Commission approve a variance to the current salary for a Jail Nurse-LPN position from a Grade 7 Step 11 to a Grade 7 Step 13 effective immediately.

Proposed Resolution:

THEREFORE BE IT RESOLVED: That the proper County officials are hereby authorized to authorize the variance to the current salary for the Jail Nurse-LPN position.

COURTHOUSE

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BURLEIGH - MORTON COUNTY COMMISSION

DETENTION REPORT April 2026

1. March Housing Report:

- a. Average Daily Population (ADP) 385
- b. Total Bookings: 614 or 20 per day average.

2. Breakdown of Inmate Days:

a. Bismarck inmate days:

447 nights	14 per night	\$44,550 billed
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b. Mandan inmate days:

49 nights	2 per night	\$4,750 billed
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c. U.S. Marshall/Bureau of Prisons:

807 nights	26 per night	\$92,805 billed
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d. Others (Counties/Cities):

5,368 nights	173 per night	\$569,415 billed
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e. Burleigh/ Morton Average per night:

6,057 nights	195 per night	
--------------	---------------	--

3. Total billed : \$710,831 Year: \$1,898,728

4. Burleigh County alternatives to jail program (24/7Program): 251 Participants

- 47 on the drug patch.
- 96 on the ankle bracelet.
- 58 on twice a day breath tests.
- 35 people testing in other counties.
- 15 Remote Breath Testing

ITEM

12

BURLEIGH COUNTY

HUMAN RESOURCES DEPARTMENT

PAMELA BINDER, SPHR, SHRM-SCP
HR DIRECTOR

HUMAN RESOURCE ASSISTANTS:
MEGAN MARTIN
DESIREE HILBORN
LINDSAY BROWER

MEMORANDUM

To: Jacob Achtenberg
Facilities Director

From: Pamela J. Binder, SPHR, SHRM-SCP
HR Director/ Risk Management Director

Date: April 13, 2026

Re: Buildings & Grounds Department Reorganization Structure

Per our recent conversation regarding the organizational structure of the Buildings & Grounds Department, I have accumulated some figures for the different position levels that we had discussed.

I have attached a draft copy of the Buildings & Grounds Potential (Draft) Organizational Chart structure. This structure has a position in between the Building Technicians and yourself. This is the Buildings & Grounds Supervisor position. We had discussed this organizational chart structure in a prior conversation.

Within the Buildings & Grounds Department there are three levels of building technicians. They are listed below:

- Building Technician, I – Pay Grade 4
- Building Technician II – Pay Grade 6
- Building Technician III – Pay Grade 8

Dean Van Vleet is a Building Technician II – Pay Grade 6

Before you were hired as Facilities Director Dean Van Vleet was given a temporary salary increase from Pay Grade 6 – Pay Step 13 = \$34.70 hour to Pay Grade 7 – Pay Step 15 = \$40.38 hour.

Effective for March 1, 2026, the temporary salary increase was eliminated. This brought Dean Van Vleet to a Pay Grade 6 – Pay Step 13 = \$35.39 hour.

If Dean Van Vleet were to be promoted to a Building Technician III – Pay Grade 8 – Pay Step 9 = \$36.66 hour and after the six-month probationary period Dean would be increased one Pay Step to Pay Grade 8 – Pay Step 10 = **\$37.79**. Which is about halfway in between Dean's current hourly rate, and the temporary salary increase rate.

Mike Kruckenberg is a Building Technician II – Pay Grade 6

Before you were hired as Facilities Director Mike Kruckenberg was given a temporary salary increase from Pay Grade 6 – Pay Step 14 = \$34.70 hour to Pay Grade 7 – Pay Step 16 = \$41.47 hour.

BURLEIGH COUNTY

HUMAN RESOURCES DEPARTMENT

PAMELA BINDER, SPHR, SHRM-SCP
HR DIRECTOR

HUMAN RESOURCE ASSISTANTS:
MEGAN MARTIN
DESIREE HILBORN
LINDSAY BROWER

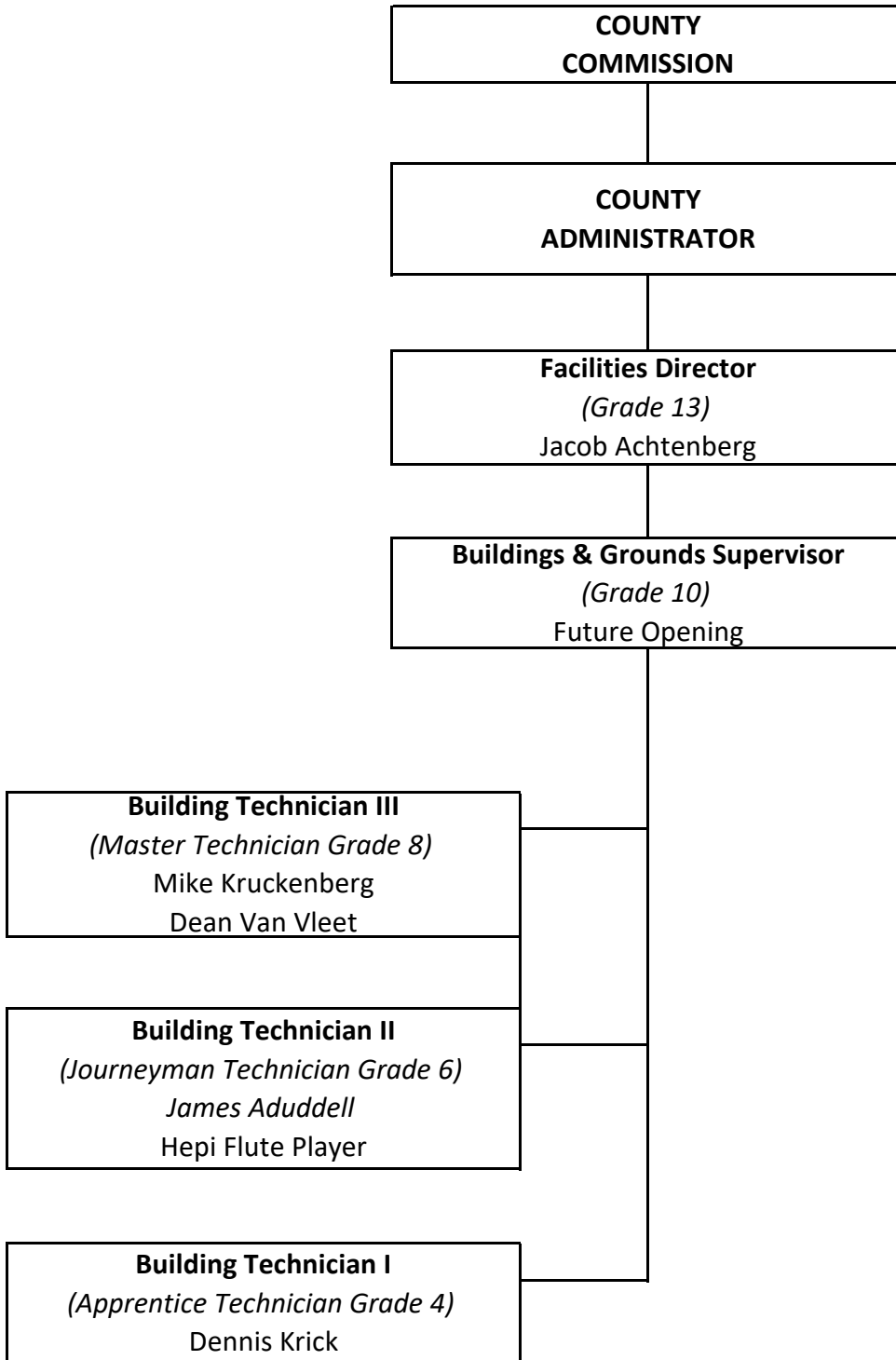
Effective for March 1, 2026, the temporary salary increase was eliminated. This brought Mike Kruckenberg to a Pay Grade 6 – Pay Step 15 = \$36.39 hour.


If Mike were to be promoted to a Building Technician III – Pay Grade 8 – Pay Step 10 = \$37.79 hour and after the six-month probationary period Mike would be increased one pay step to Pay Grade 8 – Pay Step 11 = **\$38.94** hour. Which is about halfway in between Mike's current hourly rate and the temporary salary increase rate.

In conclusion, this memo provides the organizational structure and the pay rate moving forward, if this gets approved by the Burleigh County Commission.

Please let me know if you have any questions or concerns with this information.

Buildings Grounds Department



	Burleigh County, North Dakota Job Description	Last Date Revised: 07/10/2024 Job Description Number:
---	--	---

Employee: _____
Job Title: Facilities Director
Status: Exempt
Salary Grade: 13

Location: Bismarck
Department: Buildings & Grounds
Reports to: Commission
DBM Rating: C52

Job Summary: Responsible for planning and coordinating operations, repairs, improvements, maintenance, and preventive maintenance of assigned Burleigh County buildings and grounds. Oversee, coordinate, and plan upgrades to Burleigh County buildings and grounds. Seek bids, enter contracts, and work with third party vendors.

Responsibilities:


- | | | |
|----|--------|--|
| 30 | % time | 1. Responsible for the overall supervision of all buildings and grounds employees. |
| 30 | % time | 2. Responsible for the scheduling and general supervision of maintenance and repairs of all Burleigh County buildings. |
| 25 | % time | 3. Responsible for project management and planning for current and future infrastructure needs. |
| 10 | % time | 4. Responsible for preparing annual budget; monitor and approve expenditures of the Buildings & Grounds Department; maintain reports, inventory records, and order supplies. |
| 5 | % time | 5. Responsible for performing maintenance on County buildings, grounds, and equipment. |

Essential Job Duties:

1. In coordination with the Buildings & Grounds Supervisor, directs, supervises, and evaluates department staff; ensures staff receive training related to specific job tasks and responsibilities.
2. Directs, schedules, and oversees external contractors.
3. Schedules and supervises maintenance workers engaged in building and grounds upkeep and repair; responsible for safety and security, electrical, plumbing, heating, air conditioning, and ventilation systems in assigned buildings.
4. Develops and monitors department budget; orders equipment and supplies and monitors inventory; makes requests to Commission for capital outlay expenditures as needed.
5. Prepares specifications for projects, equipment, and contracted services; oversees site and building projects performed by outside contractors.
6. Develops and implements long and short-range goals, objectives, department specific policies, procedures, and work standards for the department.
7. Evaluates the need for and arranges staff safety training sessions.
8. Contributes to strategic planning by evaluating and projecting future facility needs and proposing options to achieve them.
9. Investigate and monitor air quality concerns in assigned buildings.
10. Maintain records and prepare reports regarding department activities, facilities conditions, department inventories, and other operations activities.
11. Responds to inquiries and complaints from building tenants regarding the maintenance of assigned buildings and grounds.
12. Coordinate and communicate repair and construction activities with appropriate department heads.
13. Performs other duties as required.

Accountabilities:

1. Knowledge of principles and practices of employee supervision, including selection, work planning, organization, performance review and evaluation.
2. Knowledge of principles and practices of accounting, budget development and administration.

	Burleigh County, North Dakota Job Description	Last Date Revised: 07/10/2024 Job Description Number:
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3. Knowledge of practices and principles of buildings and grounds, journey level maintenance and facilities management.
4. Observe established safety practices and procedures when working with chemicals and equipment.
5. Create a positive and productive work atmosphere by communicating and maintaining a professional manner with employees and the public.

Job Qualifications, Experience and Education:

1. Must be high school graduate or GED certified, with a bachelor’s degree in architecture, engineering, project management or related field.
2. Must have five (5) years of experience in a maintenance position working on HVAC, plumbing, electrical, maintenance of buildings and grounds and preventative maintenance of buildings, equipment, and vehicles.
3. Must have one (1) to three (3) years of supervisory experience in a maintenance setting.
 - A combination of education and work experience of ten (10) or more years in project management, HVAC, plumbing or electrical work with progressive supervisory responsibilities may be substituted for minimum qualifications.
4. Must have reasonable interpersonal communications skills and be able to interact with fellow employees, professional staff, and the public.
5. Must possess a valid class D North Dakota driver's license, and a clean driving record.
6. Applicants will be subject to a pre-employment physical, drug screen and criminal background check.

Working Conditions/Physical and Mental Demands:


1. Physical environment consists of indoor/outdoor exposure to various climates.
2. Will include physical motions of sitting, standing walking, lifting, carrying, pushing, crouching, twisting, grasping, climbing and other physical motions.
3. Occasionally required to respond to call-in or back-to-work procedures.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all duties, skills, responsibilities, or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining Facilities Director position. The job description is not a contract. Burleigh County reserves the right to modify this job description at any time.

Employee Signature

Date

	Burleigh County, North Dakota Job Description	Last Date Revised: 10/16/2025 Job Description Number:
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Employee: _____
Job Title: Buildings & Grounds Supervisor
Status: Non-Exempt
Salary Grade: 10

Location: Bismarck
Department: Buildings & Grounds
Reports to: Facilities Director
DBM Rating: C42


Job Summary: Reporting to the Facilities Director and responsible for the condition and operation of equipment in the following buildings: Courthouse, Provident Building, Burleigh Morton Detention Center and Burleigh East, and the grounds of these buildings. Directly supervise Buildings and Grounds staff; ensure safety requirements, procedures, and codes are followed; assist the Facilities Director with any remodeling and new construction projects.

Responsibilities:

- 45% of time 1. Responsible for performing maintenance on assigned County buildings, grounds, and equipment.
- 5% of time 2. Responsible for assisting the Facilities Director in the preparation of the annual budget.
- 20% of time 3. Responsible for the completion of maintenance and updates for the following buildings: Courthouse, Provident Building, Burleigh Morton Detention Center, and Burleigh East.
- 20% of time 4. Responsible for working with contractors and monitoring their performance and schedules as assigned by the Facilities Director.
- 10% of time 5. Assist in the hiring, managing, and evaluating performance of Buildings & Grounds employees.

Essential Duties:

1. Ensure all scheduled preventative maintenance and repairs on the assigned buildings, grounds and equipment are scheduled and completed, including electrical, plumbing, mechanical, heating, ventilation, and air conditioning (HVAC) systems, as well as changes/modifications to the buildings and grounds.
2. Operate and update computerized security systems, perform data entry, and identify issues; maintain program codes for punch key security door locks; monitor and maintain alarm control system; monitor Simplex fire control system for the assigned buildings.
3. Maintain various systems, including performing light maintenance and responding to emergency situations related to elevators, emergency generators, etc.; test and trouble shoot to identify problem areas and corrections needed.
4. Prepare boilers for annual state boiler inspection and reassemble boiler when completed; mix and regulate boiler chemical water treatment.
5. Assist the Facilities Director in the coordination of contracted repairs and maintenance projects to include renovation projects oversee projects; monitor work in progress and completed work to ensure projects are completed according to specifications. Report the status of these projects to the Facilities Director.
6. Provide mentoring and supervision to department employees under the span of control. Make suggestions on matters of assignment, reward, or discipline of employees. Set goals and objectives for others to work towards and monitor performance.
7. Provide training and work direction, ensuring staff know and follow department and county guidelines, follow sound work and safety practices to accomplish the job objectives and avoid injury or loss.
8. Ensure staff know and follow department and county safety work practices and wear proper PPE and observe and correct unsafe conditions and ensure employees are aware of safety procedures.
9. Purchase supplies for purposes and amounts that are within the budget and authorized approval limits.

	Burleigh County, North Dakota Job Description	Last Date Revised: 10/16/2025 Job Description Number:
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10. Assist in maintaining records and prepare reports regarding work unit activities, condition of facilities, and operational activities.
11. Perform other duties as required and assigned.

Accountabilities:

1. Ensure tasks and projects are completed in a timely manner by monitoring the work and performance of staff.
2. Ensure the safety of County employees and the public by making sure sidewalks are kept free of ice, snow, and other debris.
3. Ensure grounds are maintained by proper cutting and trimming of lawn, shrubs, and trees.
4. Observe established safety practices and procedures when working with chemicals and equipment.
5. Create a positive and productive work atmosphere by communicating and maintaining a professional manner with employees and the public.

Job Qualifications, Experience and Education:

1. Highschool graduate or GED certified.
2. Must have advanced knowledge of materials, methods and techniques used in maintenance activities.
3. Must have five (5) years of experience in a maintenance position working on HVAC, plumbing, maintenance of buildings and grounds, and preventative maintenance of buildings, equipment, and vehicles.
4. Must have one (1) to three (3) years of supervisory experience in a maintenance setting.
5. Must have reasonable interpersonal communication skills and be able to interact with employees, professional staff, and the public.
6. Must possess a valid Class D North Dakota Driver’s license and a clean driving record.
7. Applicant will be subject to a criminal background check, pre-employment physical and drug screen paid for by the County.

Working Conditions/Physical and Mental Demands:


1. Physical environment consists of indoor/outdoor exposure to various climates.
2. Will include the physical motions of sitting, standing, walking, lifting, carrying, pushing, pulling crouching twisting, grasping, climbing and other physical motions.
3. Interaction with Burleigh Morton County Detention Center personnel and possibly inmates may occur.
4. Some work will be performed in confined spaces.
5. Occasionally required to respond to on call or back to work procedures.
6. This position participates in an on-call rotation.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all duties, skills, responsibilities, or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining Buildings and Grounds Maintenance related positions. The job description is not a contract. Burleigh County reserves the right to modify this job description at any time.

Employee Signature

Date

	Burleigh County, North Dakota Job Description	Last Date Revised: 07/29/2024 Job Description Number:
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Employee: _____
Job Title: Building Maintenance Tech III
Status: Nonexempt
Salary Grade: 8

Location: Bismarck
Department: Buildings & Grounds
Reports to: Facilities Director
DBM Rating: B25

Job Summary: Under supervision of the Buildings and Grounds Supervisor, is responsible for performing building maintenance, repair work, and grounds maintenance at a Master level. This position will also provide guidance through training and mentoring for the other Building Technicians.

Responsibilities:


- 50 % time 1. Responsible for performing high level maintenance on assigned County buildings, grounds, and equipment.
- 10 % time 2. Responsible for maintaining reports, inventory records, and ordering supplies.
- 20 % time 3. Responsible for working with assigned contractors and monitoring their performance and schedules.
- 20 % time 4. Responsible for training, mentoring, and monitoring the work of assigned Building Maintenance Technician I & II.

Essential Job Duties:

1. Must be able to perform all the duties of a Building Maintenance Technician II.
2. Ability to troubleshoot, repair and install electronic locks, security cameras, phones and paging systems.
3. Perform Master level maintenance on commercial boilers and cooling towers.
4. Provide Master level building maintenance involving carpentry, repair, plumbing, flooring, painting, and minor electrical repairs.
5. Provide Master level maintenance on all electronic systems.
6. Perform HVAC system maintenance to include changing filters, belts, checking chemicals, adjusting system, and general repairs.
7. Acts as primary trainer and mentor for Building Maintenance Technicians I & II.
8. Assist with monitoring the performance of assigned maintenance staff for all maintenance activities.
9. Perform preventive maintenance on equipment, vehicles, and buildings.
10. Respond to service request tickets, general inquiries, and complaints from building tenants in regard to the maintenance of assigned buildings and grounds.
11. Ensure tasks and projects are completed in a timely manner by monitoring the work and performance of any assigned staff.
12. Observe established safety practices and procedures when working with chemicals and equipment.
13. Create a positive and productive work atmosphere by communicating and maintaining a professional manner with employees and the public.
14. Prepare reports and inventory records of County equipment and supplies as needed.
15. Perform other duties as assigned or required.

Job Qualifications, Experience and Education:

1. Must be a high school graduate or GED certified.
2. Must have knowledge of materials, methods and techniques used in maintenance activities.

	Burleigh County, North Dakota Job Description	Last Date Revised: 07/29/2024 Job Description Number:
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3. Must have five (5) years of experience in a maintenance position working on HVAC, plumbing, electrical, maintenance of buildings and grounds, and preventive maintenance of buildings, equipment, and vehicles.
4. Must have one to three years of supervisory experience in a maintenance setting.
5. Preference will be given to applicants with Commercial Building maintenance experience.
6. Must have reasonable interpersonal communication skills and be able to interact with fellow employees, professional staff, and the public.
7. Must possess a valid call "D" North Dakota driver's license and a clean driving record.
8. Applicant will be subject to a criminal background check, pre-employment physical and drug screen paid for by the County.

Working Conditions/Physical and Mental Demands:


1. Physical environment consists of indoor/outdoor exposure to various climates.
2. Will include the physical motions of sitting, standing, walking, lifting, carrying, pushing, pulling, crouching, twisting, grasping, climbing, and other physical motions.
3. Interaction with Burleigh Morton County Detention Center personnel and possibly inmates may occur.
4. Some work will be performed in confined spaces.
5. Occasionally required to respond to call in or back-to-work procedures.
6. This position participates in an on-call rotation.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all duties, skills, responsibilities, or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining Building Maintenance related positions. The job description is not a contract. Burleigh County reserves the right to modify this job description at any time.

Employee Signature

Date

	Burleigh County, North Dakota Job Description	Last Date Revised: 07/10/2024 Job Description Number:
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Employee: _____
Job Title: Building Maintenance Tech II
Status: Nonexempt
Salary Grade: 6

Location: Bismarck
Department: Buildings & Grounds
Reports to: Maintenance Supervisor
DBM Rating: B22

Job Summary: Under supervision of the Buildings and Grounds Supervisor, is responsible for performing technical installation, repair, and maintenance of County owned buildings, property, and related facilities, including the repair, monitoring, and installation of specialized equipment or operating systems.

Responsibilities


- | | | |
|----|--------|--|
| 50 | % time | 1. Responsible for performing maintenance on County Buildings and equipment. |
| 40 | % time | 2. Responsible for maintenance on County grounds. |
| 10 | % time | 3. Responsible for maintaining reports and assisting with project planning. |

Essential Job Duties:

1. Must be able to perform all duties required for the position of Building Maintenance Technician I.
2. Provide building and equipment maintenance at a journeyman level in multiple disciplines including high voltage electrical, HVAC and refrigeration.
3. Ability to adjust and monitor computerized controls; and adjust and monitor security detention equipment.
4. Ability to read blueprints.
5. Work on garbage disposals, dishwashers, trash compactors, and other commercial grade appliances.
6. Assist in project planning, cost estimation and the project prioritization process.
7. Provide maintenance of sidewalks including the use of a power blower, sweepers, and snow removal equipment.
8. Troubleshoot and repair chiller systems, hot water boilers and steam boilers.
9. Perform chemical testing of boiler and cooling towers.
10. Responsible for checking and testing of generators and grease interceptors.
11. Respond to afterhours emergency calls regarding building security, malfunctioning equipment, or systems, and make or arrange for necessary repairs.
12. Respond to service ticket requests, general inquiries and complaints regarding the maintenance of assigned buildings and grounds.
13. Observe established safety practices and procedures and use protective safety gear when working with chemicals and equipment.
14. Create a positive and productive work atmosphere by communicating and maintaining a professional manner with employees and the public.
15. Prepare reports and inventory records of County equipment and supplies as needed.
16. Perform other duties as required or assigned.

Job Qualifications, Experience and Education:

1. Must be 18 years of age or older and a high school graduate or GED certified.
2. Must have knowledge of materials, methods and techniques used in maintenance activities.
3. Must have reasonable interpersonal communication skills and be able to interact with fellow employees, professional staff, and the public.

	Burleigh County, North Dakota Job Description	Last Date Revised: 07/10/2024 Job Description Number:
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4. Must have a minimum of two (2) years of experience in a comparable position.
5. Must possess a valid class D North Dakota driver's license, and a clean driving record.
6. Applicant will be subject to a criminal background check, physical and pre-employment drug screen.

Working Conditions/Physical and Mental Demands:


1. Physical environment consists of indoor/outdoor exposure to various climates.
2. Will include physical motions of sitting, standing, walking, lifting, carrying, pushing, pulling, crouching, twisting, grasping, climbing and other physical motions.
3. Interaction with Burleigh Morton Detention Center personnel and possibly inmates may occur.
4. This position will rotate between locations, including the Burleigh Morton County Detention Center.
5. Occasionally required to work early shifts, respond to call-back or emergency procedures.
6. This position will also participate in an on-call rotation.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all duties, skills, responsibilities or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining the Building Maintenance Technician II position. This job description is not a contract. Burleigh County reserved the right to modify this job description at any time.

Employee Signature

Date

	Burleigh County, North Dakota Job Description	Last Date Revised: 07/10/2024 Job Description Number:
---	--	---

Employee:	_____	Location:	Bismarck
Job Title:	Building Maintenance Technician I	Department:	Buildings & Grounds
Status:	Nonexempt	Reports to:	Maintenance Supervisor
Salary Grade:	4	DBM Rating:	B21

Job Summary: Under supervision of the Buildings and Grounds Supervisor, is responsible for performing general maintenance and repair work, and ground maintenance at a semi-skilled level.

Responsibilities


50	% time	1. Responsible for performing maintenance on County Buildings and equipment.
40	% time	2. Responsible for maintenance on County grounds.
10	% time	3. Responsible for maintaining reports and limited assistance with project planning.

Essential Job Duties:

1. Provide building maintenance involving carpentry repair, flooring, and painting.
2. Perform troubleshooting and repair of minor electrical systems.
3. Perform minor plumbing repairs of sinks, drains and toilets.
4. Perform maintenance, including preventative maintenance and light repair work on various equipment, including mowers, trucks, and other small equipment.
5. Provide ground maintenance such as mowing and edging lawns, trimming hedges, removing weeds, raking, trimming, and fertilizing trees, planting flowers, and disposing of refuse.
6. Perform snow removal with shovels, small tractors, snow blowers, and pickup equipped snowplow.
7. Provide maintenance of sidewalks including the use of a power blower, sweepers, and snow removal equipment.
8. Assist with movement and assembly of office furniture such as desks, office chairs, tables, and cabinets.
9. Provide escort to sub-contractors in security sensitive areas of County Buildings.
10. Respond to inquiries and complaints regarding the maintenance of assigned buildings and grounds.
11. Observe established safety practices and procedures and uses protective safety gear when working with chemicals and equipment.
12. Create a positive and productive work atmosphere by communicating and maintaining a professional manner with employees and the public.
13. Prepare reports and inventory records of County equipment and supplies is needed.
14. Perform other duties as assigned or required.

Job Qualifications, Experience and Education:

1. Must be 18 years of age or older and a high school graduate or GED certified.
2. Must have knowledge of materials, methods, and techniques used in maintenance activities.
3. Must have reasonable interpersonal communication skills and be able to interact with fellow employees, professional staff, and the public.

	<p>Burleigh County, North Dakota</p> <p>Job Description</p>	<p>Last Date Revised: 07/10/2024</p> <p>Job Description Number:</p>
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4. Preference will be given to candidates with specific experience in boiler systems, carpentry, plumbing, or electrical work.
5. Must possess a valid class D North Dakota driver's license, and a clean driving record.
6. Applicant will be subject to a criminal background check, physical and pre-employment drug screen.

Working Conditions/Physical and Mental Demands:

1. Physical environment consists of indoor/outdoor exposure to various climates.
2. Will include physical motions of sitting, standing, walking, lifting, carrying, pushing, pulling, crouching, twisting, grasping, climbing and other physical motions.
3. Interaction with Burleigh Morton Detention Center personnel and possibly inmates may occur.
4. This position will rotate between locations, including the Burleigh Morton County Detention Center.
5. Occasionally required to work early shifts, respond to call-in or emergency procedures.
6. This position will also participate in the on-call rotation.

Clarification Clause:

This job description is not intended and should not be construed to be a complete list of all duties, skills, responsibilities or working conditions associated with the job. It is intended to be a reasonable outline of those principal job elements essential in maintaining the Building Maintenance Technician I position. This job description is not a contract. Burleigh County reserves the right to modify this job description at any time.

Employee Signature

Date

ITEM

13



Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.
Re: Recommendations from the 4-8-2026 meeting of County Planning Commission
Date: 4-13-2026
From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

CJB Subdivision Final Plat

Legal Description: Part of Government Lots 1 & 2, Section 12, Township 141N,
Range 81W

Property Address: 22700 NW Hwy 1804 Painted Woods Township

The petitioner approached Burleigh County regarding the platting of a one (1) lot subdivision that contains 5.46 acres. Zoning is A-Agricultural and is under the Painted Woods Township jurisdiction.

ACTION REQUESTED

Based on supporting documents and findings of the Planning Commission, it is recommended to approve the CJB Subdivision Final Plat

Attachments: Ex. 1 Site Location 22700 NW Hwy 1804
Ex. 2. CJB Subdivision Final Plat

Ex. 1 Site Location 22700 NW Hwy 1804





Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.
Re: Recommendations from the 4-8-2026 meeting of County Planning Commission
Date: 4-13-2026
From: Mitch Flanagan, Burleigh County Planning Director. ^{MF}

ITEM 1

EAH Subdivision Final Plat

Legal Description: Part of Auditor's Lots a & B, Section 23, Township 140,
Range 80 W

Property Address: TBD Burnt Creek Township

Burleigh County was contacted with a proposed a two (2) lot subdivision
containing 57 acres. Lot 1 contains 28.2 acres and Lot 2- 23.8 acres respectively.

ACTION REQUESTED

Based on supporting documents and findings of the Planning
Commission, it is recommended to approve the EAH Subdivision
Final Plat

Attachments: Ex. 1 Site Location EAH Subdivision
Ex. 2. EAH Subdivision Final Plat.

Ex. 1 Site Location EAH Subdivision



EAH SUBDIVISION

ALL THAT PART OF AUDITOR'S LOT A AND AUDITOR'S LOT B OF THE W 1/2 OF SECTION 23, TOWNSHIP 140 NORTH, RANGE 80 WEST, OF THE 5TH P.M. OF BURLING COUNTY, NORTH DAKOTA

DESCRIPTION
 ALL THAT PART OF AUDITOR'S LOT A AND AUDITOR'S LOT B OF THE W 1/2 OF SECTION 23, TOWNSHIP 140 NORTH, RANGE 80 WEST, OF THE 5TH P.M., BURLING COUNTY, NORTH DAKOTA, DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF AUDITOR'S LOT A; THENCE NORTH 89 DEGREES 12 MINUTES 10 SECONDS EAST, ALONG THE BOUNDARY LINE OF AUDITOR'S LOT A, A DISTANCE OF 271.02 FEET TO THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 12 MINUTES 10 SECONDS EAST, A DISTANCE OF 271.02 FEET TO THE BOUNDARY LINE OF AUDITOR'S LOT B; THENCE SOUTH 00 DEGREES 12 MINUTES 12 SECONDS WEST, A DISTANCE OF 13.00 FEET; THENCE SOUTH 57 DEGREES 12 MINUTES 36 SECONDS WEST, A DISTANCE OF 271.02 FEET TO THE POINT OF BEGINNING; THENCE NORTH 89 DEGREES 12 MINUTES 10 SECONDS EAST, ALONG THE BOUNDARY LINE OF SAID AUDITOR'S LOT B, THENCE NORTH 89 DEGREES 11 MINUTES 54 SECONDS EAST, ALONG SAID BOUNDARY LINE, A DISTANCE OF 68.90 FEET; THENCE SOUTH 01 DEGREE 13 MINUTES 13 SECONDS WEST, A DISTANCE OF 162.71 FEET; THENCE NORTH 89 DEGREES 13 SECONDS WEST, A DISTANCE OF 271.02 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 00 DEGREES 12 MINUTES 12 SECONDS WEST, ALONG SAID BOUNDARY LINE, A DISTANCE OF 246.54 FEET; THENCE SOUTH 89 DEGREES 11 MINUTES 54 SECONDS WEST, CONTINUING ON SAID BOUNDARY LINE, A DISTANCE OF 271.02 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED TRACT CONTAINS 57.35 ACRES, MORE OR LESS.

SURVEYOR'S CERTIFICATE

I, THOMAS HAGEN, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF NORTH DAKOTA, HEREBY CERTIFY THAT THE ABOVE PLAT IS A TRUE COPY OF THE NOTES OF A SURVEY PERFORMED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT ALL MEASUREMENTS SHOWN THEREON ARE CORRECT, THAT ALL REQUIRED BOUNDARIES HAVE BEEN SET, AND THAT ALL DIMENSIONS AND BEARING DETAILS ARE CORRECT.

THOMAS HAGEN & CO. P.C.
 BURLING, NORTH DAKOTA
 SURVEYOR

THOMAS HAGEN
 LICENSE NO. 4539
 FLS REGISTRATION NO. 4539

APPROVAL OF COUNTY PLANNING AND ZONING COMMISSION

THE COUNTY PLANNING AND ZONING COMMISSION HEREBY APPROVES THIS SUBDIVISION, AS SHOWN ON THE PLAT, THIS PLAT HAS BEEN APPROVED WITH THE LATEST OF THE STATE OF NORTH DAKOTA, THE COMMISSIONER OF REVENUE, AND THE COUNTY OF BURLING AND RESOLUTIONS ADOPTED BY SAID PLANNING AND ZONING COMMISSION.

DATE OF RESOLUTION APPROVED ON THE _____ DAY OF _____, 2026

COMMISSIONER - CHAIRMAN _____ DEPUTY COMMISSIONER - SECRETARY _____

APPROVAL OF BOARD OF COUNTY COMMISSIONERS

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF BURLING, NORTH DAKOTA, HAS APPROVED THE SUBDIVISION, AS SHOWN ON THE PLAT, THIS PLAT HAS BEEN APPROVED WITH THE LATEST OF THE STATE OF NORTH DAKOTA, THE COMMISSIONER OF REVENUE, AND THE COUNTY OF BURLING AND RESOLUTIONS ADOPTED BY SAID PLANNING AND ZONING COMMISSION.

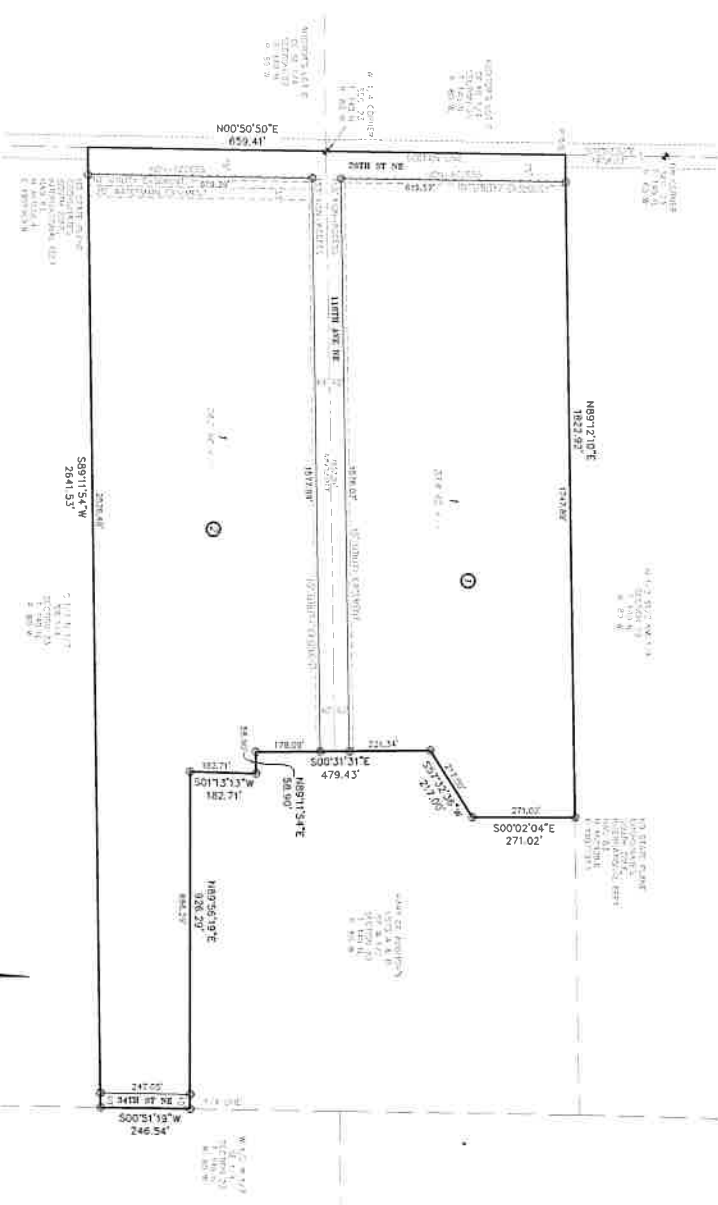
DATE OF RESOLUTION APPROVED ON THE _____ DAY OF _____, 2026

COMMISSIONER - CHAIRMAN _____ DEPUTY COMMISSIONER - SECRETARY _____

APPROVAL OF COUNTY ENGINEER

I, DANIEL L. SOMMERS, COUNTY ENGINEER OF THE COUNTY OF BURLING, NORTH DAKOTA, HEREBY APPROVE THIS PLAT OF SAID SUBDIVISION, BURLING COUNTY, NORTH DAKOTA AS SHOWN ON THIS PLAT.

DATE: FEBRUARY 17, 2026
 COUNTY ENGINEER



DRAWER'S CERTIFICATE & DECLARATION

I, THOMAS HAGEN, A PROFESSIONAL LAND SURVEYOR IN THE STATE OF NORTH DAKOTA, HEREBY CERTIFY THAT THE ABOVE PLAT IS A TRUE COPY OF THE NOTES OF A SURVEY PERFORMED UNDER MY SUPERVISION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT ALL MEASUREMENTS SHOWN THEREON ARE CORRECT, THAT ALL REQUIRED BOUNDARIES HAVE BEEN SET, AND THAT ALL DIMENSIONS AND BEARING DETAILS ARE CORRECT.

STATE OF NORTH DAKOTA
 COUNTY OF _____

THOMAS HAGEN & CO. P.C.
 1500 13TH ST SW
 BISMARCK, ND 58503

ON THIS _____ DAY OF _____, 2026, BEFORE ME PERSONALLY APPEARED DANIEL L. SOMMERS, COUNTY ENGINEER OF THE COUNTY OF BURLING, NORTH DAKOTA, WHO IDENTIFIED HIMSELF AS THE PERSON REFERRED TO AND WHO EXECUTED THE FOREGOING CERTIFICATE AND "HE" AS AUTHORIZED TO DO SO, AND HE EXECUTED THE FOREGOING CERTIFICATE AND "HE" AS AUTHORIZED TO DO SO.

NOTARY PUBLIC
 DANIEL L. SOMMERS
 BURLING COUNTY, NORTH DAKOTA

SCALE: 1"=150'
 FEBRUARY 17, 2026
 ○ BOUNDARY IN PLAT

NOTES

DATE OF RECORD: 2026
 NORTH DAKOTA STATE PLAT: 2026
 BEARINGS AND DISTANCES MAY VARY FROM PREVIOUS PLATS DUE TO DIFFERENT METHODS OF MEASUREMENT.

DEPARTMENT OF LAND SURVEY
 NORTH DAKOTA STATE SYSTEM
 400 EAST 10TH STREET
 BISMARCK, ND 58505
 UMS 2026 INTERNATIONAL REG
 1/1/2026 8:00 AM
 1/1/2026 8:00 AM

AREA DATA

ACRES	57.35
SQUARE FEET	398,113.50
SQUARE METERS	102,850.00
ACRES	57.35
SQUARE FEET	398,113.50
SQUARE METERS	102,850.00





Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission

Re: Recommendations from the 3-11-2026 meeting of Burleigh County Planning Commission.

Date: April 13, 2026

From: Mitch Flanagan, Burleigh County Planning Director. ^{MF}

ITEM 1

Variance Request for 8716 Caraway Drive

Legal Description: Harvest Grove Third Subdivision, Block 2, Lot 3
Property Address: 8716 Caraway Drive

The owner intends to build a 40' x 60' 2,400 sq./ ft. accessory building and are requesting to change to the 40' setback on the east side of the property to 15'. This will allow the builder to set the accessory building away from the house, and off the septic systems drain field.

Recommended Motion: Approve the 15' variance request.

Attachments:

- Ex.1: 8716 Site location.
- Ex. 2 8716 Site Drawings.



Ex. 2 8716 Site Drawings



ITEM

14

BURLEIGH COUNTY

HUMAN RESOURCES DEPARTMENT

PAM BINDER, SPHR, SHRM-SCP
DIRECTOR

HUMAN RESOURCE ASSISTANTS:
MEGAN MARTIN
DESIREE HILBORN
LINDSAY BROWER

Memorandum

To: Chairman Brian Bitner
Commissioner Steve Bakken
Commissioner Wayne Munson
Commissioner Steve Schwab
Commissioner Jerry Woodcox

From: Pam Binder, SPHR, SHRM-SCP
HR Director/Risk Management Director

Date: April 20, 2026

Re: HR Items for Commission Meeting

Subject One: Burleigh County Health Insurance Plan

BACKGROUND: Burleigh County established a self-funded health insurance plan effective for January 1, 2019. The Burleigh County Health Insurance Plan (The Plan) has been in place since that time. Blue Cross Blue Shield North Dakota (BCBSND) was contracted as the Third-Party Claims Administrator for The Plan.

The Health Insurance Committee was formed to help administer The Plan and to make recommendations to the Burleigh County Commission for the ongoing administration of The Plan. There has been some turnover in the Health Insurance Committee. There are three positions open on the Health Insurance Committee. The remaining Health Insurance Committee members are listed as the following:

- Brian Bitner – Commission Chairman
- Mark Splonskowski – Auditor
- Taylor Schmidt – Interim Finance Director
- Pam Binder – HR Director
- Megan Martin – HR Assistant II
- Melissa Hanson - Recorder

When The Plan was implemented, the Burleigh County Commission approved a \$3.2 million dollar appropriation (loan) for The Plan. This was done as a safeguard in case the claims for the first few years were more than the contributions into The Plan. There has been three \$500,000.00

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payments and one \$700,000.00 payment made from the Health Insurance appropriation (loan) back into the General Fund. These transfers were made in 2022, 2023, 2024 and 2025.

In the May 19, 2025 Commission meeting, the Commission approved a recommendation made by the Health Insurance Committee to transfer the remaining \$1 million dollar loan balance into The Plan reserves to help build the reserves in order to ensure The Plan has a safeguard for the future. As of 2025, there is no longer a loan balance to be paid back to the General Fund.

I have enclosed the Burleigh County Health Insurance Plan (The Plan) Report (Attachment H1). This report gives a year-over-year analysis of how The Plan has operated since its implementation on January 1, 2019. This report reflects all of the costs associated with operating The Plan. Theoretically, what is left is either the net balance (which builds the reserves for The Plan), or the net loss (which reduces the reserve levels for The Plan, and this is where the safeguard funds would be used). The Plan has managed to fund itself through contributions, health insurance rebates, and fund reserves since implementation seven (7) years ago. The more the reserve fund increases, the healthier The Plan becomes. The ongoing Plan Reserves are currently calculated to be **\$2,174,776.61**.

In addition to the cost of the Plan's claims, there are other expenses that are included into The Plan's cost. The Burleigh County Health Insurance Plan (The Plan) purchases a reinsurance product called Stop-Loss Insurance. The current Stop-Loss product is purchased through BCBSND. The premiums for the Stop-Loss contract have gone up substantially over the years due to our high dollar claim's ratio. However, at the start of the 2023 plan year we did increase the threshold level for the Stop Loss coverage to reimburse The Plan for high dollar claims from \$50,000.00 to \$60,000.00. This has had a positive effect on our Stop-Loss premiums. The table below shows the year-over-year difference in the Stop-Loss Premiums paid and the Stop-Loss credits received:

Plan Year	Stop Loss Premiums	Stop Loss Credits	Totals	Percentage Inc.
2019	\$ 804,031.00	\$ 926,416.00	\$ (122,385.00)	0%
2020	\$ 1,055,284.00	\$ 1,186,961.00	\$ (131,677.00)	31%
2021	\$ 1,400,979.00	\$ 1,951,838.00	\$ (550,859.00)	33%
2022	\$ 1,778,812.00	\$ 2,003,334.00	\$ (224,522.00)	27%
2023	\$ 1,907,566.00	\$ 1,094,851.00	\$ 812,715.00	7%
2024	\$ 2,244,856.00	\$ 1,445,671.00	\$ 799,185.00	18%
2025	\$ 2,232,027.00	\$ 2,252,620.00	\$ (20,593.00)	-1%

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The 2026 Stop Loss Premiums equal \$387.93 per single employee coverage per month. The 2026 Stop Loss Premiums equal \$938.80 per employee family coverage per month.

In addition to the Stop-Loss Reinsurance Premiums, there is also administrative fees that BCBSND charges to administer the claims and The Plan itself on behalf of Burleigh County. This has gradually increased due to medical inflation and increased costs for claims processing requirements. The following table represents the BCBSND Third-Party Administrative Fees from 2019 to 2026:

Plan Year	Monthly Admin Fee	Employees	Annual Admin Fee	Percentage Inc.
2019	\$ 50.00	289	\$ 173,400.00	0%
2020	\$ 50.00	292	\$ 175,200.00	0%
2021	\$ 52.94	305	\$ 193,760.40	6%
2022	\$ 55.06	302	\$ 199,537.44	4%
2023	\$ 57.26	302	\$ 207,510.24	4%
2024	\$ 59.84	316	\$ 226,913.28	5%
2025	\$ 63.73	317	\$ 242,428.92	7%
2026	\$ 67.24	317	\$ 255,780.96	6%

The Plan is funded by health insurance premiums. Both employees and the County contribute a percentage of premiums. The County pays 95% of the premium and the employee pays 5% of the premium. The year-over-year contributions are listed in the table below:

Plan Year	Employee Contributions	Employer Contributions	Total Contributions	Percentage Inc.
2019	\$ 246,822.50	\$ 4,678,033.00	\$ 4,924,855.50	0%
2020	\$ 238,482.50	\$ 4,720,055.00	\$ 4,958,537.50	-3%
2021	\$ 255,646.00	\$ 4,857,917.50	\$ 5,113,563.50	7%
2022	\$ 266,704.00	\$ 5,069,254.00	\$ 5,335,958.00	4%
2023	\$ 307,908.00	\$ 5,892,475.50	\$ 6,200,383.50	15%
2024	\$ 357,369.15	\$ 7,066,078.85	\$ 7,423,448.00	16%
2025	\$ 399,918.93	\$ 7,607,917.85	\$ 8,007,836.78	12%

The 2026 monthly premiums are: \$1,399.67 for a single plan and \$2,667.60 for a family plan. The monthly premium split between employee and employer is \$69.98 – employee and

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\$1,329.69 – employer for a single plan. The premium split between employee and employer is \$133.38 – employee and \$2,534.22 – employer for a family plan.

Effective for the 2026 plan year, the pharmacy benefit (prescription drug coverage) has changed. Due to legislative changes in the last session, which required health insurance plans to cover certain maintenance medications, such as insulin, etc., the prescription formulary listing had to be changed. The formulary listing is a list of preferred prescription drugs that are covered with a lesser charge than other drugs that are not on the formulary listing. The Net Results Formulary list is created by BCBSND to ensure there is compliance with the new legislative regulations for covering prescription medications. This was a required change in order for the Burleigh County Health Insurance Plan to stay in compliance. There is some cost savings that are built into this new formulary listing as well.

RECOMMENDATION: With the changes in the formulary list for prescription drugs and the current balance in the ongoing plan reserves, it has been recommended to increase the plan premiums by 4% for 2027 instead of the 8% increase The Plan has had for the last two years.

There has been some discussion regarding the 5%/95% premium split as well. The State of North Dakota currently pays the full health insurance premium for their employees' health insurance plan. The table listed above that shows the Contribution breakdown will give the Commission an idea of the costs associated with any premium percentage changes. This came up in a conversation regarding how Burleigh County can gain an edge in recruiting and retention for employees within this very tight labor market. I can not make a recommendation regarding the option for the County to pay the full health insurance premium. What I can do is provide the costs for this option.

Subject Two: Burleigh County Employee Headcount and First Quarter Turnover

BACKGROUND: Burleigh County has implemented Paylocity, which is more than a payroll system. With Paylocity, we are able to get data insights that tell us what the employee headcount is and also the turnover rate. We can also see the tenure of employees within Burleigh County. There is also data that shows our male and female employee ratio within the County.

As of April 15, 2026 Burleigh County had 372 employees. Since January 1, 2026 The County has hired 27 employees for our open positions. Since January 1, 2026 there have been 18 employees that have terminated their employment with the County. The Turnover Rate through April 15, 2026 is at 4.9%. The County has a growth rate of 2.8% and an average employee tenure of 7.4 years. I have provided some chart attachment to show these statistics.

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Attachment C1 shows the Headcount of all Active Employees by department. It is important to note that Department 21 – Mail out consists of the Burleigh County Commissioners and the appointed auxiliary board members from the different Commissioner appointed boards such as Planning, Parks, Human Service Zone, etc. There is a total of 372 employees.

Attachment C2 shows the Hired versus Terminated Employees Over Time (January 1, 2026 through April 15, 2026). The blue column shows that we hired 28 employees during this time. The yellow column shows that there were 18 employees that terminated their employment with the County over that same timeframe.

Attachment C3 shows the Turnover Rate By Group for the timeframe of January 1, 2026 through April 15, 2026. This is a little misleading for two departments, 18 – Treasurer only had one employee turnover and 11 – Recorder only had one employee turnover. The other five departments do have turnover on a somewhat regular basis. This shows a total of 17 employee terminations.

Attachment C4 shows the Male to Female employee percentage. Male – 55.1% (205) and Female employee percentage – 44.9% (167). This indicates the County overall has a very close percentage of males to females employed.

Attachment C5 shows the employee tenure over the time frame of January 1, 2026 through April 15, 2026. The categories are as follows: < 3 months (blue) **26** employees, 3-12 months (yellow) **36** employees, 1-3 years (green) **76** employees, 3-5 years (red) **45** employees, 5-10 years (purple) **92** employees, and 10+ years (orange) **97** employees. The total is **372** employees.

RECOMMENDATION: This information is for your information only and there is no action needed at this time. This is meant to be an update on employee activity.

	01/01/2019 - 12/31/2019	01/01/2020 - 12/31/2020	01/01/2021 - 12/31/2021	01/01/2022 - 12/31/2022	01/01/2023 - 12/01/2023	01/01/2024 - 12/31/2024	01/01/2025 - 12/31/2025
Section 1: Source Document is the BCBSND Financial Report							
Total Average Subscribers	289	292	305	302	302	316	317
Total Average Members	819	830	858	838	833	864	851
Health Payments	\$ 3,498,895.34	\$ 3,675,060.66	\$ 4,453,494.41	\$ 4,458,212.00	\$ 4,096,405.00	\$ 4,800,530.00	\$ 4,642,163.00
Rx Payments	\$ 797,373.25	\$ 1,096,655.89	\$ 1,489,106.17	\$ 1,344,965.00	\$ 1,461,690.00	\$ 1,756,374.00	\$ 3,190,521.00
Blue Alliance Care Management	\$ 1,249.07	\$ 25,428.19	\$ 28,159.10	\$ 23,448.00	\$ 2,292.00	\$ -	\$ -
Blue Alliance Shared Savings	\$ 19,744.20	\$ 102,833.84	\$ 55,079.65	\$ 74,830.00	\$ -	\$ -	\$ -
Total Group Paid	\$ 4,317,261.86	\$ 4,899,978.58	\$ 6,025,839.33	\$ 5,901,455.00	\$ 5,560,387.00	\$ 6,556,904.00	\$ 7,832,684.00
Stop Loss Credits	\$ (926,416.15)	\$ (1,364,824.44)	\$ (1,951,838.47)	\$ (2,003,334.00)	\$ (1,097,530.00)	\$ (1,473,029.00)	\$ (2,252,620.00)
Adjusted Group Liability	\$ 3,390,845.71	\$ 3,535,154.14	\$ 4,074,000.86	\$ 3,898,121.00	\$ 4,462,857.00	\$ 5,083,875.00	\$ 5,580,064.00
Rx Pharmacy Rebates	\$ (83,440.53)	\$ (281,065.91)	\$ (376,460.34)	\$ (304,781.49)	\$ (341,271.41)	\$ (379,459.93)	\$ (297,092.57)
Healthy Blue Rewards	\$ (20,851.75)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Group Liability-Rx Rebates	\$ 3,286,553.43	\$ 3,254,088.23	\$ 3,697,540.52	\$ 3,593,339.51	\$ 4,121,585.59	\$ 4,704,415.07	\$ 5,282,971.43
Percentage Change		-1%	14%	-3%	15%	14%	12%
Section 2: Source Document is the Weekly BCBSND Health Insurance Plan Claims Invoices and Tax Statements.							
Stop Loss Premium Totals	\$ 875,931.54	\$ 1,055,283.93	\$ 1,400,979.40	\$ 1,778,812.00	\$ 1,907,566.00	\$ 2,244,856.00	\$ 2,232,027.00
BCBS ND Administrative Fees	\$ 173,500.00	\$ 175,450.00	\$ 193,813.34	\$ 199,813.00	\$ 207,854.00	\$ 226,614.00	\$ 242,174.00
Blue Card Administrative Fees	\$ 1,042.00	\$ 1,679.00	\$ 1,735.00	\$ 1,638.00	\$ 1,576.00	\$ 2,256.00	\$ 2,155.00
PQORI Fees	\$ -	\$ 2,077.72	\$ 2,210.46	\$ 2,393.82	\$ 2,514.00	\$ 2,689.00	\$ 2,995.77
Total Plan Premiums and Fees	\$ 1,050,473.54	\$ 1,234,490.65	\$ 1,598,738.20	\$ 1,982,656.82	\$ 2,119,510.00	\$ 2,476,415.00	\$ 2,479,351.77
Percentage Change		18%	30%	24%	7%	17%	0%
TOTAL PLAN COSTS	\$ 4,337,026.97	\$ 4,488,578.88	\$ 5,296,278.72	\$ 5,575,996.33	\$ 6,241,095.59	\$ 7,180,830.07	\$ 7,762,323.20
		3%	18%	5%	12%	15%	8%
Section 3: Source Document is the Infinite Visions Payroll Deductions Register Report							
Health Insurance Contributions:							
Employer	\$ 4,678,033.00	\$ 4,720,055.00	\$ 4,857,917.50	\$ 5,069,254.00	\$ 5,892,475.50	\$ 7,066,078.85	\$ 7,607,917.85
Employee	\$ 246,822.50	\$ 238,482.50	\$ 255,646.00	\$ 266,492.00	\$ 307,908.00	\$ 357,369.15	\$ 399,918.93
COBRA	\$ 22,334.19	\$ 27,008.00	\$ 28,883.00	\$ -	\$ 7,604.40	\$ 6,706.00	\$ -
Total Premiums Collected	\$ 4,947,189.69	\$ 4,985,545.50	\$ 5,142,446.50	\$ 5,335,746.00	\$ 6,207,987.90	\$ 7,430,154.00	\$ 8,007,836.78
		1%	3%	4%	16%	20%	8%
PROFIT/(LOSS)	\$ 610,162.72	\$ 496,966.62	\$ (153,832.22)	\$ (240,250.33)	\$ (33,107.69)	\$ 249,323.93	\$ 245,513.58
On-Going Plan Reserves		\$ 1,107,129.34	\$ 953,297.12	\$ 713,046.79	\$ 679,939.10	\$ 929,263.03	\$ 1,174,776.61
Burleigh County Reserves	\$ 3,200,000.00	\$ 3,200,000.00	\$ 2,700,000.00	\$ 2,200,000.00	\$ 1,700,000.00	\$ 1,700,000.00	\$ 1,000,000.00

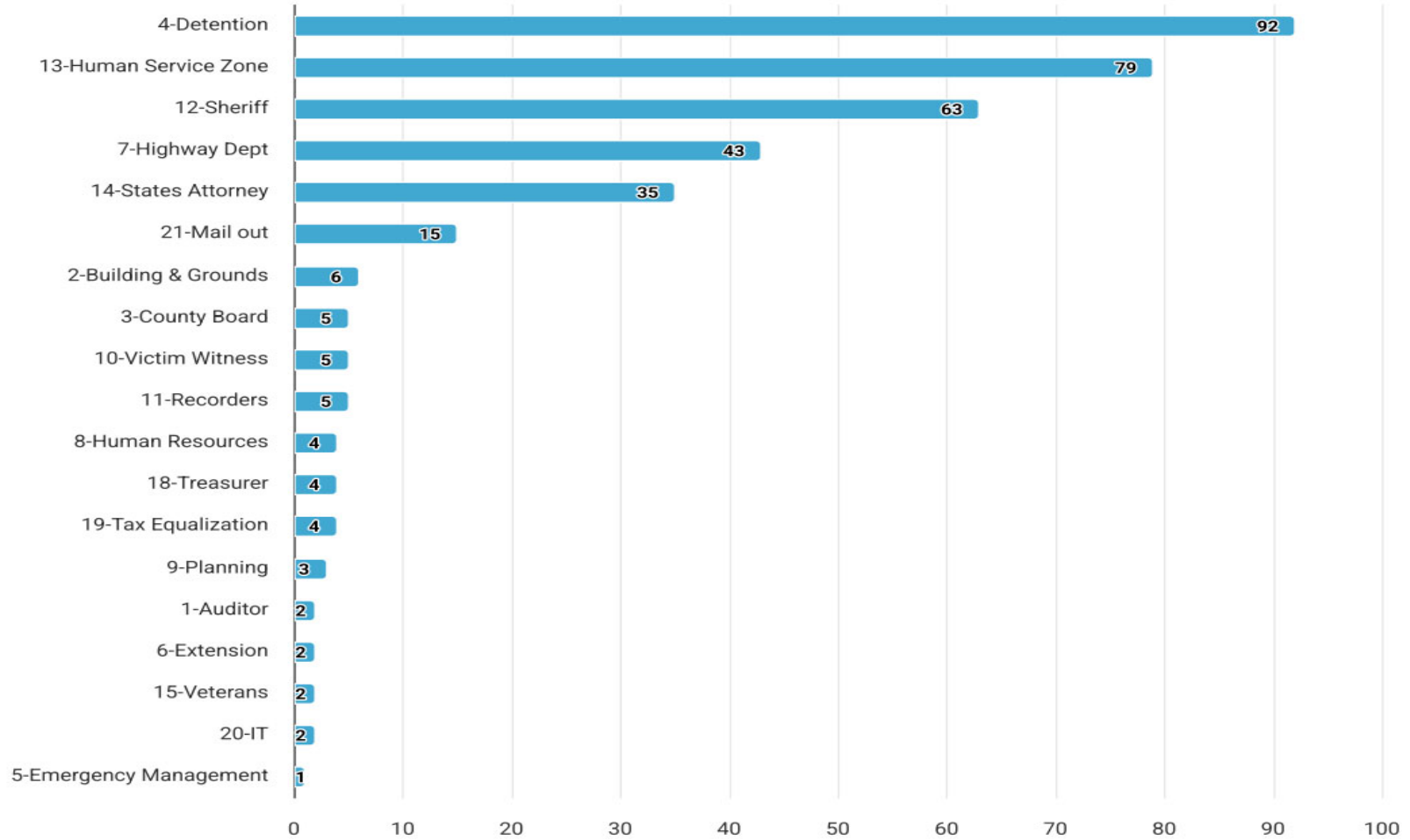
\$ 2,174,776.61 Plan Reserves

* The original \$3,200,000.00 million loan has been paid back less the \$1 million balacne that has been transfered into the Plan Reserves.

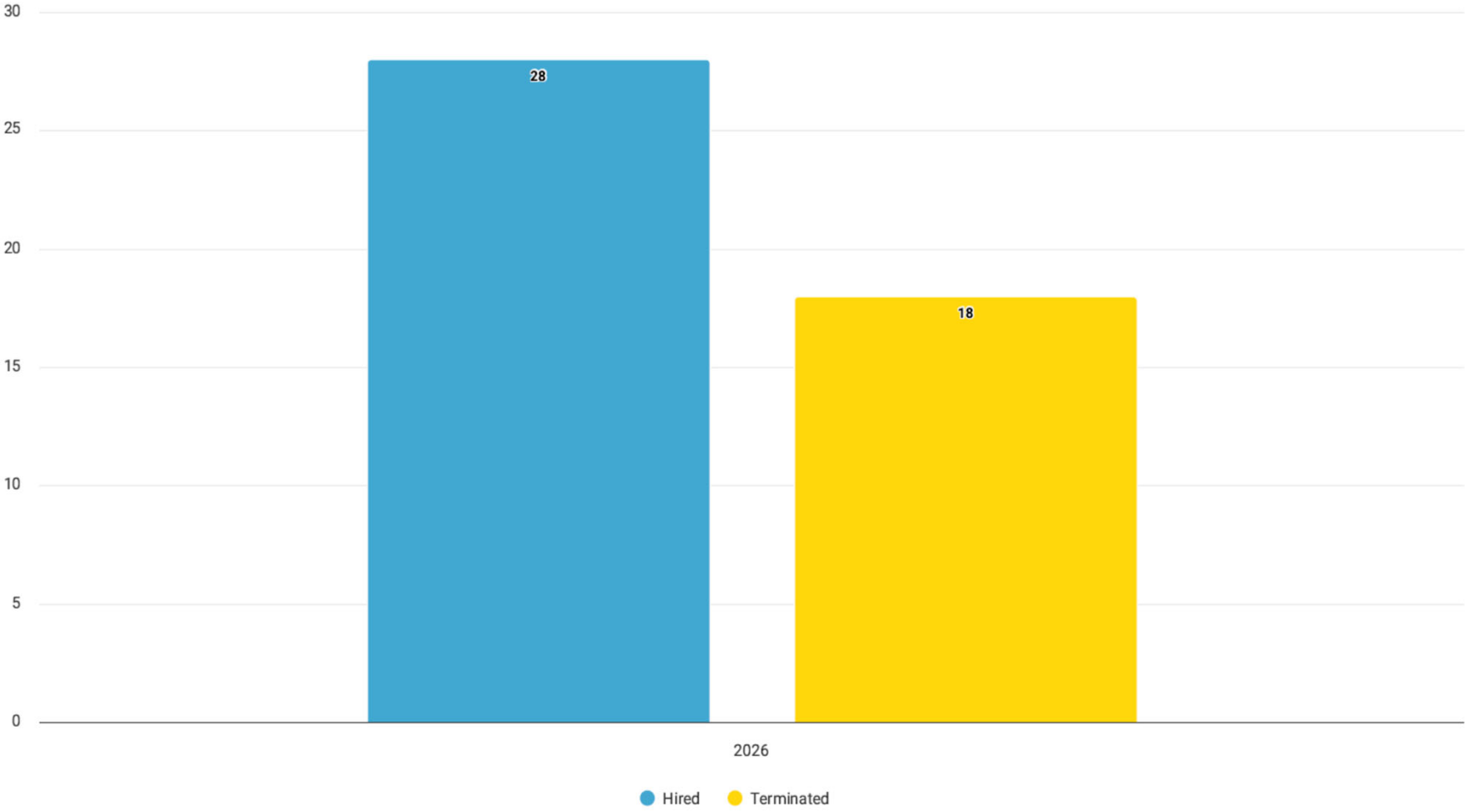
Active Employees

CC1: Department

Attachment C1



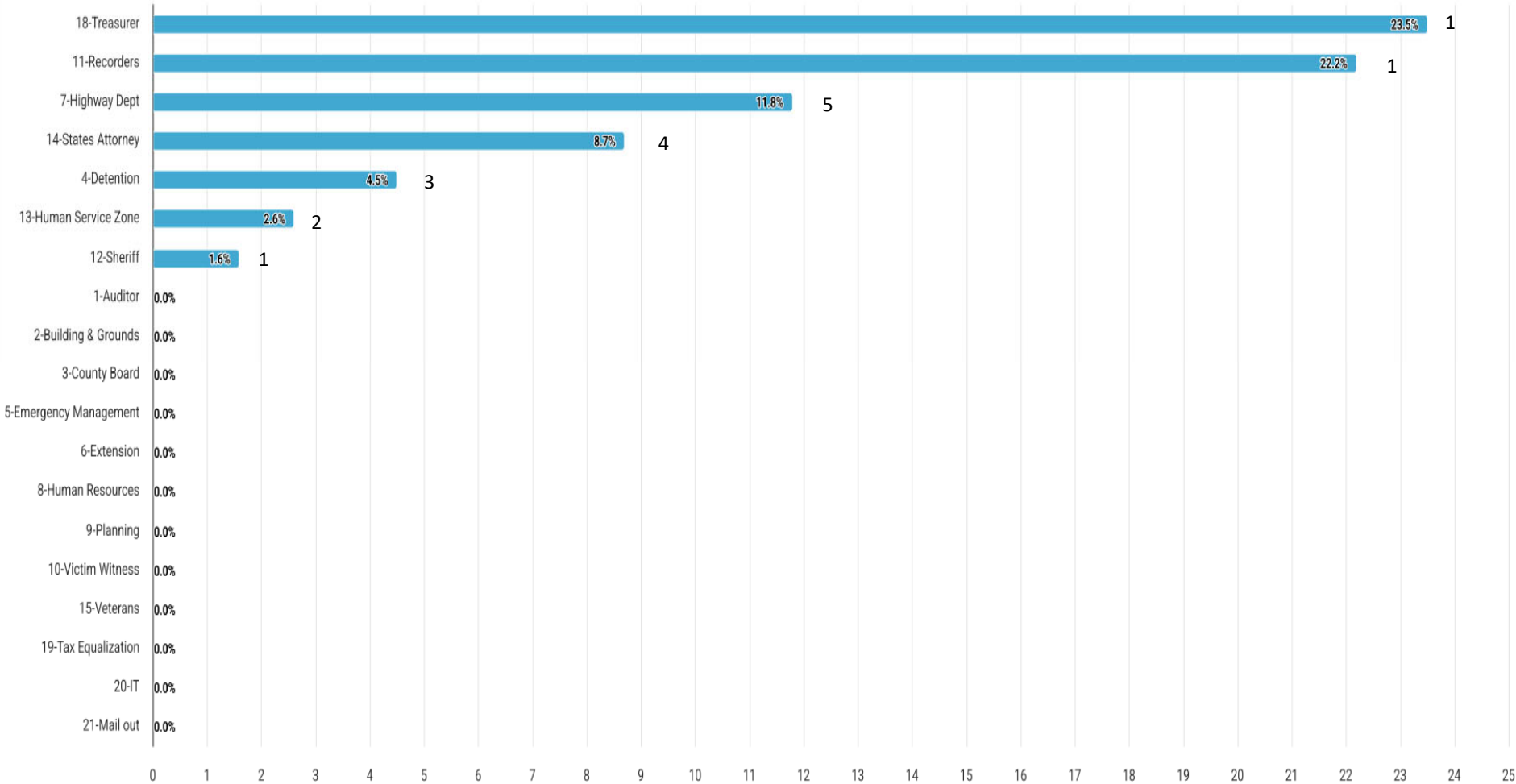
Hired vs. Termed Over Time



Turnover Rate By Group

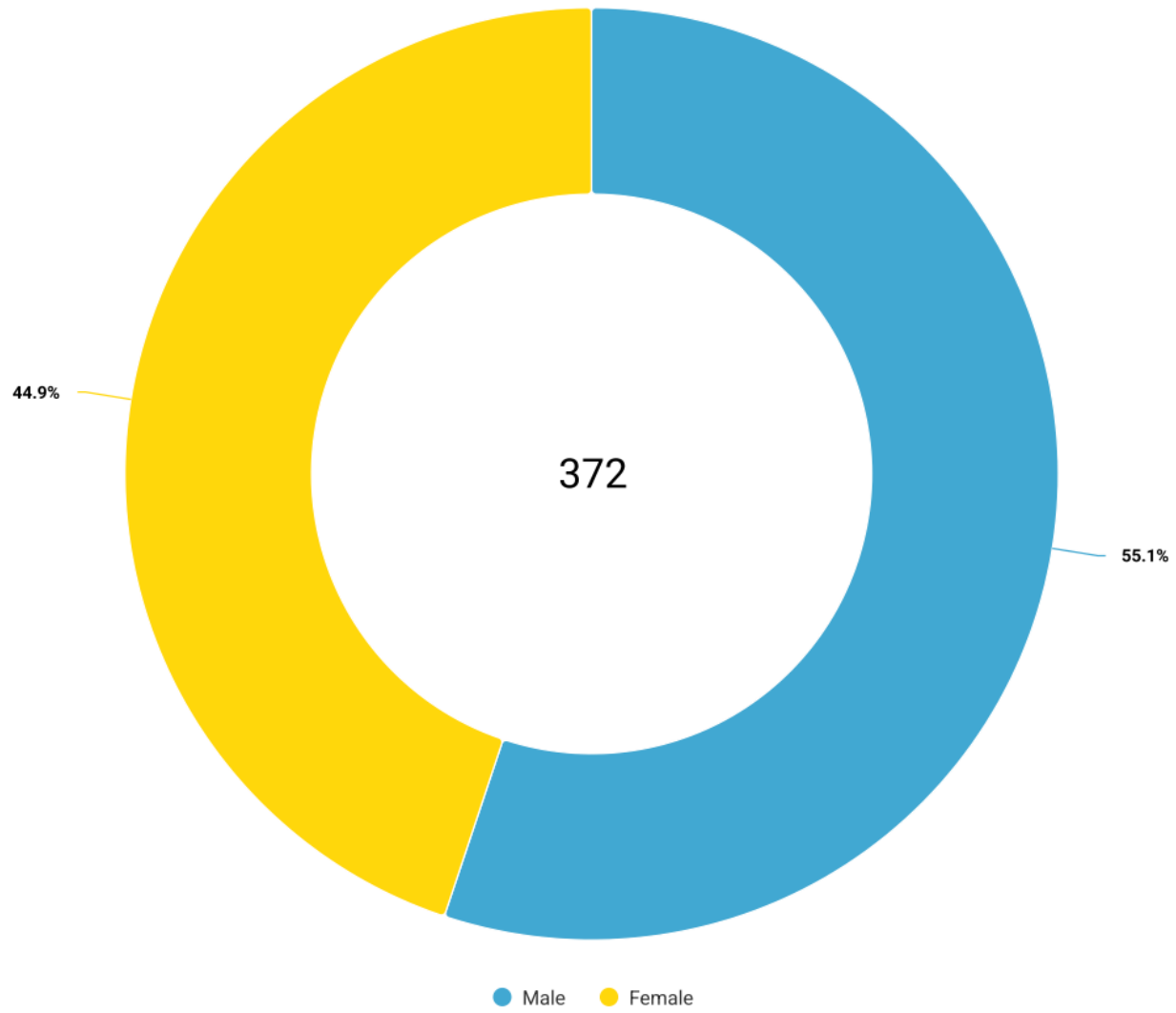
Attachment C3

Turnover: High to Low



Gender (Legal)

Attachment C4



● Male ● Female

Tenure Over Time

